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3 **ALPINE SPRINGS COUNTY WATER DISTRICT**
4 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

5 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday,
6 February 14, 2003 at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

7 **1. CALL TO ORDER**

8 President Bass called the meeting to order at 8:30 a.m.

9 **PLEDGE OF ALLEGIANCE**

10 Those attending joined in reciting the Pledge of Allegiance.

11 **ROLL CALL**

12 Directors Present: Tom Bass, President; Janet S. Grant; G. Bric Haley; Barbara Danz;
13 Tony Stefani.

14 Director Absent: none

15 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General
16 Manager; Pam Zinn, Recording Secretary.

17 Guests Present: Virginia Quinan/JMA; Wendell Ulberg; Chief Whitelaw/NTFPD; Sandy
18 McPherson/AMSC Snowmaking; Ed Hardy/Resident; Jesse Desens; Lin
19 Winetrub/AMEA

20
21 President Bass asked Directors if there are any additions to the Agenda.

22 Director Danz made a MOTION to add to the Agenda the situation that has recently
23 arisen with Bric Haley's appointment to the Board.

24 MOTION was seconded by Director Grant.

25 President Bass said it takes a 2/3 vote by the Board to change the Agenda (4 out of 5
26 Directors).

27 Unanimously approved.

28 **2. PUBLIC PARTICIPATION**

29 None.

30 **3. CONSENT CALENDAR - MOTIONS**

31 Director Danz requested the minutes be taken off the Consent Calendar for corrections.
32 Unanimously approved.

33 **A. JANUARY 10, 2003 BOARD MINUTES**

34 Page 1, line 34: spelling error "damn" should be "dam"

35 Page 2, line 31: change from "the money is" to "the fund balance is,"

36 Page 2, line 33, 34: remove "deferred this to President Bass, but"

37 Page 3, line 13: insert "but only for 2003" after "TTS-A Representative" and before "as
38 long as".

39 Page 3, line 19: insert "LAFCO doing the study" before "will save this District \$20K" and
40 remove "starting" and replace with "to be completed".

41 Page 3, line 22: remove "it" replace with "the report" will be presented to the Board.

42 Page 3, line 25: remove "this" replace with "getting another volunteer for Committee".

43 Page 3, line 30: finish the sentence after "funds, etc." removing "though Committee as".

44 Page 3, line 37: change first words on that line to "access due to snow" remove "in the
45 winter." Finish sentence after "power is required" remove "unless solar."

46 Page 3, line 38: remove entire line.

47 Page 3, line 39: remove "December)"

48 Page 3, line 49: remove line after the word "Policy." Replace with "Budget and Finance
49 Committee was given the responsibility to come up with a water conservation program"

50 Page 3, line 50: remove entire line.

51 Page 3, Line 51: remove entire line.

1 Page 4, line 3: add "be" after "hopefully" before "able".
2 Page 4, line 7: add "not" after "RFP will" before "get us anywhere".
3 Page 4, line 13: end sentence after word "community", remove "I".
4 Page 4, line 14: remove first word "think", and start sentence with "He needs".
5 Page 4, line 19: change so it reads: "appointment of the facilitator that the meeting would
6 be held and is the facilitator to".
7 Page 4, line 20: remove "can you clarify".
8 Page 4, line 26: correct spelling on "encourages" to "encouraged".
9 Page 4, line 39: insert "Director Grant said" before "a report like this exists".
10 Fred Fallen should be spelled "Fahlen".
11 Approved Minutes as Amended. Unanimously approved.

