1	1.	CALL TO ORDER
2		President Grant called the meeting to order at 9:00 a.m.
3		PLEDGE OF ALLEGIANCE
4		Those attending joined in reciting the Pledge of Allegiance.
5		ROLL CALL
6		Directors Present: Janet S. Grant, President; Jon Northrop; Christine York.
7		<u>Directors Absent</u> : Michael Battey; Evan Salke.
8		Staff Present: John Collins, General Manager; Buz Bancroft, Operations &
9		Maintenance; Mike Dobrowski, District CPA (by telephone); Pam Zinn, Office
10		Manager; Jancis Martin, Recording Secretary.
11	•	Guests Present: Tim Alameda/NTFPD; Nita Wracker/NTFPD.
12	2.	PUBLIC PARTICIPATION
13	•	None.     ITEMS FOR DECLIPSION & ACTION
14	3.	ITEMS FOR BOARD DISCUSSION & ACTION
15		A. <u>Financial Reports</u> : Mike Debrought, District CDA, participated in discussion of this equands
16		Mike Dobrowski, District CPA, participated in discussion of this agenda
17		item by telephone:
18 19		<ul> <li>Net income was favorable to budget by \$149K on a year-to-date basis. So far this year, \$621K has been spent on work in progress.</li> </ul>
20		<ul> <li>Next month the District is due to receive one of its two yearly property</li> </ul>
20 21		tax revenue payments from Placer County, which will assist with cash
22		flow.
23		i. March Financial Statements: Director Northrop made a MOTION
24		that the Board accept the March 31 month-end and quarterly financial
25		reports. Director York SECONDED the motion. Directors Northrop
26		and York and President Grant being in favor, the motion was
27		APPROVED.
28		ii. March Expenses Paid & Payable: The Directors reviewed the
29		monthly check register. Director York made a MOTION that the
30		Board approve the Expenses Paid & Payable (the debits for payroll
31		and checks 27967 through 28014). Director Northrop SECONDED
32		the motion. Directors Northrop and York and President Grant being in
33		favor, the motion was APPROVED.
34 25		B. <u>Approval of Minutes</u> :
35 26		Director Northrop made a MOTION that the Board approve the minutes of the March 13, Regular Board of Directors Meeting. Director York
36 37		SECONDED the motion. Directors Northrop and York and President
38		Grant being in favor, the motion was APPROVED.
39		C. <u>Fire Department Report</u> :
40		Tim Alameda and Nita Wracker from NTFPD were in attendance for this
41		agenda item.
42		• Dispatch Calls: There were 12 calls to dispatch in March, all of which
43		were EMS calls from the ski resort.
44		<ul> <li>Grants: Nita distributed copies of a Grants Summary document</li> </ul>
45		showing the status of grants submitted by and/or awarded to
46		organizations within the Tahoe basin, along with the areas affected by
47		the grants. She reported that:
48		<ul> <li>NTFPD received \$200K from CA Clearinghouse, which will pay for</li> </ul>
49		forester services, inspections and educational events.

1	<ul> <li>NTFPD also received \$41K from CalFire (funded by SRA fees) to</li> </ul>
2	develop and distribute an Emergency Preparedness & Evacuation
3	guide. Both the Clearinghouse and CalFire grants will benefit
4	ASCWD.
5	• TRPA was awarded a \$200K grant (funded by SRA fees) to set up
6	Fire Adapted Communities (aka "the BBQs") throughout the
7	NTFPD, ASCWD and Meeks Bay districts.
8 •	Chipping:
9	• Nita asked the ASCWD Directors what they would like to do about
10	funding chipping at Alpine Meadows this season. She asked them
11	to keep the fuels program in mind as they develop next year's
12	budget. The Board could consider various options when
13	budgeting for the chipping program: 1) funding it fully (which is
14	what NTFPD does within its own district; 2) asking the residents to
15	pay the costs (which is what Meeks Bay does); or 3) some
16	combination of funding, where the District and residents would
17	share the cost. She said she anticipated that it would take a few
18	more years of chipping at the level of last year before the backlog
19	of required residential thinning – mostly resulting from defensible
20	space inspections - has been taken care of.
21	• Chipping services are scheduled to start at the beginning of May.
22	• On a first-come, first-serve basis and within their budgeted funds,
23	NTFPD will be able to provide dumpsters to community groups
24	that wish to do thinning work. Pam and Dave Zaski can help
25	coordinate the provision of the dumpsters within Alpine Meadows.
26	Director York asked who did clearing on the public lands within the
27	valley, and if the community was allowed to do it. Nita said the
28	owner of the property in question is responsible, whether it be
29	BLM, USFS, Tahoe Conservancy, or privately owned. She
30	reminded the Board that last year the USFS was unable to get
31	around to taking care of the clearing work done by local
32	community members (Ken Gracey and the Alpine Meadows
33	FireSafe Council).
34	<ul> <li>Manager Collins reported that Pam has contacted each of the</li> </ul>
35	HOA presidents, to pass along information about NTFPD's green
36	waste program. President Grant asked how to get the information
37	out to the rest of the community, since smaller groups of residents
38	can take advantage of the program. Manager Collins said Pam
39	could modify the information she sent to the HOAs and send it out
40	to the community, making clear the dumpsters are available to
41	groups, not individuals.
42 •	CalFire: Nita reported that CalFire is planning to ramp up its efforts in
43	the Tahoe basin. They are moving into NTFPD's Carnelian Bay
44	station next week, a month ahead of schedule, and plan to stay
45	through December, as they did this past year.
46 •	Operations: Tim reported that it was a busy month and NTFPD
47	expects it to be a super busy fire season.
48 •	Director York asked what could be done about the potentially
49	hazardous use of fire rings at Estelle and Five Lakes. Nita said it was

1		USFS land, so Director York should direct her concern to them. Nita
2		will forward Director York's concern to Dave Zaski so he can put her
3		in touch with the appropriate USFS personnel.
4	D.	<u>General Manager's Report</u> :
5		John Collins, General Manager, provided a written report on his activities
6		during the month of March, with discussion on the following topics:
7		Alpine Meadows Road Bridge Replacement Project: Work has started
8		and the project is scheduled for completion in October. Flyers about
9		the project are available in the Office. Jon Mitchell, Placer County's
10		manager for the project, will be putting out a monthly briefing report,
10		which will also be available in the Office.
11		<ul> <li>Alpine Sierra Subdivision: No activity.</li> </ul>
13		Chalet Road to John Scott Trail Waterline, PRV & Sewer-line Project:
14		A final punch list of items remains to be completed before the project
15		is finalized. Longo started to work on the punch list, but then it started
16		to snow so he had to stop.
17		AME Well Re-drill: The project is out for bids right now. Manager
18		Collins should be able to bring a contract to the Board for approval at
19		the May Board meeting. The engineer's estimate is \$560K.
20		<ul> <li>Tank 4 and 4A Replacement: Larry Heywood is working on the</li> </ul>
21		avalanche risk assessment.
22		Alpine Manor, Alpine Village: Jerry Kroft has executed and mailed
23		back the easement agreement for Alpine Manor. Ben Tallarigo,
24		representing Alpine Village, thinks he has a prescriptive right of way
25		on the District's easement and therefore doesn't have to sign
26		anything, but District counsel says the District needs to advise him
27		otherwise. District counsel is drafting the letter.
28		Disposal of District property to the Ancinases: Webb Land Survey is
29		supposed to start surveying the property, but the snow may have held
30		them up.
31		USFS Special Use Permit: Manager Collins is waiting for the USFS to
32		complete their review of the paperwork he sent them.
33		<ul> <li>Other: hosted the monthly TTSA managers' meeting; completed the</li> </ul>
34		draft operating and capital budget for the Budget & Finance
35		Committee; prepared the draft annual fire report for NTFPD; and
36		completed the SDRMA annual insurance renewal.
30 37	E.	Operations & Maintenance Department Report:
38	<b>L</b> .	Buz presented a written report for the month of March that included status
38 39		updates on water, sewer, garbage and other services provided by the
		District.
