

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 12, 2010, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 8:30 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Charles Nungester, Vice President;  
7 Janet S. Grant (by telephone); Jon Northrop; Virginia Quinan

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Mike Dobrowski, District CPA (by  
10 telephone); Buz Bancroft, Operations & Maintenance; Jancis Martin, Recording  
11 Secretary

12 Guests Present: Peter Poe/NTPFD; David Kershaw/ECO:LOGIC; John  
13 Enloe/ECO:LOGIC; Jake Hudson/Holdrege & Kull

14 **2. PUBLIC PARTICIPATION**

15 None.

16 **The numbering of the following items matches the original order of the**  
17 **scheduled items in the meeting agenda. However, to take best advantage**  
18 **of meeting participants' time, the items were dealt with in a different order**  
19 **during today's meeting, as seen below.**

20 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

21 **A. Financial Reports:**

22 Mike Dobrowski, District CPA, participated in discussion of this agenda  
23 item by telephone.

- 24 • The District's finances tracked closely to the budget this past month,  
25 with no unusual transactions or financial activities.
- 26 • Staff has been working on next year's budget.
- 27 • The accounts receivable balance declined a little this month. In April  
28 or May, Mike will send the remaining delinquent accounts to Placer  
29 County for collections.

30 i. **February Month-end Financial Statements:** Director Northrop made  
31 a MOTION that the Board accept the February 28, 2010, month-end  
32 financial reports. Director Nungester SECONDED the motion.  
33 Directors Grant, Northrop, Nungester and Quinan being in favor, the  
34 motion was APPROVED.

35 ii. **February Expenses Paid & Payable:** The Directors reviewed the  
36 monthly check register. Director Quinan made a MOTION that the  
37 Board approve the Expenses Paid & Payable (two direct debits for  
38 payroll and checks 24871 through 24919). Director Northrop  
39 SECONDED the motion. Directors Grant, Northrop, Nungester and  
40 Quinan being in favor, the motion was APPROVED.

41 **B. Approval of Minutes of Regular Board Meeting Held on February 12,**  
42 **2010:**

43 Director Northrop made a MOTION that the Board approve the minutes of  
44 the February 12, 2010, Regular Board of Directors Meeting. Director  
45 Nungester SECONDED the motion. In discussion, the following  
46 correction was proposed:

- 47 • Page 2, line 26: replace "form" with "from".

48 Director Northrop amended the motion to include the correction. Director  
49 Nungester SECONDED the amended motion. Directors Grant, Northrop,

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1 Nungester and Quinan being in favor, the amended motion was  
2 APPROVED.

3 **Emergency Agenda Item:**

- 4 • The Board discussed the need to take action on correspondence from  
5 the Placer County Local Agency Formation Commission (LAFCO).  
6 The issue was not included on the agenda for today's meeting but  
7 requires action prior to next month's ASCWD Board meeting. Director  
8 Nungester made a MOTION to add this item to the agenda pursuant  
9 to California Government Code section 54954.2(b). Director Quinan  
10 SECONDED the motion. Directors Grant, Northrop, Nungester and  
11 Quinan being in favor, the motion was APPROVED.
- 12 • President Danz reported that the Commission Clerk was soliciting  
13 nominations for a regular Special District representative seat on  
14 LAFCO. President Danz asked if any of the ASCWD Directors wished  
15 to serve on the Commission or nominate anyone else to serve. The  
16 Directors declined to submit any nominations.

17 **D. General Manager's Report:**

18 John Collins, General Manager, provided a written report on his activities  
19 during the month of February, with brief discussion on the following  
20 topics:

- 21 • Sierra Nevada Conservancy Grant: David Jaramillo continued  
22 discussions with Lahontan Regional Water Quality Control Board  
23 (Lahontan) staff and also spoke with Mike Hogan from Integrated  
24 Environmental Restoration Services, to determine the requirements  
25 for monitoring water quality during the implementation of the project.  
26 In response to a question from Director Grant, Manager Collins said  
27 the burning of thinned materials would take place this fall (2010) or in  
28 the spring or fall of 2011.
- 29 • Vehicle Storage Building (VSB) Expansion: Manager Collins received  
30 and processed the final progress payment request and conducted the  
31 final inspection. He prepared the Notice of Completion for Board  
32 consideration and approval (see agenda item 3G).

33 **F. Operations & Maintenance Department Report:**

34 Buz Bancroft presented a written report for the month of February that  
35 included status updates on water, sewer, garbage and other services  
36 provided by the District.

- 37 • Staff removed snow from shop, office and fire hydrants, serviced the  
38 Ford service truck, started working on next year's budget and  
39 performed tank inspections.
- 40 • Routine water samples were absent coliform bacteria.

41 **G. Resolution 2-2010: Notice of Completion – Vehicle Storage Building:**

42 Manager Collins said the Board needed to approve a Resolution  
43 accepting the project as completed, after which he will file the document  
44 with the County Recorder so he can release the retained funds. He  
45 recommended approval, noting that the project was completed according  
46 to all specifications in the contract. Director Nungester made a MOTION  
47 that the Board approve Resolution 2-2010: Providing for the Acceptance  
48 of Public Works and Notice of Completion. Director Northrop  
49 SECONDED the motion. Roll was called to approve the Resolution.

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- 1 Ayes: Directors Grant, Northrop, Nungester, Quinan and President Danz.  
2 Noes: none. The Resolution was APPROVED.
- 3 **H. TTSA Report:**  
4 Director Northrop provided a written report on items of interest to ASCWD  
5 from the March 10, 2010, TTSA Board meeting.  
6 • The plant is operating normally and efficiently.  
7 • All waste water discharge requirements are being met.  
8 The next TTSA Board meeting is scheduled for April 14.
- 9 **I. Revisions to Employee Handbook:**  
10 The Board discussed the revised draft of proposed changes to the  
11 Employee Handbook.  
12 • President Danz said that, based on the Directors' comments at the  
13 last meeting, two sections in the Handbook have been changed since  
14 the Directors last reviewed it.  
15 ○ One item involved Cost-of-Living Increases (page 30): "may" was  
16 changed to "shall" in the first sentence of that section.  
17 ○ The only other change clarified language regarding emergency  
18 call-outs (page 32).  
19 • In response to a question from Director Quinan, Buz reported that he  
20 and Pam were fine with the revisions, but that Lew had not reviewed  
21 the changes.  
22 Director Nungester made a MOTION that the Board adopt the revisions to  
23 the Employee Handbook. Director Northrop SECONDED the motion.  
24 Directors Grant, Northrop, Nungester and Quinan being in favor, the  
25 motion was APPROVED. President Danz asked Manager Collins to  
26 make sure all approved changes were incorporated into the Handbook,  
27 that the document was published with today's date and that the old copies  
28 were destroyed.
- 29 **J. Park Fees for 2010:**  
30 The Board discussed the Park fees for 2010.  
31 • President Danz reminded the Directors that they agreed last month  
32 not to change the Park fee schedule, so the fee schedule could be  
33 included in this month's newsletter. However, the Board must vote  
34 formally to approve the fee schedule. The Park Committee will meet  
35 to discuss the matter later in the month.  
36 • Director Quinan reported that, when she contacted members of the  
37 Committee to schedule this month's meeting, she told them about the  
38 Board's preference for keeping the fee schedule unchanged and the  
39 Committee members raised no objections.  
40 • Director Quinan asked what maintenance would be necessary this  
41 season. Buz said there would be repairs to the tennis court once the  
42 snow had melted.  
43 • The Park Committee meeting is scheduled for March 24. The  
44 Committee will discuss Policy 6.2.0, Park Use & Fees, at the meeting.  
45 Director Northrop made a MOTION that the Board adopt the proposed  
46 Park fees for 2010, with the fees the same as last year. Director  
47 Nungester SECONDED the motion. In discussion, Director Grant  
48 requested that the date at the bottom of the fee schedule be updated.

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1 Directors Grant, Northrop, Nungester and Quinan being in favor, the  
2 motion was APPROVED.

3 **C. Fire Department Report:**

4 Chief Poe from NTFPD was in attendance and reported the following:

- 5 • February Dispatch Report: Twenty-two of the 29 calls were for  
6 emergency medical services at the ski area. There were also some  
7 false alarms and a motor vehicle accident with no injuries.
- 8 • Alpine Meadows Fire Station Staffing: NTFPD plans to provide extra  
9 staffing over Easter and Palm Sunday, similar to that provided over  
10 Christmas and New Year's.
- 11 • Vehicle Storage Building Expansion: The only items still pending are  
12 the alarm system and some concrete work.

