

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, July 9th, 2021
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

The district is moving to hybrid meetings, the meetings will still be available by ZOOM for the general public. The board Members and Staff will meet in person in the board room at 270 Alpine Meadows Rd. Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, the Alpine Springs County Water District Board Room will not be accessible to the public for this meeting, but it will be accessible to board members. Public comments will be accepted by the board and should be submitted to the Board Secretary at info@alpinesprings.org; by mail or in person (drop box) 270 Alpine Meadows Rd., Alpine Meadows, by Monday July 5th, 2021 at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM LINK: At the specified time, 9:00 a.m., connect to the ZOOM Mtg. ID: 871 8136 7548; passcode: 760472. Please mute yourself unless you are speaking. Times listed are approximate.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, which is relevant to the district's activities. The public may speak on

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any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) MAY MINUTES

The Board shall review and vote to approve the minutes of the Regular Board meeting of June 10th, 2021.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the June 2021 monthly, and quarterly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the month's expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including June 2021 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of June 2021.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the June 2021 Water/Sewer Report.

D5) TTSA REPORT

Representative David Smelser, shall report on TTSA activities that impact Alpine Meadows, including the TTSA Board meetings. Meeting held on June 16th, 2021.

E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

E1) CALIFORNIA SPECIAL DISTRICTS ASSOCIATION DIRECTOR ELECTION

Board vote for SEAT A Director on the Board of the California Special Districts Association.

E2) ANNUAL AUDIT ENGAGEMENT LETTER & APPROPRIATIONS LIMITS AGREEMENT WITH DAMORE HAMRIC & SCHNEIDER

The Board shall review and vote for approve the annual Audit Engagement letter & Appropriation Limits agreement with DH&S, Inc.

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E3) POLICY NUMBER:1.0.0 THROUGH 1.4.0

Review of Policy Number 1.0.0 Board of Directors Policy of Operations, 1.1.0 Board of Directors Facility Operations and Maintenance, 1.2.0 Water Conservation, 1.3.0 Emergency Response Plan, 1.4.0 Water Treatment Policy.

E4) ADDITIONAL PARK FEES

Discuss for approval the charging of additional fees for group events that request dedicated space and or services.

E5) JUNIPER MOUNTAIN FLOW TESTING

Review the testing results and methods of the hydrant flow testing that was performed on the three upper hydrants in the Juniper Mountain area.

F. COMMITTEE REPORTS

F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT) met July 8th , 2021.

- Discuss, if necessary, non-standard transactions
- Discuss monthly and quarterly financial reports, status of investments/cash and vote to approve, if necessary, new investments.
- Discuss the treasurers report.
- Connection Fee Adjustment
- COLA Calculation

F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

Met June 29th discussion and walk of ASCWD greenbelt owned lands for defensible space treatment ranking and identify potential areas for a community workday.

F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

No Meeting

F. OPEN ITEMS

The Board shall review the status of outstanding action items from prior Board meetings.

G. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

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H. CLOSED SESSION

GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
General Manager performance evaluation for fiscal year 2020/2021

I. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

J. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday August 13th, 2021, at 9:00 a.m.

I certify that on or before Tuesday, July 6th, 2021, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager.