
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, April 9th, 2021
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, the Alpine Springs County Water District Board Room will not be accessible to the public for this meeting. The meeting will be accessible via ZOOM only. Public comments will be accepted by the board and should be submitted to the Board Secretary at info@alpinesprings.org; by mail or in person (drop box) 270 Alpine Meadows Rd., Alpine Meadows, by Monday, March 8th, 2021 at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM LINK: At the specified time, 9:00 a.m., connect to the **ZOOM Mtg. ID: 967 8730 8184;** **passcode: 420192.** Please mute yourself unless you are speaking. Times listed are approximate.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, which is relevant to the District's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

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C. APPROVAL OF MINUTES

C1) MARCH MINUTES

The Board shall review and vote to approve the minutes of the Regular Board meeting of March 12th, 2021.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the March 2021 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the month-end statements. The Board shall vote to accept the month-end financial statements and to approve the month's expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including March 2021 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of March 2021.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the District. Staff shall comment on and answer questions regarding the March 2021 Water/Sewer Report.

D5) TTSA REPORT

Representative David Smelser, shall report on TTSA activities that impact Alpine Meadows, including the TTSA Board meetings. Meeting held on March 17th, 2021.

E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

E1) CONSIDERATION OF RESOLUTION 3-2021 APPLICATION FOR THE STATE OF CALIFORNIA CLIMATE INVESTMENT FIRE PREVENTION GRANT

A Board resolution in support of the grant opportunity, acknowledgment of District requirements, and District obligations including continued commitment of fire fuel mitigation fees is a CAL FIRE requirement that must be met to be eligible to apply.

E2) CONSIDERATION OF RESOLUTION 2-2021 REQUESTING COLLECTION OF CHARGES ON TAX ROLL

A Board resolution requesting the County of Placer collect on the County tax rolls ASCWD delinquent charges, fees, and assessments.

E3) 2021/2022 GOALS AND OBJECTIVES

Consider for approval updates to the District Goals and Objectives for 2021/2022.

E4) POLICY NUMBER: 4.7.0 PUBLIC ACCESS TO BOARD PACKAGES

Consider for approval updates to the District Policy on Public Access to Board Packages.

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E5) SPRING 2021 ASCWD NEWSLETTER

Consider for approval the content of the Spring 2021 ASCWD Newsletter.

F. COMMITTEE REPORTS

F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT) met April 8th, 2021.

- Discuss, if necessary, non-standard transactions
- Discuss monthly financial reports, status of investments/cash and vote to approve, if necessary, new investments.
- Review discuss and vote to approve, where necessary, requests from customers for adjustments to their bills.
- Review discuss and vote to approve, where necessary, requests for unbudgeted expenses.

F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

Met March 25th, 2021 and discussed greenbelt policies.

F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

Met March 24th and discussed District Goal and Objectives, District Mission Statement, General Manager and Board annual review, A&P Policies 4.0.0 to 4.18.0, and Employee Salary Step development.

G. OPEN ITEMS

The Board shall review the status of outstanding action items from prior Board meetings.

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

NONE

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

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The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday May 14th, 2021, at 9:00 a.m.

I certify that on or before Tuesday, April 6th, 2021 at 9:00 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager.