

**Policy Number 6.2.0**

**Title:**

**PARK USE AND FEES**

**Introduction:**

This policy has been developed to establish a use and fee policy for the park.

**Ends:**

1. General Use:
  - a. The park shall be open to the public on a pay-to-use basis.
  - b. There shall be no exclusive use of the park.
  - c. The park shall be open during daylight hours.
  - d. All users shall adhere to the Park Rules.
  - e. Use of the park is at the user's own risk. Each park user, individual, family, group, or organization, is required to sign a waiver and release form for all claims for damages, death, personal injury, or property damages against ASCWD.
  - f. No music or amplifiers louder than 60 dB metered at the front gate shall be allowed.
2. Guest Use:
  - a. Household guests who are staying at the home of a season pass holder may use the park at no extra cost when accompanied by a pass holder.
  - b. Only household members may share a Season Pass. Adults from different households must purchase their own pass.
  - c. Renters are not considered household guests and must purchase their own passes.
3. Fees (see Annual Fee Schedule):
  - a. The Fee Schedule will be reviewed annually by the Park Committee and approved by the ASCWD Board of Directors.
  - b. The fees will be determined based on the cost of maintaining the park.
  - c. Group fees will be determined based on the size of the group.
  - d. The Fee Schedule will be posted at the District Office by April of each year, announced in the spring newsletter, on the District website [www.alpinesprings.org](http://www.alpinesprings.org) and included with the Park Use contract.
4. Group Use:
  - a. Prior reservations are required for group use.
  - b. No more than two groups of 25 or fewer persons or one group of 26 or more persons shall be scheduled during any one day.
  - c. A damage deposit will be required and shall be used to reimburse the District for the following work tasks, if required:
    - i. Clean up and disposal of trash.
    - ii. BBQ cleaning or repair.
    - iii. Amenity repairs including, but not limited to, tables, volleyball facility, bocce ball court, grass, walkways, fencing, bathroom facilities, etc.
  - d. Unused monies from the damage deposit will be refunded.
  - e. No music or amplifiers louder than 60 dB metered at the front gate shall be allowed.
  - f. If a reservation is cancelled less than seven days before the event, 10% of the damage deposit will be forfeited.

5. Large Group Use:

“Large Groups” consist of parties of 76 to 100 persons.

- a. Prior to June 15 and after August 1, one Large Group may be scheduled per weekend. (Saturdays or Sundays) after 3 pm.
- b. From June 15 to August 1, no Large Groups will be allowed to use the Park on weekends (Saturdays and Sundays).
- c. Large Groups may be scheduled Monday through Friday after 3:00 p.m.
- d. No Large Group shall be allowed to use the Park during the three-day weekends of Memorial Day, Labor Day or 4<sup>th</sup> of July.
- e. No music or amplifiers louder than 60 Db metered at the front gate shall be allowed.
  - i. Music or amplifiers must be set up on lower lawn in the vicinity of the Bocce Ball Court.
- f. See the annual Fee Schedule for charges.
- g. In addition, a damage deposit shall be required and shall be used to reimburse the District for the following work tasks, if required:
  - i. Clean up and disposal of trash.
  - ii. BBQ cleaning or repair.
  - iii. Amenity repair including but not limited to tables, volleyball facility, bocce ball court, grass, walkways, fencing, bathroom facilities, etc.
- h. Unused monies from the damage deposit will be refunded.
- i. If a reservation is cancelled less than seven days before the event, 10% of the damage deposit will be forfeited.

6. Passes:

- a. See the Annual Fee Schedule for a list of fees.
- b. The park passes that will be made available to the general public are as follows:
  - i. Single User Day Pass
  - ii. Family Day Pass
  - iii. Family Week Pass
  - iv. Family Season Pass (one pass card)
- c. A refundable deposit per card will be charged for all passes and returned upon receipt of the pass card.

**Responsibility:**

It is the responsibility of the General Manager to implement this policy.