

**Policy Number:** 4.14.0

**Title:** Ethics & Conflict of Interest

**Introduction:**

This policy has been developed to set forth the expected ethical conduct of the Board of Directors, including when dealing with conflicts of interest. When a conflict of interest exists as defined herein, the Director shall excuse him/herself from discussion and any vote taken on the matter pending before the Board.

**Ends:**

**Ethical Conduct –**

1. No Director shall accept or solicit any gift, favor, or service that might reasonably tend to influence him or her in the discharge of official duties, or that the Director knows or should know is being offered with intent to influence his or her official conduct.
2. No Director shall accept or solicit any gift, favor, or service that might reasonably tend to influence him or her in the discharge of official duties, or that the Director knows or should know is being offered with intent to influence his or her official conduct
3. No Director shall accept other employment or compensation which could reasonably be expected to impair the Director's independence of judgment in the performance of his or her official duties
4. No Director shall make personal investments that could reasonably be expected to create a substantial conflict between the Director's private interest and the public interest.
5. No Director shall intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised his or her official powers or performed his or her official duties in favor of another.
6. No Director shall hold financial interests that are in conflict with the conscientious performance of his or her official duties and responsibilities.
7. Directors shall put forth honest effort in the performance of their duties.
8. Only Directors authorized by the Board of Directors shall make commitments or promises of any kind purporting to bind the District.
9. No Director shall use his or her public office or position for private gain.
10. A Director shall act impartially and not give preferential treatment to any private or public organization or individual.
11. Directors shall protect and conserve public property and shall not use it for other than authorized activities.

12. Directors shall promptly disclose waste, fraud, abuse, corruption, and noncompliance with federal and state laws to appropriate authorities.
13. Directors shall adhere to all laws, regulations, and policies that provide equal opportunity for all persons regardless of race, color, religion, sex, national origin, age, disability, or sexual orientation.
14. Directors are obligated to comply with the District's harassment policy.
15. Directors shall endeavor to avoid any actions that would create the appearance that they are violating the law or the ethical standards of District.
16. Directors shall not knowingly or intentionally violate policies of the Board of Directors or state or federal laws.

### **Conflict of Interest -**

A Director has a conflict of interest whenever the Director, a Director's family member or a business associated with a Director or a Director's family member has an existing or potential financial/personal interest in a matter pending before the Board of Directors. Any potential conflicts of interest or uncertainty regarding a conflict shall be brought to the immediate attention of the President of the Board of Directors.

1. Family Member includes: spouse, parents, siblings, aunts/uncles, children, step children, domestic partner, and any person residing in a Director's household.
2. Business Associated with a Director means an organization, corporation, partnership, joint venture, proprietorship or other entity or associate(s) with respect to which either the Director or a member of the Director's family:
  - a. Receives compensation or has any contractual right to future income, or any governmental source, investment or savings income, retirement or insurance benefits, rents or alimony, or non-financial consideration and benefits.
  - b. Serves as an officer, director, partner, or employee
  - c. Holds a foreseeable financial interest, which may result from a Director's official authority as a member of the Board of Directors.

### **Responsibility:**

The Board of Directors shall be responsible for the implementation of this policy.