

## PUBLIC NOTICE

### Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, January 10<sup>th</sup>, 2020  
Location: District Office, Board Room  
270 Alpine Meadows Road  
Time: 9:00 a.m.

### AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

- I. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**
  
- II. **PUBLIC COMMENT**  
It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, which is relevant to the District's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.
  
- III. **ITEMS FOR BOARD DISCUSSION & ACTION**
  - A. **FINANCIAL REPORT** ..... A  
Mike Dobrowski, CPA shall discuss the December 31<sup>st</sup>, 2019, monthly and quarterly financial reports highlighting outstanding issues. The Board shall vote whether to accept the monthly and quarterly financial statements and to approve the month's expenditures.
  - B. **APPROVAL OF MINUTES**..... B  
The Board shall review and vote whether to approve the minutes of the December 13th, 2019, Regular Board of Directors Meeting.
  - C. **FIRE DEPARTMENT REPORT**..... C  
Chief Mike Schwartz, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including the December 2019 Dispatch Report and staffing of the Alpine Meadows Fire Station.
  - D. **GENERAL MANAGER'S REPORT**..... D  
John Collins, General Manager, shall report on his activities during the month of December 2019 and the status of all pending items, including work on capital projects, and research of easements.
  - E. **OPERATIONS & MAINTENANCE DEPARTMENT REPORT**..... E  
The Operations Staff shall report on issues regarding water, sewer, garbage and other services provided by the District. The Staff shall comment on and answer questions regarding the December 2019 Water/Sewer Report.
  - F. **T TSA REPORT**..... F  
Representative Jon Northrop will report on the January 9<sup>th</sup>, 2020 meeting this month.

**ALPINE SPRINGS COUNTY WATER DISTRICT**

**Directors:** Janet S. Grant, Jon Northrop, Evan Salke, Dave Smelser, Christine York  
**General Manager:** John M. Collins

**G. COMMITTEE REPORTS .....G**

***BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)***

1. Discuss, if necessary, non-standard transactions.
2. Discuss monthly reports, status of investments/cash and vote to approve, if necessary, new investments.
3. Review discuss and vote to approve, if necessary, requests from customers regarding billing issues.
4. Review discuss and vote to approve, if necessary, requests for unbudgeted expenses and capital expenditures.

*ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)... no meeting*

*PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK) no meeting*

*LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER) .....no meeting*

1. Discuss defensible space as long range planning item.

**H. OPEN ITEMS .....H**

The Board shall review the status of outstanding action items from prior Board meetings and discuss Board meeting schedule.

**I. ASSIGN COMMITTEE ROSTERS INCLUDING THE TTSA REPRESENTATIVE AND SECRETARY TO THE BOARD.....I**

The Board shall decide which Board Members to assign to which committee and Secretary to the Board.

**J. CORRESPONDENCE TO THE BOARD.....J**

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

**IV. DIRECTORS' COMMENTS**

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**V. ADJOURNMENT**

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday, February 14th at 9:00 a.m.

*I certify that on or before Tuesday, January 7<sup>th</sup> at 9:00 a.m., I personally posted the agenda as required.*

*Pam Zinn*

*Pam Zinn/Office Manager*