
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday January 14, 2022
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

This will be a hybrid meeting held in person and available by ZOOM for the general public. The board room at 270 Alpine Meadows Rd is open to the public with Members and Staff present. Board Member Janice Ganong will be attending the meeting via ZOOM at her residence at 1590 Zurs Court in Alpine Meadows as a second meeting location. Current masking requirements will be enforced. Public comments will be accepted by the board and should be submitted to the Board Secretary by sending an email to info@alpinesprings.org; by mail or in person (drop box) 270 Alpine Meadows Rd., Alpine Meadows, by Tuesday January 11, 2022 at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM: At the specified time, 9:00 a.m., connect to the ZOOM Mtg. ID: **810 4674 6901**; passcode: **030054**; Please mute yourself unless you are speaking. Times listed are approximate.
Join Zoom Meeting at this link:

ZOOM LINK:

<https://us06web.zoom.us/j/81046746901?pwd=Uk1oSmZHaVJY1A2V0kwNC9Oa0IyZz09>

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A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) DECEMBER REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of December 10, 2021.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the December 2021 monthly and quarterly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the month's expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including December 2021 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of December 2021.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the December 2021 Water/Sewer Report.

D5) TTSA REPORT

Representative David Smelser, shall report on TTSA activities that impact Alpine Meadows, including the TTSA Board meetings. Regular Meeting held on December 15, 2021.

E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

E1) TRUCKEE RIVER WATERSHED COUNCIL (TRWC) SNOW CREST TRIBUTARIES RESTORATION

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Recap of the December 2021 Board presentation by Michele Prestowitz TRWC Program Manager on the Snow Crest Tributaries Restoration project proposed on a majority of ASCWD property. Discuss ASCWD outreach activities and give direction to the General Manager on board support going forward with the project.

- E2) RESOLUTION 1-2022 INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS PURSUANT TO SECTION 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.**
Consideration of a Board resolution establishing the inspection of certain occupancies required to perform annual inspections pursuant to section 13146.2 and 13146.3 of the California Health and Safety Code.
- E3) RESOLUTION 2-2022 APPLICATION FOR THE STATE OF CALIFORNIA CLIMATE INVESTMENT FIRE PREVENTION GRANT**
Consideration of a Board resolution in support of the grant opportunity, acknowledgment of District requirements, and District obligations including continued commitment of fire fuel mitigation fees is a CAL FIRE requirement that must be met to be eligible to apply.
- E4) RESOLUTION 3-2022 ADOPTION OF THE PLACER COUNTY LOCAL HAZARD MITIGATION PLAN UPDATE**
Consideration of a Board resolution adopting the Placer County Local Hazard Mitigation Plan Update
- E5) FINANCIAL AUDIT FOR THE FISCAL YEAR 2020/2021**
Vera Kis from Damore Hamric & Schneider shall present the final Audit report for the fiscal year 2020 and 2021 and respond to questions.
- E6) 2nd QUARTER REVIEW OF THE DISTRICTS GOALS AND OBJECTIVES.**
- E7) ASCWD TREASURER AND SECRETARY TO THE BOARD OF DIRECTORS.**
Assign the ASCWD Treasurer and Secretary to the Board of Directors for 2022.
- E8) ASCWD COMMITTEE ASSIGNMENTS**
Establish the 2022 ASCWD committee assignments for Budget and Finance, Administration and Personnel, Long Range Planning, Park, Recreation, and Greenbelt, and TTSA.

F. COMMITTEE REPORTS

F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT) met January 13, 2022.

- Discuss monthly and quarterly financial reports, status of investments/cash.
- Discuss the treasurers report.
- Discuss unbudgeted expenses.
- Attached December 13, 2021, B&F report that was discussed at the December 14th, 2021 Board Meeting.

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F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)
No Meeting.

F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)
No Meeting.

F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)
No Meeting.

G. FUTURE AND OPEN AGENDA ITEMS

- Contact update and renewal with TTSD
- Current employee's future retirement health benefits
- Establishment of controls to enforce vacation hour limits carried on the books
- Salary step schedule for current staff job descriptions

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

None.

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday January 14th, 2022, at 9:00 a.m.

I certify that on or before Tuesday December 7th, 2021, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager.

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