

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**  
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**  
3 **September 14, 2018**

4 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held  
5 Friday September 14, 2018 in the District Board Room, 270 Alpine Meadows Road  
6

7 **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM at the District Office Board Room. All joined in reciting  
9 the Pledge of Allegiance.

10 Directors Present: Janet S. Grant, President; Jon Northrop, Vice-President; David Smelser, Evan Salke, and  
11 Christine York

12 Directors Absent: None

13 Staff Present: John Collins, General Manager; Buz Bancroft, Operations & Maintenance; Judy Friedman,  
14 Recording Secretary. CPA Mike Dobrowski presented his report via teleconference.

15 Guests Present: North Tahoe Fire Protection District Chief Mike Schwartz and Battalion Chiefs Steve Simmons  
16 and Steve McNamera.  
17

18  
19 It was agreed items may be taken out of order.  
20

21 **II. PUBLIC COMMENT**

22 There were no comments on items not on today's agenda.  
23

24 **III. ITEMS FOR BOARD DISCUSSION & ACTION**

25 **A. FINANCIAL REPORT .....A**

26 Via teleconference, District CPA Mike Dobrowski reported the audit will be started next week. He presented  
27 the financial reports as of August 31, 2018.

28 **It was moved by Salke and seconded by York to approve the financial reports as presented. Motion**  
29 **carried unanimously.**

30  
31 **It was moved by Salke and seconded by Smelser to approve payroll and payment of checks #30151-**  
32 **#30187 as presented. Motion carried unanimously.**  
33

34 **B. APPROVAL OF MINUTES .....B**

35 Collins noted York abstained from the vote at the July 13, 2018 meeting on the Farr Construction contract.

36 **It was moved by Northrop and seconded by York to approve the minutes of the August 10, 2018 Regular**  
37 **Board of Directors meeting. Motion carried unanimously.**  
38

39 **C. FIRE DEPARTMENT REPORT .....C**

40 North Tahoe Fire Protection District Chief Schwartz reported:

- 41 • He attended the Valley-Wide meeting and fielded questions regarding evacuation plans. Schwartz took  
42 the opportunity to talk about personal preparedness as well.
- 43 • The Energy Release Component graph indicates this area is still in high fire danger, particularly given the  
44 lack of precipitation and low humidity this year.
- 45 • Schwartz is focusing on budget preparation for the next fiscal year
- 46 • There is no "shoulder season." The area is still busy with construction and events.
- 47 • A grant for \$200,000 has been received for a new jaws of life that will benefit the entire area.

- The Standards of Coverage review has been completed, which talks about how fire departments should staff and deploy. Overall the District did well, but some areas for improvement were identified.
- The study considering whether or not Meeks Bay and NTFPD should merge has been completed. The consultant’s report recommends moving forward with consolidation.
- There are new vehicles in the fleet.
- Prevention has never been as busy as it is now. Forty plans were submitted for review in 5 days. Schwartz has authorized unlimited overtime for plan checks.
- Chipping will continue until October 15. People need to contact the District to make arrangements for their property.
- Trustee Russ Potts is retiring from the Board after 35 years of service. He is moving to Reno. Four people have filed papers to run to fill his seat. Potts received the *Sierra Sun* bronze award for Best Elected Official. Dave Tesler received a gold award for best firefighter.
- In August, the District held a funeral service with full honors for Duane Whitelaw. Schwartz is very proud of the entire organization for producing a wonderful event.

Chief Simons reported:

- NTFPD has been sending resources, including engine crews, fire line paramedics, and rapid extraction module personnel to regional fires since June.
- There have been two very concerning Red Flag Warning events with a Particularly Dangerous Situation designation. During those events, the District works with OES to bring in additional resources. Schwartz reiterated the California Mutual Aid agreement insures this area is covered at all times.
- There have been two significant structure fires recently; one in Meeks Bay and one in Tahoe City. Teams were able to keep the fires small and there were no injuries.
- Preparation on a new truck should be completed today and the vehicle will be in service soon.
- The District has been doing hydrant maintenance as it prepares for winter.

Chief McNamera reported from the EMS side:

- Improvements are being made to patient care in the field. NTFPD is part of a trial study on a new medication that helps stop bleeding more quickly and a new airway device.

**D. GENERAL MANAGER’S REPORT.....D**

General Manager Collins presented the August 2018 Manager’s Report, which was included in the meeting packets. He reviewed the project schedule for the Tank 4 and 4A replacement.

**E. OPERATIONS & MAINTENANCE DEPARTMENT REPORT .....E**

Buz Bancroft presented the August 2018 Water/Sewer Report. He said it has been a very busy month and noted the maintenance done. A contractor dug through a main line. The repair failed and had to be redone. While dealing with that, a leak on Trapper McNutt turned into a 5-day repair project. Bancroft described the electrical issues with the AWE well. After repairs were done, the alarm kept coming on, so that failure is being reviewed.