13 **E. Bear Creek Embankment Reinforcement Study:**

14 David Kershaw and John Enloe, representatives from ECO:LOGIC  
15 Engineering, and Jake Hudson, from Holdrege & Kull, participated in  
16 discussion of this agenda item.

- 17 • David said ECO:LOGIC evaluated four options for mitigating the  
18 erosion: bank stabilization; conventional relocation of the sewer main  
19 at depths up to 24 feet; installation of a lift station and replacement of  
20 the sewer main at minimum depth; and, relocation of the sewer main  
21 utilizing directional drilling. All of the options required field work by a  
22 surveyor and a geotechnologist. Holdrege & Kull provided the  
23 geotechnical services.
- 24 • Option 1, Bank Stabilization: Of the three methods considered for  
25 bank stabilization, the geotechnologist recommended the installation  
26 of rock anchors and armoring the upper portion of the slope face.
  - 27 ○ Director Northrop asked about the effect of the bank stabilization  
28 work on the 100-year flood plain, expressing concern that  
29 excessive disturbance would displease Lahontan and the State  
30 Fish and Game Department. David said the preferred option  
31 addresses those concerns but would still require permits from the  
32 two regulatory agencies. Jake commented that the disadvantage  
33 of armoring with gabions or boulders (among the options  
34 considered but not recommended for bank stabilization) is that  
35 they would require support from below, which would necessitate  
36 the placement of material in the 100-year flood plain.
  - 37 ○ Director Northrop asked if there was a plan to do something about  
38 the culvert hanging down above the creek, e.g., putting in a  
39 sediment basin. David said no, they would probably just cut off  
40 the culvert.
  - 41 ○ Director Nungester asked if the creek would continue to dig  
42 deeper in its bed. Director Northrop pointed out that the Holdrege  
43 & Kull report indicated it would not because of underlying rock  
44 formations.
  - 45 ○ Director Northrop asked if anyone had checked the original sewer  
46 main drawings to see what sort of fill had been placed below the  
47 sewer main to determine if the fill that could potentially wash out if  
48 the creek eroded the bank below the sewer main. Jake sketched  
49 a side profile of the site, showing the extent of the fill. He pointed

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- 1 out that the bench holding the sewer was dug into rock.  
2 Originally, after the sewer main was installed on its bench, the  
3 project area was covered with fill which was not well compacted.  
4 The fill has therefore eroded over time, but the material around the  
5 sewer line itself has provided a stable support. The sewer bench  
6 is above the 100-year flood plain, so even if the fill were to erode  
7 completely, flood water would not rise to the sewer line.
- 8 ○ President Danz asked if the fill could just be replaced and better  
9 compacted. Jake said that option was evaluated but that it was an  
10 expensive undertaking, involving layering reinforcing grid into the  
11 fill. The fill would have to be hauled away without letting it get into  
12 the creek. This option would still require surface armoring and  
13 rock anchors.
  - 14 ○ Director Northrop asked how long the anchors would last. Jake  
15 said about 40-50 years, that the bolts would use double-corrosion  
16 protection, with an epoxy coating, grout, and a sleeve to reinforce  
17 the rock anchors.
  - 18 ○ Director Nungester said it seemed like the creek was not  
19 responsible for the erosion, but rather that the road and road bed  
20 were the causes of erosion. Jake said the creek had eroded the  
21 original lower stream bank (and fill) to bare rock, which is actually  
22 an advantage at this point, since otherwise the sewer main would  
23 have washed out by now. He said that subsurface exploration  
24 might be beneficial now, but that the 20-plus foot drilling would  
25 cost about \$10K and there was no guarantee that the drill would  
26 not pierce the sewer line.
  - 27 ○ Manager Collins expressed concern about whether there was  
28 enough underlying rock to prevent further erosion. Jake said  
29 there was a lot of exposed rock nearby. The recommended plan  
30 is to embed rock anchors into the visible rock, cover the surface of  
31 the slope and fill with steel cable rock-fall netting connected to the  
32 rock anchors, and cover the slope face with Shot-Crete from just  
33 below the bench extending upward, to protect the slope from  
34 further erosion. He agreed with Director Northrop that the project  
35 would deal with runoff from behind the Shot-Crete and also deal  
36 with surface runoff.
  - 37 ○ Director Quinan asked if Placer County should be responsible for  
38 funding part of the project, if the District decides to pursue this  
39 option. David said the other options would expose the slope to  
40 further erosion, leaving Mineral Springs Road (County road) at  
41 risk.
  - 42 ○ Manager Collins pointed out there was a District water line that  
43 would be exposed to risk if erosion continued to take place. David  
44 said the road would fail before the water line failed, at which point  
45 the County would certainly have to deal with the erosion.  
46 President Danz asked who was responsible for the remaining  
47 erosion. David said the further erosion was not the District's fault  
48 or responsibility.

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- 1                   ○ President Danz asked if the area being eroded was District  
2                   property. David said no, much of it was private property, where  
3                   the District has easements.
- 4                   ○ President Danz asked what the District would do if it could not  
5                   obtain permission from the property owners for the repair.  
6                   Manager Collins said the District would probably have to approach  
7                   Lahontan and ask how to proceed in that case. The District might  
8                   have to sue the property owners. Manager Collins said that right  
9                   now the District needs to show due diligence to avoid potential  
10                  fines from Lahontan. Director Nungester suggested that perhaps  
11                  the District has demonstrated sufficient due diligence by funding  
12                  the study, and that further work could safely be delayed for a few  
13                  years. Jake said the erosion affecting the stream bank mostly  
14                  happens during large flooding events, as in 1997 and 2005, and,  
15                  in response to a comment from Director Northrop, acknowledged  
16                  that some of the erosion was caused by surface drainage as well.
- 17                  ● Option 2, Conventional Relocation of Sewer Main: This option would  
18                  create a new sewer main parallel to the existing main but located  
19                  further into the bank. It would involve trenching 18-25 feet deep in  
20                  relatively solid rock, which would cause some complications, but the  
21                  contractors who would probably be involved in the repair were not  
22                  concerned with the potential difficulties.
  - 23                  ○ Manager Collins pointed out that three existing house service  
24                  laterals would need to be retrofitted.
  - 25                  ○ Director Quinan asked if the right angles shown in the plan for the  
26                  new sewer main would obstruct the flow of sewage. David  
27                  Kershaw said no.
- 28                  ● Option 3, Relocation of Sewer Main with Lift Station: This mitigation  
29                  option would be similar to the conventional relocation of the sewer  
30                  main but the trenching would be shallower and would necessitate a  
31                  new sewer lift station with emergency power on-site, requiring  
32                  operations and maintenance. Three residences (the ones affected by  
33                  the previous mitigation option) would have to be re-connected.
- 34                  ● Option 4, Directional Drilling: This mitigation option involves the use of  
35                  directional drilling to create a new sewer main alignment. The  
36                  directional drilling contractor who was consulted about this option  
37                  expressed concerns about a successful outcome. The same three  
38                  residences would have to be re-connected to the new sewer main.
- 39                  ● ECO:LOGIC provided a one-page summary of the options, showing  
40                  benefits, disadvantages and probable cost. David said ECO:LOGIC  
41                  recommended option 1. President Danz asked if the table showed all  
42                  costs, including permitting. David said yes, unless the District opts to  
43                  perform an Initial Study/Mitigated Negative Declaration level of  
44                  California Environmental Quality Act (CEQA) disclosure, which would  
45                  cost more than filing a CEQA Categorical Exemption disclosure.
- 46                  ● David said the first thing the District should do is initiate conversations  
47                  with Placer County and the property owners. He mentioned that the  
48                  extent of the planned stabilization was for a slightly larger area than  
49                  shown on the maps in the report, because they would want to anchor