40		
41		Maintenance performed: Staff worked with the Alpine Meadows     Dridge replacement contractor (C. C. Muere), doing USA locates and
42		Bridge replacement contractor (C. C. Myers), doing USA locates and
43		scope-of-work meetings; started working on the annual budget; and
44		started preparing the Park for the new season.
45		All quarterly spring and routine water samples were absent coliform
46	_	bacteria.
47	<b>F</b> .	Agreement with Stantec Engineering for Construction Management
48		<u>Services</u> :

1		Manager Collins reported that this agreement with Stantec was to do
2		administration and engineering services for the well-equipping phase of
3		the AME Well Re-Drill Project. He recommended approval of the
4		agreement. Director Northrop made a MOTION that the Board approve
		•
5		the agreement with Stantec Engineering for construction management
6		services for the AME Well Re-drill project, in an amount not to exceed
7		\$65K. Director York SECONDED the motion. Directors Northrop and
8		York and President Grant being in favor, the motion was APPROVED.
9	G.	TTSA Report:
10		Director Northrop reported that Wednesday's TTSA Board meeting was
11		cancelled and rescheduled for April 15.
12	Н.	Committee Reports:
13	•••	i. Budget & Finance Committee: President Grant presented a written
13		report of yesterday's Committee meeting.
		a. Non-Standard Transactions: None.
15		
16		b. Investments/cash: No CDs are maturing until June. Pam
17		transferred \$100,000 from the Placer County account to pay the
18		monthly expenses. Manager Collins rolled over the April 2 CD at
19		an interest rate of 0.55%.
20		c. Letters from Customers Regarding Billing Issues: None.
21		d. Draft Operating and Capital Budget: The Committee reviewed
22		the draft operating and draft capital budgets. The draft budgets
23		should be ready for presentation to the Board next month.
24		Manager Collins said the budget included \$14K for chipping.
25		e. <b>Reviewed Existing Committee Policies:</b> The Committee will be
25 26		recommending changes to five policies at next month's Board
20 27		meeting.
		•
28		f. Requests for Unbudgeted Expenses: An inspector from the
29		state Division of Occupational Safety and Health issued the
30		District two orders for non-code safety violations. One violation –
31		a rusty propane tank - has been remedied. The other violation
32		involves a portable air compressor that is old and cannot be
33		repaired. It will cost \$2,150 to replace. Per the Committee's
34		recommendation, Director York made a MOTION that the Board
35		approve the unbudgeted expense of \$2,150 to purchase a
36		replacement portable air compressor. Director Northrop
37		SECONDED the motion. Directors Northrop and York and
38		President Grant being in favor, the motion was APPROVED.
39		g. Next meeting: Scheduled for Thursday, May 7 at 9:30 a.m.
40		ii. Administration & Personnel Committee: Director Salke was not
41		present but provided a written report on the Committee's March 27,
42		meeting. Manager Collins reported on the meeting on Director
43		Salke's behalf.
44		a. Proposed Goals & Objectives for 2015/6: Per the Committee's
45		recommendation, Director Northrop made a MOTION that the
46		Board accept last year's Goals & Objectives retitled as "2015/2016
47		GOALS AND OBJECTIVES" and with the following changes to the
48		General Manager section:
49		i. remove item 2c;

1	ii. in item 3a, change "2014/2015" to "2015/2016";
2	iii. change text in item 3bi to "Adopt the rates recommended in
3	the cost of service study for the Alpine Meadows ski area
4	snow making.";
5	iv. in item 3b iv, change "2014" to "2015";
6	v. add item 3b v: "Completing construction of new AMEA well
7	house.";
8	vi. add item 3b vi: "Continue to work on capital asset 30-year
9	replacement schedule.",
10	along with updating the revision date of the document. Director
11	York SECONDED the motion. Directors Northrop and York and
12	President Grant being in favor, the motion was APPROVED.
13	b. General Manager's Annual Review: Director Salke emailed to
14	each Board member a request to provide him with their comments
15	regarding the General Manager's Goals & Objectives for
16	2014/2015. The comments will be coalesced, then discussed in
17	private session during the May Board meeting. President Grant
18	suggested that, if Director Salke did not provide a due date in his
19	email, the Directors should provide him with their feedback by the
20	end of April.
