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3 **ALPINE SPRINGS COUNTY WATER DISTRICT**
4 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

5 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Monday
6 January 10, 2003 at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

7 **1. CALL TO ORDER**

8 President Bass called the meeting to order at 8:34 a.m.

9 **PLEDGE OF ALLEGIANCE**

10 Those attending joined in saying the Pledge of Allegiance

11 **ROLL CALL**

12 Directors Present: Tom Bass, President; Janet S. Grant; G. Bric Haley; Barbara Danz;
13 Tony Stefani.

14 Director Absent: none

15 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General
16 Manager; Pam Zinn, Recording Secretary.

17 Guests Present: Peter Graf, AMEA Resident; Virginia Quinan/JMA; Lee Massick/JMA,
18 TCPUD P&R Rec. Commission/AMGRC; Wendell Ulberg/AME, TTSA; Chief Bryce
19 Keller/NTFPD, Larry Heywood/AMSC; Sandy McPherson/AMSC Snowmaking; Lowell
20 Northrop/Resident.

21
22 Prior to the start of Public Participation, President Bass noted he wanted to run the
23 meeting under Roberts Rules if there is no objection; there was no objection. President
24 Bass went over public participation policy with the Board and public.

25 **2. PUBLIC PARTICIPATION**

26 Representatives from Alpine Meadows Ski Corp. Larry Heywood and Sandy McPherson
27 were here to answer any questions about the Ski Area irrigation, Bear Creek Watershed
28 Project (TMDL), avalanche control and water conservation. Construction of the AMSC
29 ponds was a combined effort between ASCWD and AMSC.

30 Peter Graf asked questions concerning the impaired stream (Bear Creek) that was
31 mentioned in the October 2002 minutes and asked to be updated. Larry Heywood
32 mentioned that the Ski Area is partially responsible for Bear Creek getting on the list and
33 noted it had to do with sediment in the creek which occurred while building a pond that
34 had a dam break.

35 Lee Massick (AMGRC Member) feels there should be a greenbelt Report and some type
36 of report given regarding recreation, parks, etc. At the last Greenbelt meeting Lee
37 proposed that a Board Member or GM attend the Greenbelt Meeting in rotation as a
38 Representative of ASCWD. President Bass will put this on the Agenda for the next
39 Board Meeting.

40 Virginia Quinan commented if there is a "crisis" of water shortages during the summer
41 months and the Alpine Springs Pond uses 2 million gallons, Bear Creek Pond uses 1.5
42 million gallons and 1.5 – 2 million gallons are used for irrigation, that this be the first
43 thing the District look at and consider using well water vs. spring water to fill the ponds
44 and notes that this has never been addressed.

45 Director Stefani asked Virginia if she got these numbers from reliable source.

46 Virginia said Manager Shaw gave her the formula for the Alpine Springs Pond, Evan
47 Salke gave her the Bear Creek Pond usage, and a professional engineer gave her the
48 estimate to water two acres of new grass. Larry Heywood of AMSC said it is maybe one
49 acre, but not two.

50 Director Stefani's concern is that the numbers are being kept from the public. President
51 Bass said the Feasibility Study will show all the numbers and that the Newsletter will

1 address this and let the public know that we are on it. In addition President Bass said we
2 will include these issues in our investigation and have already started on it.
3 Wendell Ulberg said we need true empirical data and right now its anecdotal evidence.
4 SCADA will take about one full year to collect full preliminary data.

5 **3. CONSENT CALENDAR - MOTIONS**

6 Director Danz requests that all items are taken off the Consent Calendar and let
7 discussion proceed.

8 **a. December 13, 2002 Board Minutes**

9 Director Grant made a MOTION to approve the minutes of 12/13/02

10 Director Haley SECONDED the MOTION

11 Discussion: Director Danz said "Public" was Ed Hardy in the following places – page 1,
12 line 47; page 3, line 37, 45, and 50.

13 Director Stefani said page 4, line 13, after 'chemical content" should have said "chemical
14 content that is of concern."

