

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, May 11, 2007, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 Vice President Nungester called the meeting to order at 8:35 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: President Danz (by telephone); Charles Nungester, Vice
7 President; Janet S. Grant; Jon Northrop; Virginia Quinan

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Lew Tift, Operations &
10 Maintenance Staff; Jancis Martin, Recording Secretary; Mike Dobrowski, District
11 CPA (by telephone)

12 Guests Present: Chief Duane Whitelaw/NTFPD; Dwight Smith/InterFlow
13 Hydrology, Inc.

14 **The numbering of the following items matches the original order of the**
15 **scheduled items in the meeting agenda. However, to take best advantage**
16 **of meeting participants' time, the items were dealt with in a different order**
17 **during today's meeting, as seen below.**

18 **2. PUBLIC PARTICIPATION**

19 None.

20 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

21 **A. Financial Report:**

22 Mike Dobrowski, District CPA, participated in discussion of this agenda
23 item by telephone. He reported that:

- 24 • The District received its April installment of property tax revenue. It
25 was \$30,000 higher than anticipated.
- 26 • The District's delinquent accounts will be sent to the County in June.
- 27 • Mike has been working on the 2007-2008 budget. It will first be made
28 available to the Board on a monthly basis, later to be split out by fund.
- 29 • There were no extraordinary expenses this month. The District's
30 finances are running close to budget. On a year-to-date basis, the
31 budget is running over for the fire contract but that was expected.
- 32 • Director Grant asked if the fact that the value of outstanding amounts
33 owed by customers is higher this year than last year is due to the
34 increase in rates. Mike said there were a few factors but mainly that
35 this year the delinquent accounts had a higher average amount than
36 the delinquent accounts last year.

37 i. **Financial Statements – May 7, 2007:** Director Grant made a
38 MOTION that the Board approve the financial statements, dated May
39 7, 2007, as presented. Director Quinan SECONDED the motion. All
40 Directors being in favor, the motion was APPROVED.

41 ii. **Expenses Paid & Payable – May 7, 2007:** The Directors reviewed
42 the monthly check register. Director Quinan made a MOTION that the
43 Board approve the Expenses Paid & Payable (checks 23013 through
44 23068, with the exception of check 23041, which was mistakenly
45 printed and later voided). Director Northrop SECONDED the motion.
46 In discussion, Director Nungester pointed out that the District has
47 been reimbursed for check 23022 to Atomic Printing. Director Grant
48 asked if check 23033 to Lumos & Associates represented the final
49 installment owed under the contract with Lumos; Director Nungester

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1 said yes. Director Quinan asked about check 23028 to Vanguard
2 Vaults; Directors Northrop and Nungester replied that it was the
3 annual payment to the company that provides the District with records
4 storage. All Directors being in favor, the motion was APPROVED.

5 **B. Approval of Minutes of Regular Board Meeting Held on April 13,**
6 **2007:**

7 Director Quinan made a MOTION that the Board approve the minutes of
8 the April 13, 2007, Regular Board of Directors Meeting. Director Northrop
9 SECONDED the motion. In discussion, the following corrections were
10 proposed:

- 11 • Page 1, lines 31 and 36: delete “amended”.

12 Discussion also included a review of the rationale behind the approval of
13 the bench honoring Merrit Cutten, reiterating that the Board supports
14 functional additions to the Park, rather than stand-alone or unique
15 plaques or memorials; Director Grant expressed her conviction that any
16 such additions to the Park should match existing Park equipment or
17 furniture. Director Quinan amended the MOTION to include the
18 corrections. Director Northrop SECONDED the amended motion. With
19 the abstention of Director Grant who was not present for the April Board
20 meeting, the other four Directors were in favor and the amended motion
21 was APPROVED.

22 **D. Fire Department Lease Contract:**

23 The Board reviewed the contract for the lease of the Alpine Meadows Fire
24 Station to NTFPD. The contract was originally drafted by ASCWD legal
25 counsel, approved by the ASCWD Board with a few changes, slightly
26 modified by ASCWD legal counsel to reflect the changes and
27 subsequently approved by NTFPD. Director Northrop made a MOTION
28 that the Board approve the contract for the lease of the Alpine Meadows
29 Fire Station to NTFPD. Director Quinan SECONDED the motion. In
30 discussion, Director Quinan pointed out that the description of the Fire
31 Station will need to be included in the contract (Exhibit A). All Directors
32 being in favor, the motion was APPROVED. President Danz will sign the
33 contract when she returns to the valley.

