

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING  
January 17, 2017**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Tuesday, January 17, 2017 in the District Board Room, 270 Alpine Meadows Road

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

President Grant called the meeting to order at 9:06 AM at the District Office Board Room. All joined in reciting the Pledge of Allegiance.

Directors Present: Janet S. Grant, President, Dave Smelser, and Christine York

Directors Absent: Jon Northrop and Evan Salke

Staff Present: John Collins, General Manager; Buz Bancroft, Maintenance Supervisor; Mike Dobrowski, District CPA (by telephone for financial report); and Judy Friedman, Recording Secretary.

Guests Present: Steve Simmons/NTFPD

**II. PUBLIC COMMENT**

There were no comments on items not on today's agenda.

**III. ITEMS FOR BOARD DISCUSSION & ACTION**

**A. FINANCIAL REPORT .....A**

District CPA Mike Dobrowski participated in discussion of this agenda item via teleconference. He presented the quarterly financial reports as of December 31, 2016. Tax revenues paid to the District by Placer County should be received in January. Dobrowski reviewed account balances and cash positions. Director York noted expenditures in Sewer & Water exceed 2015's expenses by almost \$67,000. Maintenance Supervisor Bancroft explained the work done in 2016, including manhole replacements and two water tanks being painted.

**Director York made a MOTION that the Board approve Expenses Paid & Payable (the debits for payroll and checks #29072 through #29130). Director Smelser SECONDED the motion. Directors Grant, Smelser, and York being in favor, the motion was APPROVED.**

**Director Smelser made a MOTION that the Board accept the December 31, 2016 quarterly financial reports. Director York SECONDED the motion. Directors Grant, Smelser, and York being in favor, the motion was APPROVED.**

**B. APPROVAL OF MINUTES .....B**

**Director York made a MOTION to approve the minutes of the December 9, 2016 Regular Board of Directors Meeting as presented. Director Smelser SECONDED the motion. Directors Grant, Smelser, and York being in favor, the motion was APPROVED.**

**C. FIRE DEPARTMENT REPORT.....C**

Chief Simmons relayed apologies from Chief Schwartz for not attending today's meeting. He is home, ill. Chief Simmons reported it has been a busy couple of weeks given recent storms that have brought a lot of snow, wind, flooding, and avalanches. Over 40 calls were received in just one day, mostly having to do with trees falling into power lines and/or structures. There have been long term power outages in the area. Station 51 in Tahoe City was running on generator power for 5 days. Some residences in Homewood and on the river have been without power for 8 days. Last Friday, a Joint Command was set up with NTFPD, Tahoe Nordic Search and Rescue, and the Placer County Sheriff's Office to conduct door-to-door welfare checks on homes on the west shore that had been without power all week and assess storm damage.

Chief Simmons reported on staffing changes within the District. There were three significant fires in the weeks preceding the storm, including a major one at the south Homewood Lodge. Chief Simmons and 2 District

mechanics are going to Pennsylvania next week to inspect the two new engines that should be delivered to North Tahoe in the next 2 or 3 months. Station 56 was staffed 26 days last month and ran 17 calls. Chief Simmons answered questions clarifying his report. A brief discussion followed regarding storm damage and recovery.

**D. GENERAL MANAGER’S REPORT.....D**

General Manager John Collins presented his written report. He said he has been working on the draft Will Serve Letter for the Stanford Chalet subdivision. The District’s legal counsel has been working on the “conflict of interest” issue raised by the Mixon’s. Mr. McKleroy has asked the District to abandon an easement. According to Placer County, there are a lot of fees that Mr. McKleroy would have to cover.

General Manager Collins has been investigating the AMEA Unit 9 property ownership. He has found that in almost every subdivision, there are similar parcels deeded to those subdivisions. He will send the map to the Board.

