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2 **ALPINE SPRINGS COUNTY WATER DISTRICT**
3 **MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Wednesday,
5 July 2, 2003 at 2:00 p.m., District Board Room, 270 Alpine Meadows Road.
6

7 **1. CALL TO ORDER**

8 President Bass called the meeting to order at 2:03 p.m.

9 **ROLL CALL**

10 Directors Present: Tom Bass, President; Janet S. Grant (via phone); Barbara Danz;
11 Tony Stefani, vacancy – 1.

12 Director Absent: none

13 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General
14 Manager; Pam Zinn, Recording Secretary.

15 Guests Present: Bric Haley/Resident

16 **2. PUBLIC PARTICIPATION**

17 none

18 **3. COMMITTEE/DEPARTMENT REPORTS**

19 **a. Fire Committee – (Director Stefani) – none**

20 **b. Fire Dept. Report – (Chief Whitelaw) - none**

21 **c. Long Range Planning Committee (LRPC) (Director Grant) – none**

22 **d. Park Committee Report- (President Bass) – committee met, no decisions made**
23 **except to meet again.**

24 **e. Personnel Committee (Director Grant) - none**

25 **f. Administrative Committee (Director Stefani)**

26 Policy for Water District Easements will be developed and enforced by the General
27 Manager & staff. The Board of Directors need a Mission Statement and Public
28 Workshop. A policy will be developed to operate under a Mission Statement.

29 **g. Budget & Finance Committee (Director Danz)**

30 Director Danz made a MOTION to adopt the Fiscal Year 2003/04 budget as presented in
31 the Directors packet.

32 Director Stefani SECONDED the MOTION.

33 Discussion: Director Grant asks if there are any miscellaneous fees to cover any bills
34 that may come in like LAFCO, any miscellaneous contingency funds. No, provisions for
35 contingencies have been cut in order to meet the budget. Why is water revenue lower?

36 President Bass said in past years they have over-estimated.

37 ALL IN FAVOR, MOTION CARRIED.

38 Proposed rate increase discussion during committee recommended the rate increase be
39 \$1.25 per 1,000 gallons used over 100K gallons and the water service charge be in
40 proration to diameter of the connection for the meter as opposed to the area of the meter
41 which it had been previously recommended. The committee would probably have to
42 delay the rate increase that would assist with conservation until we have a lot more data
43 from the conservation study that were going into now. There will be a vote at the next
44 Board of Directors meeting on July 11, 2003.

45 **h. Managers Contract**

46 Director Danz moves we enter into agreement of General Management Services as set
47 forth in exhibit "D" to the Board Agenda.

48 Director Grant SECONDS the MOTION.

49 ALL IN FAVOR, MOTION CARRIED.

50 **i. O & M Department Report – none**

51 **j. Greenbelt Committee - none**

- 1 4. **CLOSED SESSION** - none
- 2 5. **CORRESPONDENCE TO THE BOARD** - none
- 3 6. **DIRECTORS COMMENTS** – none
- 4 7. **ADJOURNMENT**

5 There being no further business before the Board, the meeting was adjourned at 2:18
6 p.m.

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9
10 Respectfully Submitted,

Approved as Amended 7-11-03

11
12
13 Pam Zinn
14 Recording Secretary