34 **K. TTSA Report:**

35 Director Northrop reported on items of interest to ASCWD from the May
36 9, 2007 TTSA Board meeting:

- 37 • The plant is operating normally and efficiently.
- 38 • All waste discharge requirements are being met.

39 The next TTSA Board meeting is scheduled for June 13, 2007, at 9:00
40 a.m.

41 **E. Long Range Plan:**

42 The Board reviewed the Water and Sewer Capital Improvement Plan
43 developed by Manager Collins:

- 44 • Manager Collins summarized how the Staff developed the list of
45 capital projects with associated priorities based on the
46 recommendations in the Long Range Plan. The list was approved by
47 the Long Range Planning Committee. Since the last time the Board
48 reviewed the list, Manager Collins has increased the construction
49 costs of the projects by adding the costs of engineering, construction

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1 testing, inspection, and administration. This has increased the cost of
2 construction for each project by about 40% and is reported in the
3 "Total Project Cost" column.

- 4 • To determine a plan for funding the projects over the next twenty
5 years while maintaining a healthy reserve balance (around \$400,000-
6 500,000), Manager Collins used the current depreciation expense of
7 \$85,000 a year and calculated that it would be necessary to
8 implement an annual capital surcharge of \$150,000.
- 9 • Manager Collins said the Board should review the capital projects list
10 every year, making sure the priorities remain valid. He recommended
11 that the Board adopt the presented Water and Sewer Capital
12 Improvement Plan as its capital projects plan for 2007.
- 13 • Connection fees can only be used for capital improvement, not
14 operations. The surcharge income would also only be used for capital
15 improvement.
- 16 • The Budget & Finance Committee will meet on May 23rd to work on
17 revising the District's connection fees. After the Board approves the
18 new connection fees, it should only take about 45 days (publishing
19 notices in newspapers, etc.) to implement the fees, so they would take
20 effect by mid-July or beginning of August. The connection fee
21 increase should generate \$4,000-5,000 per connection in annual
22 income so it is important to implement it in time to take advantage of
23 the upcoming construction season.
- 24 • President Danz said the important thing for the Board to do today is
25 approve the priorities and concept of the Long Range Plan projects,
26 rather than the funding. The Budget & Finance Committee still needs
27 to work on some of the funding aspects of the Plan, including the
28 revision of connection fees, before the funding part of the Plan can be
29 finalized and presented to the Board.

30 Director Quinan made a MOTION that the Board approve the priorities
31 and concept of the Long Range Plan Capital Improvement Projects, but
32 not the funding, as set forth in the exhibit presented. Director Northrop
33 SECONDED the motion. All Directors being in favor, the motion was
34 APPROVED.

35 **C. Fire Department Report:**

36 Chief Whitelaw was in attendance and discussed with the Board the
37 following items:

- 38 • April dispatch report: The Board reviewed the dispatch report. Three-
39 quarters of the dispatches were emergency medical responses for the
40 ski area.
- 41 • Fire Wise program: The community is currently going through a "fire
42 wise" assessment of the community's fire risk. This is a federal
43 program trickling down to the community level. The Fire Wise
44 program does an assessment of the community's relative fire risk then
45 makes suggestions for changes that would result in a "fire wise"
46 community. There was a good turn-out at the community meeting
47 yesterday. Director Quinan said the program participants and agency
48 representatives were excellent. The program enforces the concept
49 that property owners need to take responsibility for their property.

