

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 9, 2007, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 8:31 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Charles Nungester, Vice President;  
7 Janet S. Grant; Jon Northrop; Virginia Quinan

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Buz Bancroft, Maintenance  
10 Supervisor; Jancis Martin, Recording Secretary; Mike Dobrowski, District CPA  
11 (by telephone)

12 Guests Present: Chief Duane Whitelaw/NTPFD

13 **The numbering of the following items matches the original order of the**  
14 **scheduled items in the meeting agenda. However, to take best advantage**  
15 **of meeting participants' time, the items were dealt with in a different order**  
16 **during today's meeting, as seen below.**

17 **2. PUBLIC PARTICIPATION**

18 None.

19 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

20 **A. Financial Report:**

21 Mike Dobrowski, District CPA, participated in discussion of this agenda  
22 item by telephone:

- 23 • Mike characterized the District's finances as "business as usual".
- 24 • Because of the fire services agreement with NTPFD, "Fire" costs will  
25 no longer appear as a monthly expense, but rather as periodic  
26 payments to NTPFD. The District will appear to be running artificially  
27 under budget for this category until the next payment to NTPFD.
- 28 • Staff has been working diligently on next fiscal year's budget.
- 29 • Director Grant complimented Mike on the benefits breakdown  
30 included in his summary.
- 31 • President Danz summarized discussion from the Budget & Finance  
32 Committee meeting as it related to the financial statements: one  
33 expense was misclassified as Parts/Tools/Misc and should have been  
34 classified as Maintenance Water & Sewer; employee leave time was  
35 not budgeted this year and will be in the future; Mike and Manager  
36 Collins will confer with the District's auditors regarding depreciation of  
37 assets transferred to NTPFD.
- 38 i. **Financial Statements – March 6, 2007:** Director Northrop made a  
39 MOTION that the Board accept the financial statements, dated March  
40 6, 2007, as presented. Director Quinan SECONDED the motion. All  
41 Directors being in favor, the motion was APPROVED.
- 42 ii. **Expenses Paid & Payable – March 6, 2007:** The Directors reviewed  
43 the monthly check register. Director Nungester made a MOTION that  
44 the Board approve the Expenses Paid & Payable (checks 22917  
45 through 22967, with the exception of check 22924, which has been  
46 voided). Director Northrop SECONDED the motion. In discussion,  
47 Director Grant asked if further payments remained to be made to  
48 EcoLogic; Manager Collins said no, the work is complete. Director  
49 Northrop asked if the payment to Sierra Pacific included snow-making

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1 expense; the answer was yes. All Directors being in favor, the motion  
2 was APPROVED.

3 **B. Approval of Minutes of Regular Board Meeting Held on February 9,**  
4 **2007:**

5 Director Northrop made a MOTION that the Board approve the minutes of  
6 the February 9, 2007, Regular Board of Directors Meeting. Director Grant  
7 SECONDED the motion. In discussion, the following corrections were  
8 proposed:

- 9 • Page 3, line 5: replace “, noting that the District will” with “and”;
- 10 • Page 8, line 27-28: delete “(household appliances vs. defensible  
11 space cuttings)”;
- 12 • Page 11, line 16: replace “decided to leave” with “recommended  
13 leaving”;
- 14 • Page 11, line 25: insert “Application for Water and Sewer” before  
15 “Service Agreement”.

16 Director Northrop amended his MOTION to include the corrections.  
17 Director Grant SECONDED the amended motion. In discussion, the  
18 Directors decided to review the status of the “Application for Water and  
19 Sewer Service Agreement” at next month’s meeting. All Directors being  
20 in favor, the amended motion was APPROVED.

21 **D. Fire Department Lease Contract:**

22 The Board reviewed the contract for the lease of the Alpine Meadows Fire  
23 Station to NTFPD. It was clarified that the contract covered the fire  
24 station and its fixtures, not the equipment stored within the fire station.  
25 President Danz asked Manager Collins to send the draft contract to  
26 NTFPD for review.

