

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 8, 2013, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Quinan called the meeting to order at 8:30 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Virginia Quinan, President; Janet S. Grant; Jon Northrop; Don  
7 Priest; Evan Salke.

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Mike Dobrowski, CPA (by  
10 telephone); Buz Bancroft, Operations & Maintenance; Jancis Martin, Recording  
11 Secretary.

12 Guest Present: Chief Mike Schwartz/NTFPD; Tim Alameda/NTFPD; Pat  
13 Dillon/NTFPD; Bruce Lange/BCA; Tim Longo/homeowner; Chris Nelson/property  
14 owner; Bruce Clyde/consultant for Alpine Sierra project; Troy Caldwell/White  
15 Wolf.

16 **The numbering of the following items matches the original order of the**  
17 **scheduled items in the meeting agenda. However, to take best advantage**  
18 **of meeting participants' time, the items were dealt with in a different order**  
19 **during today's meeting, as seen below.**

20 **2. PUBLIC PARTICIPATION**

21 None.

22 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

23 **N. New Director Appointment:**

24 Manager Collins swore into office Evan Salke, who accepted the Board's  
25 invitation to serve the remainder of former Director Nungester's term.

26 **A. Financial Reports:**

27 Mike Dobrowski, District CPA, participated in discussion of this agenda  
28 item by telephone.

29 i. **February Month-end Financial Statements:** Director Northrop made  
30 a MOTION that the Board accept the February 28, 2013 month-end  
31 financial reports. Director Priest SECONDED the motion. Directors  
32 Grant, Northrop, Priest and Salke being in favor, the motion was  
33 APPROVED.

34 ii. **February Expenses Paid & Payable:** The Directors reviewed the  
35 monthly check register. Director Grant made a MOTION that the  
36 Board approve the Expenses Paid & Payable (the debits for payroll  
37 and checks 26704 through 26745). Director Northrop SECONDED  
38 the motion. Directors Grant, Northrop, Priest and Salke being in  
39 favor, the motion was APPROVED.

40 **B. Approval of Minutes:**

41 Director Northrop made a MOTION that the Board approve the minutes of  
42 the February 12, 2013, Regular Board of Directors Meeting. Director  
43 Priest SECONDED the motion. During discussion,

- 44 • Director Grant noted that, although it was mentioned during last  
45 month's meeting that former Director Nungester's term runs through  
46 the end of 2013, the term actually runs through 2014. Since the  
47 minutes reflect what was said during the meeting, the line in question  
48 (page 4, line 14) will not be changed.

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- 1                   • Director Grant suggested that on page 4, line 31 the phrase “The  
2                   Board option 3” be replaced by “The Board selected option 3”.  
3                   Director Northrop AMENDED the motion to include the change to page 4,  
4                   line 31. Director Priest SECONDED the amended motion. Directors  
5                   Grant, Northrop, Priest and Salke being in favor, the amended motion  
6                   was APPROVED.

7                   **C. Fire Department Report:**

8                   Chief Schwartz, Pat Dillon and Tim Alameda from NTFPD were in  
9                   attendance and reported the following:

- 10                  ○ Dispatch calls: NTFPD responded to 44 dispatch call(s) in the valley,  
11                  38 for EMT services at the ski area. Despite January being one of the  
12                  driest months on record, skiers are still coming up.  
13                  ○ County Interactions: NTFPD has been working with the Placer County  
14                  Sheriff’s Department to identify collaborative efforts. So far they  
15                  identified two:  
16                      1) NTFPD will provide staffing for the sheriff department’s marine  
17                      unit’s boat (serving alongside sheriff personnel) and  
18                      2) the Citizens Emergency Information Team, a local team created  
19                      after the Angora Fire, will start training to become a FEMA-  
20                      certified Citizens Emergency Response Team.  
21                  ○ CalFire: will be returning to the Tahoe area, bringing an engine. Chief  
22                  Schwartz welcomes the support, since the area is so dry.  
23                  ○ Fire Station Staffing: NTFPD continues to staff the Alpine Fire Station  
24                  on Fridays, Saturdays, Sundays and holidays, adding extra time when  
25                  they have available personnel.  
26                  ○ Gas Monitor: Pat Dillon told the Board he would like to use ASCWD  
27                  fire mitigation funds (also referred to as AB 1600 mitigation fees) to  
28                  purchase a gas monitor for the engine kept at the Alpine Fire Station.  
29                  NTFPD uses gas monitors to test air toxicity or oxygen depletion  
30                  when responding to calls concerning carbon monoxide alarms and  
31                  gas smells, doing confined space rescues, and following structure  
32                  fires to determine the appropriate level of protective gear to be worn  
33                  by personnel entering the structures. The Alpine Fire Station engine  
34                  does not currently carry a gas monitor, so NTFPD has to request  
35                  mutual aid support when such equipment is required locally. Pat  
36                  proposed purchasing an ITX Ventis 4 for the Alpine Fire Station  
37                  engine as part of a bulk purchase of 14 units (including 10 for Truckee  
38                  Fire and Truckee Sanitary District) that will drop the unit price  
39                  considerably, saving the District \$1,500. Purchase of the equipment -  
40                  at a cost of about \$1,000 - will be included in the draft ASCWD Fire  
41                  Mitigation Plan to be presented to the Board next month. There is  
42                  over \$21,000 in the mitigation fund. NTFPD will buy the equipment  
43                  and sell it to ASCWD following approval of the ASCWD Fire Mitigation  
44                  Plan. Director Northrop asked about the life expectancy of the ITX;  
45                  Pat said it was about 12 years. Director Salke asked if the monitor  
46                  included a tube; Pat said yes, they can test 20 feet into a hole or drop  
47                  the monitor lower by rope if necessary. Director Grant made a  
48                  MOTION that the Board approve the advance purchase of the ITX  
49                  Ventis 4 gas detector with AB 1600 mitigation fees. Director Priest

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1                   SECONDED the motion. Directors Grant, Northrop, Priest and Salke  
2                   being in favor, the motion was APPROVED.

- 3                   ○ Fire Mitigation Plan: Tim said NTFPD planned to bring a draft to the  
4                   Board at next month's meeting.
- 5                   ○ NTFPD Annual Report: Tim said NTFPD was putting together an  
6                   annual report, including information about local organizations with  
7                   which they interact. They took a picture of the ASCWD Board to  
8                   include in the Report and will be talking with District personnel to learn  
9                   about progress over the past year and future goals.

10           **D. General Manager's Report:**

11           John Collins, General Manager, provided a written report on his activities  
12           during the month of February, with discussion on the following topics:

- 13           • Alpine Meadows Road Bridge: No activity.
- 14           • Alpine Sierra Subdivision: Chris Nelson requested that the District  
15           update their water and sewer evaluation report to reflect the resizing  
16           of their project from 39 to 47 units. See agenda item 3F for further  
17           information and action on the topic.
- 18           • Alpine Meadows Road Pipeline Project: No activity.
- 19           • AME Well Re-drill: Fredrick Drilling completed the bore hole to 600  
20           feet. They encountered more water than anticipated - 400 gpm vs.  
21           100 gpm – necessitating a change in drilling methodology – hammer  
22           vs. roller bite – and pumping capacity – 700 gpm vs. 200 gpm. The  
23           next steps in the project are 1) video and E log the bore hold; 2)  
24           sample water quality; and 3) conduct step draw down and constant  
25           rate pump test. When they attempted to do the video and E log, they  
26           discovered the well had collapsed 127 feet down, so the drillers had to  
27           install a steel casing in the drill hole and drill through the blockage.  
28           They have now drilled down to 300 feet. The Board will have to  
29           approve a change order to pay for the unanticipated extra work. The  
30           water quality sample has been submitted but the results are not yet  
31           available. See agenda item 3K for further discussion and action on  
32           the topic.
- 33           • Remote Read Meter: Manager Collins continued setting up the  
34           reading equipment and billing program and inputting data into the  
35           CORE billing program.
- 36           • Avalanche Risk Reduction Report: Manager Collins reviewed the  
37           avalanche risk reduction report. He contacted Tim Longo and  
38           discussed his proposal. He also contacted District Counsel, who said  
39           he would check with his staff and get back to us. See agenda item 3I  
40           for further discussion on the topic.
- 41           • USFS permits: See agenda item 3J for discussion and action on the  
42           topic.
- 43           • Manager Collins also hosted the monthly TTSA managers meeting,  
44           drafted the spring newsletter and the resolution honoring Charles  
45           Nungester, and approached Evan Salke regarding appointment to the  
46           empty Director seat.