12 **B. MONTHLY FINANCIAL REPORT**

13 Director Danz made a MOTION to approve the Check Register.
14 So ordered.

15 **4. CONSENT CALENDAR-RESOLUTIONS/ORDINANCES**

16 None.

17 **5. ITEMS FOR BOARD DISCUSSION & ACTION**

18 **A. PLACER COUNTY LAFCO – INFORMATION QUESTIONNAIRE**

19 No action taken

20 **B. DISTRICT 40 YEAR ANNIVERSARY**

21 Sent to a Special Committee (Janet Grant & Tom Bass) for 40th anniversary party.

22 **C. DISTRICT LOGO**

23 Director Danz made a MOTION to accept the proposal from Gregg Gibboney.

24 Director Grant SECONDED the MOTION.

25 Unanimously Approved.

26 **D. WATERSHED MANAGEMENT PLAN**

27 Director Grant made a MOTION that the Board of Directors plan to participate in the
28 TMDL and would like to be the lead Agency in a collaborative TMDL, but reserves the
29 right to pull out if the financial obligation is too high.

30 Director Haley SECONDED the MOTION.

31 Unanimously Approved.

32 **E. GREENBELT COMMISSION**

33 This was postponed until the next months Board Meeting.

34 **F. DRAFT BOARD POLICY REGARDING THE OPERATION AND MAINTENANCE OF**
35 **DISTRICT FACILITIES**

36 Director Danz made a MOTION to approve the Facility Operations & Maintenance
37 Policy Number 1.1.0

38 Director Grant SECONDED the MOTION

39 Unanimously Approved.

40 **G. WATER RESOURCE WORKSHOP AND FEASIBILITY STUDY**

41 President Bass directed to Budget & Finance Committee.

42 *The Board took a short break at 10:15 a.m., resumed at 10:23 a.m.*

43 **6. COMMITTEE/DEPARTMENT REPORTS**

44 **A. FIRE COMMITTEE**

45 Director Danz made a MOTION to put the Draft Pilot Report on the District Web Site.

46 Unanimously Approved.

47 Director Danz made a MOTION to approve the RFP.

48 Unanimously Approved.

49 **B. FIRE DEPARTMENT REPORT**

50 **C. ADMINISTRATIVE COMMITTEE**

51 I. Policy 4.3.1 Board Meeting Procedure

1 Director Danz made a MOTION to approve Policy 4.3.1
2 Unanimously approved.

3 **II. Policy 4.3.0 District Practices and Conduct**

4 This was sent back to the Administrative Committee for re-wording

5 **III. Policy 4.6.0 Annual Goals and Objectives**

6 Unanimously approved.

7 **IV. Policy 4.5.0 Board Correspondence**

8 Unanimously approved.

9 **V. Policy 4.8.0 Meeting Minutes**

10 Unanimously approved.

11 **VI. Policy 4.7.0 Public Access to Board Packages**

12 Unanimously approved.

13 **VII. Policy 4.4.0 Confidential Information**

14 Sent back to Administrative Committee to clarify if Board Members address, phone
15 number and billing information is public.

16 **D. BUDGET & FINANCE COMMITTEE**

17 **I. Status of Annual Financial Audit**

18 Audit should be completed for the March 2003 Meeting.

19 **II. Policy 2.3.0 Monthly Financial Statements**

20 Unanimously approved.

21 **III. Policy 2.1.0 Monthly Bill Paying**

22 Unanimously approved, subject to legal review

23 **IV. Policy 2.4.0 Conservation Program**

24 Unanimously approved.

25 **E. MANAGERS REPORT**

26 No action was taken on any items.

27 **F. O & M Department Report**

28 SCADA meter was not working for part of the month in January, and the TTSA sewer
29 report is one month back so some data is missing. This has been fixed.

30 **7. CLOSED SESSION**

31 The Board went into closed session under California Government Code Section 54956.9

32 – Anticipated Litigation at 12:00 p.m. and returned at 12:08 p.m.

33 No action was taken.

34 **8. CORRESPONDENCE TO THE BOARD**

35 None.

36 **9. DIRECTORS COMMENTS**

37 None.

38 **10. ADJOURNMENT**

39 There being no further business before the Board, the meeting was adjourned at 12:09
40 p.m.

43 Respectfully Submitted,

Approved as Amended 3-10-03

49 Pam Zinn
50 Recording Secretary