

**Alpine Springs County Water District**  
**Board Goals/Objectives 2021/22**  
***Q4 Review***

<b>GOAL</b>	<b>OBJECTIVE (ACTION PLAN)</b>	<b>WHO</b>	<b>WHEN/ % COMPLETE</b>	<b>Q1 Review</b>	<b>Q2 Review</b>	<b>Q3 Review</b>	<b>Q4 Review</b>
<b>1. Review District's Mission Statement and Goals and Objectives annually by May.</b>	<b>1.1 Review and revise as needed the District's Mission Statement</b>	<b>Administration and Personnel Committee, GM, Board</b>	<b>May 2022/100%</b>	Goal on schedule  No work this quarter	Goal on schedule  No work this quarter	Goal on schedule  No work this quarter	Goal completed May 17, 2022
	<b>1.2 Review and revise as needed the Board's Goals and Objectives (Policy 4.6.0)</b>	<b>Administration and Personnel Committee, GM, Board</b>	<b>May 2022/ 100%</b>	Goal on schedule  1st Quarter review performed	Goal on schedule  2nd Quarter review performed	Goal on schedule  3rd Quarter review performed	Goal completed June 14, 2022
<b>2. Review existing policies at the Committee and Board level and make new policies as required for the</b>	<b>2.1 Maintain a long term strategic plan and update it every 3-5 years. (Policy 1.0.0)</b>	<b>Board, GM</b>	<b>June 2022/ 80%</b>	Goal on schedule  No work this quarter Information from water and sewer masterplans will play a role in shaping the update	Goal on schedule  No work this quarter Information from water and sewer masterplans will play a role in shaping the update	Goal on schedule  No work this quarter Information from water and sewer masterplans will play a role in shaping the update	Goal on schedule  No work this quarter Information from water and sewer masterplans will play a role in shaping the update

<p><b>managem ent and operation of the District.</b></p>							
	<p><b>2.2. Inform valley residents via a park bulletin board and the newsletter about the District’s voluntary water conservation program. (Policy 1.2.0</b></p>	<p><b>Board, GM</b></p>	<p><b>June 2022/ 100%</b></p>	<p><b>Goal Completed summer 2021, will continue to provide customer informational materials</b></p>	<p><b>Goal Completed summer 2021, will continue to provide customer informational materials</b></p>	<p><b>Goal Completed summer 2021, will continue to provide customer informational materials</b></p>	<p><b>Goal Completed summer 2021, will continue to provide customer informational materials</b></p>
	<p><b>2.3. Review and update if needed Board pay. (Policy 2.2.0)</b></p>	<p><b>Budget and Finance Committee, Board, GM</b></p>	<p><b>April 2022/ 100%</b></p>	<p><b>Goal on schedule</b>  <b>No work this quarter</b></p>	<p><b>Goal on schedule</b>  <b>No work this quarter</b></p>	<p><b>Goal behind schedule</b>  <b>Anticipated completion date June 2022</b></p>	<p><b>Goal completed June 14, 2022</b></p>
	<p><b>2.4. Determine if one or more residents of the community have appropriate qualification to serve on the Budget and Finance Committee. (Policy 2.0.0)</b></p>	<p><b>Budget and Finance Committee, Board,</b></p>	<p><b>Nov. 2021/ 100%</b></p>	<p><b>Goal on schedule</b>  <b>Item has been agenized for the Nov B&amp;F committee meeting and the Nov Board meeting</b></p>	<p><b>Goal Completed</b>  <b>Item was discussed at the Nov B&amp;F committee meeting and the Nov Board meeting, District will list all committee opportunities</b></p>	<p><b>Goal Completed</b>  <b>Item was discussed at the Nov B&amp;F committee meeting and the Nov Board meeting, District will list all committee opportunities</b></p>	<p><b>Goal Completed</b>  <b>Item was discussed at the Nov B&amp;F committee meeting and the Nov Board meeting, District will list all committee opportunities</b></p>

					the public could volunteer for in the Spring Newsletter, but not actively recruit for a community member to serve on the B&F Committee but will look at anyone that has a sincere interest.	the public could volunteer for in the Spring Newsletter, but not actively recruit for a community member to serve on the B&F Committee but will look at anyone that has a sincere interest.	the public could volunteer for in the Spring Newsletter, but not actively recruit for a community member to serve on the B&F Committee but will look at anyone that has a sincere interest.
	<b>2.5. Adopt a new salary step schedule for employees. (Policy 4.0.0)</b>	<b>Administration and Personnel Committee, Board, GM</b>	<b>Oct. 2021/ 100%</b>	<b>Goal behind schedule.  25% complete General Manger continues to evaluate long range district staffing needs to formulate step requirements for staff advancement</b>	<b>Goal behind schedule, New anticipated date is April 2022 at 100%  25% complete General Manger continues to evaluate long range district staffing needs to formulate step requirements for staff advancement</b>	<b>Goal Completed March 2022 with the Board direction to adopt a defined performance based salary system as opposed to a salary step system.</b>	<b>Goal Completed March 2022 with the Board direction to adopt a defined performance based salary system as opposed to a salary step system.</b>

