

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, December 19, 2014, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

- 1 **1. CALL TO ORDER**
2 President Grant called the meeting to order at 8:30 a.m.
- 3 **PLEDGE OF ALLEGIANCE**
4 Those attending joined in reciting the Pledge of Allegiance.
- 5 **ROLL CALL**
6 Directors Present: Janet S. Grant, President; Evan Salke; Christine York.
7 Directors Absent: Michael Battey; Jon Northrop.
8 Staff Present: John Collins, General Manager; Buz Bancroft, Operations &
9 Maintenance; Mike Dobrowski, District CPA (by telephone); Pam Zinn, Office
10 Manager; Jancis Martin, Recording Secretary.
11 Guests Present: Chief Mike Schwartz/NTFPD.
- 12 **2. SWEARING-IN CEREMONY**
13 Manager Collins swore in Janet Grant, Evan Salke and Christine York for four-
14 year terms.
- 15 **3. PUBLIC PARTICIPATION**
16 None.
- 17 **4. ITEMS FOR BOARD DISCUSSION & ACTION**
- 18 **A. Financial Reports:**
19 Mike Dobrowski, District CPA, participated in discussion of this agenda
20 item by telephone.
- 21 • The District continued to spend resources on capital projects,
22 including the Chalet Road to John Scott Trail Waterline, PRV &
23 Sewer-line Project.
 - 24 • Accounts Receivable are ahead of last year.
 - 25 • At the request of the Budget & Finance Committee, Mike will be
26 researching payroll services to see if any are less expensive than
27 the current service.
 - 28 • Mike has been answering questions posed by the District auditors,
29 who are winding up the audit for fiscal year 2013-2014. They
30 should have their report ready by the middle of next month.
- 31 i. **November Month-end Financial Statements:** Director Salke made a
32 MOTION that the Board accept the November 30 month-end financial
33 reports. Director York SECONDED the motion. Directors Salke and
34 York and President Grant being in favor, the motion was APPROVED.
- 35 ii. **November Expenses Paid & Payable:** The Directors reviewed the
36 monthly check register. Director Salke made a MOTION that the
37 Board approve the Expenses Paid & Payable (the debits for payroll
38 and checks 27777 through 27827). Director York SECONDED the
39 motion. Directors Salke and York and President Grant being in favor,
40 the motion was APPROVED.
- 41 **B. Approval of Minutes:**
42 Director York made a MOTION that the Board approve the minutes of the
43 November 14, 2014, Regular Board of Directors Meeting. Director Salke
44 SECONDED the motion. Directors Salke and York and President Grant
45 being in favor, the motion was APPROVED.
- 46 **C. Fire Department Report:**
47 Chief Schwartz from NTFPD was in attendance for this agenda item.
- 48 • Fire Season: Three NTFPD new hires just completed a joint (four
49 agencies) 10-week fire academy.

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- 1 • Recent Storm: The winter storm on December 11 did not produce
2 much snow, but caused a lot of wind damage. Ten homes in the
3 Tahoe basin were damaged by fallen trees, one of which started a fire
4 and narrowly missed causing fatalities. Every engine and ambulance
5 was on call between 6:30 a.m. and 10:30 a.m., with downed trees and
6 power lines, and blown transformers. Assistance was provided by
7 neighboring agencies.
- 8 • Fire Engines: The NTFPD Board decided to purchase a third type 1
9 fire engine. That means the entire front line fleet will be less than 15
10 years old. A newer engine will replace the one housed at the Alpine
11 station. To keep its ISO rating, NTFPD has to own and operate 5 type
12 1 engines.
- 13 • Station Staffing: NTFPD's staffing of the Alpine Meadows fire station
14 is averaging over 20 days per month, amounting to over 100 days for
15 the year, which is well over contract. They will staff the station
16 through the holidays.
- 17 • Grants: NTFPD applied for 4 grants on behalf of their district and
18 Alpine Meadows, 2 to be funded with cap and trade dollars and 2 with
19 SRA fees.
- 20 • Legislature: Chief Schwartz visited Sacramento twice. He is trying to
21 put two bills forward: one to exempt the purchase of fire trucks from
22 sales tax and the other to fund some CARB (California Air Resources
23 Board) bills to update old generators and old equipment. The Carl
24 Moyer program provides funds for such purposes but the Placer
25 County share is very small.
- 26 • Dispatch Calls: There were 5 calls to dispatch from Alpine Meadows
27 during November, two of which were cancelled en route. Call volume
28 was low for NTFPD throughout their district, allowing them to
29 concentrate on equipment maintenance and training.