27 **C. Fire Department Report:**

28 Chief Whitelaw was in attendance and discussed the following items:

- 29 • February Dispatch Report: The Board reviewed the dispatch report  
30 which showed 28 responses to Alpine Meadows. Of these, 22 were to  
31 the Ski Area. Chief Whitelaw mentioned that, in early March, there  
32 was a serious vehicle accident on Highway 89, which required two  
33 helicopter transports.
- 34 • Alpine Meadows Fire Station: The plans for the station addition are  
35 available for review and approval by ASCWD. Chief Whitelaw needs  
36 approval from ASCWD before work can continue. Since public notice  
37 of the Board’s intention to vote on approval of the plans was not  
38 included in the agenda for today’s meeting, the Board cannot provide  
39 Chief Whitelaw with approval today. Neither Chief Whitelaw nor  
40 President Danz was clear if approval for the plans needed to come  
41 from the Board or if it could be provided by the General Manager.  
42 Manager Collins expressed his satisfaction with the plans. Based on  
43 Manager Collins’ approval, Chief Whitelaw will proceed with the plans.
- 44 • Options for construction of the station addition: Chief Whitelaw  
45 outlined two possible methods for proceeding with the construction of  
46 the fire station addition and said he needed a decision from the Board  
47 within the next few weeks as to which way to proceed.
  - 48 ○ Option 1 is for NTFPD to act as the contracting agent for the  
49 construction. This method was contemplated by the agreement

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- 1 with NTFPD and would be the most straightforward way to  
2 proceed. By law, NTFPD is required to go through a public  
3 bidding process. This process is time-consuming (about 90 days  
4 from start to finish, involving formal public bidding) and restrictive.  
5 There is some latitude in the process but NTFPD is essentially  
6 required to accept the lowest responsible bid.
- 7 ○ Option 2 is for ASCWD to act as the contracting agent for  
8 construction. By law, ASCWD does not have to bid the job but  
9 rather can negotiate directly with local preferred vendors. This  
10 process often results in more favorable conditions (faster  
11 construction, lower cost) and a better end product since the  
12 architect would not have to spend as much time preparing for and  
13 overseeing the bidding process.
  - 14 ○ Chief Whitelaw and Manager Collins participated in a conference  
15 call with ASCWD's legal counsel on this issue. According to  
16 Manager Collins, District legal counsel says both options are fine  
17 and that the decision rests with the Board. An agreement between  
18 NTFPD and ASCWD would be drafted to formalize the  
19 relationship including the requirement that NTFPD would  
20 reimburse ASCWD for all costs including legal fees and architect  
21 fees.
  - 22 ○ Possible disadvantages with option 2 are that, as the contracting  
23 agent, ASCWD might be involved in any lawsuit dealing with the  
24 construction (although the agreement between the two Districts  
25 would require that NTFPD is responsible for any such lawsuit) and  
26 the Districts could be perceived to have unfairly avoided the public  
27 bidding process.
  - 28 ○ Director Nungester asked if volunteers would assist with the  
29 project. Chief Whitelaw said no. Director Nungester asked about  
30 the division of responsibilities if option 2 were used; Manager  
31 Collins said NTFPD would negotiate with the potential  
32 construction company/ies and oversee the project; ASCWD would  
33 receive the bills and pay them; and NTFPD would reimburse  
34 ASCWD. Director Northrop asked how much money was involved  
35 in the project; Manager Collins said the cost is about \$75,000 and  
36 would be completely borne by NTFPD. Director Quinan asked if  
37 NTFPD planned to negotiate with just one contractor or with  
38 several; Chief Whitelaw said it could be just one or there could be  
39 more than one.
  - 40 ○ Director Grant said option 2 appeared legitimate and pointed out  
41 that the District has done projects this way before (i.e., not using a  
42 formal bidding process). Director Quinan did not see that option 2  
43 would be viewed as deceitful since the station belongs to ASCWD,  
44 not NTFPD; she was comfortable with option 2. Director  
45 Nungester said the project is small enough that it is unlikely to  
46 attract costly litigation; he also thinks that NTFPD will get a better  
47 product for its money with option 2.
  - 48 ○ President Danz said the Board would not be able to vote today on  
49 which construction method to use since notice of the vote was not

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- 1 included in the agenda. She asked Chief Whitelaw for his  
2 recommendation as to how he would like the Board to proceed to  
3 facilitate moving the project forward. Chief Whitelaw said he  
4 needs ASCWD's approval on the plans as soon as possible; he  
5 would be happy to accept the approval from Manager Collins. He  
6 has asked Don Fulda (the project architect) to address the Board  
7 regarding the advantages of option 2; this will have to take place  
8 at a special Board meeting since a decision as to the bidding  
9 method needs to be made within the next few weeks. Manager  
10 Collins said District legal counsel is prepared to draft a contract  
11 detailing the terms of the relationship between NTFPD and  
12 ASCWD if the Board agrees in concept to option 2; NTFPD will  
13 pay the legal fees for preparation of the agreement.
- 14 ○ The NTFPD Board has not been informed about this issue; they  
15 meet later this month. Chief Whitelaw hopes to take to them a  
16 decision by the ASCWD Board as to which district will be the  
17 contracting agent and, if ASCWD will be the contracting agent, a  
18 draft agreement outlining the terms of the relationship.
  - 19 ○ President Danz gave Manager Collins authority to provide NTFPD  
20 with approval of the addition plans. She also asked him to contact  
21 District counsel to draft the necessary paperwork for option 2, with  
22 legal fees to be paid by NTFPD. At the end of today's meeting, a  
23 special meeting of the ASCWD Board will be scheduled within the  
24 next two weeks at a time when Don Fulda, the project architect, is  
25 available to meet with the Board to discuss the ramifications of the  
26 two options. The Board will vote on which construction option to  
27 authorize at that time.
  - 28 ● Hiring: NTFPD expects to hire at least three new full-time  
29 firefighter/paramedics and up to six full-time apprentice firefighters.  
30 The job offers will be made in June to be able to staff the Alpine Fire  
31 Station in July. Chief Whitelaw is pleased with the candidates.
  - 32 ● Forestry Fuels Manager: NTFPD has hired Stewart McMorrow to  
33 serve as its Forestry Fuels Manager, starting April 1. NTFPD has  
34 received a grant to operate its defensible space and chipping  
35 program. NTFPD also submitted a separate grant proposal on behalf  
36 of Alpine Meadows for 50% reimbursement on hazard tree removal by  
37 property owners (the NTFPD fuels manager is authorized to mark the  
38 hazard trees). To be considered a hazard, a tree must be within the  
39 100-foot ignition zone around a home; the fuels manager determines  
40 the hazard (e.g., canopies may be too close, the tree may be dead,  
41 the tree may be under 24 inches in diameter at breast height).  
42 Stewart will be working with John Moise and BCPC to examine their  
43 rules and make sure they are consistent with state law regarding fuel  
44 hazard reduction.
- 45 **E. Long Range Plan:**  
46 The Board had already reviewed the long range plan as presented by  
47 representatives from Lumos & Associates at last month's meeting.  
48 Director Nungester made a MOTION that the Board accept the long  
49 range plan developed by Lumos & Associates, including the addendum

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1 and extra work authorization. Director Grant SECONDED the motion. All  
2 Directors being in favor, the motion was APPROVED.

3 Following acceptance of the plan, the Board discussed how to proceed  
4 with implementation of the plan:

- 5 • Manager Collins said the conceptual operational plan for the use of  
6 Springs 2 and 4 is for the springs to be used only during the peak use  
7 period in summer. The way to address the deficiencies in maximum  
8 daily demand is to bring Well R-1 online.
- 9 • President Danz asked Manager Collins and Buz to comment on how  
10 to proceed based on the recommendations of the plan and on the  
11 work done by Dwight Smith. Lew, Buz and Manager Collins  
12 discussed this issue prior to the meeting. Buz said the way to  
13 proceed is first to investigate the vertical well at the ski area this  
14 summer; it would cost less, especially in terms of pumping, than  
15 attaching the lower District wells to the water system's upper zones.  
16 Manager Collins concurred but additionally recommended that the  
17 Board proceed with hooking in Well R-1 to address the maximum  
18 daily flow deficiencies and the coliform issues associated with Springs  
19 2 and 4.
- 20 • With respect to the potential vertical well, Manager Collins said the  
21 well logs of the existing vertical well at the ski area were never found.  
22 The first step would be to test the existing well, to assess the potential  
23 production and quality of its aquifer. Assuming positive results from  
24 step one, the second step would be to drill a new vertical well within  
25 the same aquifer but at a location that would satisfy state health  
26 department standards. The state health department's concerns with  
27 the existing vertical well site are that it is too close to a surface stream  
28 and too close to an existing sewer line. Dwight Smith would assist  
29 with a recommendation for where and how to drill the new vertical well  
30 if step one is positive. Director Nungester asked if the casing is put in  
31 place as the drilling is done; Manager Collins said some casing is put  
32 in place but screens, gravel-packing, the full casing, etc., are not put  
33 in place until the preliminary tests have been approved by the  
34 hydrologist.
- 35 • Director Northrop suggested that Staff contact Howard Carnell as a  
36 possible source of information about the existing vertical well site.
- 37 • President Danz asked if the District needs a permit to evaluate the  
38 test well. Manager Collins said yes, he needs to send the USFS a  
39 request for the test and the potential new well, and to provide the  
40 USFS with a copy of the hydrologist's report.
- 41 • President Danz asked if Staff recommended moving forward with the  
42 vertical well development at the top of the valley as well as hooking  
43 Well R-1 into mid-valley to address the maximum daily demand, fire  
44 flows and provide alternatives to Springs 2 and 4. Manager Collins  
45 said yes, and that also new piping and booster pumps will be  
46 required. She asked if they recommended hooking in Well R-2 at this  
47 time; they said no.
- 48 • Regarding the addendum's discussion of tanks 4 and 4A, President  
49 Danz asked if the valve in tank 4 could be moved higher to fully utilize

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- 1                   the storage capacity of tank 4. Buz said no, because of the difference  
2                   in height between the tanks.
- 3                   • Director Quinan asked if the District has to pay for the booster pump  
4                   to be put in place to service the Alpine Meadows Ski Area. The  
5                   answer is yes, although there is another existing pump that is owned  
6                   and maintained by the ski area (which the ski area has requested that  
7                   the District maintain if and when the District wishes to use it).
  - 8                   • President Danz asked Staff what other elements in the long range  
9                   plan should be assigned high priorities, i.e., implemented sooner  
10                  rather than later. Buz said SCADA improvements will go along with  
11                  whatever project is being implemented. Items 4, 5 and 5A all involve  
12                  SCADA improvements. Buz said item 4 (connecting all source meters  
13                  to SCADA) would be great for supervision and safety of the system  
14                  but is not absolutely necessary; right now Staff tries to read the  
15                  springs' flow on a monthly basis but the procedure is weather- and  
16                  snow-permitting and time-consuming (and therefore costly). Priority-  
17                  wise, the SCADA improvements are not as high a priority as other  
18                  improvements in the valley. Buz agreed that among items 4, 5 and  
19                  5A, the relative priority was 4 then 5 then 5A. Buz said source  
20                  meters at tank 1 would be more important than doing tasks A1 and  
21                  A2.
  - 22                  • President Danz asked Staff about the relative priority of capital  
23                  improvements project 2, having to do with additional fire flow.  
24                  Manager Collins said everything in the long range plan should be  
25                  done in the next five years; President Danz did not agree that  
26                  everything on the list needed to be implemented that quickly.  
27                  Manager Collins said everything in capital improvements project 2  
28                  should be done.
  - 29                  • Manager Collins proposed that Staff put together a plan with priorities,  
30                  financing and implementation to accomplish everything on the list,  
31                  some of which may not get done for 10 or 15 years. President Danz  
32                  said it would not be helpful to have work in the plan that would not be  
33                  carried out farther than five years in the future. Manager Collins said  
34                  that, for the purpose of determining connection fees, all items should  
35                  be included in the financing plan. President Danz asked Staff when  
36                  the plan would be ready to present to the Board. Manager Collins  
37                  said he could bring the list of priorities back to the Board next month  
38                  and with that approved, he could then put together a financing and  
39                  implementation plan.
  - 40                  • President Danz asked Director Grant how she thought the Long  
41                  Range Planning Committee should interact with the work Staff would  
42                  be doing. Director Grant said she felt the community, as represented  
43                  by the Committee, should be kept in the loop. She suggested that the  
44                  Committee look at Staff's work before it is presented to the Board, that  
45                  the Addendum be given to the Committee to review, and that the  
46                  Committee be brought up to date on Dwight Smith's report. President  
47                  Danz requested that Manager Collins put together a prioritized plan of  
48                  work that lies ahead, including option D in Dwight Smith's report, for

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1 the Long Range Plan Committee to look at before next month's Board  
2 meeting.