47           **E. Operations & Maintenance Department Report:**

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1 Buz presented a written report for the month of February that included  
2 status updates on water, sewer, garbage and other services provided by  
3 the District.

- 4 • Maintenance: Staff located a house with a water leak and turned off  
5 service at the meter box (they found another leak this month in the  
6 River Run condos); worked with Fredrick Drilling to prep the AME  
7 well; continued equipment maintenance; worked on the sewer  
8 program.
- 9 • All routine water samples were absent coliform bacteria.
- 10 • Director Grant asked what the maximum sewer capacity was; Buz  
11 said February's maximum flow - 245,000 gallons per day - was about  
12 a third of the system's capacity.

13 **F. Alpine Sierra Subdivision:**

14 The Board reviewed a contract with Stantec Engineering to update the  
15 Alpine Sierra Water and Sewer Facility Evaluation. Chris Nelson (Alpine  
16 Sierra subdivision property owner) and his consultant Douglas Clyde  
17 were in attendance to participate in discussion of this agenda item.

- 18 • Chris gave a brief overview of the project as it currently stands: about  
19 45 acres; 47 units, including 27 lower-density (half-acre) lots with  
20 high-end residences, 6 higher-density single-family cabins and 14  
21 higher-end townhomes; the project area surrounded by Bear Creek,  
22 Stanford Chalet, condominiums, forest service lands, Alpine Meadows  
23 ski area; open space areas are included. His purposes in attending  
24 today's Board meeting were to give notice of 1) changes in his plan,  
25 since they will necessitate an update to the existing water and sewer  
26 facility evaluation, and 2) an upcoming process of educating the public  
27 about the project and soliciting input. He will meet with the Bear  
28 Creek board and homeowners tomorrow.
- 29 • Doug described in greater detail where the project stands with respect  
30 to required procedures and paperwork. They spent 3-4 months  
31 preparing for formal submittal of documentation to Placer County,  
32 distributed the paperwork to all participating agencies, and have  
33 contacted consultants to prepare the Environmental Impact Report  
34 (EIR). The EIR will take about 18 months starting from the first of the  
35 year and will include opportunities for public input. The next step,  
36 around the end of the month, will be the Notice of Preparation, a  
37 formal notice sent by the County to the public and to the various  
38 participating agencies. This will be the agencies' opportunity and  
39 responsibility to respond with concerns.
- 40 • Chris cited Schaffer's Mill in Truckee and Home Run at Northstar as  
41 townhome projects similar in density and quality to the planned  
42 townhomes at Alpine Sierra. Martis Camp has the same cabins as  
43 those planned at Alpine Sierra. Chris is working with Dale Cox, a  
44 Truckee architect who has designed homes in Alpine Meadows, to  
45 develop higher-end construction standards for the project.
- 46 • Doug said the project has come to agreement with NTFPD with  
47 respect to fire access, but has not finalized the plans yet. The project  
48 is still subject to change. The project is consistent with existing  
49 zoning but there is some rezoning going on to formalize where low-

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1 density, open space, and higher density areas will be. The project  
2 exceeds Placer County's requirement for open space.

