

Policy Number: 4.12.0

Title: Consultant and Contractor Selection

Introduction:

This policy has been developed to establish the procedures for the selection of Consultants and Contractors who perform work for the District.

Ends:

1. The Board of Directors has determined that the selection of Contractors and Consultants including, but not limited to Engineering, Auditor, Legal Counsel, and Financial Experts, who perform work for the District should be based on the following prioritized criteria:
 - a. Qualifications
 - b. Historical relationship with the District
 - c. Value
 - d. Availability
2. When the Board determines that a Consultant or Contractor is required, the actual method of selection of the Consultant or Contractor shall be determined by the Board of Directors based upon one of the following:
 - a. The General Manager shall be asked to make the determination, negotiate a contract and bring back an agreement (if applicable) to the Board for review.
 - b. The President of the Board shall direct an existing Committee to review proposals for the specific work to be provided. The Committee shall then meet and make a recommendation to the Board for action.

Responsibility:

The Board of Directors and the General Manager shall be responsible for the implementation of this policy.