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- 1 Chief Whitelaw reported that CalFire (formerly CDF) uses the
2 preferred phrase “If you won’t defend it, why should we?” In other
3 words, property owners need to provide defensible space because
4 during a wildland fire CalFire might deem uncleared properties too
5 difficult to defend and move on to protect salvageable properties with
6 defensible space. When it is finished, the Fire Wise program report
7 will be made available to the Board. Director Quinan asked how the
8 Fire Wise program differed from the Community Wildfire Plan. Chief
9 Whitelaw said the Community Wildfire Plan (required to acquire
10 federal funding via the Healthy Forest Restoration Act) is still valid and
11 assumes the Fire Wise assessment will probably mirror the
12 recommendations in the Community Wildfire Plan.
- 13 • Grants: Chief Whitelaw said one grant was turned down but that the
14 grant that funds the chipping program in the Valley will be in effect this
15 summer. The grant runs out after this year but NTFPD believes it can
16 fund the chipping program through 2008, and possibly in future,
17 regardless of federal funding. Director Quinan pointed out that the
18 Board might wish to consider the value of making funds available for
19 matching-funds grants that would help manage the District’s
20 greenbelt.
 - 21 • “Do Not Revive” requests: Director Northrop asked about the
22 implementation of “Do Not Revive” requests in the Valley. Chief
23 Whitelaw said that typically a DNR comes from hospice or a
24 physician, and is distributed to local fire agencies so responders are
25 aware of the person’s wishes. However, when a call comes in to
26 dispatch from a residence at which a DNR is in effect, protocol is that
27 the fire engine rolls so that EMS can be made available at the
28 residence, regardless of whether a DNR is in effect, sometimes for the
29 benefit of other inhabitants of the residence; the decision for
30 implementation of EMS is made at the scene rather than at the
31 dispatch office. Chief Whitelaw explained the difference between a
32 DNR and an Advanced Directive.
 - 33 • Fire Station Renovation: NTFPD has been working with Don Fulda to
34 come up with a one- or two-page announcement to potential
35 contractors about the job. The notice will include a brief overview of
36 the project, the anticipated work schedule and the requirements that
37 would be involved in the construction agreement (required bonds,
38 workers’ compensation insurance, general liability insurance, etc.).
39 ASCWD legal counsel is preparing a draft construction agreement,
40 the cost of the preparation to be reimbursed by NTFPD. The
41 agreement will be brought to the ASCWD Board for approval. NTFPD
42 is trying to identify every eligible contractor in the Valley to make sure
43 they get a copy of the notice. NTFPD’s preference is to hire a
44 contractor who lives in the Valley. Chief Whitelaw suggested that
45 other (non-resident) contractors interested in the project attend the
46 information meeting NTFPD will hold here at the District. NTFPD will
47 select the contractor based on published criteria deemed to be
48 important for this project, such as experience with similar projects.
49 Director Nungester asked if ASCWD Board would pick the contractor

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1 or if NTFPD would. Chief Whitelaw said he was planning to have Don
2 Fulda pick the contractor, based on his experience and ability to work
3 with the contractor. Chief Whitelaw will keep Manager Collins
4 involved in the selection process. President Danz said she agreed
5 with Chief Whitelaw that the Board did not need to be involved in the
6 selection of the contractor. Chief Whitelaw's goal is to bring a
7 potential construction contract to the ASCWD Board's June meeting.
8 He will provide Manager Collins with a copy of the notice that is going
9 out to the potential contractors.

- 10 • Firefighter staffing: NTFPD has made job offers to three full-time
11 firefighters. NTFPD is also recruiting for seasonal firefighters. When
12 NTFPD has adopted its preliminary budget, Chief Whitelaw will be
13 able to present to the ASCWD Board a staffing plan for the Alpine Fire
14 Station.
- 15 • Lowell Northrop memorial service: If the weather is bad, NTFPD will
16 make the Fire Station available for the June 16th service.
- 17 • Capital Facilities and Mitigation Fee Plan: NTFPD has hired a
18 consultant to revise the NTFPD plan and to create a plan for Alpine
19 Meadows. The plan will identify long-term capital needs, estimate
20 potential growth and utilize historic data in an attempt to forecast the
21 capital facilities required over the next 20-30 years and then
22 determine the mitigation fees required to fund the capital facilities. It
23 is not envisioned that a lot of projects will be available in the Valley to
24 generate mitigation fees for capital facilities and therefore the initial
25 plan shows rather high fees. Chief Whitelaw hopes to be able to
26 introduce the plan to the ASCWD Board at its June meeting;
27 thereafter the plan will need to be presented at a public hearing.
28 NTFPD will publicly notice the plan and hearing. Local contractors
29 are getting used to the idea of increased mitigation fees because
30 Truckee Fire has just completed its plan update and NTFPD's plan
31 update will have its public hearing in June. The fire mitigation fee will
32 be a new construction fee for Alpine Meadows, unlike most other
33 areas, and NTFPD is working to get the word out to contractors so the
34 new Alpine Meadows fire mitigation fee won't be a big surprise.
35 Roughly, the single-family fee in North Tahoe will go from 43 cents a
36 square foot to close to a dollar. The fees are restricted to the funding
37 of capital improvements that reflect things that the District would do to
38 address growth. An example would be the addition of a third bay in
39 the Fire Station because there is more call volume due to population
40 growth. Collection and use of the fees is carefully outlined in State
41 law. The plan is a five-year plan of how the money will be spent and
42 the implementation of the plan is updated each year. The County
43 Supervisors have to approve the plan.