- 3 • Chris said he would send a .PDF file of the current plan to the District.
- 4 Director Northrop made a MOTION that the Board approve the scope of  
5 services with Stantec Engineering to update the Alpine Sierra Water and  
6 Sewer Facility Evaluation, in an amount not to exceed \$7,000. Director  
7 Grant SECONDED the motion. During discussion, President Quinan  
8 asked who would pay for Stantec's services; Manager Collins said the  
9 developer would. Directors Grant, Northrop, Priest and Salke being in  
10 favor, the motion was APPROVED.

11 **G. Chalet Road to John Scott Trail Pipeline Project:**

12 The Board reviewed a contract with Stantec Engineering and with  
13 Holdrege & Kull Consulting Engineers for the design of approximately 950  
14 feet of 8" pipe between Chalet Road and John Scott Trail and a 6"  
15 pressure reducing vault.

- 16 • Manager Collins said the project would provide a second connection  
17 between Zones 1 and 2, part of the District's long-range capital plan to  
18 provide redundant supply points between each pressure zone.  
19 Director Grant asked if the project was on the list for this year;  
20 Manager Collins said not for this year. It is a backup to the pipeline  
21 project that relies on obtaining an easement from Troy Caldwell  
22 (currently under negotiation). It could end up being a third connection  
23 if negotiations with Troy work out.

24 Director Northrop made a MOTION that the Board approve the contract  
25 with Stantec Engineering, in an amount not to exceed \$20,500, and with  
26 Holdrege & Kull Consulting Engineers, in an amount not to exceed  
27 \$3,000, for the design of approximately 950 feet of 8" pipe between  
28 Chalet Road and John Scott Trail and a 6" pressure reducing vault.  
29 Director Priest SECONDED the motion. During discussion, Directors  
30 Grant, Northrop, Priest and Salke being in favor, the motion was  
31 APPROVED.

32 **H. Alpine Meadows Road Pipeline Project:**

33 The Board reviewed proposals by Troy Caldwell and Manager Collins for  
34 the purchase of Troy's pipeline, including the easement for the planned  
35 Alpine Meadows Road pipeline. Troy was in attendance to present his  
36 proposal and participate in the discussion.

- 37 • Troy said he based his asking price for his easement plus his 1,473'  
38 8" water line on his understanding of the price of the pipeline the  
39 District plans to install along Alpine Meadows Road. He divided the  
40 total amount of the District's contracts with Longo, Stantec and  
41 Holdrege & Kull (totaling \$211,228) by the 590' length of pipe to be  
42 installed to determine a per-linear-foot amount of \$358.01. He then  
43 multiplied this unit price by the length of his own pipe and came up  
44 with a total asking price of \$527,000. Director Priest asked how Troy  
45 had adjusted the price for the age of his pipe; Troy said he had made  
46 no adjustment. Director Priest asked the pipe's age; Troy said it was  
47 20 years old. Director Priest asked if it hadn't depreciated in that time;  
48 Troy said maybe. He noted that his pipeline was made of C900 8"  
49 PVC. Director Northrop asked if the easement issues had been

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1 resolved; Troy said there is no documentation for his pipeline. It lies  
2 on USFS land. But he would include the easements for both his  
3 pipeline and for the District's planned pipeline along Alpine Meadows  
4 Road free with the sale of his pipeline.

