

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, January 14, 2005, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 8:35 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Tony Stefani, Vice President; Janet  
7 S. Grant; Jon Northrop; Virginia Quinan

8 Directors Absent: None

9 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General  
10 Manager; Jancis Martin, Recording Secretary

11 Guests Present: Lee Massick/JMA/TCPUD P&R Commission; Chris Nelson/  
12 Alpine Sierra Partners LLC; Peter Graf/AMEA; Bryce Keller/Division Chief/North  
13 Tahoe Fire Protection District

14 **2. PUBLIC PARTICIPATION**

15 None.

16 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

17 **A. Financial Report:**

18 Mike Dobrowski, District CPA, participated by telephone in the discussion  
19 of this agenda item.

- 20 i. **Financial Statements – December 31, 2004:** Directors Quinan and  
21 Grant asked for and received clarification on a couple of items on the  
22 financial statements. Director Quinan made a MOTION that the Board  
23 approve the financial statements. Director Grant SECONDED the  
24 motion. All Directors being in favor, the motion was APPROVED.
- 25 ii. **Expenses Paid & Payable – January 13, 2005:** Directors Grant and  
26 Quinan asked for and received clarification on several items on the  
27 check register. Director Grant made a MOTION that the Board  
28 approve the Expenses Paid & Payable, checks 2713 through 2775.  
29 Director Stefani SECONDED the motion. All Directors being in favor,  
30 the motion was APPROVED.
- 31 iii. **Investment Report – December 31, 2004:** No discussion.

32 **B. Approval of Minutes for December 10, 2004, Regular Board Meeting:**

33 Director Grant made a MOTION that the Board approve the minutes of  
34 the December 10, 2004, Regular Meeting of the Board of Directors.  
35 Director Quinan SECONDED the motion. In discussion, the following  
36 amendments were proposed:

- 37 • Page 2, lines 6-7: switch “registered voters” and “property owners”  
38 • Page 3, line 47: replace “sprinkler” with “alarm”

39 Director Grant made a MOTION to approve the minutes as amended.

40 Director Quinan SECONDED the amended motion. All Directors being in  
41 favor, the amended motion was APPROVED.

42 **C. Resolution 1-2005: Conflict of Interest Code:**

43 The Board reviewed proposed Resolution 1-2005, adopting a Conflict of  
44 Interest Code pursuant to the Political Reform Act of 1974. The Board  
45 had received the Resolution materials at last month’s Board meeting. To  
46 perform the requisite public notification, District staff posted a copy of the  
47 Resolution at District Headquarters and emailed affected parties. Director  
48 Grant made a MOTION that the Board adopt Resolution 1-2005. Director  
49 Northrop SECONDED the motion. Roll was called to approve the

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1 Resolution. Ayes: President Danz, Directors Grant, Northrop, Quinan and  
2 Stefani. Nays: none. The Resolution PASSED.

3 **D. Resolution 2-2005: Appropriations Limit:**

4 The Board reviewed and discussed proposed Resolution 2-2005, which  
5 adopts the appropriations limit for this fiscal year, and supersedes  
6 Resolution 6-2004, adopted at the June 23, 2004, Board of Directors  
7 meeting. The District's financial auditor found that the appropriations limit  
8 stated in Resolution 6-2004 had been incorrectly calculated. Director  
9 Grant made a MOTION that the Board adopt Resolution 2-2005. Director  
10 Stefani SECONDED the motion. Roll was called to approve the  
11 Resolution. Ayes: President Danz, Directors Grant, Northrop, Quinan and  
12 Stefani. Nays: none. The Resolution PASSED.