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- 1 the armoring to the nearest rock outcroppings. Jake said Placer  
2 County's culvert would continue to erode the stream bank unless it  
3 runs down to an armored surface.
- 4 • The area needing armoring for the sewer line is about 100 feet long,  
5 but to protect property owners and the road, ECO:LOGIC  
6 recommended that a larger area be armored. President Danz asked  
7 how much of the project was required to protect the District's sewer  
8 line plus tying the armoring to rock. Jake and David agreed it was  
9 about 60% of the total project: permitting would cost about the same;  
10 mobilizing/demobilizing would cost about the same; construction of  
11 the smaller extent of armoring would cost less.
  - 12 • Director Northrop asked if it would be less expensive to drill out  
13 vertical piles either where the Shot-Crete would stop or closer to the  
14 sewer line, then put webbing between the pilings. Jake discussed the  
15 scenario with Director Northrop, but said any solution that resulted in  
16 an unattractive surface would not be easy to sell to other parties.
  - 17 • President Danz thanked ECO:LOGIC for a great job and for their  
18 responsiveness to the Board's suggestions last month.
  - 19 • David said he has looked into available funding options. While there  
20 may be low-interest loans available from the Clean Water SRF State  
21 Revolving Fund and USDA Rural Development, there is probably no  
22 funding available from grants, although he is still investigating the  
23 possibility of funding from the Army Corps of Engineers.
  - 24 • President Danz pointed out that implementation of the sewer  
25 stabilization project would be a long process, especially due to  
26 permitting. David said permitting would take about six months for all  
27 agencies involved.
  - 28 • President Danz asked at what point the District should approach the  
29 homeowners and County. Manager Collins said the County engineer  
30 is already aware of the issue and has seen the site but said there was  
31 no money in the County budget for the project this year. Manager  
32 Collins said the next step would be to make a presentation to the  
33 engineer and his boss. President Danz asked if the culvert problem  
34 could be split out in the costs, since ASCWD should not have to fix  
35 the County's culvert problem.
  - 36 • ECO:LOGIC agreed to break out the work associated with the County  
37 from that required to stabilize the District's sewer main.
  - 38 • Director Nungester thanked David and Jake for the report and for their  
39 work.
  - 40 • The Directors agreed option 1 should be pursued, contingent on  
41 support from Placer County. If Placer County does not support the  
42 project, the District will implement only the portion of the project  
43 necessary to protect the District's sewer main. John Enloe said the  
44 District needed to talk with the property owners, too. President Danz  
45 agreed, but said the District needed to know first whether the project  
46 would be larger (including the County portion) or smaller, and  
47 therefore which property owners were involved.

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- 1                   • Manager Collins said he would share the results of the study with the  
2                   Placer County Department of Emergency Services, which had grant  
3                   money to spend last year and was interested in the project.  
4                   • President Danz said if the District could get the cost down for its  
5                   portion and/or get Placer County involved, the Board should proceed  
6                   with the project. Manager Collins suggested the project could be  
7                   broken into steps that could be carried out over the next few years.  
8                   John Enloe guessed the permits would last two to three years, so the  
9                   District might as well proceed with obtaining permits, even if the work  
10                  does not take place right away.

11                  **The Board took a break between 10:00 and 10:15.**

12                  **K.        Quarterly Newsletter:**

13                  The Board reviewed the draft of the March quarterly newsletter. Director  
14                  Northrop asked if the District's policy banning dogs from the Park should  
15                  include an exception for service animals. Manager Collins said he and  
16                  Staff use judgment when enforcing the rule and would not require a  
17                  service animal to be removed from the Park. Director Grant  
18                  recommended that an article about the chipping program be included in  
19                  the newsletter. President Danz agreed. Since the newsletter is only sent  
20                  to a limited number of customers, Pam suggested that the information  
21                  about the chipping program be mailed out with the Consumer Confidence  
22                  Report when it goes out in June, so that it reaches all homeowners prior  
23                  to implementation of the chipping program.

24                  **L.        Sanitary Sewer Management Plan (SSMP):**

25                  Manager Collins said, contrary to what he reported during last month's  
26                  meeting, a public hearing was not required for approval of the District's  
27                  SSMP. The Board simply needed to approve the Plan during a regular  
28                  meeting. He added that there had been no input from the Directors since  
29                  discussion of the Plan during last month's Board meeting. During that  
30                  meeting, the following changes were noted and should be included in the  
31                  approved document:

- 32                  • Pages 2-2 and 2-3: There are inconsistencies between the  
33                  information in Figure 2-1 and the descriptions on these pages;  
34                  • Page 2-3: "Alpine Spring" should be replaced with "Alpine Springs".  
35                  Director Northrop made a MOTION that the Board approve the SSMP,  
36                  with the two proposed changes. Director Nungester SECONDED the  
37                  motion. Directors Grant, Northrop, Nungester and Quinan being in favor,  
38                  the motion was APPROVED.