- 3 • Buz pointed out that there is money in this year's budget that can be  
4 used to start work on projects in the long range plan.
- 5 • Director Quinan suggested that Staff determine how to obtain under-  
6 the-sink charcoal filters for improving the taste of chlorinated water  
7 and be able to provide that information to members of the community  
8 who complain about the taste. Buz suggested putting the information  
9 in the District newsletter.

10 **The Board took a break between 10:35 and 10:45.**

11 **F. Hydrologist Report on Springs ##2 and 4:**

12 With respect to the recommendations from Dwight Smith, the hydrologist  
13 from InterFlow Hydrology, Inc., regarding replacing or rehabilitating  
14 Springs 2 and 4, Manager Collins said he will send a letter to the USFS to  
15 start the process of obtaining a permit to develop a vertical well near the  
16 ski resort.

17 **G. Emergency Notification Contract:**

18 The Board reviewed the Emergency Notification System Services  
19 Agreement with Placer County. Manager Collins reported that the version  
20 presented to the Board today is basically the same as the one reviewed  
21 by the Board previously, with the exception of wording in item 10.0, and  
22 that Placer County accepted the modifications requested by ASCWD.  
23 Director Nungester made a MOTION that the Board accept the  
24 Emergency Notification System Services Agreement as presented.  
25 Director Quinan SECONDED the motion. All Directors being in favor, the  
26 motion was APPROVED. President Danz asked Manager Collins to let  
27 Chief Whitelaw know and to ask NTFPD for a check for \$250, half the  
28 fees, which Chief Whitelaw agreed to pay.

29 **H. Status of Easements:**

30 The Board reviewed the status of recording its easements on lots in the  
31 valley, along with recommendations from District counsel regarding an  
32 action plan:

- 33 • District counsel reviewed and approved the packet Manager Collins  
34 prepared for one of the homeowners. It takes 8-10 hours to prepare  
35 each packet.
- 36 • President Danz cautioned that communications with District counsel  
37 should not be included in the Board packet or otherwise made public.

38 **I. General Manager's Report:**

39 John Collins, General Manager, provided a written report on his activities  
40 during the month of February, with discussion on the following topics:

- 41 • Manager Collins has received a packet from the Placer County Water  
42 Agency asking him to submit a grant request. He plans to request a  
43 grant to purchase remote-read meters. NTFPD wrote such a grant  
44 proposal last year; Manager Collins will be referring to their proposal  
45 in preparing his own.
- 46 • Manager Collins wrote a letter of appreciation to NTFPD for paying  
47 half the cost of the Phase 2 Citygate work in negotiating the fire  
48 services agreement between ASCWD and NTFPD.

49 **J. Operations & Maintenance Department Report:**

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1 Buz Bancroft provided a written report for the month of February that  
2 included status updates on water, sewer, garbage and other services  
3 provided by the District. In addition to the information on the written  
4 report, the following items were discussed:

- 5 • Water samples all tested negative for the month of February.
- 6 • The Toyota pickup was painted last month because its factory paint  
7 was peeling badly.
- 8 • There is still one homeowner outage due to a frozen District service  
9 line. The homeowners are content with the makeshift line; the service  
10 line will be fixed when it thaws.

11 **K. TTSA Report:**

12 Director Northrop reported on items of interest to ASCWD from the  
13 February 14, 2007, TTSA Board meeting:

- 14 • The plant is operating normally.
- 15 The next TTSA Board meeting is scheduled for March 14, 2007, at 9:00  
16 a.m.

17 **L. March Newsletter:**

18 The Board reviewed the draft newsletter for March:

- 19 • Director Quinan suggested changing the cited cost of the Long Range  
20 Plan from \$49,000 to \$52,000, to reflect the recent extra work.
- 21 • Director Grant requested that a small article be included describing  
22 the Bird Walk, to be held on Saturday, June 23<sup>rd</sup>.
- 23 • Information about the Flower Walk will be placed in the June  
24 newsletter.