13 **E. Draft Audit Report – Fiscal Year 2004:**

14 The Board was presented with the draft audit report from the District's  
15 financial auditor, Damore, Hamric & Schneider, including the  
16 management advisory comments noted by the auditor. This final draft  
17 report has not yet been reviewed by the Budget & Finance Committee but  
18 was presented to the Board for their information and so that the Directors  
19 can study the report during the next month. At next month's Board  
20 meeting, the District auditor will be available to answer detailed questions.  
21 Director Grant stated her concern that the expense attributed to the Park  
22 for fiscal year 2004 seemed extraordinarily high. Manager Shaw  
23 responded that overhead expenses were allocated equally among funds  
24 for the purposes of the audit. As the District's financial budgeting and  
25 reporting become more sophisticated, the audited financial statements  
26 should more closely approximate the actual Park expenses. President  
27 Danz noted the appropriate time to set user fees to cover Park expenses  
28 is during the development of the annual budget.

29 **F. Request for Easement Abandonment by Mr. and Mrs. Poulos:**

30 The Board discussed the analysis provided by District staff regarding the  
31 potential cost of abandoning the District's easement on the property of  
32 Mr. and Mrs. Poulos. The analysis indicated that the cost to the District  
33 would be \$818.75. Director Stefani made a MOTION that the Board  
34 approve the amount of \$818.75 to be requested as payment for  
35 abandoning the easement. Director Northrop SECONDED the motion.  
36 Director Stefani AMENDED the motion to include Board authorization for  
37 the President to sign the easement abandonment, once the payment has  
38 been made. Director Northrop SECONDED the amended motion. All  
39 Directors being in favor, the amended motion was APPROVED.

40 **G. Election of TTSA Representative:**

41 The Board annually elects an individual to represent the District on the  
42 TTSA Board. It entails attending the TTSA Board meeting the second  
43 Wednesday of each month and reporting back to the ASCWD Board.  
44 The ASCWD representative may be appointed to TTSA committees and  
45 may have to attend special meetings in addition to the monthly meetings.  
46 The ASCWD representative is paid approximately \$100 per meeting and  
47 is entitled to receive health insurance, including dental and vision care.  
48 Manager Shaw has been serving as the ASCWD representative to the  
49 TTSA Board without pay. There was some discussion as to whether any

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1 of the ASCWD Directors would be interested and able to serve on the  
2 TTSA Board but none felt that they had the time. Director Grant made a  
3 MOTION that the Board appoint Manager Shaw as the District  
4 representative on the TTSA Board for calendar year 2005. Director  
5 Stefani SECONDED the motion. Director Grant AMENDED the motion to  
6 clarify that Manager Shaw would serve as the ASCWD representative to  
7 the TTSA Board for 2005 only if he remains General Manager. Director  
8 Stefani SECONDED the amended motion. All Directors being in favor,  
9 the amended motion was APPROVED.

10 **H. Alpine Sierra Project:**

- 11 • Manager Shaw reported on the current status of the Alpine Sierra  
12 project ("Project"). Chris Nelson was in attendance as the  
13 representative of Alpine Sierra Partners LLC ("Developer"). He  
14 brought a physical model of the proposed development, which  
15 includes a 90-room lodge with swimming pool or town homes, and  
16 about 10 large single-family home lots.
- 17 • The last time this matter was brought to the Board for approval of the  
18 project's fire hazard mitigation plan, Bear Creek Association (BCA)  
19 representatives attended the Board meeting, expressed their  
20 disappointment that they had not been included in the design process  
21 and said that their concerns included visual impact, the density of  
22 units and access aspects of the plan. At that time, the Board  
23 requested that the Developer increase the level of participation by  
24 BCA and come to agreement with BCA with respect to easements  
25 and access issues.
- 26 • The Developer asserted that he spent approximately \$30,000 to try to  
27 meet BCA's concerns. The Developer made a written proposal to  
28 BCA in December. In the proposal, the Developer proposed to do the  
29 following: have the 10 single- family home sites join BCA; eliminate  
30 the access road that had been a concern to BCA; place the power  
31 lines along John Scott Trail underground; and include BCA in the  
32 planning process. A BCA subcommittee reviewed the Developer's  
33 proposal but did not like the lodge or the town homes (density was too  
34 high); they were not in favor of the project going forward.
- 35 • The project was originally presented to Placer County which had  
36 questions and concerns. The revised plan has not been presented to  
37 Placer County; once presented to the County it will take about nine  
38 months for approval by the County.
- 39 • Director Stefani initiated discussion about potential fire response in  
40 the project's cul-de-sac. Chief Keller responded that the fire  
41 mitigation plan requires the Developer to agree to purchase a Type I  
42 fire engine for ASCWD. Additional requirements placed in the fire  
43 hazard mitigation part of the project plan – such as road turnouts,  
44 staging areas, extra fire hydrants, fire-resistant materials incorporated  
45 in structures, all structures equipped with sprinklers, underbrush  
46 cleared in the fuel modification zones – should make the development  
47 safe and the District's ISO rating (which affects the cost of fire  
48 insurance within the District) might even improve. He said that even if  
49 the Developer didn't get its desired easement that would provide the

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1 project with its second access (which would be preferable but not  
2 necessary in the event of fire response and/or evacuation), Chief  
3 Keller has required in the fire hazard mitigation plan that the  
4 Developer extend the road network within the project such that, if at  
5 some point in the future the desired easement could be obtained, the  
6 connection could be made and the second access provided. He also  
7 pointed out that District counsel and NTFPD counsel have both  
8 reviewed the proposal.

- 9 • In response to questioning, Chris Nelson supplied the following  
10 information:
  - 11 ○ Chris has been involved in several other large development  
12 projects and, for this project, has hired a consultant who has  
13 worked on large mountain development projects in Mammoth and  
14 Jackson Hole
  - 15 ○ all structures in the project are outside avalanche zones
  - 16 ○ the Developer is still in discussion with BCA
  - 17 ○ the Project is permitted for development of lodge and homes
  - 18 ○ the Developer has agreed to dedicate in perpetuity all the  
19 undeveloped areas within the project as open space
  - 20 ○ the Developer proposes building a new horse and bike trail to  
21 connect to Bear Creek
- 22 • In the next few months, the Developer needs to make a decision  
23 about how to proceed. Chief Keller pointed out that, as a project like  
24 Alpine Sierra proceeds, it is normal for the Developer to try to touch  
25 base with agencies like ASCWD to get preliminary, non-binding  
26 approvals, and that Chris might therefore come to the ASCWD Board  
27 again and ask for preliminary approval of the fire mitigation plan.  
28 Manager Shaw pointed out that the bottom line for the Board was the  
29 fire mitigation aspect of the project. He will continue to monitor the  
30 progress of the Project and ask the Board for its approval of the fire  
31 mitigation plan when appropriate.
- 32 • President Danz thanked Chris Nelson for his attendance and  
33 participation in the discussion.

34 **I. Fire and Emergency Services Workshop:**

- 35 • The Board discussed the Fire and Emergency Services Workshop,  
36 held on Thursday, January 13, 2005. President Danz said that  
37 Manager Shaw did an outstanding job and that it was unfortunate that  
38 there wasn't greater public participation.
- 39 • Despite some general agreement at the end of the Workshop as to  
40 how to proceed, the Board was not authorized to take action at that  
41 time. Director Grant felt that the Fire Committee should synthesize  
42 the goals presented in the workshop, come back to the Board with  
43 recommended goals and a methodology for how to evaluate the  
44 alternatives to meet the goal. Once the Board agrees upon the goals,  
45 the Fire Committee would then develop a matrix based on the  
46 alternatives that were also presented at the workshop. President  
47 Danz agreed with Director Grant's suggestion.
- 48 • Director Grant said there was further discussion at the Workshop that  
49 the Fire Committee should perhaps have an extra meeting each

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1 month to expedite the effort, if the Fire Committee members had the  
2 time. Director Stefani said he felt the Committee could indeed  
3 schedule additional meetings, if needed.