20	c. <b>District's Mission Statement:</b> The Committee reviewed the
22	Mission Statement, but did not recommend any changes. The
23	Board agreed to keep the Mission Statement as it is currently
24	worded.
25	d. Updated District Employee Handbook: Manager Collins will
26	consult with District Counsel to assure that current employee
20	benefits are correctly delineated in the Employee Handbook.
28	e. Current Employee Benefit and Compensation Package, and
29	What Should be Offered to New Employees: Manager Collins
30	will consult with District Counsel regarding employee benefits, and
31	if different packages can be offered to future new hires.
32	iii. <b>Park, Recreation &amp; Greenbelt Committee</b> : Director York provided a
33	written report on the March 11, Committee meeting and elaborated on
34	the Committee's agenda items that were not discussed during last
35	month's Board meeting.
36	a. Park Policy: Discussed last month.
37	b. Park Rates: Discussed last month.
38	c. Park Amenities:
39	1) Tennis Court Resurfacing: The Committee feels strongly that
40	the tennis courts need to be resurfaced. The estimated cost is
41	\$15K. It has been included in the capital projects that will be
42	presented to the Board next month.
43	2) Bocce Ball Court: The Committee is interested in pursuing the
44	construction of a bocce ball court. The estimated cost is at
45	least \$20K. The Committee suggested that perhaps the
46	homeowner associations could solicit the level of interest from
40 47	their members to see if the project is worth pursuing.
48	3) Landscaping: Don Fulda and his wife will walk around the Park
48	and recommend work. The budget includes \$250 for this.
T7	

1		4) Beach Sand: There is money in the budget for this.
2		d. Events:
3		<ol> <li>The Easter Egg Hunt was held April 4, at 10:00 a.m. Ten</li> </ol>
4		children – 4- and 5-year-olds - were in attendance and it went
5		well. Director York expressed her appreciation that they could
6		use the Park for the event. They will save the signs they made
7		this year for next year and maybe even make a banner next
8		time. Participants said they would like to do it again next year.
9		2) The Bird Walk is scheduled for June 13, at 8:00 a.m. Warren
10		Bray has agreed to lead it. The Committee will put out a sign
11		for it in advance.
12		3) The Flower Walk (not a hike) is scheduled for June 27, at 9:00
13		a.m. Michael Graf has agreed to lead it. The Committee will
14		put out a sign for it in advance.
15		e. Greenbelt Defensible Space: NTFPD does not plan to do specific
16		work in the greenbelt this summer. Director York thinks there
17		should be a community work event along Bear Creek because it is
18		quite overgrown.
19		f. Member Comments: Jan Ganong would like for the District to be
20		able to provide 2 key cards per member, but there are difficulties
21		associated with this. The suggestion was noted and will be
22		discussed again at next year's meeting.
23		g. Next meeting: will be held in February 2016.
24		<li>iv. Long Range Planning Committee: No meeting.</li>
25		I. <u>Open Items</u> :
26		<ul> <li>The Board agreed to a regular start time of 9:00 a.m. for future Board</li> </ul>
27		meetings.
28		<ul> <li>The next Board meeting is scheduled for 9:00 a.m. on Friday, May 8.</li> </ul>
29		J. Correspondence to the Board: None.
30	4.	DIRECTORS' COMMENTS:
31		Director Northrop asked if the October Board meeting could be moved a
32		week later than it would normally be held, i.e., moving the meeting from
33		October 9 to October 15 or 16. The Directors will check their calendars.
34	5.	ADJOURNMENT
35		At 10:01 a.m., there being no further business before the Board, Director York
36		made a MOTION that the meeting be adjourned. Director Northrop SECONDED
37		the motion. Directors Northrop and York and President Grant being in favor, the
38		motion was APPROVED.
39		
40		Respectfully Submitted, approved with one minor change 5/8/15
41		
42		
43		
44		Jancis Martin
45		Recording Secretary