30 **D. General Manager's Report:**

31 John Collins, General Manager, provided a written report on his activities
32 during the month of November, with discussion on the following topics:

- 33 • Alpine Meadows Road Bridge Replacement Project: Jon Mitchell, the
34 Placer County engineer managing the project, asked Manager Collins
35 about the status of an abandoned sewer main in Alpine Meadows
36 Road. Manager Collins confirmed that the District had abandoned it
37 and that Placer County can remove it. The County delivered a 100%
38 set of plans and Staff will review them.
- 39 • Alpine Sierra Subdivision: There was no activity.
- 40 • Chalet Road to John Scott Trail Waterline, PRV & Sewer-line Project:
41 The project is complete, tested and online. There are minor items to
42 be completed inside the pressure reducing vault. Stantec has
43 provided Longo with a final punch list of items to be completed before
44 the job is finalized. Longo probably will not get to the items until the
45 spring, due to the amount of snow. President Grant asked if the
46 current bill from Longo was the final one. Manager Collins said no,
47 about \$200K remains to be paid. The project will probably finish
48 under budget by at least \$15K, since that was the amount budgeted
49 for rock removal, none of which was needed.

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- 1 • AME Well Re-drill: Staff completed their review of Stantec’s 90%
2 complete plans, finalized the location of the well house and forwarded
3 their recommendation to Stantec. They will meet with Stantec to
4 show them the well house at Well R1, since Staff wants the same
5 equipment in the AME well house. The final plans should be
6 complete and ready to bid by the end of January 2015, with
7 construction anticipated for next summer.
 - 8 • CalPERS: The transition to CalPERS is finished.
 - 9 • GASB 45 requirements: Manager Collins prepared an actuarial
10 certification report of post-retirement benefits and forwarded it to the
11 District auditors for incorporation into last year’s audit. He added that
12 the District is only required to report the information on an annual
13 basis. The annual minimum contribution is currently \$9,800, with an
14 amount totaling \$754,432 from now through 2063. Manager Collins
15 said it was currently budgeted as Insurance. Director Salke
16 recommended that it be budgeted as a separate line item.
 - 17 • Disposal of District property: Manager Collins requested a proposal
18 from Hartley Appraisal Service to appraise the property intended for
19 sale to the Ancinases. The Ancinases will pay for the appraisal and
20 survey, in addition to the purchase price. It turns out Hartley cannot
21 do the appraisal because they only appraise commercial properties,
22 but they provided recommendations for other appraisers.
 - 23 • Squaw Valley Water Inquiry: Manager Collins met with Mike Geary,
24 General Manager of the Squaw Valley Public Service District
25 (SVPSD), and Dave Hunt, consultant to SVPSD, regarding their
26 Redundant Water Supply – Preferred Alternative Evaluation Project.
27 Manager Collins reviewed the ASCWD Master Plan, along with
28 current and future capital projects, and restated to SVPSD that
29 ASCWD has no excess water supplies and that it is not interested, at
30 this time, in participating in any importation project. Squaw Valley is
31 likely going to have to obtain water from Martis Valley. They asked if
32 ASCWD wanted to participate in the pipeline SVPSD would have to
33 build for that project; Manager Collins told them no. A copy of Squaw
34 Valley’s Phase 1 Water Supply Feasibility Summary and Gap Analysis
35 is on file for review.
 - 36 • Other: Matt Webb is moving forward with the legal descriptions for
37 Alpine Manor and others; Manager Collins attended the monthly
38 TTSA managers meeting; and delivered water samples to the lab.
- 39 **E. Operations & Maintenance Department Report:**
40 Buz presented a written report for the month of November that included
41 status updates on water, sewer, garbage and other services provided by
42 the District.
- 43 • Maintenance performed: closed the Park; repaired a water leak on
44 John Scott Trail; worked with Longo on the sewer line replacement
45 and water line installation project, put the water line into operation and
46 into the system; and completed the annual valve exercising and fire
47 hydrant flushing program.
 - 48 • All routine water samples were absent coliform bacteria. The
49 combined quarterly spring sample for Springs 2 and 4 tested positive