- 4 • There will probably be another public Workshop in a month to six  
5 weeks to present the recommendations of the Fire Committee and  
6 Board. The Board would like to increase public participation and  
7 hopes to do so by changing the day of week of the next Workshop.
- 8 • Director Quinan was impressed by the contributions of the NTFPD  
9 representative at the workshop.

10 **J. Fire Department Report:**

11 Chief Keller reported on the activities of North Tahoe Fire Protection  
12 District, with special regard to those which impact Alpine Meadows:

- 13 • Monthly dispatch report: There were 19 medical aid emergency  
14 responses - emergency-type situations usually handled by local  
15 personnel - and 19 transport responses, which are ski area transports  
16 by North Tahoe vehicles and personnel. Some of the medical aid  
17 emergency responses are the same incidents as those reported as  
18 transport responses. The single incident of "Emergency Medical  
19 Dispatch" was medical advice offered over the phone with no  
20 response requested or provided. Director Quinan requested that the  
21 dispatch report separate the ski area responses from the non-ski area  
22 responses; the Board agreed. Chief Keller agreed to provide the  
23 information in the requested format on the monthly dispatch report.
- 24 • Community Fire Plan: Chief Keller has received a copy of the draft  
25 plan. He will review it and make sure all components – including the  
26 evacuation plan – are in it. Then he will send a copy to Manager  
27 Shaw and to the Fire Committee.
- 28 • Road Closure Procedures: NTFPD and District staff have put together  
29 a "tool kit" for use during road closures or valley emergency situations,  
30 and extra phone jacks have been installed in the Board room in the  
31 District headquarters. The intention is that the Board room would be  
32 used as a staging area for emergency personnel during a local event  
33 that requires support. Some pertinent phone numbers have been  
34 updated and distributed to appropriate personnel and included in the  
35 "tool kit". All local agencies (including the ski resort and emergency  
36 service providers) can and do communicate on the same radio  
37 frequencies. The two District radios are being upgraded for this  
38 purpose.
- 39 • There is no information yet about the impact of the upcoming state  
40 budget process on County and District finances.

41 **N.i. Fire Committee:**

42 Director Stefani provided an oral report with information on the following  
43 topics:

- 44 a. **Fire Safe Community Grant Program:** Nothing has changed since  
45 last month.
- 46 b. **Threat Assessment and Community Fire Plan:** Chief Keller will  
47 send the agreement to Director Stefani.

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- 1                   c. **Placer County Hazard Mitigation Planning:** Manager Shaw  
2 checked that the District has filed all necessary paperwork to be  
3 eligible for FEMA assistance in the event of a disaster.  
4                   d. **New Committee Member:** Director Quinan is now on the Fire  
5 Committee.  
6                   e. **Recommendations for Recognition of Community Fire**  
7 **Volunteers:** The Committee thinks the best option is to place a  
8 perpetual plaque in the firehouse with names of those who have  
9 served in Alpine Meadows for more than a few years. Such a plaque  
10 might cost about \$200. The Fire Committee will develop a list of  
11 candidates and criteria for who would qualify for the list. President  
12 Danz expressed her preference that the recognition criteria be as  
13 inclusive as possible.  
14                  f. In response to questioning by Director Quinan, Chief Keller discussed  
15 the lack of a response policy for NTFPD. NTFPD does not currently  
16 have a documented policy and Chief Keller feels that, although their  
17 response has improved over time, there are still weak links in some of  
18 their areas. Director Quinan also asked if NTFPD has a mutual aid  
19 agreement with Squaw Valley's fire department; Chief Keller  
20 responded that they do.  
21                  g. **Next Meeting:** Tentatively scheduled for Tuesday, January 25, 2005,  
22 at 3:00 p.m.

