

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **January 19, 2023**

4 **NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff**
5 **and Zoom for additional attendees**
6

7 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM.

9
10 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, Dave Smelser, Evan Salke and
11 Christine York.

12 Directors Absent: York was only present for Closed Session.

13 Staff Present: General Manager Joseph Mueller, O&M Supervisor Miguel Ramirez, and District CPA
14 Mike Dobrowski.

15
16 Guests included Attorney Josh Nelson (for Closed Session), Liz Zang, NTFPD Fire Marshall Brent
17 Armstrong, Sarah Lagano, and Division Chief Alan Whisler, and TTSD Manager Richard Pallante
18

19 **B. PUBLIC COMMENT**

20 There were no comments on items not on today's agenda.
21

22 **C. APPROVAL OF MINUTES**

23 **C1) DECEMBER REGULAR BOARD MEETING**

24 **It was moved by Smelser and seconded by Ganong to approve the minutes of the December 9, 2022**
25 **Regular Board meeting as corrected. Motion carried unanimously.**
26

27 **D. DEPARTMENT REPORTS**

28 **D1) FINANCIAL REPORT**

29 District CPA Mike Dobrowski presented the December 2022 financial statements, including the quarter-
30 end reports. He noted items on the balance sheet related to the County that should be resolved soon.

31 Dobrowski reviewed the bills paid during the past month.
32

33 **It was moved by Smelser and seconded by Ganong to approve the financial reports for December**
34 **2022 as presented. Motion carried unanimously.**
35

36 **It was moved by Smelser and seconded by Ganong to approve payment of checks #32795 through**
37 **32829 plus payroll and electronic fund transfers. Motion carried unanimously.**
38

39 **It was moved by Smelser and seconded by Ganong to approve the quarterly reports as of December**
40 **31, 2022 as presented. Motion carried unanimously.**
41

42 **D2) FIRE DEPARTMENT REPORT**

43 Chief Whisler reported NTFPD responded to 22 calls in Alpine Meadows in December, of which 16 were
44 related to the ski area. Fire Marshall Armstrong described the response to medical calls.
45

46 Station 56 continues to be staffed full time with an engine and ambulance.
47

48 Zang asked if NTFPD has an opinion about evacuation and impacts from the Village at Palisades
49 proposal, given the possibility of attracting larger crowds year-round because of the water park. Whisler
50 said NTFPD and regional agencies are reviewing the evacuation plan for the entire area including Alpine
51 Meadows. Anticipated crowds and parking specific to Olympic Valley are under the jurisdiction of Chief
52 Reilly at OVFD.

1
2 **D3) GENERAL MANAGER’S REPORT**

3 General Manager Mueller presented his activities report for December, 2022.
4

5 A schedule for the rate study is being developed, which will include recommendations for phasing and
6 funding Capital Improvement Projects. Mueller has reached out to members of the Long-Range Planning
7 Committee to schedule a workshop, but has not heard back from any Committee members.
8

9 There was a suggestion to change how the District charges for sewage use. Currently sewage is charged
10 per fixture. The rate study recommends billing by residential units. That will simplify billing and is more
11 consistent with other districts.
12

13 Mueller received the new contract from TTSD. He will meet with the condominium associations to clarify
14 service levels and costs. The contract should come to the ASCWD Board next month.
15

16 The first annual District Open House in December was a success.
17

18 Mueller noted trainings completed by the Board and staff. The Office Manager was out most of December
19 and will be for much of January. Other staff are covering those duties.
20

21 Zang noted the Village at Palisades is updating the Water Assessment Report. Is there an expectation that
22 a new well will be installed? How will their water use impact Alpine Meadows? Mueller’s understanding
23 is that the two aquifers are not connected. That said, if there is a question, a study can be commissioned.
24

25 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

26 Miguel Ramirez presented the December 2022 Operations Report, including wastewater flows and water
27 production, as well as maintenance addressed during the month. A lot of December focused on snow
28 removal. The hydrants cannot be cleared until after the County plows.
29

30 Mueller described an accident with the truck. The employee is fine and the vehicle will be repaired next
31 week.
32

33 **D5) TTSA REPORT**

34 TTSA General Manager Richard Pallante introduced himself and provided an overview of the
35 organization including tasks and staffing. He explained succession planning and strategies for TTSA to be
36 more involved with the community.
37