25 **M. Committee Reports:**

- 26 i. **Budget & Finance Committee:** President Danz presented a written  
27 report of the Committee's March 8, 2007, meeting with detailed  
28 discussions of the following items:
  - 29 a. **Status of investments/cash issues:** Manager Collins is  
30 investigating the procedures for accessing funds in LAIF.
  - 31 b. **Draft of 2007-2008 operating budget:** Next month there will be  
32 the first draft of a line item budget. There should be a final version  
33 of the budget ready in May.
  - 34 c. **Adding statement to checks stating when they are void:** The  
35 current stock of District checks is quite low and Mike Dobrowski  
36 needs to order more. He will ask the bank to add a statement on  
37 each check that it is void 90 days after the date of issue.
  - 38 d. **Procedure for implementing an increase in connection fees:**  
39 Manager Collins has done a preliminary analysis to determine the  
40 fair apportionment of capital expenditures among current and  
41 future customers but has further analysis to do to arrive at a final  
42 recommendation.
  - 43 e. **Discuss analysis of snowmaking revenue:** The Committee is  
44 considering whether or not the District should pay off the snow-  
45 making contract and thereafter obtain larger fees in water usage  
46 from the ski resort. Manager Collins will send the snow-making  
47 contract to District counsel to see if there is any problem with  
48 prepaying the contract.
  - 49 f. **Requests from customers for adjustments to their bills:** None.



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- 1                                   g. **Requests for unbudgeted expenses:** None.
- 2                                   h. **Next meeting:** Scheduled for Thursday, April 12, 2007, at 1:00
- 3                                   p.m.
- 4                                   ii. **Administration & Personnel Committee:** Director Nungester
- 5                                   presented a written report of the Committee's February 1, 2007,
- 6                                   meeting. He and Pam have gone through and corrected all the
- 7                                   policies on the District website. He itemized some proposed typo
- 8                                   fixes and President Danz said typo changes did not require approval
- 9                                   of the Board.
- 10                                  a. **Deletion of Policies 7.0.0 and 7.1.0:** With the removal of the Fire
- 11                                  Committee as a standing Board committee, Policies 7.0.0 and
- 12                                  7.1.0 are no longer applicable. Director Northrop made a
- 13                                  MOTION that the Board approve the deletion of Policies 7.0.0 and
- 14                                  7.1.0. Director Grant SECONDED the motion. All Directors being
- 15                                  in favor, the motion was APPROVED.
- 16                                  b. **Numbering the Water Conservation Policy as policy 1.2.0:**
- 17                                  Director Northrop made a MOTION that the Board approve
- 18                                  numbering the Water Conservation Policy as policy 1.2.0.
- 19                                  Director Grant SECONDED the motion. All Directors being in
- 20                                  favor, the motion was APPROVED.
- 21                                  c. **Revisions to Policy 4.6.0:** This Policy describes the review of the
- 22                                  General Manager. The Committee recommends replacing "On a
- 23                                  semiannual basis" to "On an annual basis or more frequently at
- 24                                  the discretion of the Board" in the last sentence of the Ends
- 25                                  section. Director Grant made a MOTION that the Board revise
- 26                                  Policy 4.6.0 accordingly. Director Northrop SECONDED the
- 27                                  motion. All Directors being in favor, the motion was APPROVED.
- 28                                  d. **Revisions to Policy 4.3.1:** Director Grant made a MOTION that
- 29                                  the Board delete the reference to "Fire Committee" in paragraph 2
- 30                                  of the Ends section in Policy 4.3.1. Director Nungester
- 31                                  SECONDED the motion. All Directors being in favor, the motion
- 32                                  was APPROVED.
- 33                                  e. **Goals and objectives for fiscal year 2007-2008:** President Danz
- 34                                  requested that the Directors review this for action next month.
- 35                                  Director Nungester solicited any changes or additions that other
- 36                                  Directors think are appropriate.
- 37                                  f. **Next meeting:** Not yet scheduled.
- 38                                  iii. **Long Range Planning Committee:** There was no meeting.
- 39                                  iv. **Park, Recreation and Greenbelt Committee:** Director Quinan
- 40                                  presented further information from the Committee's February 8, 2007,
- 41                                  meeting:
- 42                                  a. **2007 Park Fee Schedule:** The Committee recommended making
- 43                                  no changes to the 2007 Fee Schedule. Director Quinan made a
- 44                                  MOTION that the Board keep the same Park Fee Policy for 2007
- 45                                  as was in place for 2006. Director Nungester SECONDED the
- 46                                  motion. All Directors being in favor, the motion was APPROVED.
- 47                                  The Committee would like to make cost of living increases in the
- 48                                  future. The Board did not feel that rates should increase based on
- 49                                  the cost-of-living index; rather increases should be adopted as

