

**ALPINE SPRINGS COUNTY WATER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, May 14, 2010, at 10:00 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 10:00 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Charles Nungester, Vice President;  
7 Janet S. Grant; Jon Northrop; Virginia Quinan

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Mike Dobrowski, District CPA (by  
10 telephone); Buz Bancroft, Operations & Maintenance; Jancis Martin, Recording  
11 Secretary

12 Guests Present: Duane Whitelaw/NTFPD

13 **2. PUBLIC PARTICIPATION**

14 None.

15 **The numbering of the following items matches the original order of the**  
16 **scheduled items in the meeting agenda. However, to take best advantage**  
17 **of meeting participants' time, the items were dealt with in a different order**  
18 **during today's meeting, as seen below.**

19 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

20 **C. Fire Department Report:**

21 Chief Whitelaw from NTFPD was in attendance and reported the  
22 following:

- 23 • April Dispatch Report: There were 16 dispatch calls; all except three  
24 were incidents at the ski area. Chief Whitelaw summarized the  
25 situation, reported recently in the *Sierra Sun*, in which someone  
26 modified the dispatch database so it would appear that the Truckee  
27 Fire Department could respond more quickly than NTFPD to  
28 emergency calls from Squaw Valley. The modification has been  
29 corrected. The Truckee Fire Department has also been keeping an  
30 ambulance in Squaw Valley, despite objections from the Squaw  
31 Valley Fire Department.
- 32 • Sierra Nevada Conservancy Grant: Chief Whitelaw mentioned that  
33 there was not enough money for some administrative charges that  
34 could have been charged to the grant so NTFPD covered the  
35 charges.
- 36 • Alpine Meadows Fire Station Staffing: NTFPD will resume weekend  
37 staffing (Friday, Saturday, Sunday) of the Alpine Meadows Fire  
38 Station at the beginning of the 2010/2011 fiscal year in July. NTFPD  
39 has met its obligation to staff the Fire Station 150 days during the  
40 current fiscal year.
- 41 • Chipping: Chipping and defensible space inspections will start in the  
42 next two or three weeks. Fortunately, grant money is available this  
43 year, so NTFPD will not charge valley residents for the service.
- 44 • The fire danger sign is back up by the Park entrance.
- 45 • Ambulance Service: Chief Whitelaw assured the Board that  
46 emergency response to Alpine Meadows was covered. He said  
47 NTFPD puts patient care before dollars; there will be a rapid response  
48 from the Alpine Meadows Fire Station, Tahoe City or Truckee,  
49 depending on who is closest.

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- 1           **A.     Financial Reports:**  
2           Mike Dobrowski, District CPA, participated in discussion of this agenda  
3           item by telephone.  
4
  - 5           • The District’s cash balance is favorable to budget on a year-to-date  
6           basis.
  - 7           • Mike has prepared the draft 2010/2011 budget by fund and will have  
8           the reports ready by next week.
  - 9           • Director Grant asked why the “Salaries and Wages – O&M” figure in  
10           April was twice as high as the same budget category in March. Mike  
11           said April had three pay periods (March had only two). Manager  
12           Collins pointed out there was one more employee paid in April (Lew  
13           returned).

14           i.   **April Month-end Financial Statements:** Director Northrop made a  
15           MOTION that the Board accept the April 30, 2010, month-end  
16           financial reports. Director Quinan SECONDED the motion. Directors  
17           Grant, Northrop, Nungester and Quinan being in favor, the motion  
18           was APPROVED.

19           ii. **April Expenses Paid & Payable:** The Directors reviewed the monthly  
20           check register. Director Nungester made a MOTION that the Board  
21           approve the Expenses Paid & Payable (two direct debits for payroll  
22           and checks 24964 through 25007). Director Northrop SECONDED  
23           the motion. In discussion, Director Grant asked for and received  
24           clarification regarding two payees. She also asked if checks would be  
25           available in advance for the leaders of the bird and flower walks.  
26           Manager Collins said he would make sure Pam had the checks ready.  
27           Directors Grant, Northrop, Nungester and Quinan being in favor, the  
28           motion was APPROVED.

29           **B.     Approval of Minutes of Regular Board Meeting Held on April 16,**  
30           **2010:**  
31           Director Northrop made a MOTION that the Board approve the minutes of  
32           the April 16, 2010, Regular Board of Directors Meeting. Director Grant  
33           SECONDED the motion. Directors Grant, Northrop, Nungester and  
34           Quinan being in favor, the motion was APPROVED.

35           **D.     General Manager’s Report:**  
36           John Collins, General Manager, provided a written report on his activities  
37           during the month of April, with brief discussion on the following topics:  
38           
  - 39           • Sierra Nevada Conservancy Grant: He submitted to Lahontan  
40           Regional Water Quality Control Board the Category 6 Application  
41           Form and Monitoring and Reporting Program application, which are  
42           required for the project to carry out its controlled burns. David  
43           Jaramillo met with the local Fire Safe Council.
  - 44           • Mineral Springs Drive Sewer Stability: Manager Collins contacted two  
45           engineers at Placer County to schedule a meeting to review the  
46           ECO:LOGIC report. He will pursue a discussion with the manager of  
47           the county public works department.
  - 48           • Vehicle Storage Building Expansion: Manager Collins was notified  
          that the Notice of Completion had recorded. The 30-day waiting  
          period has also elapsed. He prepared a final accounting of the project

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1 and forwarded it to the District CPA for preparation of the final refund  
2 payment to NTFPD, in the amount of \$186.19.