38 Smelser reported on the workshop related to TTSA’s Rate Study. Rates could increase as much as 26.5%
39 next year, but this will be the first increase in eight years. Commercial customers will be the hardest hit.
40 Residential fees could go from \$306 to \$387. Rates will continue to go up for the following five years.
41 TTSA is considering options to fund capital improvements.
42

43 Smelser noted the 900 acres around the plant that provides a buffer. The Board is considering requests to
44 use the land for a variety of purposes.
45

46 **E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

47 **E1) ASCWD COMMITTEE ASSIGNMENTS**

48 **It was moved by Smelser and seconded by Ganong to appoint the following Committee**
49 **assignments:**

50 **Budget and Finance – Grant, Salke, and Mueller**

51 **Administration and Personnel – Ganong, Salke, and Mueller**

1 **Long Range Planning – Smelser, York, and Mueller**
2 **Park, Recreation, and Greenbelt – York, Ganong, and Mueller**
3 **TTSA - Smelser**
4 **Motion carried unanimously.**

5
6 **E2) SEMI ANNUAL REVIEW OF DISTRICT GOALS AND OBJECTIVES**
7 Mueller presented the spreadsheet noting the status of the Goals and Objectives. He said everything is on
8 track for the first six months of the fiscal year.

9
10 **E3) DISTRICT CONTRACTS**
11 Mueller presented the ASCWD 2023 Active Contract List, which was included in the meeting packets.
12 The NTFPD contract will be added.

13
14 **F. COMMITTEE REPORTS**
15 **F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**
16 Grant presented the report of the January 18, 2023 Budget & Finance Committee meeting. She noted the
17 Treasurer’s Report.
18
19 Last month the Committee recommended investing approximately \$300,000 in six- or twelve-month
20 Treasury Bills, but that has not been done yet. Mueller and Salke will continue to investigate vendors and
21 the most appropriate investment opportunities.

22
23 **It was moved by Salke and seconded by Ganong to approve investing ASCWD funds in Treasury**
24 **Bills, which is consistent with the Investment Policy. Motion carried unanimously.**

25
26 **F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**
27 This Committee did not meet.

28
29 **F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**
30 This Committee did not meet.

31
32 **F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**
33 This Committee did not meet.

34
35 **E. FUTURE AND OPEN AGENDA ITEMS**
36 • Collection of annual customer billing on the County Tax Roll
37 • TTSD Contract for Board Approval
38 • HDR and Rate Study

39
40 **F. CORRESPONDENCE TO THE BOARD**
41 There was no correspondence presented.

42
43 **G. CLOSED SESSION**
44 **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
45 **Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case**

46
47 The Board went into Closed Session at 9:00 AM. Open Session was reconvened at 10:20 AM. There was
48 no reportable action.

49
50 **H. DIRECTORS’ COMMENTS**

1 Mueller asked the Board to consider a joint workshop with the Long-Range Planning Committee to
2 review the Corollo Study and Capital Improvement Projects. He has not heard from any Committee
3 members, but staff is ready for the workshop even if it is just for the Board.
4

5 Mueller noted TTSA will be going out for a Prop 218 as well. He suggested having the workshop soon to
6 recommend rates so the two efforts will not conflict. Also, in order to have ASCWD rates effective July 1,
7 2023, it should be done soon. HDR will present their findings to the Board next month along with various
8 scenarios to fund projects.
9

10 The Board considered options for a workshop with the Committee, being mindful of the timeframe to
11 approve rates to be effective in the next fiscal year. There was agreement to change the next Board
12 meeting to February 17, 2023. Members of the Long-Range Planning Committee are being invited to
13 attend the Rate Workshop on February 14, 2023.. The Budget & Finance Committee will meet in
14 February 16, 2023.
15

16 Mueller noted the new Brown Act meeting requirements, effective March 1, 2023.
17

18 **I. ADJOURNMENT**

19 There being no further business to come before the Board, the meeting was adjourned at 12 Noon. The
20 next regularly scheduled Board meeting is Friday February 17, 2023 at 9:00 AM.
21

22 Respectfully Submitted,
23 Judy Friedman
24 Recording Secretary
25 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
26