- 5 • Manager Collins said his proposal offered \$116,300 for Troy's  
6 pipeline. He removed the cost of the pressure reducing vault from the  
7 cost of the contracts, recalculated what the Alpine Meadows Road  
8 pipeline would be worth, applied the adjusted unit price to Troy's  
9 pipeline, then reduced the proposal amount by applying an  
10 engineering construction figure to account for the aging of Troy's pipe.
- 11 • Manager Collins said he had never seen a value as high as Troy's  
12 calculation for a pipe. Troy said he felt the expense involved in  
13 getting his pipeline across Bear Creek was an expense equivalent to  
14 that of the pressure reducing vault. Manager Collins pointed out that  
15 in getting his pipeline across Bear Creek, Troy had dovetailed with  
16 another project, using the same trench and work crew. Doug Clyde  
17 clarified that the project sharing the trench had received a permit to go  
18 over the creek, Troy went under the creek (without a permit) to put in  
19 a conduit for the ski area, and since the trench was there he also ran  
20 his pipeline in it. He had to obtain his permit and accommodate  
21 Lahontan afterwards. When asked, Troy said he doesn't know the  
22 cost of the project back then.
- 23 • Director Priest asked Troy if he saw any grounds for agreement; Troy  
24 said he first wanted to learn the Board's position. Director Priest  
25 asked if Troy was firm on making no accommodation for the age of his  
26 pipe; Troy said yes. He said the District was using 50-year-old pipe of  
27 lesser quality throughout its water system.
- 28 • Director Northrop asked Manager Collins what the cost of a new  
29 pipeline built by the District would be; Manager Collins said he would  
30 not know until the design work was done. Directors Priest and Salke  
31 agreed with Manager Collins's idea of doing the design work to  
32 determine the cost of the District building its own pipeline (see agenda  
33 item 3G) before deciding whether to meet Troy's asking price.  
34 President Quinan agreed and told Troy the Board would get back to  
35 him.
- 36 • Manager Collins reminded the Board that Troy does not have a  
37 commitment for future houses on his property. He only has one  
38 house there right now.
- 39 • Director Grant asked Troy if he was willing to accept the price  
40 Manager Collins had offered; Troy said no, he preferred to wait and  
41 see the price of the alternative pipeline project.

42 **I. Avalanche Mitigation Proposal:**

43 Tim Longo made a presentation to the Board regarding his request for an  
44 encroachment/grading permit for a trench on the north side of Alpine  
45 Meadows Road for the purpose of avalanche protection.

- 46 • Tim said his plan was to excavate the bank on the north side of Alpine  
47 Meadows Road so snow coming off the hill can stay there, rather than  
48 crossing the road. The excavation would help protect his home, his  
49 neighbor's home and pedestrians from avalanche damage. He said

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1 he would work with Larry Heywood, a local avalanche expert, on the  
2 design but felt that all that was needed was to take enough dirt from  
3 the hill, maintaining its current profile, so that the foot of the slope was  
4 10-15 feet further from the road. No maintenance would be required  
5 beyond any required for the existing bank. His adjacent downhill  
6 neighbor is willing to participate, but Tim doesn't know about other  
7 neighbors' interest in the project.

- 8 • Director Grant expressed concern that if the District were party to  
9 disturbance of the hill and the work did not end up protecting against  
10 an avalanche, the District could become a liable entity for damages.
- 11 • Troy said the District property line crosses Alpine Meadows Road at a  
12 diagonal in the area in question and that another property owner has  
13 approached him about a similar project and that it has gone to Placer  
14 County for evaluation.
- 15 • President Quinan asked if an avalanche wouldn't ride right over the  
16 swale. Tim said data showed that removal of the amount of material  
17 he was proposing would accommodate the snow shed that occurs  
18 most years but that it would not protect against catastrophic  
19 avalanches.
- 20 • Tim said he did not wish to proceed without permission from the  
21 Board. Manager Collins felt Tim's project might set a precedent for  
22 other property owners to ask permission for similar projects. Tim said  
23 only his property and that of his neighbor face District property, that  
24 other residents face Troy's property and would have to obtain  
25 permission from him.
- 26 • Manager Collins said he assumed District Counsel would require that  
27 Tim and his neighbor sign a waiver releasing the District from liability  
28 in perpetuity. He felt the District should explore the project. Director  
29 Northrop said the county or ski area might be involved with snow  
30 removal issues. Director Grant suggested that the Manager Collins  
31 go forward to the extent of researching District records and finding out  
32 what District counsel thinks about the District providing a permit for  
33 the project.
- 34 • Director Salke expressed concern that if Tim were to carry out his  
35 proposed grading and a catastrophic avalanche were to push homes  
36 into Bear Creek, somebody might determine that the avalanche would  
37 not have had sufficient momentum to cross Alpine Meadows Road  
38 without Tim's work (and the District's permission). He felt that a  
39 discovery process needed to take place and that the Board did not  
40 have the data now to know how often big snow events can take place.  
41 He suggested that an avalanche dynamics expert like Art Mears  
42 should be involved, to perform definitive force and impact pressure  
43 calculations.
- 44 • Manager Collins said he would check with District counsel.

