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# ALPINE SPRINGS COUNTY WATER DISTRICT

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**Directors:** Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York  
**General Manager:** Joe Mueller

## PUBLIC NOTICE

### Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Tuesday, April 9<sup>th</sup>, 2024  
Location: District Office, Board Room  
270 Alpine Meadows Road  
Alpine Meadows, CA 96146  
Time: 9:00 a.m.

## AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

**Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to [info@alpinesprings.org](mailto:info@alpinesprings.org), or by mail before Thursday April 4<sup>th</sup>, 2024 @ 9:00 a.m.**

**A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.**

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. **Mtg. ID:** 848 8461 0629; **passcode:** 318382; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84884610629?pwd=yV4oSsLaavoim00hEaAF1UhnZ4XVon.1>

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## **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

## **B. PUBLIC COMMENT**

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

## **C. APPROVAL OF MINUTES**

### **C1) MARCH REGULAR BOARD MEETING**

The Board shall review and vote to approve the minutes of the Regular Board meeting of March 8<sup>th</sup>, 2024.

## **D. DEPARTMENT REPORTS**

### **D1) FINANCIAL REPORT**

Mike Dobrowski, CPA, shall discuss the March 2024 monthly and yearly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

### **D2) FIRE DEPARTMENT REPORT**

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including March 2024 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

### **D3) GENERAL MANAGER'S REPORT**

Joe Mueller, the General Manager, shall report on his activities during the month of March 2024.

### **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the March 2024 Water/Sewer Report.

### **D5) TTSA REPORT**

The Board of Directors meeting was held on March 20<sup>th</sup>, 2024, meeting summary attached.

## **E. COMMITTEE REPORTS**

### **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

Met April 8<sup>th</sup>, the previous month March 7<sup>th</sup>, 2024, B&F report is attached.

### **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

Met March 25<sup>th</sup>, report attached.

### **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

No Meeting

### **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

Met March 27<sup>th</sup>, report attached.

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## **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

- F1)** RESOLUTION #3-2024 REQUESTING COLLECTION BY PLACER COUNTY FOR UNPAID ACCOUNTS ON TAX ROLL  
Consider for approval Resolution #3-2024 requesting the County of Placer collect on the County tax rolls ASCWD delinquent charges, fees, and assessments.
- F2)** RESOLUTION #4-2024 ANNUAL ADOPTION OF THE DISTRICT INVESTMENT POLICY  
Annual review, consideration of adoption of the District investment policy
- F3)** GOALS AND OBJECTIVES 2024/2025  
Consider for approval the District 2024/2025 Goals and Objectives Statement and Matrix
- F4)** DISTRICT PARK POLICY AND PARK USE FEES  
Consider for approval the District Park Use Fees and the 2024 Fee Schedule as discussed and recommended by the Park, Recreation, and Greenbelt Committee at their March 25<sup>th</sup> meeting.
- F5)** DISTRICT POLICY 4.12.0, 4.14.0, AND 4.16.0  
Consider for approval updates to the District Policy's 4.12.0, 4.14.0, and 4.16.0 as discussed and recommended by the Administration and Personnel Committee at their March 27<sup>th</sup> meeting.
- F6)** SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) CALL FOR NOMINATIONS  
Call for Nominations for SDRMA Director appointment for the term expiring December 31, 2025.

## **G. FUTURE AND OPEN AGENDA ITEMS**

- District Budget 2024/2025
- Fire Protection and Emergency Medical Agreement
- CIP project reprioritization

## **H. CORRESPONDENCE TO THE BOARD**

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

## **I. CLOSED SESSION**

None

## **J. DIRECTORS' COMMENTS**

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

## **K. ADJOURNMENT**

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

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Next regularly scheduled Board meeting – Tuesday May 14<sup>th</sup>, 2024, at 9:00 a.m.

I certify that on or before Thursday April 4<sup>th</sup>, 2024, at 9:00 a.m., I personally posted and forwarded agendas as requested.

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Joe Mueller, General Manager  
Alpine Springs County Water District