
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Albert Clement, Janet S. Grant, Evan Salke, Robert Tetrault, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Special Meeting of the Board of Directors Alpine Springs County Water District

Date: Monday, January 13th, 2025
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED DISABILITY-RELATED MODIFICATIONS OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Wednesday January 8th, 2025 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. **Mtg. ID:** [865 5919 8848](#); **passcode:** [298501](#); Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/86559198848?pwd=0CmaDBQVdnDi0yi1kpaCbV5bVkbmfu.1>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. This is an opportunity for members of the public to address the Board on items that are not on this agenda or any agenda item that they cannot stay for. Please state your name for the record. Comments are limited to five minutes. Under state law, the Board cannot take action on an item not on the agenda. After the closing of Public Comment, the Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

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C. APPROVAL OF MINUTES

C1) DECEMBER REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of December 13th, 2024.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the December 2024 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the December 2024 activities of North Tahoe Fire Protection District for Alpine Meadows, dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of December 2024.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the December 2024 Water/Sewer Report.

D5) TTSA REPORT

The Board of Directors meeting was held on December 18th, 2024, meeting summary attached.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met January 9th, the previous month December 12th, 2024, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

E3) LONG RANGE PLANNING COMMITTEE

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE

No Meeting

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) FINANCIAL AUDIT FOR THE FISCAL YEAR 2023 / 2024

Vera Kis from Damore Hamric & Schneider shall present the final Audit report for the fiscal year 2023 / 2024 and respond to questions.

F2) PUBLIC HEARING AND RESOLUTION FOR THE ANNUAL UPDATE OF THE CAPITAL FACILITIES AND MITIGATION EXPENDITURE PLAN FOR FISCAL YEAR 2024/2025

Consideration of Resolution #1-2025 Adopting the 2024/2025 Capital Facilities and Mitigation Fee Expenditure Plan.

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- F3) PUBLIC HEARING AND RESOLUTION FOR SETTING FEES FOR COST RECOVERY OF FIRE & LIFE SAFETY ACTIVITIES**
Consideration of Resolution #2-2025 Setting Fees for Cost Recovery of Fire & Life Safety Activities.
- F4) RESOLUTION REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE**
Consideration of Resolution #3-2025 regarding mandatory inspections of certain occupancies per the California Health and Safety Code.
- F5) ASCWD COMMITTEE ASSIGNMENTS**
Establish the 2025 ASCWD committee assignments for Budget and Finance, Administration and Personnel, Long Range Planning, Park, Recreation, and Greenbelt, and TTSA.

G. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

H. CLOSED SESSION

NONE

I. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

J. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move the remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday February 14th, 2025, at 9:00 a.m.

I certify that on or before Wednesday January 8th, 2025, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Joe Mueller, General Manager
Alpine Springs County Water District