

# **ALPINE SPRINGS COUNTY WATER DISTRICT**

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**Directors:** Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York  
**General Manager:** Joe Mueller

## **PUBLIC NOTICE**

### **Regular Meeting of the Board of Directors Alpine Springs County Water District**

Date: Friday December 9<sup>th</sup>, 2022  
Location: District Office, Board Room  
270 Alpine Meadows Road  
Alpine Meadows, CA 96146  
Time: 9:00 a.m.

## **AGENDA**

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

**This will be a hybrid meeting held in person and available by ZOOM for the general public. The board room at 270 Alpine Meadows Rd. is open to the public with Members and Staff present. Current masking requirements will be enforced. Public comments will be accepted by the board and should be submitted to the Board Secretary by sending an email to [info@alpinesprings.org](mailto:info@alpinesprings.org); by mail or in person at 270 Alpine Meadows Rd., Alpine Meadows, CA by Tuesday December 6th, 2022 at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.**

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. **Mtg. ID: 859 6686 6339; passcode: 125369**; Please mute yourself unless you are speaking. Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/85966866339?pwd=aTFPODdFUDZ3TEhuNm52TGNaL0xkUT09>

#### **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

#### **B. PUBLIC COMMENT**

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It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

## **C. APPROVAL OF MINUTES**

### **C1) NOVEMBER REGULAR BOARD MEETING**

The Board shall review and vote to approve the minutes of the Regular Board meeting of November 11th, 2022.

## **D. DEPARTMENT REPORTS**

### **D1) FINANCIAL REPORT**

Mike Dobrowski, CPA, shall discuss the November 2022 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the month's expenditures.

### **D2) FIRE DEPARTMENT REPORT**

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including November 2022 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

### **D3) GENERAL MANAGER'S REPORT**

Joe Mueller, the General Manager, shall report on his activities during the month of November 2022.

### **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the November 2022 Water/Sewer Report.

### **D5) TTSA REPORT**

Representative David Smelser shall report on TTSA activities that impact Alpine Meadows, including the TTSA Board meetings. Regular Meeting held on November 30th, 2022.

## **E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

### **E1) FINANCIAL AUDIT FOR THE FISCAL YEAR 2021 / 2022**

Vera Kis from Damore Hamric & Schneider shall present the final Audit report for the fiscal year 2021 / 2022 and respond to questions.

### **E2) ASCWD SEWER SYSTEM MANAGEMENT PLAN**

Review and approve the November 17, 2022, Sewer System Management Plan updates performed by Miguel Ramirez.

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**E3) ELECTION OF ASCWD BOARD PRESIDENT AND VICE PRESIDENT TO THE BOARD OF DIRECTORS**

Nominate and elect the ASCWD Board President and Vice President to the Board of Directors for 2023.

**E4) ASCWD TREASURE AND SECRETARY TO THE BOARD OF DIRECTORS**

Assign the ASCWD Treasure and Secretary to the Board of Directors for 2023.

**F. COMMITTEE REPORTS**

**F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

Met December 8th, 2022, the previous months November 10th, 2022, B&F report is attached.

**F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

No Meeting

**F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

No Meeting.

**F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

No Meeting

**G. FUTURE AND OPEN AGENDA ITEMS**

- Collection of annual customer billing on the County Tax Roll
- TTSD Contract for Board Approval

**H. CORRESPONDENCE TO THE BOARD**

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

**I. CLOSED SESSION**

None

**J. DIRECTORS' COMMENTS**

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**K. ADJOURNMENT**

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The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday January 13th, 2023 at 9:00 a.m.

I certify that on or before Tuesday December 6th, 2022, at 9:00 a.m., I personally posted and forwarded agendas as requested.

*Pam Zinn*

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Pam Zinn, Office Manager.