

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, April 12, 2013, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Quinan called the meeting to order at 8:30 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Virginia Quinan, President; Janet S. Grant; Don Priest; Evan
7 Salke.

8 Directors Absent: Jon Northrop.

9 Staff Present: John Collins, General Manager; Mike Dobrowski, CPA (by
10 telephone); Buz Bancroft, Operations & Maintenance; Pam Zinn, Office Manager;
11 Jancis Martin, Recording Secretary.

12 Guest Present: Pat Davison/CATT; Chief Mike Schwartz/NTFPD; Tim
13 Alameda/NTFPD; Glenn Spiller/Squaw Alpine Association; Peter Schweitzer/
14 Squaw Alpine Association.

15 **2. PUBLIC PARTICIPATION**

16 Glenn Spiller and Peter Schweitzer presented information about an effort they
17 are leading to incorporate Squaw Valley, or possibly incorporating Squaw Valley
18 and Alpine Meadows together. They have presented their information to Squaw
19 Valley Public Service District (SVPSD), Squaw Valley Municipal Advisory Council
20 and LAFCO, and have a website (SquawAlpine.Org). Glenn said the two points
21 he wanted to make today were:

- 22 1) Squaw Valley has enough registered voters to incorporate alone, but since he
23 sees advantages to Alpine Meadows residents in joining the new town, he
24 and Peter wanted to get the word out here – if Alpine Meadows residents are
25 against the idea, Squaw Valley can incorporate alone; and
- 26 2) their proposal suggests no changes to SVPSD or to ASCWD.

27 Director Priest asked what their motivation was; Glenn said it was to control tax
28 dollars locally rather than in Auburn. He said fiscal analysis showed the new
29 town could provide better services, especially snow removal and road
30 maintenance, and would provide local control over future land use and
31 development. President Quinan pointed out that LAFCO's main purpose was to
32 consolidate local agencies; Glenn said that his plan was not for Squaw Valley to
33 take over the ASCWD water supply or to combine utility agencies. President
34 Quinan asked if the purpose of the incorporation was to stop the Squaw Valley
35 development; Glenn said no, it was about land use and controlling development.
36 Director Salke asked how contracting with the county for snow removal would be
37 an improvement over current snow removal services; Glenn said the new town
38 could contract with the county or with private companies, but the important thing
39 was it would be the local residents' decision, rather than a decision made in
40 Auburn. President Quinan pointed out that only about 20% of the population of
41 Alpine Meadows were registered voters.

42 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

43 **A. Financial Reports:**

44 Mike Dobrowski, District CPA, participated in discussion of this agenda
45 item by telephone.

- 46 • Mike said that on a year-to-date basis the District's net income was
47 \$60K greater than at this time last year.
- 48 • The figure reported as "Cash available for operations" (bottom of the
49 first page of Mike's summary) is incorrect; it should be about \$530K.

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- 1 • He did a lot of work on the draft budget for next fiscal year.
- 2 i. **March Month-end Financial Statements:** Director Priest made a
- 3 MOTION that the Board accept the March 31, 2013 month-end
- 4 financial reports. Director Grant **SECONDED** the motion. Directors
- 5 Grant, Priest and Salke being in favor, the motion was **APPROVED**.
- 6 ii. **March Expenses Paid & Payable:** The Directors reviewed the
- 7 monthly check register. Director Grant made a MOTION that the
- 8 Board approve the Expenses Paid & Payable (the debits for payroll
- 9 and checks 26744 through 26796). Director Priest **SECONDED** the
- 10 motion. Directors Grant, Priest and Salke being in favor, the motion
- 11 was **APPROVED**.
- 12 iii. **Quarterly Reports:** Director Grant made a MOTION that the Board
- 13 accept the quarterly statements and the trial balances. Director Priest
- 14 **SECONDED** the motion. Directors Grant, Priest and Salke being in
- 15 favor, the motion was **APPROVED**.

16 **B. Approval of Minutes:**

17 Director Grant made a MOTION that the Board approve the minutes of

18 the March 8, 2013, Regular Board of Directors Meeting. Director Priest

19 **SECONDED** the motion. During discussion, President Quinan suggested

20 that on page 6, line 16 the name “Doug” be replaced with “Doug Clyde”.

21 Director Grant **AMENDED** the motion to include the suggested

22 modification. Director Priest **SECONDED** the amended motion. Directors

23 Grant, Priest and Salke being in favor, the amended motion was

24 **APPROVED**.

25 **C. Fire Department Report:**

26 Chief Schwartz and Tim Alameda from NTFPD were in attendance and

27 reported the following:

- 28 • Dispatch Calls: There were 22 dispatch call(s) in the valley, all except
- 29 one for the ski area.
- 30 • Fire Station Staffing: NTFPD has staffed the Alpine Meadows fire
- 31 station 166 days so far this fiscal year, which is more than the
- 32 contracted amount. They will continue to staff it on an as-needed
- 33 basis, using a predictive model which helps them determine which of
- 34 their six stations to staff.
- 35 • Tahoe Basin Fire Protection: January, February and March were the
- 36 driest they have ever been in Tahoe City’s history. The National
- 37 Interagency Fire Center is predicting fire season to start as early as
- 38 June. Due to the local dryness, NTFPD and its national and state
- 39 partners are gearing up a month earlier for fire season. Chief
- 40 Schwartz is grateful that CalFire will have a crew at Carnelian Bay this
- 41 season, starting May 15, as they provide direct access to resources
- 42 like aircraft and hand crews. Thanks to a recent change in the Tahoe
- 43 area Balance of Acres agreement, 30,000 acres are being shifted
- 44 from federal protection to state protection (i.e., USFS to CalFire),
- 45 which has the added advantage of shifting the burden of fire-fighting
- 46 costs away from NTFPD and local taxpayers.
- 47 • SRA Fee: There were 87,000 protests to the fee. Chief Schwartz
- 48 believes CalFire is going to suspend the next round of bills so locals
- 49 may not receive an SRA fee bill this July. Recently proposed

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1 legislation, AB 468, would replace the SRA fee with an emergency
2 response initiative, spreading the financial burden among
3 homeowners' insurance policies throughout the state, based on
4 individual risk factors (earthquake, propane explosions, wildland fires,
5 etc.). The financial impact would likely be on the order of \$48 per
6 policy, rather than the SRA fee of \$150 per structure.

- 7 • Insurance change: NTFPD and ASCWD received notice that the
8 valley's ISO rating was being lowered from Class 6-9 to Class 5-8.
9 The result should be a decrease in insurance cost for everyone in the
10 valley. The lowered rating is due to improved water flow, resulting
11 from ASCWD's capital improvement projects over the last ten years.
- 12 • Chipping program: Tim Alameda said NTFPD received grant funding
13 to support a chipping program in north Tahoe, but not in the valley.
14 NTFPD can only fund a single chipper crew. They discussed
15 implementing a fee-based chipping program in Alpine Meadows this
16 summer, but do not have the staff to support it. Chief Schwartz added
17 that NTFPD did apply for funding for Alpine Meadows but the funds
18 for that grant have not been released by the state's Department of
19 Finance. Chief Schwartz is working with legislators to try to release
20 the funds. If the funds are released, NTFPD will be able to implement
21 a chipper program in the valley. Director Salke asked if NTFPD could
22 hang a banner over old station 51 in Tahoe City, promoting the
23 chipping program. Chief Schwartz said he would like to put out signs
24 this spring but the old station is going to be returned to the County
25 July 1; after that date requests for signage will have to go to the
26 County. He added that some people in the downtown area don't like
27 NTFPD's signs.
- 28 • Annual report: Tim presented copies of the NTFPD's annual report to
29 the Board. The report includes a section on ASCWD.

30 **D. Capital Facilities and Fire Mitigation Fee Expenditure Plan:**

31 Chief Schwartz and Tim Alameda from NTFPD participated in this agenda
32 item.

- 33 • NTFPD provided the Board with copies of two documents: the "Capital
34 Facilities and Fire Mitigation Fee Expenditure Plan" (6 pages) and the
35 "Update of the Fire Facilities Impact Fee Study" (referred to as the
36 Goodwin Study, a 21-page document prepared by the Goodwin
37 Consulting Group). The Plan is based on information in the Study.
- 38 • Tim presented the draft Plan. Mitigation fees are used to purchase
39 facilities and equipment at the Alpine Meadows fire station. As an
40 example, Tim reminded the Directors that last month NTFPD asked
41 them for approval to use mitigation funds to purchase a gas monitor to
42 be kept on the engine housed at the Alpine Meadows fire station.
- 43 • The Plan has to be updated every 5 years. At today's meeting, the
44 presentation is for information only. Part of the approval process is for
45 a public hearing to be held at a later date. Since the public hearing
46 cannot be held prior to 30 days after today's meeting, Tim
47 recommended that the public hearing be scheduled for the June
48 ASCWD Board meeting. After approval by the ASCWD Board, the

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1 Plan will go to the Placer County Board of Supervisors for approval,
2 probably in October or November.