**E. OPERATIONS & MAINTENANCE DEPARTMENT REPORT .....E**

Maintenance Supervisor Buz Bancroft presented the December operations report. The new generator ran for about 48-hours during the recent power outage. Once the snow was shoveled from the intake area, it worked really well. To keep the generator free of snow, Bancroft is considering purchasing a cover. The water system is meeting all standards. The Water Production report for December 2016 was reviewed. Alpine Meadows will be charged for any water from the AMEW well used for snow making. Sewer flows have been normal. Bancroft reviewed the maintenance issues addressed in December and work done during the recent storms.

**F. TTSA REPORT ..... F**

Director Northrop’s meeting was cancelled and rescheduled to January 18, 2017.

**G. COMMITTEE ASSIGNMENTS.....G**

President Grant presented the 2017 Committee Assignments and the respective policies for operation for those committees. Committee meeting assignments were made for A&P (develop goals and objectives and review our mission statement) before our March meeting and for Park and Rec to also meet before our March meeting (to review rates, etc. – President Grant identified dates she could be available).

**H. UPDATE ON CALPERS RETIREMENT ..... H**

President Grant reported that she continues to receive emails from Michael Battey voicing concern about CalPERS and the District’s participation in that retirement program. Battey has been invited to share with the board any alternatives he knows about that provide similar benefits as CalPERS. He suggested a consultant who has said he is no expert on alternatives. Discussion followed regarding the pros and cons of CalPERS and defined benefit programs. General Manager Collins explained that the District changed from a 401K for employees to CalPERS to stay competitive when hiring. Discussion continued. There was a consensus that the Board would continue to be alert to the CalPERS program and how it affects ASCWD.

**I. COMMITTEE REPORTS**

- i. **Budget & Finance Committee:** President Grant presented a written report of yesterday’s Committee meeting.
  - a. **Non-standard Transactions:** None.
  - b. **December 31, 2016 Monthly and quarterly financial reports:** Review and discuss the December 31, 2016, monthly and quarterly financial reports.
    - 1. The Committee reviewed several line items on the monthly reports including the stale dated checks both of which related to park refunds. The Deferred Pension Outflows item on the balance sheet under Other Current Assets is a yearly number. December Placer County property taxes should be known and deposited into our account in January. Other line items were discussed that will be adjusted with the audit.
    - 2. The Playground line item under fixed assets was determined to be the playground structure which has

been fully depreciated as well as removed from the site. The committee recommends removing the line item from our balance completely now that the structure is gone.

- c. **Treasurers Report:** Review and discuss status of capital expenditures and status of investments, including investment in cds. No new information.
- d. **Letters from customers:** none
- e. **Unbudgeted expenses and capital expenditures:** Review and discuss specific requests for payment of unbudgeted expenses and capital expenditures. There were none.
- f. **Next meeting:** Thursday, February 9, 2017, at 9:30 a.m.

**Director Smelser made a MOTION to remove the Playground line item from our balance completely now that the structure is gone.**

**Director York SECONDED the motion. Directors Grant, Smelser, and York being in favor, the motion was APPROVED.**

A discussion followed regarding retirement management plan options (continued from the CalPERS discussion above). During this conversation, it was reiterated that Michael Batty has been advised of the ASCWD Board meeting schedule in case he would like to attend.

**1. ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)**

No report was given.

**2. PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

No report was given.

**3. LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

No report was given.

**J. OPEN ITEMS**

President Grant presented a request from General Manager Collins to begin the February 10, 2017 at 8:00 AM. There was consensus to agree.

**K. CORRESPONDENCE TO THE BOARD..... K**

President Grant noted Form 700s will be sent to all Board members for the required filing. There was no additional correspondence presented.

**IV. DIRECTORS' COMMENTS**

There were no additional comments.

**V. ADJOURNMENT**

There being no further business before the Board, at 10:09 AM Director Smelser made a MOTION that the meeting be adjourned. Director York SECONDED the motion. Directors Grant, Smelser, and York being in favor, the motion was APPROVED.

**Next regularly scheduled Board meeting – Friday, February 10<sup>th</sup>, 2017, at 8:00 a.m.**

Respectfully Submitted,  
Judy Friedman  
Recording Secretary  
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

approved with one change 2/10/17