15 Wendell Ulberg (TTSA Representative) said page 4, line 31 next to last word should be
16 "they" not "there". Line 32 spelling of "Tiegert" should be "Teichert". Line 34 after 4th
17 word, insert "sewer" before connection. Line 40 after Martis Creek insert "dam", remove
18 "is lined with" and replace with "may have" phosphorus material, add a period (.) at the
19 end. Line 41, remove the first 11 words. Line 42 after "million dollar grant" add "from the
20 State of California from BNR to remove the nutrients. Line 43 after the 6th word insert
21 "the Alpine Meadows Representative" before "doing the TTSA report".

22 Page 5, line 19, before "RFP" insert "Responding to".

23 Page 6, line 9, "local" should be "LOCAL"

24 Approved Minutes as Amended, without objection - so ordered.

25 **b. Monthly Financial Summary**

26 Director Haley made a MOTION to approve the Monthly Financial Summary.

27 Director Grant SECONDED the MOTION.

28 Director Haley withdrew his MOTION to approve the Monthly Financial Summary as a
29 MOTION is not needed, it's assumed.

30 Director Danz commented that in the past months the financial summary showed where
31 the fund balance is, but this month is different, it appears to be a summary only.

32 Manager Shaw said this is a substitute as the same information is provided in either the
33 balance sheet or the profit and loss statement, so this is a narrative. Director Danz felt
34 this is an issue that should be considered at the next Budget & Finance Committee
35 which is set to meet at the end of this month.

36 So ordered.

37 MOTION to accept Exhibit C, Balance Sheet, without objection, so ordered.

38 MOTION to approve Exhibit D, Profit & Loss Report, without objection, so ordered.

39 MOTION to approve Exhibit E, Accounts Payable, without objection, so ordered.

40 **4. CONSENT CALENDAR-RESOLUTIONS/ORDINANCES**

41 **a. Resolution 1-2003** – Director Danz offered an amendment to the Resolution 1-2003
42 item 2. should read "That the Trustees of this Annuity Contract Number (3)87589 are
43 Pam Zinn and Tom Bass and are authorized to sign on this account set forth above."
44 UNANIMOUSLY APPROVED as amended, without objection.

45 **b. Resolution 2-2003** – UNANIMOUSLY APPROVED, without objection.

46 **c. Resolution 3-2003** – UNANIMOUSLY APPROVED, without objection.

47 **5. SELECTION OF A TAHOE TRUCKEE SANITATION DISTRICT (TTSA)**
48 **REPRESENTATIVE**

49 Director Grant made a MOTION to appoint Manager Shaw to be the TTS-A
50 Representative for Alpine Meadows.

51 MOTION was SECONDED by Director Haley

1 Discussion: Manager Shaw's qualifications, experience and exposure would be good;
2 residents of the valley could volunteer; costs to the District to have Manager Shaw
3 (none); Director Danz feels that if the Board passes this motion that it be noted
4 Manager Shaw's term as representative for Alpine Meadows with TTS-A would expire if
5 he is no longer the General Manager of the District; Virginia Quinan feels that it would be
6 a big mistake to replace Wendell Ulberg as TTS-A representative since he is next in line
7 to be President of the TTS-A Board of Directors, then appoint John as representative for
8 Alpine Meadows for next year. Wendell Ulberg feels it is inappropriate to have the
9 Manager of the District to be on the TTS-A BOD and that there are many important
10 issues going on at the District that Manager Shaw should concentrate on rather than
11 taking his time away from the District. Director Stefani feels that Wendell Ulberg should
12 continue as TTS-A Representative for Alpine Meadows.

13 MOTION was amended to appoint Manager Shaw as TTS-A Representative but only for
14 2003 as long as he is General Manager of ASCWD.

15 MOTION CARRIED 3 to 2.

16 **6. COMMITTEE/DEPARTMENT REPORTS**

17 **a. Fire Committee**

18 Annexation is moving along, met w/LAFCO (John Moberly); Eastern Portion is the
19 starting point (part of our County) and LAFCO doing the study will save this District \$20K
20 to be completed October 2003. Budget cuts may affect this District; we should have time
21 since we won't start until October. The public will be given pros and cons before a
22 decision is made.