- 3 • The current mitigation fee in ASCWD is \$1.00 per square foot. Per
4 the Goodwin Study, the fee would be adjusted to \$1.14 per square
5 foot. The fee applies to new construction, not replacements.
- 6 • Director Grant asked if the basic text in the Plan had changed since
7 the last time the Board reviewed it. Tim said no.
- 8 • President Quinan asked why the Plan showed expected population
9 growth in Alpine Meadows when the population has actually dropped.
10 Tim said the projection was based on information in the Goodwin
11 Study. He said he would check into it.
- 12 • Director Priest made a MOTION to introduce the ASCWD Capital
13 Facilities and Fire Mitigation Fee Expenditure Plan and to schedule a
14 public hearing for June 14 at 9:00 a.m. Director Grant **SECONDED**
15 the motion. Directors Grant, Priest and Salke being in favor, the
16 motion was **APPROVED**.
- 17 • Pat Davison introduced herself. She is the executive director of CATT
18 (Contractors Association of Truckee Tahoe), a local trade organization
19 of about 300 suppliers, contractors and sub contractors. She
20 represents them and attends meetings when mitigation fees are being
21 changed. She had the same question regarding population change.
22 Pat didn't think a drop in population would change the mitigation fee,
23 but might change how long it would take to accumulate funds for
24 equipment. At this time, Pat plans to attend the June meeting and
25 lend support with no objections to adoption of the new Plan.

26 **E. General Manager's Report:**

27 John Collins, General Manager, provided a written report on his activities
28 during the month of March, with discussion on the following topics:

- 29 • Alpine Meadows Road Bridge: See agenda item 3J.
- 30 • Alpine Sierra Subdivision: Manager Collins requested payment from
31 the developer for the cost of preparing the updated evaluation report.
32 They agreed to pay it. He signed and returned the Stantec contract.
- 33 • Alpine Meadows Road Pipeline Project: Manager Collins signed and
34 returned the contract for evaluation of the alternate alignment. He
35 also scheduled a meeting with USFS to review the project, since
36 some of the project crosses USFS lands. Director Priest asked to see
37 where the alternate alignment is. Manager Collins showed the
38 Directors on a District map. It follows the sewer line.
- 39 • AME Well Re-drill: The video, E log, water quality sampling, step draw
40 down and constant rate pump test of the bore hole were completed.
41 The water quality testing indicated that the water met arsenic and
42 manganese standards but was slightly over the iron standard,
43 probably due to drilling and casing. Manager Collins is not worried
44 about it. The water yield seems to be in the 250-350 gpm range. The
45 test pump and all equipment were removed from the site and the well
46 sealed until the next step. Manager Collins completed
47 easement/deed restriction documents for two adjacent property
48 owners. One property owner agreed to sign, the other requested
49 wording changes, which Manager Collins is working on. He is putting

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1 together a proposal for Frederick Drilling to drill the well. Director
2 Grant asked if the District would need to do something about the iron
3 content. Manager Collins said he hadn't thought about it yet but that it
4 was a solvable problem. Director Grant asked if the iron content was
5 hazardous to the health of human beings; Manager Collins said no, it
6 was more of an esthetic issue, since it can affect the color of things.