23 **The Board took a break from 10:30 a.m. until 10:40 a.m. Director**  
24 **Stefani had to leave and was not available for the remainder of the**  
25 **meeting.**

26 **K. PCLAFCO Update:**

27 At the TTSA meeting Wednesday, Scott Finley informed the attendees  
28 that he was leaving PCLAFCO. There will be a new director to take his  
29 place. Scott is going to work for the Placer County legal department and  
30 will be available to help the new director transition into his/her position.  
31 Director Quinan asked if District staff ever received a response from the  
32 County Board of Supervisors or State representatives with respect to  
33 District concerns about PCLAFCO recommendations; Manager Shaw  
34 responded that he has not received any responses, and none were  
35 requested.

36 **L. Operation & Maintenance Department Report:** Buz Bancroft provided a

37 written report that included status updates on water, sewer, garbage and  
38 other services provided by the District. However, he was not able to  
39 attend the meeting (he and Lou were out shoveling snow).

- 40                  • District staff has been busy with SCADA repair, snow removal, water  
41 turnoff (broken pipes due to freezing temperatures), water sampling,  
42 vehicle repair and maintenance.  
43                  • There has been no formal response to the Adopt-a-Hydrant request.  
44                  • The report states that the water samples all came up negative.  
45 President Danz asked how much longer District staff would be  
46 chlorinating, given the negative samples. Manager Shaw said  
47 chlorination would probably continue into summer. Director Northrop  
48 asked if the bad taste associated with chlorinated water was due to

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bacteria being knocked loose inside the pipes by the chlorine;  
Manager Shaw said theoretically yes but probably not.

- M. Manager's Report:** Manager Shaw presented a written report with detailed descriptions of some of the following items:
- **Change of Address:** Thanks to Director Grant, the District now has an "in valley" mailing address. This will greatly reduce the cost of picking up the mail. The District will be using the physical address henceforth as the mailing address.
  - **Engineering Services for Snowmaking Well Modifications:** A request for qualifications has been sent to six firms, four of which will be providing proposals. The Subcommittee to evaluate the proposals should be able to meet before the next Board meeting.
  - **Status of Approved Projects:** Manager Shaw answered questions from the Board.
  - **District Credit Card:** The sole District credit card has been cancelled. Manager Shaw was the personal guarantor on the card and the late payments were affecting his credit rating.

**N. Committee/Department Reports**

- ii. **Administration and Personnel Committee:** Director Quinan provided a written report with information on the following topics:
  - a. **Revisions to Policy 4.3.1, Administrative – Board Meeting Procedure:** The changes to the Policy were to update the names of the Committees. Director Quinan made a MOTION that the Board adopt Policy 4.3.1 as revised. President Danz proposed amending the 3<sup>rd</sup> line under "STANDING COMMITTEES" to replace "Administrative/Personnel" with "Administration and Personnel" and to replace "Budget, Finance & Capital" with "Budget and Finance". Director Grant made a MOTION to include the amendments. Director Quinan SECONDED the amended motion. All Directors present being in favor, the amended motion was APPROVED.
  - b. **Revisions to Policy 4.0.0, Administrative Committee Policy of Operation:** Director Grant made a MOTION that the Board adopt Policy 4.0.0 as presented, with two additional changes:
    - replace "Administrative" with "Administration" in the title of the Policy
    - replace "Administrative" with "Administration" in item 1, under EndsDirector Quinan SECONDED the motion. All Directors present being in favor, the motion was APPROVED.
  - c. **Eliminate Policy 3.0.0, Personnel Committee Policy of Operation:** Director Quinan made a MOTION that the Board eliminate Policy 3.0.0. All Directors present being in favor, the motion was APPROVED.
  - d. **Revisions to Policy 1.0.0, Board of Directors Policy of Operation:** Director Quinan said similar changes (to names of Committees) should be made to this policy. District staff will make the revisions.