	<b>2.6. Review and update District goals and objectives for the next fiscal year. (Policy 4.6.0)</b>	<b>Administration and Personnel Committee, Board</b>	<b>June 2022/ 100%</b>	<b>Goal on schedule</b>  <b>Quarterly review performed</b>	<b>Goal on schedule</b>  <b>2<sup>nd</sup> Quarterly review performed</b>	<b>Goal on schedule</b> <b>3<sup>rd</sup> Quarterly review performed</b>	<b>Goal completed</b> <b>June 14, 2022</b>
	<b>2.7. Discuss and possible update park user fees for Alpine Meadows residents/non-residents. (Policy 6.1.0)</b>	<b>Park, Recreation, Greenbelt Committee, Board, GM</b>	<b>March 2022/ 100%</b>	<b>Goal on schedule</b>  <b>Park Survey posted to district website to obtain community input</b>	<b>Goal on schedule</b>  <b>Park Survey posted to district website to obtain community input</b>	<b>Goal Completed</b> <b>March 2022</b> <b>with the adoption of of park fees for the 2022/2023 season with a tiered system.</b>	<b>Goal Completed</b> <b>March 2022</b> <b>with the adoption of of park fees for the 2022/2023 season with a tiered system.</b>
	<b>2.8. Provide location for defensible space work on selected District owned greenbelt lands for the community workday. (Policy 6.6.0)</b>	<b>Park, Recreation, Greenbelt Committee, Board, GM</b>	<b>Oct. 2021/100%</b>	<b>Goal Completed</b> <b>July 2021</b>	<b>Goal Completed</b> <b>July 2021</b>	<b>Goal Completed</b> <b>July 2021</b>	<b>Goal Completed</b> <b>July 2021</b>
	<b>2.9. Develop a multi-phase plan for stewardship of District owned greenbelt lands. (Policy 6.6.0)</b>	<b>Park, Recreation, Greenbelt Committee, Board GM</b>	<b>March 2022/ 75%</b>	<b>Goal on Schedule</b>  <b>District own lands have been assessed and ranked in order of priority</b>	<b>Goal on Schedule</b>  <b>District own lands have been assessed and ranked in order of priority</b>	<b>Goal Completed</b>  <b>District own lands have been assessed and ranked in order of priority</b>	<b>Goal Completed</b>  <b>District own lands have been assessed and ranked in order of priority</b>

	<b>2.10. Review, revise, and update the Strategic Long Range Plan. (Policy 8.0.0)</b>	<b>Long Range Planning Committee, Board, GM</b>	<b>April 2022/ 50%</b>	<b>Goal on Schedule</b>  Reviewing proposals from consultants for the preparation of Water and Sewer Masterplans	<b>Goal on Schedule</b>  Contract has been executed with Carollo Engineers for the preparation of Water and Sewer Masterplans.	<b>Goal Completed to the 50% level.</b>  Contract has been executed with Carollo Engineers for the preparation of Water and Sewer Masterplans.	<b>Goal Completed to the 50% level.</b>  Contract has been executed and work began with Carollo Engineers for the preparation of Water and Sewer Masterplans.
	<b>2.11. Study and create document showing water quantity for potable uses, emergency uses , and future development. (Policy 8.1.0)</b>	<b>Long Range Planning Committee, Board, GM</b>	<b>April 2022/ 50%</b>	<b>Goal on Schedule</b>  This is part of the Water and Sewer Masterplans	<b>Goal on Schedule</b>  This is part of the Water and Sewer Masterplans	<b>Goal on Schedule</b>  This is part of the Water and Sewer Masterplans	<b>Goal on Schedule</b>  This is part of the Water and Sewer Masterplans
	<b>2.12. Study condition of existing infrastructure in order to create a long range asset</b>	<b>Long Range Planning Committee, Board, GM</b>	<b>Nov. 2021/ 50%</b>	<b>Goal behind Schedule due to extended time required to obtain Master plan proposals</b>  This is part of the Water and Sewer Masterplans	<b>Goal behind Schedule due to extended time required to obtain Master plan proposals, New anticipated date is June 2022 at 50%</b>	<b>Goal behind Schedule due to extended time required to obtain Master plan proposals, New anticipated date is June 2022 at 50%</b>	<b>Goal behind Schedule due to extended time required to obtain Master plan proposals, New anticipated date is September 2022 at 50%</b>

					This is part of the Water and Sewer Masterplans	This is part of the Water and Sewer Masterplans	This is part of the Water and Sewer Masterplans
3. Budget resources to ensure that money, staff, and facilities are available for the District to operate within all the policies of the Board.	3.1 Approve fiscal budget each year. <i>Policy 2.6.0)</i>	Budget and Finance Committee, Board, GM	June 2022/ 100%	Goal on Schedule  Budget reviews take place monthly with the B&F committee	Goal on Schedule  Budget reviews take place monthly with the B&F committee	Goal on Schedule  Budget reviews take place monthly with the B&F committee	Goal completed June 14, 2022
4. Provide the public with Information about the District's activities, goals, and objectives through the web site, semi-	4.1 Provide information to the public via a new bulletin board in the park.	Board, GM	Aug. 2021/ 100%	Goal completed July 2021	Goal completed July 2021	Goal completed July 2021	Goal completed July 2021

<p>annual newsletter , annual valley-wide meeting, Board meetings and on the street communications.</p>							
<p>5. Always communicate with each other, the General Manager and the public in a polite and respectful manner.</p>	<p>5.1 Provide opportunity for residents to enter and attend Board meetings in person at the District office as soon as Covid regulations allow.</p>	<p>Board, GM</p>	<p>Aug. 2021/ 100%</p>		<p>Goal completed  Board meetings back open to in person public attendance July 2021</p>	<p>Goal completed  Board meetings back open to in person public attendance July 2021</p>	<p>Goal completed  Board meetings back open to in person public attendance July 2021</p>