**F. TTSA REPORT ..... F**

Northrop reported the Board met last week. All systems are operating normally and efficiently.

**G. DISCUSSION REGARDING THE GARBAGE SERVICE IN ALPINE MEADOWS**

The Board discussed the pros and cons of continuing to have community dumpsters available in lieu of bear boxes on individual properties. Information was included in today’s meeting packets to help make an eventual

1 decision. The Board considered options for installing gates or even an electric fence to keep bears away from  
2 the dumpsters. As discussion continued, options for moving the dumpsters to other locations were considered.

3  
4 There was general consensus that after giving appropriate notice to owners, the dumpsters will be moved on a  
5 trial basis to see if the impacts of having dumpsters at the District yard can be minimized. Signage will be put at  
6 the current dumpster site to advise people that they will not be on this site. Staff will work with TTSD and other  
7 agencies as appropriate. Collins will put together a package of notices to owners, relocate the dumpsters, and  
8 install temporary fencing. He asked for a budget of \$5,000. Discussion continued regarding logistics of the trial.  
9 **It was moved by Northrop and seconded by Salke to authorize the General Manager to implement a  
10 temporary relocation of the dumpsters and to allocate \$5,000 to be used as needed. Motion carried  
11 unanimously.**

12  
13 **H. RESOLUTION 3-2017(C) RE-ESTABLISHING APPROPRIATIONS LIMITS FOR THE**  
14 **FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018 .....**

15 **It was moved by Smelser and seconded by Northrop to approve Resolution 3-2017 (C) to re-establish the**  
16 **appropriation limits for Fiscal Year 2017/18.**

17 **ROLL CALL VOTE**

18 **AYES: Grant, Northrop, Salke, Smelser, and York**

19 **NOES: None**

20 **Motion carried unanimously**

21  
22 **I. RESOLUTION 2-2018 (C) RE-ESTABLISHING APPROPRIATIONS LIMITS FOR THE**  
23 **FISCAL YEAR JULY 1, 2018 TO June 30, 2019..... I**

24 **It was moved by Smelser and seconded by Northrop to approve Resolution 2-2018 (C) Re-establishing**  
25 **appropriation limits for Fiscal Year 2018/19.**

26 **ROLL CALL VOTE**

27 **AYES: Grant, Northrop, Salke, Smelser, and York**

28 **NOES: None**

29 **Motion carried unanimously**

30  
31 **J. VALLEY-WIDE MEETING REPORT .....** **J**

32 Smelser attended the Valley-Wide meeting on behalf of ASCWD. He advised the group that ASCWD is  
33 considering options for garbage. There were comments from people who want to keep the dumpsters where  
34 they are, but favored a gate to keep poachers out. Gasex was also a big topic.

35  
36 **K. COMMITTEE REPORTS.....** **K**

37 **1. BUDGET & FINANCE COMMITTEE (DIRECTOR GRANT)**

- 38 **a. Discuss, if necessary, non-standard transactions.**
- 39 **b. Discuss monthly reports and status of investments/cash and vote to approve, if**  
40 **necessary, new investments.**
- 41 **c. Review, discuss and vote to approve, if necessary, requests from customers**  
42 **regarding billing issues.**
- 43 **d. Review, discuss and vote to approve, if necessary, requests for unbudgeted**  
44 **expenses and capital expenditures.**

45 Grant presented the report of the September 13, 2018 Committee meeting. There is a CD due at the end of the  
46 month that the Committee recommends rolling over. In addition, the Committee recommends that funds more  
47 than three months of operating needs be transferred to LAIF and Placer County.

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2 **It was moved by Northrop and seconded by York to roll over the CD and increasing it by interest**  
3 **accrued in \$1,000 increments. Motion carried unanimously.**  
4

5 **It was moved by Smelser and seconded by York to transfer funds over what is needed for three months of**  
6 **operations be transferred equally between LAIF and Placer County from the Bank of the West account.**  
7 **Motion carried unanimously.**  
8

9 **2. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

10 This Committee did not meet.

11  
12 **3. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

13 This Committee did not meet.

14  
15 **4. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

16 This Committee did not meet.

17  
18 **L. OPEN ITEMS.....L**

19 No additional items were presented.

20  
21 **M. CORRESPONDENCE TO THE BOARD.....M**

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23 **IV. DIRECTORS' COMMENTS**

24 Smelser noted that at the last meeting, NTFPD discussed using electric fencing around stations and putting  
25 vehicles in the garage overnight to deter the bears. That has been done.

26  
27 Salke thanked Smelser for representing the District at the Valley-Wide meeting.

28  
29 **V. ADJOURNMENT**

30 There being no further business to come before the Board, the meeting was adjourned at 11:10 AM. The next  
31 regularly scheduled Board meeting is October 12, 2018 at 9:00 AM.

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33  
34 Respectfully Submitted,  
35 Judy Friedman, Recording Secretary  
36 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS  
37  
38  
39

approved as submitted 10/12/18