- 7 • Remote Read Meter:
 - 8 ○ Staff continued setting up the reading equipment and billing
 - 9 program and inputting data into the CORE billing program. They
 - 10 have discovered that Pam's computer is too old and does not
 - 11 have sufficient capacity to run both programs (currently they are
 - 12 having to keep some of the data on Pam's computer and some on
 - 13 Buz's). They will be ordering a new computer for Pam.
 - 14 ○ Director Grant asked how the meter reading was going. Buz said
 - 15 fine, that the only problem was the transfer of data from the meter
 - 16 read program to CORE.
 - 17 ○ If a homeowner wants to monitor their own water use, the District
 - 18 charges the homeowner \$150 and provides a handheld unit. The
 - 19 handheld units are having problems; the manufacturer is working
 - 20 on a fix. The units in question are no longer made; the next
 - 21 generation units should work better.
- 22 • Avalanche Risk Reduction Report: Manager Collins asked District
- 23 Counsel if the District would have greater or lesser liability if it
- 24 permitted avalanche protection grading on District property, compared
- 25 to taking no action. He has not heard back yet. Director Grant asked
- 26 if the children's playground was located on the same piece of
- 27 property. Buz said he thought so. Director Grant wondered if the
- 28 District had any reason to continue to own that parcel, rather than
- 29 selling it and thereby removing any liability issues.
- 30 • USFS permits: Manager Collins started researching special use
- 31 permits. So far references to three such permits have been
- 32 discovered, but physical copies of the permits have not been located.
- 33 He found a permit for Spring 1 (although none for Springs 2 or 4) and
- 34 the agreement for the transfer from the ski area to the District.
- 35 • Manager Collins worked on capital and operating budgets for next
- 36 fiscal year.
- 37 • Manager Collins also attended the monthly TTSA managers meeting,
- 38 the National Utility Management conference and three committee
- 39 meetings; worked on the long-range master plan; and took his turn at
- 40 serving "On Call".

41 **F. Operations & Maintenance Department Report:**

42 Buz presented a written report for the month of March that included status
43 updates on water, sewer, garbage and other services provided by the
44 District.

- 45 • Maintenance: Staff worked on repair and adjustment of the Tank 2
- 46 pressure reducing valve, which had developed a leak over the winter;
- 47 worked with the well driller to prep the AME well for drilling; continued
- 48 equipment maintenance; accomplished partial training on use of

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1 CORE and the laptop remote meter read system; and did a test flow
2 from the well (sending the water into the sewer line).

- 3 • All routine water samples were absent coliform bacteria.
- 4 • President Quinan asked how important the District's overflow was to
5 the Bear Creek aquifer. Buz said when the water is really needed,
6 which is in the summer time, there is only little or variable overflow.
- 7 • Director Salke asked if Staff sat with software people while they were
8 being trained to use the remote read meter equipment. Pam said no,
9 training was via a piece of paper. Buz and Pam said they thought
10 operating the system would be fine once both programs were on the
11 same computer. Pam said meter reading is much easier and faster
12 now. The District is about two years away from being able to read all
13 meters remotely.

14 **G. Contract with Webb Land Surveying, Inc.:**

15 The Board reviewed a contract with Webb Land Surveying to perform the
16 surveying associated with the alternate alignment of the Alpine Meadows
17 Road Pipeline Project.

- 18 • Manager Collins said this contract would replace the surveying
19 specified in the previously approved Stantec contract, but at a lesser
20 cost (\$3,500 vs. \$10,000). He has cancelled the surveying clause in
21 the Stantec contract and recommends approval of the Webb contract.
- 22 • Director Priest asked Manager Collins if he was optimistic that this line
23 would be a complete replacement for connecting to Troy's line.
24 Manager Collins said yes, according to initial hydraulic modeling done
25 by Stantec.

26 Director Priest made a MOTION that the Board approve the contract with
27 Webb Land Surveying for topographic design survey, waterline design
28 and planning on a portion of Bear Creek Association and USFS lands.
29 Director Grant SECONDED the motion. Directors Grant, Priest and Salke
30 being in favor, the motion was APPROVED.

31 **H. Agreement with Richard (Rick) Maddalena:**

32 The Board reviewed an agreement with Rick Maddalena to assist the
33 District in the review of existing authorizations for use of USFS lands in
34 the Bear Creek Watershed and to help with possible upgrade of District
35 utility lines that cross USFS lands.

- 36 • Manager Collins said the agreement with Rick would replace the
37 Stantec contract to research documentation of District assets on
38 USFS lands (approved during last month's Board meeting at a
39 maximum cost of \$4,900). Rick retired from the USFS and knows the
40 system well. He charges less than Stantec. USFS is happy to work
41 with Rick; they would like the District to accomplish a complete survey
42 of its assets on USFS lands. Manager Collins recommended
43 approval of Rick's agreement on a time and materials basis.
- 44 • President Quinan asked if Rick's services to the District would put him
45 in conflict with his USFS obligations (as a member of an Incident
46 Management Team); Manager Collins said only during wildfires.

47 Director Priest made a MOTION that the Board approve the agreement
48 with Rick Maddalena to assist the District in the review of existing
49 authorizations for use of USFS lands in the Bear Creek Watershed and to

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- 1 help with possible upgrade of District utility lines that cross USFS lands.
2 Director Grant SECONDED the motion. Directors Grant, Priest and Salke
3 being in favor, the motion was APPROVED.
- 4 **I. Resolution 3-2013: Requesting Collection of Charges on Tax Roll:**
5 Pam was in attendance during this agenda item to participate in
6 discussion. Approval of a resolution like this one is required annually, to
7 authorize the County to collect funds for unpaid accounts via property
8 taxes and to refund the money to the District. Pam noted that there were
9 13% fewer parcels in default (15% less money) than last year, possibly
10 due to the District's new provision for customers to pay with credit cards.
11 Director Grant made a MOTION that the Board approve Resolution 3-
12 2013, Requesting Collection of Charges on Tax Roll. Director Salke
13 SECONDED the motion. Roll was called to approve the Resolution.
14 Ayes: Directors Grant, Priest, Salke and President Quinan. Noes: none.
15 Absent: Director Northrop. The Resolution was APPROVED.
- 16 **J. Grant Temporary Construction and Permanent Drainage Easement**
17 **to Placer County:**
18 The Board reviewed a temporary construction and permanent drainage
19 easement to Placer County for construction, installation and maintenance
20 of drainage facilities in support of the Alpine Meadows Bridge Project.
21 Manager Collins said the County would pay \$1,022 for the District
22 easement, where they plan to install a larger culvert under the road. One
23 document covers a temporary easement, the other a permanent
24 easement so they can leave a pipe in the ground. He recommended
25 granting the easement.
26 Director Priest made a MOTION that the Board approve the Right-of-Way
27 Contract with the Placer County Department of Public Works, and
28 authorize the General Manager to sign appropriate documents. Director
29 Grant SECONDED the motion. Directors Grant, Priest and Salke being in
30 favor, the motion was APPROVED.
- 31 **K. TTSA Report:**
32 Director Northrop provided agendas and his own written reports for the
33 March 13 and April 10, TTSA Board meetings.
34 • The plant is operating normally and efficiently.
35 • All waste water discharge requirements are being met.
36 The next TTSA Board meeting is scheduled for May 8.
- 37 **L. Committee Reports:**
38 i. **Budget & Finance Committee:** President Quinan presented a written
39 report of yesterday's Committee meeting.
40 a. **Non-standard Transactions:** None.
41 b. **Investments/cash:** The March 25, 2014 CD has an interest rate
42 of 0.45%, not the 0.04% noted in the Treasurer's Report.
43 c. **Requests from Customers for Adjustments to their Bills:**
44 None.
45 d. **Requests for Unbudgeted Expenses:** None.
46 e. **Budgets:** The Committee reviewed the draft operations and
47 capital budgets for fiscal year 2013/2014. A revised draft will be
48 presented to the Board at the May meeting.
49 f. **Next meeting:** Scheduled for Wednesday, May 8 at 9:30 a.m.