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 9, 2007, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

- 1 needed. There was discussion about whether the District is  
2 allowed to accept donations for the Park. It appears to be  
3 possible.
- 4 b. **Differential rates:** Jan Ganong has been working further to  
5 determine if differential rates can be charged (i.e., different rates  
6 for residents and non-residents). Director Quinan will ask Jan to  
7 investigate further with the County as to whether differential rates  
8 can be charged.
- 9 c. **Schedule and Responsibilities for Flower Walk & Bird Walk:**  
10 Not discussed.
- 11 d. **Park Attendant:** The Committee believes that people using the  
12 Park would benefit from having a Park attendant present on  
13 weekends, to be an ambassador to the community, respond to  
14 questions, make sure the gate is kept closed, make sure people in  
15 the Park have passes, collect funds and put them in the cash box,  
16 make sure people are following rules (although the attendant  
17 would not primarily be a rules' enforcer). The Committee  
18 suggested that the District hold a four-week trial, that is, hire a  
19 teenager for about \$8 an hour, to be at the Park each weekend  
20 day in July from 11 a.m. through 4 p.m. President Danz and  
21 Manager Collins both questioned the objective of a Park attendant  
22 program; is it just an amenity, is it to recover revenue, or is it to  
23 quantify lost revenue? President Danz is also concerned as to  
24 whether a teenager could successfully carry out the role of a  
25 bouncer. Manager Collins said he thought the role of the Park  
26 attendant should only be to keep track of how many people use  
27 the Park on weekends vs. how many people pay for the use.  
28 President Danz requested that Buz ask his son or another  
29 teenager to perform such a survey the first Saturday in July and  
30 the Board could discuss the results at its July Board meeting, with  
31 the possibility that further surveying might take place in August. It  
32 would be a simple survey, not involving confrontation or  
33 enforcement. The Park, Recreation & Greenbelt Committee will  
34 devise a form to be used by the surveyor. The time will budgeted  
35 into the Staff schedule in the 2008 budget.
- 36 e. **Ingrid Bourke:** The new Committee member is Ingrid Bourke  
37 who replaces Cheryl Leininger.
- 38 **N. Open Items:**
- 39 • The Board identified possible days to hold a special meeting to  
40 discuss and vote on the construction method for the fire station  
41 addition. The possibilities were March 19<sup>th</sup>, 20<sup>th</sup> or 22<sup>nd</sup>. President  
42 Danz and Director Grant will check their calendars and Manager  
43 Collins will coordinate the selected date with Don Fulda.
  - 44 • Director Quinan asked if Manager Collins had received the  
45 encroachment permit from the County for the River Run water line; he  
46 said no.
- 47 **O. Correspondence to the Board:** None.
- 48 **P. Review of Board performance:** The Board reviewed its performance  
49 during the first half of fiscal year 2007. All Directors returned the Goals &

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 9, 2007, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1                    Objectives forms. Director Nungester led discussion of the items on the  
2                    form. The survey results were consistent. Director Nungester thanked  
3                    the Directors for their participation.

4        **5.     DIRECTORS' COMMENTS**

- 5                    • The next regular Board meeting is currently scheduled for its normal time of
- 6                    Friday, April 13, 2007, at 8:30 a.m.
- 7                    • The June Regular Board Meeting has been scheduled for Monday, June 11,
- 8                    2007, at 8:30 a.m. and an anticipated special meeting on the budget has
- 9                    been tentatively scheduled for Tuesday, June 26<sup>th</sup> (this date may change), as
- 10                    discussed at last month's Board Meeting.

11        **4.     CLOSED SESSION**

12                    GOV'T CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE  
13                    EVALUATION. The Board reviewed the General Manager. No action was taken  
14                    during closed session.

15        **6.     ADJOURNMENT**

16                    There being no further business before the Board, the meeting was adjourned at  
17                    12:50 p.m.

18  
19                    Respectfully Submitted,

Approved 4/13/07

20  
21  
22                    Jancis Martin  
23                    Recording Secretary