44 **J. Contract with Interflow Hydrology for Test of Scott Chair Well:**

45 The Board reviewed the proposed contract with Interflow Hydrology to
46 test the existing well near Scott Chair. Dwight Smith was in attendance.
47 In discussion, the following points were raised:

- 48 • Manager Collins has reviewed the scope of services in the contract
49 and said it is adequate for the work. The total cost of the contract is

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1 actually \$5,400, rather than the \$6,460 total shown in the report,
2 because the District will be paying \$1,060 for the water quality test.
3 • Manager Collins will be talking to the new owners of the ski area the
4 week after next about the various agreements between ASCWD and
5 the ski area. The new owners have already indicated verbally that
6 they have no problem with the test. Manager Collins has to provide
7 more information to the Forest Service as to why the District wants to
8 do the test before they will issue a permit for the District to enter the
9 property.
10 • Dwight Smith described the lead items for the test. He said the
11 discharge permit takes about a month to process. The forest service
12 permit is also required for the work to go forward. In addition, a hole
13 must be cut in the well cap to determine the static well level to include
14 in the specifications that will go out to the pump contractors for bid.
15 Buz can help with the latter.

16 Director Northrop made a MOTION that the Board approve the proposal
17 from Interflow Hydrology, in the amount of \$5,400, to move forward with
18 the testing of the Scott Chair well. Director Quinan SECONDED the
19 motion. All Directors being in favor, the motion was APPROVED.

20 **F. Status of Easements:**

21 The Board reviewed the status of recording its easements on lots in the
22 valley. Manager Collins reported that the only progress this past month is
23 that he has talked with Troy Caldwell, who is preparing to grant an
24 easement to the District across his property. President Danz said it was
25 important to keep this work moving forward and that she would like the
26 easements for vacant lots accomplished by this summer. He will continue
27 to work on it.

28 **G. General Manager's Report:**

29 John Collins, General Manager, provided a written report on his activities
30 during the month of April, with discussion on the following topics:

- 31 • Much of the information in his report has already been discussed
32 earlier in the meeting.
- 33 • The forest service's local representative is personally satisfied with
34 the information provided by Manager Collins regarding the District's
35 need to access forest service land but has asked him to provide
36 further justification to the San Francisco district office to respond to
37 their concerns.
- 38 • Manager Collins reported conversations held with Howard Carnell
39 about Mr. Carnell's recollection about the potential vertical well site.
40 His recollection was that it might be 40, 50, 60 gpm (gallons per
41 minute) but he wasn't sure.
- 42 • Director Quinan asked about the status of the encroachment permit
43 for the River Run water line. Manager Collins said he has been
44 requesting that the County issue the permit but he has not yet
45 received the permit. Director Nungester asked him to continue
46 pursuing the permit. President Danz requested that Manager Collins
47 obtain an email confirmation from the County so there would be some
48 record that the County is satisfied with the work.

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- Director Quinan asked if there was any further status on the grant for remote-read meters. Manager Collins said the grant application has been submitted but he hasn't heard anything back yet.
- Director Quinan asked if there was a new contract with Tahoe Truckee Sanitation. Manager Collins said the District has received TTSA's rates for next year. He would prefer that the District have a contract with Tahoe Truckee Sanitation. He will contact District counsel about it and will report back to the Board next month.
- Director Quinan asked about the availability of dumpsters on May 26th for the AMEA clean-up. Manager Collins said the dumpsters would be available.