45 **The Board took a break between 10:05 a.m. and 10:18 a.m.**

46 **J. US Forest Service Permits:**

47 The Board reviewed a contract with Stantec Engineering to assist in the  
48 preliminary research and communication with the US Forest Service to  
49 evaluate the current status of District permits.

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- 1                   • Manager Collins said he would like Stantec’s assistance in  
2                   researching documentation – legal descriptions, permits, agreements,  
3                   etc. - for District assets on USFS lands. Such assets include the  
4                   sewer line from the ski resort, Tank 2, and Springs 1, 2 and 4. He  
5                   himself has attempted to find such documentation in the District office,  
6                   at the USFS office and in the previous District counsel’s files, but has  
7                   not been successful. He has not been to the District’s storage vault  
8                   yet; he said he would check it out next.  
9                   • The District has the funds to pay for the proposed contract with  
10                  Stantec Engineering.  
11                  • Director Priest felt it was a dreadful situation that the District is lacking  
12                  documentation for its assets on USFS lands.

13                  Director Northrop made a MOTION that the Board approve the contract  
14                  with Stantec Engineering, in an amount not to exceed \$4,900, for  
15                  assistance with preliminary research and communication with the US  
16                  Forest Service to evaluate the current status of District permits. Director  
17                  Priest SECONDED the motion. Directors Grant, Northrop, Priest and  
18                  Salke being in favor, the motion was APPROVED.

19                  **K. AME Well Rehabilitation:**

20                  The Board reviewed a request from Mark Fredrick Pump and Supply Co.  
21                  to increase their contract to redrill the AME Well. President Quinan said  
22                  the Budget & Finance Committee reviewed the contract extension  
23                  yesterday. As mentioned in the General Manager’s report (agenda item  
24                  3D), the drillers have encountered obstacles requiring extra work and  
25                  added expense beyond the amount authorized in the original contract.  
26                  Manager Collins has been authorizing the drillers to continue the extra  
27                  work (if he told the drillers to stop, the District would incur stand-by costs),  
28                  but he needs official approval from the Board to pay the added expenses.  
29                  The most recent invoice includes \$5,350 worth of expenses that require  
30                  authorization from the Board and Manager Collins anticipates about  
31                  \$10,000 more in future invoices. Director Grant made a MOTION that the  
32                  Board approve a change order to the Mark Fredrick Pump and Supply  
33                  Co. contract to redrill the AME Well, in an amount not to exceed \$15,350.  
34                  Director Northrop SECONDED the motion. Directors Grant, Northrop,  
35                  Priest and Salke being in favor, the motion was APPROVED.

36                  **Q. Committee Reports:**

- 37                  iii. **Park, Recreation & Greenbelt Committee:** Director Grant presented  
38                  a written report from yesterday’s Committee meeting.  
39                  • Policy 6.2.0 – Park Use and Fees: The Committee recommended  
40                  no changes.  
41                  • 2013 Fee Schedule: The Park’s income is around \$18,000 from  
42                  passes and usage. The Committee recommended no changes to  
43                  the fee schedule.  
44                  • Park Pass Application: The Committee recommended removal of  
45                  “Open Containers” in the rules section. Director Salke suggested  
46                  a “no glass containers” rule. Director Grant said the Committee  
47                  had discussed it, but decided there was no policing mechanism.