23 Pilot Project Study – There will be a Committee meeting in Feb., and then the report will
24 be presented to the Board.

25 Firehouse Resident – lost one candidate to marriage and a dog, still looking.

26 Fire Committee – Director Stefani is working on getting another volunteer for Committee.

27 Regular Fire Committee Meetings are scheduled for the first Thursday of the month at
28 8:30 a.m.

29 **b. Managers Annual Report**

30 Director Haley said the report was concise and to the point and recommended that the
31 District get some plans in place for storage, repairs, funds, etc. Many of the facilities are
32 40 years old. President Bass suggested that we move through the rest of the items
33 through item 7, because a number of things in the report are already being addressed
34 and if there is something left then we can formulate a plan to address them.

35 **c. O & M Department Report**

36 No values for wells H1, 2, 3 and 4 because the meters are in locations that we can't
37 access due to snow. SCADA can't give these reports because power is required.

38 Currently using TTS-A numbers for these reports but next month SCADA will be able to
39 use the SCADA number.

40 **d. Greenbelt Commission Report- NONE**

41 **e. TTSA Report** - meeting was postponed until the 23rd so there is no report this month.

42 The approved vendor for the BNR will be decided at that meeting.

43 **7. ITEMS FOR BOARD DISCUSSION & ACTION**

44 **a. Policy Governance** – President Bass sent this to the Administrative Committee.

45 Director Grant mentioned looking at the CSDA manual as an alternative.

46 **b. Water Conservation Program** – Conservation Program needs to be implemented by
47 this summer and there is no committee to handle this. Staff can come up with a plan and
48 bring it to the Board for Policy. Budget & Finance Committee was given the responsibility
49 to come up with a water conversation plan.

50 **c. Water Resources Workshop & Feasibility Study** – Director Danz made a MOTION that
51 Manager Shaw pursue further the UC Davis contact as well as others who did not

1 respond earlier to the RFP, and hopefully be able to present at the next Board Meeting
2 or at a Special Board Meeting Facilitators that could handle the workshops.

3 Director Haley SECONDED the MOTION

4 Discussion: Time is of the essence and a Special Board Meeting may be needed
5 although some Directors feel rushing the RFP will not get us anywhere. Rather than
6 seven RFP's maybe three is all that is needed.

7 Virginia Quinan feels that Manager Shaw is presenting the public as "being out of
8 control" and Manager Shaw needs to rethink how he presents this to the facilitators.

9 Wendell Ulberg stated that the email from Fred Fahlen expresses Manager Shaw's
10 misguided perspective on what's going on in this community and thinks that is reflected
11 in some of his report and feels this is Manager Shaw's impression of this community. He
12 needs to have an attitude adjustment period, and feels that Manager Shaw needs to
13 communicate and interact with the community more and feels he should do a better job.

14 Peter Graf asked question about where technical input is for the Committee that selects
15 the facilitator; where does the public get involved, is it at the workshops that follow the
16 appointment of the facilitator that the meeting would be held and is the facilitator to
17 be the moderator at the workshops, how the public can get involved. President Bass
18 said the workshops are public and open. Peter said Lowell could provide some
19 technical input and we need to find out where the water is going first.

20 Its purpose is education and in-depth analysis to help the Board. We are not looking for
21 the public to help make decisions, but to attend and understand what is going on by the
22 professionals.

23 Lowell Northrop offered input for the feasibility study and encouraged the District to use
24 Fred Fahlen, he understands the system, and it would be a mistake to use anyone else,
25 but don't ask him to do it in the winter.

26 MOTION UNANIMOUSLY APPROVED

27 Director Haley mentioned the Engineer & Facilitator must be decided on prior to the start
28 of the workshop.

29 Director Danz made a MOTION that Manager Shaw proceeds concurrently with
30 solicitation of proposals from individuals who previously declined to propose the
31 feasibility study with hope that those proposals be received before the special meeting.

32 Director Stefani SECONDED the MOTION.

33 Discussion: Director Grant asked is the Motion would limit the proposals to the same
34 people who we've already queried. Director Danz explained that due to the time factor
35 that this is why it was stated in the motion that way, but if others can get a proposal to us
36 before the special meeting that would be fine also.

37 MOTION UNANIMOUSLY APPROVED

38
39 The Board took a break at 9:53 a.m.

40 The Board reconvened at 10:05 a.m.

41 **6. Committee Department Reports – Managers Annual Report (Exhibit "K")**

42 Discussion: this deals with all Committees and if anyone has questions they can ask
43 Manager Shaw, as these are his opinions. Pipes are in disrepair, they are 40 years old
44 and no plans to repair. Need to identify all facilities, evaluate & prioritize, then go to
45 Budget & Finance or Capital Committee and find out where the funds can come from to
46 repair. Director Grant said a report like this exists and would be good to get estimates
47 from (w/in the last 7 yrs.). Director Haley and Director Danz would like to see this report.
48 Engineers Report shows the status of the condition of pipes, T.V. sewer pipes. In past
49 years there has been extra money from Capital projects that could be used. Preventative
50 maintenance foundation is already set up, use as a basis to update. Create a temporary
51 Committee to look over preventative maintenance and how to go about it. Maybe more

1 appropriate for staff to review and work out costs and then attach some numbers to it.
2 Establish preventative maintenance program. A long range Policy may need to be set up
3 like "to the industry standard". If industry standards cost money, then just maintain.
4 Create Policy for short and long term.
5 President Bass will put this on the Agenda for next month.
6 Wendell Ulberg expressed his dissatisfaction with the General Managers Annual Report
7 and requested his comments be duly noted into the minutes. A Capital Replacement
8 report was done by Fred Fallen that evaluated the remaining life of our infrastructure. It
9 identified how many more years the tank is good for, how much longer the lines are
10 good for and this was done as a proactive step to determine how much is needed for
11 future capital requirements. It came back the condition was given high marks and gave a
12 projected remaining life of our equipment regardless of what it anticipated life of the
13 original improvements was, not to take away from future planning but you can be
14 assured that our system is in good condition. If water use is going up and revenue is
15 going down, then you have to question the metering system and the way the staff
16 evaluates projections of budgets and evaluations of revenue based on that.

17 **8. CLOSED SESSION**

18 a. California Government Code Section 54956.9 – Anticipated Litigation
19 Staff was directed to seek the advice of Legal Council (Paul Chamberlain Jr.).

20 **9. CORRESPONDENCE TO THE BOARD**

21 a. NONE

22 **10. DIRECTORS COMMENTS**

23 Director Stefani would like to see the Greenbelt Commission involved at the Board
24 Meetings. Information about programs and items of interest should be presented to the
25 public at the Board meetings. District Logos, two excellent graphic artists in the valley,
26 Kent Leland and Karen House of Bear Paw Prints of Tahoe that were willing to put a
27 proposal together for the Board in the past and they may be interested again. Please
28 put this on the Agenda for next month.

29 Director Grant would like to put the 40 yr. celebration (coming in March) on next months
30 agenda as plans need to be made along with the Watershed Management Plan on the
31 agenda for next month to review. In addition the Greenbelt Meeting meets every other
32 month so if there is no report that means nothing has changed since the last meeting but
33 feels it would be a good idea to have Directors attend these meetings on a rotation
34 basis, but that we are very interested in what's going on.

35 President Bass suggested getting a Greenbelt Report into the Newsletter.

36 Director Haley would like to urge the Board Members to come with specific thoughts
37 regarding the 40th celebration since we will only have 30 days.

38 **11. ADJOURNMENT**

39 There being no further business before the Board, the meeting was adjourned at 11:55
40 a.m.

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43
44 Respectfully Submitted,

Approved as Corrected 2-14-03

45
46 Pam Zinn
47 Recording Secretary