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- e. **Goals and Objectives Review Process:** The evaluation format used last July will be used again. Director Quinan has given the General Manager and each Board member a copy of the form which has spaces to make comments. Director Quinan requested that these evaluations be returned by January 28, 2005, so they can be reviewed at the February 11, 2005, Board meeting.
  - f. **Landowner Entity Options:** District Counsel is putting together an opinion on the topic.
  - g. **Employee Benefits Alternatives and Costs:** Benefits to ASCWD employees are better than those provided by neighboring districts at a lower cost based on percent of salaries. The Committee feels that the issue of employee co-pays should be addressed from time to time. Director Grant recommended that the employee benefit package be evaluated once each year and that co-pays and other items be adjusted. President Danz suggested that the late summer would be a good time for the Committee to perform this evaluation. Manager Shaw agreed that benefits should be periodically evaluated but suggested that the evaluation should occur every three years or so. Director Quinan requested that Director Grant make a draft list of what the Committee would like Manager Shaw to evaluate in terms of personnel benefits.
- iii. **Budget & Finance Committee:** President Danz presented a written report of the Committee's actions with detailed descriptions of the following items:
- a. **December 31, 2004, Financial Reports:** President Danz said the Committee is concerned by the diminished property tax revenues. This decrease in revenues is partially responsible for the projection that expenses will exceed income by about \$30,000. President Danz noted that projected expenses in two accounts, miscellaneous consultants and repairs, were significantly higher than originally budgeted. Part of the problem is the accounting for projects. The District's auditors require the District to expense all recapitalization expenses. These expenses were not included in the budget. President Danz also asked the Directors to sign signature cards for Bank of the West and First Independent Bank of Nevada to enable the District to obtain its bank statements online at the end of each month. To authorize such online access, First Independent Bank of Nevada requires a Board Resolution for its files; that Resolution will be presented to the Board next month.
  - b. **Expense Reduction and Revenue Increase Strategies:** Based upon the projected loss, the Committee, at its next meeting, will review means to reduce current year expenditures by \$20,000. The absorption of the AM Fire



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- 1 Department by NTFPD should result in some savings this  
2 year.
- 3 **c. Status of Rate Study and Planned Rate Increase:** The rate  
4 study is proceeding as planned. The consultants should have  
5 a draft report to the Committee and the Board in February.  
6 Based on the report, the Board may decide to approve a rate  
7 increase. Manager Shaw will check with legal counsel as to  
8 the method and timing connected with implementing a rate  
9 increase. The rate increase will include an increase in the  
10 garbage fees for this fiscal year.
- 11 **d. Financial Audit:** Discussed earlier in the meeting.
- 12 **e. Treasurer's Report:** Peter Murray, the District's Treasurer,  
13 has been putting in a lot of time. He prepared an Investment  
14 Position Paper, which was distributed to the Board, for the  
15 Committee and Board to review and possibly approve next  
16 month.
- 17 **f. Revisions to Policy 2.7.0, Reserves for Recapitalization  
18 and Capital Outlay:** The Committee made a couple of minor  
19 changes to revised Policy 2.7.0, which was distributed at the  
20 December Board meeting. President Danz made a MOTION  
21 that the Board adopt Policy 2.7.0 as revised. All Directors  
22 present being in favor, the motion was APPROVED.
- 23 **g. Revisions to Policy 2.0.0, Budget & Finance Committee  
24 Policy of Operation:** The Committee made several changes  
25 to reflect the consolidation of the Budget & Finance Committee  
26 with the Capital Outlay Committee. President Danz made a  
27 MOTION that the Board adopt Policy 2.0.0 as revised. All  
28 Directors present being in favor, the motion was APPROVED.  
29 Director Grant made a MOTION that the Board authorize  
30 Manager Shaw to make the following changes to all the  
31 policies of the Board, except in the first policy under each  
32 Committee:
- 33 • remove the name of the pertinent Committee from the title
  - 34 of the Policy
  - 35 • update Committee names within the policies to align with
  - 36 the new Committee structure.
- 37 Director Quinan SECONDED the motion. All Directors present  
38 being in favor, the motion was APPROVED.
- 39 **h. Eliminate Policy 5.0.0, Capital Outlay Committee Policy of  
40 Operation:** President Danz made a MOTION that the Board  
41 eliminate Policy 5.0.0. All Directors present being in favor, the  
42 motion was APPROVED.
- 43 **i. Accounting Contract:** The Committee reviewed Mike  
44 Dobrowski's proposed contract. His current contract is for a  
45 fixed fee of \$3,150 per month plus billing for unanticipated  
46 services. For calendar year 2005, Mike proposes a fixed fee  
47 of \$3,850 per month which would include additional services.  
48 After discussion, the Committee asked Manager Shaw to  
49 negotiate a contract with Mike which would include a lower