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- 1                   • The Board agreed with the Committee’s recommendations with  
2                   respect to Policy 6.2.0, the fee schedule and the park pass  
3                   application.
- 4                   • Tennis Courts: The Committee recommended repairing cracks in  
5                   the courts for this summer and planning for major repair of the  
6                   courts in 2014. There is some erosion in one corner of the courts.  
7                   The Committee would like the major repair to be placed in the  
8                   budget for next year. Buz will look into the cost of rehabbing the  
9                   tennis courts so he can figure out what amount to put in next  
10                  year’s budget.
- 11                 • Landscaping: Don and Betty Fulda will survey the Park and make  
12                 recommendations to Manager Collins with respect to planting and  
13                 pruning. If the funds for the planting go over the budgeted  
14                 amount, The Committee suggested that next fiscal year’s budget  
15                 for plants be used for planting in July or August.
- 16                 • Bocce Ball Courts: The Committee recommended that preliminary  
17                 work be started for two bocce ball courts to be constructed in  
18                 2014. President Quinan recommended that the initial courts be  
19                 made on grass. Director Priest recommended that Staff find out  
20                 the cost and design of professional courts and go from there.  
21                 Director Grant felt it would be a low cost item. Director Priest said  
22                 it was a sport that would draw a lot of traffic to the Park. The  
23                 Board agreed that Manager Collins should look into the cost.
- 24                 • Easter Egg Hunt: Dawn Grass has agreed to organize the event,  
25                 to be held Saturday, March 30 at 10:00 a.m.
- 26                 • Bird Walk: Although only two people attended last year, the  
27                 Committee recommended scheduling the event again this year.  
28                 The Committee personnel committed to advertising the event  
29                 themselves and to place a notice in the Sierra Sun. Warren Bray  
30                 has agreed to conduct the walk on Saturday, June 8 at 8 a.m.
- 31                 • Wildflower Walk: Michael Graf has agreed to conduct the event on  
32                 Saturday, July 6 at 9:00 a.m. This is a very popular event.

33                 **L. Spring Newsletter:**

34                   The Board reviewed a draft of the District spring newsletter. Director  
35                   Grant pointed out that President Quinan’s name was listed twice as a  
36                   Director. Manager Collins will correct the list of Directors; adjust the  
37                   dates for the Park events per the Park, Recreation & Greenbelt  
38                   Committee’s report; and include the revised park application with the  
39                   newsletter.

40                 **M. Resolution 2-2013: Honoring Charles Nungester:**

41                   Per direction of the Board at the February Board Meeting, Manager  
42                   Collins drafted a resolution honoring Charles Nungester’s service to the  
43                   District. Director Northrop made a MOTION that the Board adopt  
44                   Resolution 2-2013, Honoring Charles Nungester, with the modification  
45                   that “member” replace “Chairperson” in the fourth “WHEREAS”. Director  
46                   Grant SECONDED the motion. Roll was called to approve the  
47                   Resolution. Ayes: Directors Grant, Northrop, Priest, Salke and President  
48                   Quinan. Noes: none. The Resolution was APPROVED.

49                 **O. Signature Card for Bank of the West:**

**ALPINE SPRINGS COUNTY WATER DISTRICT**  
**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 8, 2013, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 President Quinan explained that, with the resignation of Director  
2 Nungester and the appointment of Director Salke, the Bank of the West  
3 requires that the Board approve a motion identifying exactly who is  
4 allowed to sign checks for the District and then needs a new signature  
5 card. Director Grant made the following MOTION: "Alpine Springs  
6 County Water District Board of Directors signature card with Bank of the  
7 West is being updated to supersede all previous signature cards in  
8 existence. The approved signers are now Janet Grant, Jon Northrop,  
9 Donald Priest, Evan Salke and Virginia Quinan. Charles Nungester will  
10 be removed from the newest card as he is no longer a member of the  
11 Board of Directors." Director Northrop SECONDED the motion. Directors  
12 Grant, Northrop, Priest and Salke being in favor, the motion was  
13 APPROVED. After the minutes from today's meeting have been  
14 approved, the Directors whose signatures are to be authorized should go  
15 to the bank and sign the signature card.