39                  **M.        Records Retention Guidelines:**

40                  The Board discussed the revised draft of the records retention guidelines.

- 41                  • President Danz revised the guidelines provided by District counsel  
42                  and presented to the Board last month by the Administration &  
43                  Personnel Committee. She grouped records by category and used the  
44                  longest time period when records with disparate durations were  
45                  consolidated. She removed references to records which the District  
46                  does not generate or use. The revised document does not have to be  
47                  approved today. Directors can suggest changes to the retention  
48                  periods. President Danz felt that the reference to Proposition 218  
49                  documents could be removed, but Manager Collins said the District

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1 could potentially handle Proposition 218 records if it chose to raise  
2 funds in the future via a general levy on the District homeowners.  
3 • Director Quinan commented that the document was much easier to  
4 follow than the previous one.  
5 • President Danz will forward the document to Manager Collins and  
6 Pam who will edit the document further. By the time the Board sees it  
7 again next month, it should have column titles, sensible page breaks,  
8 and records listed in alphabetical order.

9 **N. Committee Reports:**

- 10 i. **Budget & Finance Committee:** President Danz presented a written  
11 report of the Committee's March 11 meeting.  
12 a. **Non-standard Transactions:** David Kasperik has left the  
13 District's auditing firm. Manager Collins has attempted to get an  
14 answer from Placer County on how to record property tax  
15 revenue.  
16 b. **Investments/cash:** The Committee decided the funds from the  
17 \$75,000 CD maturing this month should be deposited into the  
18 District's Bank of the West account to cover operating expenses.  
19 Manager Northrop suggested that Wells Fargo was currently  
20 providing the best CD rates.  
21 c. **Changes to Policy 2.1.0, Bill Paying:** The proposed revisions to  
22 the Policy allow the Board President or Vice President to  
23 substitute for a member of the Committee for signing checks. Per  
24 the Committee's recommendation, Director Northrop made a  
25 MOTION that the Board approve the revisions to Policy 2.1.0, Bill  
26 Paying. Director Quinan SECONDED the notion. Directors Grant,  
27 Northrop, Nungester and Quinan being in favor, the motion was  
28 APPROVED.  
29 d. **Budget Status:** The Committee discussed the first draft of next  
30 year's budget. President Danz said Staff has done a great job  
31 with it.  
32 e. **Requests from Customers for Adjustments to their Bills:** One  
33 customer requested that late fees be removed from her bill, but  
34 provided no rationale. The Committee denied the request.  
35 f. **Requests for Unbudgeted Expenses:** None.  
36 g. **Next meeting:** Scheduled for Thursday, April 15, at 1:30 p.m.  
37 ii. **Administration & Personnel Committee:** There was no meeting.  
38 iii. **Park, Recreation & Greenbelt Committee:** There was no meeting.  
39 iv. **Long Range Planning Committee:** There was no meeting.

40 **O. Open Items:**

41 None,

42 **P. Correspondence to the Board:**

43 Letter from Placer County LAFCO (discussed as Emergency Agenda  
44 Item).

45 **4. DIRECTORS' COMMENTS**

- 46 • Director Nungester thanked President Danz for her work on the records  
47 retention guidelines.  
48 • The Board extended its condolences to Lew Tift and his family on the passing  
49 of his father.

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MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, March 12, 2010, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

- 1           • The Administration & Personnel Committee will meet prior to the next Board  
2           meeting to prepare for Board and General Manager evaluations and to  
3           formulate next year's goals and objectives. The General Manager review,  
4           held in closed session, will be scheduled for May.  
5           • The April Board meeting will be held April 16, a week later than its normally  
6           scheduled date.

7   **5. CLOSED SESSION**

8   None.

9   **6. ADJOURNMENT**

10   There being no further business before the Board, the meeting was adjourned at  
11   10:32 a.m.

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13   Respectfully Submitted,

approved as submitted 4/16/10

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17   Jancis Martin  
18   Recording Secretary