H. Annual Water Quality Report:

The Board reviewed the Annual Water Quality Report, which will be sent to the District's customers in June. Lew Tift was in attendance to participate in discussion:

- The report is basically the same as last year's. The District only samples water every three years but has to issue the report every year.
- The only violation was excess iron found in one of the backup wells, which is rarely used and inadequately flushed out prior to the test.
- Director Nungester complimented Lew on the report.
- Director Quinan asked for further information about the findings that radon was present in the water system. Lew said there was no federal regulation of radon in drinking water and that the test was done to satisfy Staff's curiosity. He said there has been some discussion at the government level about establishing requirements regarding radon but since most water districts have radon exceeding the suggested regulation level, the government isn't prepared to implement a requirement without better understanding the issue. There is information in the report which customers can use if they are interested in testing and fixing radon levels in their homes.

I. Operations & Maintenance Department Report:

Buz Bancroft was not present but Lew Tift and Manager Collins were available to answer questions about the written report for the month of April that included status updates on water, sewer, garbage and other services provided by the District. In addition to the information on the written report, the following was discussed:

- The combined water samples from Springs 2 and 4 twice tested positive (barely) for coliform bacteria. The positive results were not a surprise, based on historic contamination during spring run-off.
- There was a water main leak in Zone 3 on John Scott Road. The leak was from a broken meter and therefore the District's responsibility to repair.
- Staff spent a lot of time working on the 2007/2008 budget.

L. Park, Recreation & Greenbelt Committee Policies:

The Board reviewed the proposed incorporation of greenbelt policies into the Park, Recreation & Greenbelt Policies. Director Quinan wrote a new 6.0.0 Policy to combine information from Policies 6.20 and 9.0.0 and to supersede them. The only content change was the addition of the phrase

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1 “with mitigation for wildfire protection” in section 2a under Ends. Director
2 Grant requested that the phrase be removed. The two superseded
3 policies need to be eliminated and a number of other policies
4 renumbered.

5 a. Director Grant made a MOTION that the Board adopt Policy 6.0.0:
6 Park, Recreation and Greenbelt Committee, with the removal of the
7 phrase “with mitigation for wildfire protection” in Ends 2a. Director
8 Northrop SECONDED the MOTION. All Directors being in favor, the
9 motion was APPROVED.

10 b. Director Quinan made a MOTION that the Board approve:
11 • the elimination of Policy 6.2.0: Park Policy of Operation;
12 • the elimination of Policy 9.0.0: Greenbelt Committee Policy of
13 Operation;
14 • the renumbering of Policy 6.3.0: Park Use & Fees, to 6.2.0;
15 • the renumbering of Policy 6.4.0: Park Amenities, to 6.3.0;
16 • the renumbering of Policy 6.5.0: Operation & Maintenance, to
17 6.4.0;
18 • the renumbering of Policy 9.1.0: Greenbelt Land Acquisition, to
19 6.5.0; and
20 • the renumbering of Policy 9.2.0: Greenbelt Land Stewardship, to
21 6.6.0.

22 Director Grant SECONDED the motion. All Directors being in favor,
23 the motion was APPROVED.

24 Director Quinan requested that Manager Collins advise Pam of the
25 changes.

26 **M. Newsletter Topics:**

27 The Board discussed items to include in the June quarterly newsletter:

- 28 • the Bird Walk and the Wildflower Walk;
- 29 • the chipping program;
- 30 • an abbreviated item about the Park, mentioning its opening date and
31 how to obtain passes;
- 32 • the educational demonstration being sponsored by the Fire Safe
33 Council and NTFPD on or around July 8th (Director Quinan will
34 provide Manager Collins with pertinent information);
- 35 • the Fire Station addition and opening, including its staffing plan if the
36 information is available from NTFPD in time; and
- 37 • the annual Valley-wide meeting on Labor Day Saturday.

38 **N. Committee Reports:**

39 i. **Budget & Finance Committee:** President Danz presented a written
40 report of the Committee’s May 10, 2007 meeting with detailed
41 discussions of the following items:

- 42 a. **Status of investments/cash, including LAIF:** The \$207,000
43 April property tax payment has been transferred to LAIF.
44 Manager Collins projects the District will receive \$505,000 in
45 property tax revenues this year.
- 46 b. **Draft of 2007-2008 operating budget:** Staff prepared a revised
47 draft of the 2007-2008 operating budget and a first draft of the
48 capital budget. The operating budget is mostly complete; Staff will
49 prepare a budget by month for the Committee’s May 23rd meeting.