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- 1 fixed fee component. The Committee believes that the District  
2 will not require as many additional services from Mike during  
3 the next calendar year as it has in the past year. Director  
4 Grant, President Danz and Manager Shaw expressed their  
5 satisfaction with Mike's performance and cooperation with the  
6 District auditor, with District staff and with the Budget &  
7 Finance Committee. Director Grant felt that Mike has learned  
8 a lot about the accounting involved with public agencies by  
9 working with the District over the last couple of years. In  
10 response to a question from Director Quinan, President Danz  
11 said she felt it was necessary to have a CPA as an  
12 accountant.
- 13 **j. Status of Capital Budget and Expenditures:** Manager Shaw  
14 will prepare an Excel spreadsheet with capital and  
15 recapitalization expenditures on an approved and year-to-date  
16 basis.
- 17 **k. Requests from Customers for Adjustments to their Bills:**  
18 The Committee received one letter from a customer who  
19 complained about the Committee's decision not to waive fees  
20 and penalties. No action was requested by the customer or  
21 taken by the Committee.
- 22 **l. Unbudgeted Expenses:** The Committee reviewed a request  
23 for one unbudgeted expense:
- 24 • \$595 for replacement studded snow tires for the Ford  
25 service truck.
- 26 President Danz made a MOTION that the Board approve the  
27 unbudgeted expense. All Directors present being in favor, the  
28 motion was APPROVED. Director Grant asked Manager Shaw  
29 for a list of all approved unbudgeted expenses. Manager Shaw  
30 will provide the information at the next Board meeting.
- 31 **m. Next Meeting:** Thursday, February 10, 2005, at 9:00 a.m.
- 32 iv. **Long Range Planning Committee:** No meeting.
- 33 v. **Park, Recreation and Greenbelt Committee:** No meeting.
- 34 **O. CORRESPONDENCE TO THE BOARD:** Peter and Sue Graf wrote a  
35 very complimentary letter to the Board thanking everyone who made it  
36 possible for Santa Claus to visit their home in the fire truck.
- 37 **4. CLOSED SESSION:** None.
- 38 **5. DIRECTORS' COMMENTS:**
- 39 • President Danz asked if the Board is complying with the Brown Act when  
40 meeting participants call in to meetings. Manager Shaw asked legal counsel  
41 for an opinion. The statute appears to require that the meeting notice include  
42 the locations from which the calls are being made and that such locations be  
43 open to the public and ADA-accessible. People calling in are often calling  
44 from their homes and it isn't reasonable to expect them to open their houses  
45 to the public. The Board may not be able to continue with the call-ins.
  - 46 • Director Quinan noticed that the tennis net in the park is losing its stitching.  
47 She asked if it could be repaired. Manager Shaw has checked and found  
48 that an awning shop in Truckee would charge \$75, whereas a new net would

**ALPINE SPRINGS COUNTY WATER DISTRICT**  
**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, January 14, 2005, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1                   cost about \$100. Directors Northrop and Grant each had proposals for  
2                   inexpensive local repair services.

3                   • Next regular Board meeting: Friday, February 11, 2005, at 8:30 a.m.

4       **7. ADJOURNMENT**

5                   There being no further business before the Board, the meeting was adjourned at  
6                   12:00 p.m.

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10                  Respectfully Submitted,

Approved 2-11-05

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14                  Jancis Martin  
15                  Recording Secretary