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- 1 for coliform bacteria, but was absent E. coli bacteria. All other spring
2 samples were absent coliform bacteria.
- 3 **F. Resolution 16-2014: Terminate the Principal Money Purchase Plan**
4 **(3)87589:**
5 Pam said the District was required to adopt this Resolution and have it on
6 file in the event of an audit. It should be the last step in transitioning to
7 CalPERS. Director Salke made a MOTION that the Board adopt
8 Resolution 16-2014: To Terminate the Principal Money Purchase Plan
9 (3)87589, Effective September 26, 2014. Director York SECONDED the
10 motion. Roll was called to approve the Resolution. Ayes: Directors Salke
11 and York, and President Grant. Noes: none. Absent: Directors Battey
12 and Northrop. The Resolution was APPROVED.
- 13 **G. Resolution 17-2014: Expression of Appreciation to Virginia Quinan:**
14 Director York made a MOTION that the Board adopt Resolution 17-2014:
15 Expression of Appreciation to Virginia Quinan. Director Salke
16 SECONDED the motion. Roll was called to approve the Resolution.
17 Ayes: Directors Salke and York, and President Grant. Noes: none.
18 Absent: Directors Battey and Northrop. The Resolution was APPROVED.
- 19 **H. Resolution 18-2014: Expression of Appreciation to Don Priest:**
20 Director York made a MOTION that the Board adopt Resolution 18-2014:
21 Expression of Appreciation to Don Priest. Director Salke SECONDED the
22 motion. Roll was called to approve the Resolution. Ayes: Directors Salke
23 and York, and President Grant. Noes: none. Absent: Directors Battey
24 and Northrop. The Resolution was APPROVED.
- 25 **I. TTSA Report:**
26 Director Northrop was not present, but provided the agenda and his own
27 written report for the December 10 regular TTSA board meeting. The
28 next TTSA Board meeting is scheduled for January 14 at 9:00 a.m.
- 29 **J. Standing Committees:**
30 President Grant suggested that the Board postpone discussion of this
31 agenda item until next month, when all Directors are expected to be
32 present.
- 33 **K. Election of Officers for 2015:**
34 Director Salke NOMINATED Director Grant for President and Director
35 Northrop for Vice President. Director York SECONDED the motion.
36 Directors Salke and York and President Grant being in favor, Director
37 Grant was ELECTED President and Director Northrop was ELECTED
38 Vice President.
- 39 **L. Committee Reports:**
40 i. **Budget & Finance Committee:** Director Salke presented a written
41 report of yesterday's Committee meeting.
42 a. **Non-Standard Transactions:** None.
43 b. **Financial Reports:** Director Salke requested that Mike research
44 alternate payroll service providers and report back next month.
45 c. **Investments/cash:** No CDs will mature until April 2015.
46 d. **Letters from Customers Regarding Billing Issues:** None.
47 e. **Requests for Unbudgeted Expenses:** None.
48 f. **Next meeting:** Scheduled for Thursday, January 8 at 9:30 a.m.
49 ii. **Administration & Personnel Committee:** No meeting.

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- iii. **Park, Recreation & Greenbelt Committee:** No meeting.
- iv. **Long Range Planning Committee:** No meeting.

The Board took a break between 9:10 and 9:20.

4A Financial Reports (continued):

- iii. An additional set of checks was received in the Office today and reviewed by the Directors during their break. Director Salke made a MOTION that the Board approve additional checks 27828-27847. Director York SECONDED the motion. Directors Salke and York and President Grant being in favor, the motion was APPROVED.

M. Open Items:

- Director Salke asked Manager Collins if Squaw Valley was going to pursue further their interest in obtaining water from Alpine Meadows. Manager Collins said no, that SVPD's general manager was just doing due diligence in exploring every inexpensive option for future water acquisition.

N. Correspondence to the Board: None.

5. DIRECTORS' COMMENTS: None.

6. ADJOURNMENT

There being no further business before the Board, at 9:28 a.m. Director York made a MOTION that the meeting be adjourned. Director Salke SECONDED the motion. Directors Salke and York and President Grant being in favor, the motion was APPROVED.

Respectfully Submitted,

approved as submitted 1/9/15

Jancis Martin
Recording Secretary