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- 1 ii. **Administration & Personnel Committee:** Director Salke presented a
2 written report of the March 28 Committee meeting.
3 a. **2013-2014 Goals & Objectives:** The Committee recommends the
4 following changes to the Goals & Objectives:
5 • **Board Goals and Objectives:** drop item #6, as the rate study
6 has already been implemented
7 • **General Manager Goals and Objectives:** add “Alternative” to
8 item 3a iii so that it reads “Continue with the Alpine Meadows
9 Alternative Road Pipe Project.”; add item v “Continue with the
10 design process of the Alpine Meadows Bridge Project.”
11 • **For Evaluation Purposes:** continue to suggest working on
12 private homeowner easements as an area for improvement.
13 b. **General Manager’s Annual Review:** Director Salke requested
14 that a conversation ensue during the next Board meeting to help
15 the Board objectively evaluate Manager Collin’s performance.
16 c. **District Mission Statement:** The Committee recommended not
17 changing the current District Mission Statement and Objectives
18 document.
19 d. **Employee Handbook:** The Committee requested that Manager
20 Collins speak with Lew, Buz and Pam to get their feedback about
21 the handbook. The Committee has no suggested changes for the
22 document as it currently exists.
23 e. **Lew’s Retirement:** The Committee agreed with Manager Collins
24 that Buz’s salary should be increased to what Lew has been
25 earning. The Committee also agreed that a new employee should
26 be hired to assist Buz and that the new employee should receive
27 the same benefits as the current full-time employees. It became
28 apparent that the District lacks a document showing the
29 requirements for hiring and for meeting promotion criteria.
30 Manager Collins will prepare an appropriate document. He will be
31 looking at adjacent districts for requirements and pay levels.
32 Various certifications in distribution, collections and treatment are
33 required to operate the District’s infrastructure.
34 f. **Schedule for Annual Review:** President Quinan asked that Pam
35 distribute the modified Goals & Objectives, showing the
36 recommended changes in red. The plan will be for the Directors
37 to provide feedback between May and June, with the review at the
38 June meeting.
39 iii. **Park, Recreation & Greenbelt Committee:** Director Grant had
40 intended to report back on the Easter Egg Hunt, but has not contacted
41 Dawn Grass for an update. Director Salke said his wife and daughter
42 were there and enjoyed it. Pam said fewer people attended than in
43 past years, despite nice weather; she said there were about 8 children
44 there. Ski conditions were not great, possibly resulting in fewer than
45 usual families being in residence in the valley that weekend, and a
46 children’s race at the ski area may have drawn children away. Dawn
47 asked Pam if she had sent out a reminder email, which she had, and
48 suggested that maybe next year the District could post a sign by the
49 entrance, advertising the Easter Egg Hunt. Pam felt a sign like that

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1 would attract out-of-town skiers, rather than the valley residents for
2 whom the event was intended. Director Salke suggested posting such
3 a sign during the week and removing it Friday. Director Salke asked
4 what traffic was like on the District website; Pam said she hasn't
5 checked recently but will do so.

6 iv. **Long Range Planning Committee:** Director Priest said it was
7 important that the Directors familiarize themselves with the original
8 plan. Manager Collins will provide information about what was in the
9 plan, what has been done to meet goals of the plan and what is
10 planned to meet the remaining goals. Manager Collins' report should
11 be available at next month's meeting, at the same time as the draft
12 budget. Manager Collins said next month Mike would report on the
13 ISO letter and how the water system improved the insurance rating in
14 the valley.

15 **M. Tour of Well R-1:**

16 Following the meeting, Manager Collins conducted a tour of Well R-1 to
17 show the Board what is happening with capital project funds.

18 **N. Open Items:** None.

19 **O. Correspondence to the Board:** None.

20 **4. DIRECTORS' COMMENTS**

- 21 ■ President Quinan attended a meeting in Squaw Valley regarding
22 incorporation. The leaders' main goal was to have more of a say in the
23 Squaw Valley project. She said she heard no compelling reason for Alpine
24 Meadows residents to join the incorporation project. In fact to the contrary,
25 she pointed out that if Alpine Meadows were to join Squaw Valley, LAFCO
26 might be encouraged to merge the districts, which would not be beneficial to
27 Alpine Meadows. President Quinan said she did not feel that Alpine
28 Meadows residents need to be concerned about development control or
29 replacement of county services like roads, animal control and snow removal.
30 Director Priest said that unless Alpine Meadows were to benefit fiscally, he
31 saw no reason for getting involved in the incorporation. To initiate action by
32 LAFCO, an organization needs approval by 25% of registered voters and
33 \$25,000 (in the case of the Squaw Alpine Association, provided by an
34 "angel"). A simple majority of registered voters is required to finalize the
35 merger. Once approved, an organization cannot back out of a LAFCO
36 merger.
- 37 ■ Director Grant requested that the Board consider changing the next meeting
38 from Friday, May 10 to Thursday, May 9. Director Priest said he can
39 probably attend on May 10 but not on May 9. Director Salke said he had a
40 potential conflict with May 9. The Directors agreed to provide information
41 about their schedules soon to finalize scheduling the May meeting.
- 42 ■ President Quinan distributed copies of Policy 2.2.0 (Directors' Pay) for the
43 Directors to review. She pointed out a discrepancy between the maximum
44 monthly Director salary as reported on the Policy vs. on the District website.
45 The Budget & Finance Committee will update the policy if necessary and
46 bring it back to the Board for approval.

47 **5. ADJOURNMENT**

48 There being no further business before the Board, the meeting was adjourned at
49 10:19 a.m.

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Respectfully Submitted,

approved as submitted 5/10/13

Jancis Martin
Recording Secretary