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- 1 Once it is approved at the June meeting, Mike will prepare an
2 operating budget by fund. There are six items on the capital
3 budget; Manager Collins and the Staff will provide further
4 information on timing and options for the projects, along with
5 determining overlap for some of the projects which have already
6 had funding approved.
- 7 c. **Increases in connection fees:** Manager Collins has done an
8 analysis of the methodology and calculations for increasing
9 connection fees for sewer and water services. The matter will be
10 discussed further at the Committee's May 23rd meeting.
- 11 d. **Changes in employee health insurance:** Pam did not provide
12 information for this topic.
- 13 e. **Increase in Board secretary hourly pay rate:** The matter was
14 deemed to lie within the auspices of Pam and Manager Collins,
15 who will work out details and include it in the upcoming budget.
- 16 f. **Requests from customers for adjustments to their bills:** None.
- 17 g. **Requests for unbudgeted expenses:** The Committee reviewed
18 a request for unbudgeted expenses:
- 19 • \$2,210 to repair the fence in the Park where a tree fell through
20 it and also to repair the fabric on the gate.
- 21 The Committee recommended approval of the expense. Director
22 Northrop made a MOTION that the Board approve the
23 unbudgeted expense. Director Quinan SECONDED the motion.
24 All Directors being in favor, the motion was APPROVED.
- 25 h. **Next meeting:** Scheduled for Wednesday, May 23, 2007 at 1:00
26 p.m.
- 27 ii. **Long Range Planning Committee:** No meeting.
- 28 iii. **Administration & Personnel Committee:** Director Nungester
29 presented a revised Goals & Objectives document for 2007/2008, with
30 revisions based on Board input from last month's meeting and input
31 from the Committee:
- 32 • The Committee considered the suggestions from the April Board
33 Meeting but rejected them. With respect to Director Quinan's
34 suggestion that material from the General Manager's contract be
35 included, the Committee felt the Goals & Objectives should be a
36 stand-alone document, rather than including information found in
37 other documents. They felt that President Danz's proposed
38 additions dealt with code of conduct rather than being goals or
39 objectives. In general, the Committee members felt that the
40 document needed to provide specific direction as to what the
41 Board and General Manager should be accomplishing, and
42 therefore not include platitudes or overly vague verbiage.
- 43 • President Danz suggested that Board Goals & Objectives item 6
44 (regarding polite and respectful communication) was also a code
45 of conduct item, and recommended its removal.
- 46 • President Danz suggested that there be a goal that the Board and
47 General Manager adhere to the code of ethics.

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- President Danz suggested that General Manager Goals and Objectives item 3b be shortened to “Administer agreements with NTFPD”.
- President Danz suggested that General Manager Goals and Objectives item 4 should have an additional bullet: “Communicate with outside agencies”. The Committee didn’t agree; they felt it was included with item 4ai: “Operation and management of the District”. President Danz felt that item 4ai did not address her specific concern.
- Manager Collins said he preferred specificity as to the Board’s expectations of his performance.
- There was discussion about General Manager Goals & Objectives item 1b, as to whether there was an ongoing effort to improve employee benefits. The Committee recommended removal of the item.
- President Danz expressed her appreciation for the work done by the Committee. She said the Goals & Objectives is a difficult document because it tries to do too many things. It needs to provide guidance on an ongoing basis and also serve as a benchmark upon which to judge performance after the fact. Some of the goals seem vague but are important. Other goals need to be very specific.
- Director Northrop and President Danz suggested that the item be handled at a full Board meeting, either at a regular meeting or at a special meeting, possible in July. Manager Collins recommended that the Board members each bring to that meeting their own list of important goals. Director Quinan suggested that each goal be a yes/no type item, so that at the end of the year it could be determined whether or not it had been accomplished. President Danz and Manager Collins will look at their schedules and propose a special meeting to deal with the issue.

iv. **Park, Recreation and Greenbelt Committee:** No meeting.

O. **Open Items:** None.

P. **Correspondence to the Board:** None.

4. DIRECTORS’ COMMENTS

- The next regular Board meeting is scheduled for Monday, June 11, 2007 at 8:30 a.m. Director Danz will not be in attendance.

The Board took a break from 11:15-11:20.

5. CLOSED SESSION

Gov’t Code Section 54957: Public Employee Performance Evaluation. At 11:20, the Board went into closed session and reviewed the performance of the General Manager.

6. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 12:05 p.m.

Respectfully Submitted,

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1 Jancis Martin
2 Recording Secretary

Approved w/amendments 6/11/07