

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, April 11, 2008, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 8:30 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Charles Nungester, Vice President;  
7 Janet S. Grant; Jon Northrop; Virginia Quinan

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Buz Bancroft, Operations &  
10 Maintenance; Mike Dobrowski, District CPA (by telephone); Jancis Martin,  
11 Recording Secretary

12 Guests Present: Peter Poe/NTPFD

13 **2. PUBLIC PARTICIPATION**

14 None.

15 **The numbering of the following items matches the original order of the**  
16 **scheduled items in the meeting agenda. However, to take best advantage**  
17 **of meeting participants' time, the items were dealt with in a different order**  
18 **during today's meeting, as seen below.**

19 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

20 **A. Financial Reports:**

21 Mike Dobrowski, District CPA, participated in discussion of this agenda  
22 item by telephone. He reported that:

- 23 • About 15 accounts will be sent to the County for collection.
- 24 • This past month has been a "business as usual" month, financially.
- 25 i. **March Financial Statements:** Director Northrop made a MOTION  
26 that the Board approve the financial statements, dated April 7, 2008,  
27 as presented. Director Nungester SECONDED the motion. All  
28 Directors being in favor, the motion was APPROVED.
- 29 ii. **March Expenses Paid & Payable:** The Directors reviewed the  
30 monthly check register. Director Grant made a MOTION that the  
31 Board approve the Expenses Paid & Payable (checks 23599 through  
32 23639). Director Northrop SECONDED the motion. All Directors  
33 being in favor, the motion was APPROVED.

34 **B. Approval of Minutes of Regular Board Meeting Held on March 14,**  
35 **2008:**

36 Director Nungester made a MOTION that the Board approve the minutes  
37 of the March 14, 2008, Regular Board of Directors Meeting. Director  
38 Grant SECONDED the motion. In discussion, the following corrections  
39 were proposed:

- 40 • Page 3, line 40: replace "children" with "students";
- 41 • Page 4, line 22: insert "guidelines" after "behavior".

42 Director Nungester amended the MOTION to include the corrections.  
43 Director Grant SECONDED the amended motion. All Directors being in  
44 favor, the amended motion was APPROVED.

45 **F. Easement Abandonment Agreement – Lot 328:**

46 The Board reviewed an easement abandonment agreement for Lot 328,  
47 AME #9. Manager Collins said it was a standard agreement for  
48 abandoning the District's interest in a portion of the indicated public utility  
49 easement in exchange for access to the multiple purpose easement.

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1 Director Northrop made a MOTION that the Board approve the Public  
2 Utility Easement Abandonment Agreement for Lot 328 Alpine Meadows  
3 Estates Unit #9. Director Nungester SECONDED the motion. All  
4 Directors being in favor, the motion was APPROVED.

5 **D. General Manager's Report:**

6 John Collins, General Manager, provided a written report on his activities  
7 during the month of March, with discussion on the following topics:

- 8 • He spent most of his time on negotiating the Well R-1 contract with  
9 Resource Development, the contractor. Director Northrop pointed out  
10 that the Well R-1 work start date would have to be changed from May  
11 1<sup>st</sup> to May 15<sup>th</sup>, per County ordinance. Director Quinan asked how the  
12 contractor was selected; Manager Collins said he investigated local  
13 contractors and Resource Development was the only one in this area  
14 who does the sort of work required to modify Well R-1.
- 15 • He also worked on the budget and proposed garbage rate increase.
- 16 • Manager Collins and Buz Bancroft discussed the remote-read meter  
17 report. The report demonstrated the value of remote-read meters in  
18 detecting leaks.
- 19 • He met with Rick Lierman, Squaw Valley Public Service District  
20 General Manager, who has proposed a project to extract water from  
21 Martis Valley and transport it down the Truckee canyon. Rick asked  
22 Manager Collins if the District would be interested in participating in  
23 the project and if it would like to send a representative to the  
24 meetings. Manager Collins queried the directors as to their interest.  
25 He suggested that the concept of having more water available might  
26 be of interest to the ski area for snowmaking in the winter and to the  
27 District for peak demand in the summer. The Board agreed that  
28 Manager Collins should discuss the proposed project with the ski area  
29 and should attend the meetings if there is no obligation to participate  
30 in the project. Director Northrop expressed his concern about the  
31 possibility of the water trench being used to transport natural gas to  
32 the valley. President Danz pointed out that the District has no  
33 involvement in natural gas and that Director Northrop should pursue  
34 his concern as an individual.

35 **G. Proposal from Damore, Hamric & Schneider to Perform the District's**  
36 **Fiscal Year's 2009 Financial Audit:**

37 Director Northrop made a MOTION that the Board approve the proposal  
38 from Damore, Hamric & Schneider, dated March 4, 2008, to perform the  
39 District's financial audit for the fiscal year ending June 30, 2008, at a fee  
40 not to exceed \$13,100. Director Nungester SECONDED the motion. All  
41 Directors being in favor, the motion was APPROVED. Director Grant  
42 made a MOTION that the Board approve the proposal from Damore,  
43 Hamric & Schneider, dated March 4, 2008, to audit the District's  
44 appropriations limit, at a fee not to exceed \$750. Director Northrop  
45 SECONDED the motion. All Directors being in favor, the motion was  
46 APPROVED.

47 **H. Operations & Maintenance Department Report:**

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1 Buz Bancroft presented a written report for the month of March that  
2 included status updates on water, sewer, garbage and other services  
3 provided by the District:

- 4 • Lew is back from his winter hiatus.
- 5 • Snow removal, budget, fire hydrant repairs, equipment and vehicle  
6 maintenance occupied Staff's time.
- 7 • Water samples have all been clear of coliform bacteria.
- 8 • Placer County did not approve the District's grant application to obtain  
9 an upgraded generator.

10 **I. TTSA Report:**

11 The April 9, 2008, TTSA Board meeting was cancelled. The next TTSA  
12 Board meeting is scheduled for May 14, 2008, at 9:00 a.m.

13 **K. Resolution 2-2008: Requesting Collection of Charges on Tax Roll:**

14 The Board reviewed Resolution 2-2008 authorizing delinquent accounts  
15 to be sent to the County for collection. Director Grant made a MOTION  
16 that the Board adopt Resolution 2-2008: Requesting Collection of  
17 Charges on Tax Roll. Director Northrop SECONDED the motion. Roll  
18 was called to approve the Resolution. Ayes: Directors Grant, Northrop,  
19 Nungester, Quinan and President Danz. Nays: none. The Resolution  
20 was APPROVED.

21 **C. Fire Department Report:**

22 Peter Poe was in attendance for NTFPD and discussed with the Board  
23 the following items:

- 24 • March Dispatch Report: Most incidents were for EMS at the ski area.
- 25 • Station staffing: The Alpine Meadows fire station will not be staffed  
26 until July 1<sup>st</sup>. Thereafter the station will be staffed for 150 days, which  
27 will probably extend into May of the following year.
- 28 • Director Nungester pointed out that the District's grant for defensible  
29 space clearing was not approved. He asked if NTFPD could advise  
30 on the creation of fire breaks along the creek on District greenbelt  
31 property. Director Quinan said a Fire Safe Council meeting was  
32 scheduled for April 20<sup>th</sup> at which the issue would be discussed. Peter  
33 said Dave Ruben was the appropriate person to address the issue  
34 and to represent NTFPD at the meeting. The Budget & Finance  
35 Committee has discussed funding defensible space clearance on  
36 District lands in next fiscal year's budget. Director Quinan asked what  
37 the Board's position was with respect to the Fire Safe Council's desire  
38 to provide defensible space along the creek; President Danz replied  
39 that the Fire Safe Council could not direct the District to spend funds  
40 and perform the work but that the District was willing to cooperate with  
41 community projects to accomplish the same. Manager Collins'  
42 position to people who inquire is that the District plans to work  
43 responsibly within its resources.

44 **E. Well R-1 Connection:**

45 The Board reviewed two proposals, one from Resource Development  
46 Company (RDC) and one from Sierra Control Systems (SCS), which  
47 together would implement the connection of Well R-1 to the water supply  
48 system:

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- Manager Collins gave an overview of the work involved in the project. The total cost of the contract with RDC is \$461,465. Manager Collins and Lumos & Associates feel that this is a good estimate. The total cost of the contract with SCS is \$36,615. Since the combined total cost is well over the budgeted \$317,000 for the complete project, the Board discussed at length the specific items in the proposals deemed to lie outside the original scope of the project.
  - Well abandonment (RDC item 1): This project involves the abandonment of an unused 12-inch well near Well R-1, at an estimated cost of \$11,300. The 12-inch well was drilled by the ski area at some time in the past. The reason for abandonment is partly for safety concerns and partly to eliminate a potential source of contamination for the water pumped by Well R-1.
    - Director Nungester asked about a different well that the ski area had proposed giving the District and whether there might be costs associated in the future with the abandonment of that well. President Danz said there could be but that the acquisition of that well would be contingent on an inspection. It could be decided after the inspection whether or not the District wished to take on the responsibility for that well.
    - Discussion ensued about the potential for contamination of the aquifer and issues that might arise given unknowns in the depths of the unused well. President Danz asked if there had ever been contamination in Well R-1; Manager Collins said no. President Danz asked if anything could be done when constructing Well-R-1 to address the issue of contamination of the aquifer, since the cost seemed excessive; Manager Collins said no.
    - President Danz questioned the duplicate costs associated with mobilizing and demobilizing equipment at the site of Well R-1, itemized separately for the well abandonment and for work to be performed on Well R-1 (RDC item 2). Manager Collins said that two different contractors would perform the separate projects. RDC's solution seemed to be the least expensive option to abandon the well and the costs did not seem excessive.
  - Well R-2 metering (RDC item 5): This item, at an estimated cost of \$35,200, is to enable metering of water coming from Well R-2, to assure that the quantity of water sold to the ski area, or used for other purposes, is accurately measured.
    - President Danz questioned the need for this project, since the District may not pay off the snowmaking well debt for many years and, at the current contracted rates for snowmaking water from Well R-2, the metering of Well R-2 makes no financial sense. Moreover, President Danz pointed out that the Board has never approved funding for this project. She felt it might be premature to expend the funds at this time.

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- 1                                   ○ Staff's position is that the Well R-2 work should be done along
- 2                                   with the Well R-1 work to take advantage of the equipment
- 3                                   mobilization and demobilization and so the District would be
- 4                                   able to monitor the water usage by the ski area.
- 5                                   ○ Manager Collins pointed out that, as the project design
- 6                                   matured, work that had not been previously identified – and
- 7                                   therefore not approved by the Board – was deemed to be
- 8                                   necessary for the project.
- 9                                   ● R-5 Pressure Reducing Valve Vault (RDC item 4): President Danz
- 10                                  asked for an explanation of the necessity for this item. Buz
- 11                                  explained that the existing vault was not up to current standards
- 12                                  and should have isolation valves installed in the event that repairs
- 13                                  had to be performed on the valves within the vault; being able to
- 14                                  close the isolation valves would minimize impact on ASCWD
- 15                                  customers during such repairs.
- 16                                  ● President Danz pointed out the need to distinguish between
- 17                                  proposed work that has already been approved by the Board vs.
- 18                                  work that was added during development of the project design
- 19                                  that lies outside the previously approved scope of the project.
- 20                                  Manager Collins feels all of the work is necessary for engineering
- 21                                  purposes.
- 22                                  ● President Danz suggested that the Board need not approve the
- 23                                  Sierra Control Systems contract right now; Manager Collins
- 24                                  disagreed, saying that, if the contract were not approved now, the
- 25                                  lead time for SCADA modifications would make it impossible to
- 26                                  get the work done by the time the water is needed from Well R-1
- 27                                  during peak demand in August.

28   **[The Board took a break from 10:05-10:17.]**

- 29                                  ● President Danz summarized the financial situation:
  - 30                                   ○ The total cost of the RDC and SCS proposed contracts is
  - 31                                   about \$500,000 and the previously approved expenditures to
  - 32                                   Lumos total about \$75,000 for a total project cost of \$575,000.
  - 33                                   ○ The approved project cost was \$317,000.
  - 34                                   ○ The Board did not previously approve the following projects in
  - 35                                   the two contracts, with a total projected expenditure of about
  - 36                                   \$70,000: the abandonment of the 12-inch well (RDC item 1,
  - 37                                   \$11,300), the isolation valves for R-5 (RDC item 4a, \$22,200),
  - 38                                   the Well R-2 improvements (RDC item 5, \$35,200) and the
  - 39                                   Well R-2 SCADA modifications (half of SCS item 3, \$6,015).
  - 40                                   ○ President Danz pointed out that the District now has \$1.1
  - 41                                   million in cash and will receive a small property tax payment in
  - 42                                   June; however, it still owes NTFPD \$190,000 and will have
  - 43                                   operating expenses at a monthly rate of about \$80,000. At the
  - 44                                   end of the fiscal year, Manager Collins projects that the District
  - 45                                   will have about \$800,000 in cash.
  - 46                                   ○ President Danz suggested that, if the Board approves the
  - 47                                   \$250,000 overage on this project, it will impact its ability to
  - 48                                   fund all future capital improvement projects.

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- President Danz said that to address the combination of approved and unapproved work contained in the RDC and SCS contracts, the Board would need to vote on the following items:
    - the parts of the RDC contract that deal exclusively with improvements to Well R-1 (totaling \$392,865),
    - the parts of the SCS contract that deal exclusively with improvements to Well R-1 (totaling \$30,600),
    - whether or not the District should approve the extra three projects in the RDC contract concurrently with the Well R-1 work – this will entail three votes: 1) abandoning the well, 2) the R-2 improvements and 3) the isolation valves for the R-5 PRV vault,
    - whether or not the District should approve the part of the SCS contract that deals with Well R-2.
  - In further discussion, Director Quinan asked what the possibility was of having property taxes appropriated by the State. Manager Collins said that, at a meeting he attended, he heard it was a dead issue for now but that legislation is being considered to appropriate 50% of enterprise funds. So property tax revenues probably will be reduced. The Budget & Finance Committee estimated a 10% reduction for the purposes of developing a budget for next fiscal year.
  - President Danz said she felt it was imperative that the District never again find itself in the position that it did not have enough cash on-hand to respond to emergencies that might arise.
  - Manager Collins recommended that the entire project be approved and that future capital projects be postponed if necessary. He felt that \$500,000 would still be a safe amount for the District to have in reserve. President Danz asked Manager Collins if he was willing to give up all capital projects for 2009 in return for approving the complete Well R-1 project. He said no, but that he was willing to take some of the projects off the list, contingent on discussions with Staff.
  - Director Grant made a MOTION that the Board approve the Resource Development Company contract with the exclusion of items 1, 4a and 5, in the amount of \$392,865. Director Quinan SECONDED the motion. In discussion, Director Quinan asked for confirmation from Manager Collins that the numbers in the contract were good and not subject to inflation; he said they were. President Danz pointed out that approving this motion would put the cost for the total project about \$150,000 over budget. The motion was APPROVED.
  - Director Grant made a MOTION that the Board approve the quotation from Sierra Control Systems dated March 28, 2008, with the change that item 3 is halved so it does not include changes to Well R-2, for a total cost of \$30,600. Director Northrop SECONDED the motion. In discussion, President Danz pointed out that approving this motion would put the cost for the total project \$180,000 over budget. Director Nungester expressed his

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- 1                                   disappointment that this contract is so much larger than originally  
2                                   estimated by Lumos. The motion was APPROVED.
- 3                                   • Director Quinan made a MOTION that the Board approve  
4                                   abandoning the existing 12-inch well as stated on item 1 of  
5                                   Resource Development Company's bid schedule, in the amount of  
6                                   \$11,300. Director Grant SECONDED the motion. In discussion,  
7                                   Director Grant requested Staff input on the decision. Buz said he  
8                                   felt the abandonment was necessary because sooner or later the  
9                                   State would be requesting that the District cap the well. President  
10                                  Danz pointed out that the work could be done at any point in the  
11                                  future, not necessarily now and that approval of this project would  
12                                  put the total project cost \$191,000 over budget. The motion was  
13                                  APPROVED.
  - 14                                 • Director Northrop made a MOTION that the Board approve the  
15                                 installation of new isolation valves as stated in item 4a of the  
16                                 Resource Development Contract bid schedule, in the amount of  
17                                 \$22,100. Director Grant SECONDED the motion. In discussion,  
18                                 Buz pointed out that repairs to leaking valves could take 24 hours  
19                                 to make repairs and an additional 24 hours to perform coliform  
20                                 tests. This would mean that some people would be out of water for  
21                                 two or three days and the lines would have to be pressurized and  
22                                 then chlorinated because of potential contamination. Affected  
23                                 customers would be on tank 5, which might run out if the repairs  
24                                 were made during the summer. Director Quinan asked if there  
25                                 had been any discussion about a loan to do the work. President  
26                                 Danz said there had been no discussion yet but that there was the  
27                                 potential to do so. President Danz said that approval of this  
28                                 project would put the total project cost \$213,000 over budget. The  
29                                 motion was APPROVED.
  - 30                                 • Director Quinan made a MOTION that the Board approve item 5  
31                                 of the Resource Development bid schedule (install a meter for  
32                                 Well R-2), in the amount of \$35,200. Director Grant SECONDED  
33                                 the motion. In discussion, Director Grant requested Staff input.  
34                                 Buz said the District needs to install a meter to be able to measure  
35                                 water pumped from Well R-2 (used by the ski area for  
36                                 snowmaking). Currently the District bases billing on the hours  
37                                 from the SCADA readings for both wells and factors in the booster  
38                                 station's run hours. Buz thinks the current process is reasonably  
39                                 accurate. Director Nungester asked Buz about the relative  
40                                 importance of implementing this item vs. paving the dumpster  
41                                 area. Buz felt this item was important. President Danz pointed  
42                                 out that approval of this project would put the total project cost  
43                                 \$248,000 over budget. The motion was APPROVED.
  - 44                                 • Director Northrop made a MOTION that the Board approve the  
45                                 missing half of item 3 in the Sierra Controls Contract, in the  
46                                 amount of \$6,015, to implement SCADA monitoring of Well R-2.  
47                                 Director Nungester SECONDED the motion. President Danz  
48                                 pointed out that approval of this project would put the total project  
49                                 cost \$254,000 over budget. The motion was APPROVED.

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1           **J.       Ordinance 1-2008: Repealing and Replacing Section 6 of Ordinance**  
2           **No. 5-2005 Related to Garbage, Waste and Trash Service Rates:**

3           The Board discussed the proposed Ordinance to increase garbage rates,  
4           the timetable for posting and mailing the required information and the  
5           date of the public hearing:

- 6           •     President Danz said the disposal company is raising its fee. In order  
7           to cover the costs from the disposal company, the District has to raise  
8           its rates. Since 2005, the District has charged a yearly administrative  
9           fee of \$10 to each garbage customer. In the HDR rate study, it was  
10          urged that actual charges be associated with actual expenses for  
11          each service provided by the District. Until now, the District has  
12          covered expenses associated with providing garbage services by  
13          using property tax revenues. However, starting in fiscal year 2009,  
14          property tax revenues will only be used to pay for fire services and  
15          Park expenses. Garbage rates will have to cover not only the cost  
16          from the disposal company but actual costs associated with the  
17          District providing the service. Manager Collins researched the  
18          District's actual annual cost of providing the service and it amounts to  
19          \$55,000 more than the amount charged by the disposal company.  
20          Divided among the 504 customers who use garbage service, this  
21          results in an administrative fee of about \$100 per customer per year.  
22          The material included in the Board packet shows the rates that need  
23          to be approved without the \$100 administrative fee. The Budget &  
24          Finance Committee, which reviewed the issue, feels the \$100 needs  
25          to be added to the fee charged by the disposal company.
- 26          •     Director Grant said she feels the District needs to get out of the  
27          business of providing garbage services. Her main concern is that  
28          providing dumpsters attracts bears. Director Nungester responded  
29          that he did not think the District could get out of the garbage business.  
30          President Danz said she disagreed with the concept that the District's  
31          dumpsters were responsible for the Valley's bears. She also said, if  
32          the District were to get rid of the dumpsters, every household would  
33          not only have to pay the garbage rate to the disposal company, but  
34          also would have to install a bear box (about \$1,000) and absorb the  
35          District's \$80-per-household overhead via an increase in other service  
36          rates. Director Nungester said he is frustrated that people leave out  
37          trash and refuse to buy a bear box and therefore attract bears.  
38          Director Northrop said he felt that the garbage rates were less  
39          expensive here than in Reno or other local areas. Director Grant  
40          disagreed, based on rates with which she is familiar. President Danz  
41          offered to put the topic back on the agenda next year; she does not  
42          want to do it this year because she does not feel there is enough time  
43          for residents to install bear boxes before the District dumpsters would  
44          be removed. Director Quinan requested that Manager Collins speak  
45          with Rick Lierman about how the Squaw Valley Public Service District  
46          has dealt with the bear issue. Manager Collins said he thinks they  
47          also have bear problems but that he will talk with Rick about it.
- 48          •     President Danz pointed out that the District is proposing to charge  
49          illegal dumping offenders \$250 per removal, as specified in item (c).



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- 1                   • Manager Collins provided a schedule for the implementation of the  
2 Ordinance. Director Grant suggested that the wording of the term  
3 “Administrative Fee” be changed to be more descriptive of the  
4 purpose of the fee. President Danz proposed replacing “Annual Rate”  
5 with “Disposal Fee” and “Administrative Fee” with “District Expense”.  
6                   • President Danz asked if the Board felt that in future years the  
7 administrative fee should be raised in proportion to the increase in  
8 rates. The Board felt that the cost of administering garbage services  
9 would probably increase but that as new housing is built, the cost  
10 would be spread among more customers and therefore the cost per  
11 customer would probably remain about \$100.

12 Director Northrop made a MOTION that the Board set the public hearing  
13 for Ordinance 1-2008: Repealing and Replacing Section 6 of Ordinance  
14 5-2005 Related to Garbage, Water and Trash Service Rates for June 13,  
15 2008, and direct Staff to prepare and mail and publish the notices.

16 Director Quinan SECONDED the motion. The motion was APPROVED.

17 **L. Revisions to Park, Recreation & Greenbelt Committee Policies:**

18 The Board reviewed the proposed revisions to Park, Recreation &  
19 Greenbelt Committee Policy 6.2.0 Park Use & Fees. Two further  
20 changes were suggested for Ends item 4b, replacing “that” with “than”  
21 and “50” with “26”. Director Quinan made a MOTION that the Board  
22 approve the revisions to Policy 6.2.0, Park Use & Fees, with the two  
23 additional changes to 4b. Director Northrop SECONDED the motion. All  
24 Directors being in favor, the motion was APPROVED.

25 **M. Revisions to Administration & Personnel Committee Policies:**

- 26 i. Director Grant made a MOTION that the Board approve the revisions  
27 to Policy 4.0.0, Administration & Personnel Policy of Operation,  
28 effective July 1, 2008. Director Nungester SECONDED the motion.  
29 All Directors being in favor, the motion was APPROVED.
- 30 ii. Director Nungester made a MOTION that the Board approve the  
31 revisions to Policy 4.1.0, Public Participation, effective July 1, 2008.  
32 Director Quinan SECONDED the motion. All Directors being in favor,  
33 the motion was APPROVED.
- 34 iii. Director Northrop made a MOTION that the Board approve the  
35 revisions to Policy 4.10.0, Easements, effective July 1, 2008. Director  
36 Quinan SECONDED the motion. All Directors being in favor, the  
37 motion was APPROVED.
- 38 iv. Director Grant made a MOTION that the Board approve the revision  
39 to Policy 4.13.0, Development Procedure, effective July 1, 2008.  
40 Director Nungester SECONDED the motion. All Directors being in  
41 favor, the motion was APPROVED.
- 42 v. Director Grant made a MOTION that the Board approve the revisions  
43 to Policy 4.14.0, Ethics & Conflict of Interest, effective July 1, 2008.  
44 Director Quinan SECONDED the motion. All Directors being in favor,  
45 the motion was APPROVED.
- 46 vi. Director Quinan made a MOTION that the Board approve the  
47 revisions to Policy 4.17.0, Meeting Decorum, effective July 1, 2008.  
48 Director Northrop SECONDED the motion. All Directors being in  
49 favor, the motion was APPROVED.

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, April 11, 2008, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1                   vii. Director Grant made a MOTION that the Board approve the revisions  
2                   to Policy 4.18.0, Water Treatment, and that the Policy be renumbered  
3                   1.4.0, effective July 1, 2008. Director Quinan SECONDED the  
4                   motion. All Directors being in favor, the motion was APPROVED.

5                   **N. Revisions to Budget & Finance Committee Policies:**

- 6                   i. Director Grant made a MOTION that the Board approve the revisions  
7                   to Policy 1.2.0, Water Conservation, and that the Policy replace  
8                   current Policies 1.2.0 and 2.4.0, effective July 1, 2008. Director  
9                   Northrop SECONDED the motion. All Directors being in favor, the  
10                  motion was APPROVED.
- 11                  ii. Director Quinan made a MOTION that the Board approve the deletion  
12                  of Policy 2.4.0, Water Conservation, effective July 1, 2008. Director  
13                  Nungester SECONDED the motion. All Directors being in favor, the  
14                  motion was APPROVED.
- 15                  iii. Director Northrop made a MOTION that the Board approve the  
16                  revisions to Policy 2.8.0, Unbudgeted Expenses, effective July 1,  
17                  2008. Director Grant SECONDED the motion. All Directors being in  
18                  favor, the motion was APPROVED.
- 19                  iv. Director Quinan made a MOTION that the Board approve the deletion  
20                  of Policy 2.12.0, Committee Funds, effective July 1, 2008. Director  
21                  Northrop SECONDED the motion. All Directors being in favor, the  
22                  motion was APPROVED.
- 23                  v. Director Northrop made a MOTION that the Board approve the  
24                  revisions to Policy 2.21.0, Amortization of Expenses, effective July 1,  
25                  2008. Director Grant SECONDED the motion. All Directors being in  
26                  favor, the motion was APPROVED.
- 27                  vi. Director Grant made a MOTION that the Board approve changing the  
28                  name of Policy 2.22.0, Delinquent Accounts, effective July 1, 2008.  
29                  Director Quinan SECONDED the motion. All Directors being in favor,  
30                  the motion was APPROVED.

31                  Revisions to Policies 2.3.0 (Monthly Financial Statements), 2.7.0 (Capital  
32                  Reserves), 2.9.0 (Designated Cash Donations), 2.10.0 (Designated Non-  
33                  Cash Donations) and 2.13.0 (Annual Operating Budget Procedure) will be  
34                  addressed at next month's Board meeting.

35                  **O. Committee Reports:**

- 36                  i. **Budget & Finance Committee:** President Danz presented a written  
37                  report of the Committee's April 10<sup>th</sup> meeting with detailed discussion  
38                  of the following items:
- 39                  a. **Status of investments/cash:** An \$80,000 CD is coming due April  
40                  25<sup>th</sup>. The Committee recommends that the monies be invested in  
41                  LAIF until the end of the fiscal year, to avoid having greater than  
42                  30% of the District's cash in CDs. At the Committee's July  
43                  meeting, other investment choices will be considered. Director  
44                  Northrop made a MOTION that the \$80,000 be invested in LAIF  
45                  when the CD comes due April 25<sup>th</sup>. Director Quinan SECONDED  
46                  the motion. All Directors being in favor, the motion was  
47                  APPROVED.
- 48                  b. **Paying off snowmaking water debt:** Based on advice of  
49                  counsel, the Committee recommends that Manager Collins write a

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, April 11, 2008, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

- 1 letter to the ski area informing them that the District is considering  
2 paying off the debt next year. Hopefully, this will lead to  
3 discussion on all topics of common interest to the two entities.  
4 c. **Status of the operating budget:** The draft operating budget for  
5 fiscal year 2008-2009 is in good shape with a few changes  
6 expected next month. It will be reviewed again at the May  
7 Committee meeting. The draft capital budget will be dramatically  
8 changed, after today's approval of the over-budget Well R-1  
9 project.  
10 d. **Garbage rate increase:** Previously discussed (agenda item 3J).  
11 e. **Requests from customers for adjustments to their bills:** None.  
12 f. **Requests for unbudgeted expenses:** The Committee reviewed  
13 and recommended approval of one request for an unbudgeted  
14 expense: \$850 to print and mail the public notice regarding the  
15 increase in garbage rates. Director Northrop made a MOTION  
16 that the Board approve the unbudgeted expense. Director  
17 Nungester SECONDED the motion. All Directors being in favor,  
18 the motion was APPROVED.  
19 g. **Next meeting:** Scheduled for Wednesday, May 7<sup>th</sup>, at 12:00 noon.  
20 ii. **Long Range Planning Committee:** There was no meeting.  
21 iii. **Park, Recreation & Greenbelt Committee:** There was no meeting.  
22 iv. **Administration & Personnel Committee:** There was no meeting.

23 **P. Open Items:**

24 None.

25 **Q. Correspondence to the Board:**

26 None.

27 **4. DIRECTORS' COMMENTS**

- 28 • At Director Grant's request, the May Board meeting date will be rescheduled  
29 from Friday, May 9<sup>th</sup>, to Thursday, May 8<sup>th</sup>, retaining the normal 8:30 a.m.  
30 start time.  
31 • President Danz expressed her appreciation to the Board for nominating her to  
32 the LAFCO open seat during last month's Board meeting but she felt her  
33 other commitments would not allow her to spend the time required for the job  
34 and therefore requested that the nomination not be submitted.  
35 • President Danz asked Director Nungester to schedule an Administration &  
36 Personnel Committee meeting to oversee the annual review of the General  
37 Manager and to review the Goals and Objectives for 2008-2009. The  
38 General Manager will be reviewed at the May Board meeting using the  
39 current Goals & Objectives. Director Nungester will see that the Directors get  
40 their Goals & Objectives form by email and a date by which to respond to  
41 Director Nungester.

42 **5. CLOSED SESSION**

43 None.

44 **6. ADJOURNMENT**

45 There being no further business before the Board, the meeting was adjourned at  
46 12:15 p.m.

47  
48 Respectfully Submitted,  
49 Jancis Martin, Recording Secretary

approved as submitted 5/8/08