16 **P. TTSA Report:**

17 Director Northrop provided the agenda, some operational reports and his  
18 own written report for the February 13, TTSA Board meeting.

- 19 • The plant is operating normally and efficiently.
- 20 • All waste water discharge requirements are being met.
- 21 • Director Northrop said the Village at Squaw Valley Project was  
22 working on its EIR. The project would necessitate enlarging the  
23 Truckee River Intercept. Director Grant asked if ASCWD would be  
24 required to fund any portion of the cost of enlarging the TRI. Director  
25 Northrop said no, although there has been talk, presumably in jest,  
26 about combining Alpine Meadows and Squaw Valley.

27 The next TTSA Board meeting is scheduled for March 13.

28 **Q. Committee Reports:**

29 i. **Budget & Finance Committee:** President Quinan presented a written  
30 report of yesterday's Committee meeting.

- 31 a. **Non-standard Transactions:** The ski area has returned both  
32 checks for the District debt. The checks have been voided. See  
33 item d below.
- 34 b. **Investments/cash:** Per the Committee's recommendation,  
35 Director Northrop made a MOTION that the Board authorize  
36 Manager Collins to roll over the \$105,000 CD maturing March 22  
37 at the best available rate (likely a 0.3-0.4% return). Director Grant  
38 SECONDED the motion. Directors Grant, Northrop, Priest and  
39 Salke being in favor, the motion was APPROVED.
- 40 c. **Policy 2.3.0:** The Committee reviewed and approved revisions to  
41 the Policy made to reflect changes approved by the Board at the  
42 February meeting. Director Grant suggested the deletion of the  
43 last sentence under item 6, as the information can be found in the  
44 monthly Profit & Loss Budget Performance report. Director  
45 Northrop made a MOTION that the Board approve the revisions to  
46 Policy 2.3.0, including the deletion of the last sentence under item  
47 6. Director Grant SECONDED the motion. Directors Grant,  
48 Northrop, Priest and Salke being in favor, the motion was  
49 APPROVED.

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 8, 2013, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

- d. **Snowmaking Contract:** Scott Swietanski from the ski area returned the two most recent District debt-reduction checks. He said the ski area did not want the debt paid off early since they do not want to pay any more than 25 cents on the dollar unless the District is interested in signing a long-term agreement for a lower snowmaking rate. Manager Collins will be meeting with HDR about their report on “cost of service” for a snowmaking rate. He will invite the ski area to have a representative attend the meeting.
- e. **Requests from Customers for Adjustments to their Bills:**  
None.
- f. **Requests for Unbudgeted Expenses:** The Board approved an increase to the contract with Mark Frederick Pump and Supply Co. earlier in today’s meeting (see agenda item 3K).
- g. **Next meeting:** Scheduled for Thursday, April 11 at 1:00 p.m.
- ii. **Administration & Personnel Committee:** President Quinan appointed Director Salke to the Committee.
- iv. **Long Range Planning Committee:** Director Priest presented a report from yesterday’s Committee meeting. The Committee discussed whether or not to update the existing Long Range Plan and decided it was not necessary to do a comprehensive update at this time. Many elements of the Plan have not been completed and the Plan is still valid for the District. The Committee requested that Manager Collins prepare a progress report toward meeting the Plan goals along with a summary of actions necessary to meet all Plan goals. They also decided to review Committee policies to see if they needed updating. Manager Collins will include update of policies in his progress plan. The document will be completed prior to upcoming budget preparation. The Committee also discussed adding non-Board members to the Committee and agreed it was not necessary to do so at this time.

**K. Open Items:**

- The next Board meeting is scheduled for its normal date and time: Friday, April 12 at 8:30 a.m. Director Northrop will not be able to attend the meeting.

**L. Correspondence to the Board: None.**

**4. DIRECTORS’ COMMENTS**

- None.

**5. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 11:13 a.m.

Respectfully Submitted,

approved as submitted 4/12/13

Jancis Martin  
Recording Secretary