- 3 • Easements: Manager Collins received one offer of easement and one  
4 rejection. He will speak with District counsel to determine if any action  
5 needs to be taken with respect to the rejection. TTSA advised him  
6 that they have some easements for the Alpine Meadows interceptor  
7 that should be transferred to the District.
- 8 • Manager Collins worked on the draft budget, attended the TTSA  
9 monthly managers' meeting, prepared a draft record retention policy,  
10 and reviewed and edited existing policies that would be impacted by  
11 approval of the proposed record retention policy.
- 12 • He received a letter from the Placer County Auditor Controller,  
13 suggesting that the District needed assistance in closing its books for  
14 the fiscal year. Ron Ley, the District's auditor, did not think this was  
15 necessary. Manager Collins replied to the County's letter, thanking  
16 them and declining their assistance.
- 17 • The District received its second payment of property tax revenues.  
18 Manager Collins said he now understands how the amount of the  
19 payment is calculated.
- 20 • Director Grant asked about the status of the District's \$44K loan to the  
21 State. Manager Collins said the District has made its second and final  
22 payment of the year; there were two payments, about \$22K each.  
23 The State is supposed to repay the funds, with interest, in 2013.

24 **E. Operations & Maintenance Department Report:**

25 Buz Bancroft presented a written report for the month of April that  
26 included status updates on water, sewer, garbage and other services  
27 provided by the District.

- 28 • The actual total for water production was 6,181,300 gallons, rather  
29 than the 3,181,300 gallons shown.
- 30 • The sewer system is normal. Average flows are up, due to inflow and  
31 infiltration from spring runoff.
- 32 • Staff worked on the 2010 sewer cleaning and TV program. The plan  
33 is to complete maintenance of the entire sewer system over a two-  
34 three year period. This year, the TV program focuses on the main  
35 line, from the ski area down to the TTSA connection.
- 36 • Staff worked on the budget, serviced the dump truck and started the  
37 manhole inspection program.
- 38 • All routine water samples have been absent coliform bacteria. There  
39 is no plan to sample the springs this spring.
- 40 • Staff received a call from the ski resort, asking if Staff thought there  
41 was enough water available to service a hotel- or restaurant-sized  
42 expansion. Buz told the ski area that their architect would have to  
43 calculate the expansion's water and sewer needs before he could  
44 answer the question.
- 45 • Manager Collins is involved in discussions with Alpine Sierra, who  
46 approached him about the provision of water and sewer services for  
47 their planned development. The contract to provide services will be  
48 between the District and the District's selected engineer, but Alpine

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- 1 Sierra will pay for it. Manager Collins has asked ECO:LOGIC to  
2 prepare a scope of work for the project.
- 3 • Buz asked whom he should contact about the provision of dumpsters  
4 for the annual Memorial Day valley cleanup; Director Quinan said  
5 Dawn Grass. Buz asked if the snow would be melted enough to make  
6 the clean-up worthwhile; Director Quinan said yes. Director Grant  
7 said Jim McKinney would also be a good person to contact.
- 8 **F. Policy 4.18.0: Records Retention:**  
9 Manager Collins drafted a new policy, which serves as a cover sheet for  
10 the Records Retention Guidelines which the Board has reviewed during  
11 the past couple of months. President Danz asked if any of the Directors  
12 had any suggested changes to the retention guidelines. Director Grant  
13 requested that the footnote be corrected to include the adoption date.  
14 Director Grant made a MOTION that the Board adopt Policy 4.18.0:  
15 Records Retention, including the Records Retention Guidelines as an  
16 attachment. Director Northrop SECONDED the motion. Directors Grant,  
17 Northrop, Nungester and Quinan being in favor, the motion was  
18 APPROVED.
- 19 **G. Policy 4.8.0: Meeting Minutes:**  
20 President Danz explained that, with the approval of Policy 4.18.0, Policies  
21 4.8.0 and 4.9.0 required modification. Director Grant asked if the older  
22 minutes would be removed from the District website; Manager Collins  
23 said there was no plan to do so. Director Quinan made a MOTION that  
24 the Board approve the revisions to Policy 4.8.0: Meeting Minutes,  
25 including that the footnote be updated to reflect the approval date.  
26 Director Northrop SECONDED the motion. Directors Grant, Northrop,  
27 Nungester and Quinan being in favor, the motion was APPROVED.
- 28 **H. Policy 4.9.0: Requests for Information and Documents:**  
29 Director Northrop made a MOTION that the Board approve the revisions  
30 to Policy 4.9.0: Requests for Information and Documents, including that  
31 the footnote be updated to reflect the approval date. Director Quinan  
32 SECONDED the motion. Directors Grant, Northrop, Nungester and  
33 Quinan being in favor, the motion was APPROVED.
- 34 **I. Resolution 5-2010: Accepting Grant of Easement Located on Parcel**  
35 **Owned by James P. and Jane B. Ware:**  
36 Manager Collins reminded the Board that the District is updating its  
37 service records, so that recorded documents match the “as-built”  
38 condition of the District’s easements. The Wares will grant the District an  
39 easement where the sewer line is actually located. Director Nungester  
40 made a MOTION that the Board adopt Resolution 5-2010: Accepting  
41 Grant of Easement Located on Parcel in Alpine Meadows Estates #4, Lot  
42 135, Parcel No. 095-351-008, Owned by James P. and Jane B. Ware.  
43 Director Grant SECONDED the motion. Roll was called to approve the  
44 Resolution. Ayes: Directors Grant, Northrop, Nungester, Quinan and  
45 President Danz. Noes: none. The Resolution was APPROVED. Next  
46 month, the Board will vote to approve the District’s quit claim of its  
47 currently recorded easement.
- 48 **J. Resolution 6-2010: Accepting Grant of Easements from TTSA:**

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1           Manager Collins explained that the easements associated with the Alpine  
2           Meadows interceptor need to be transferred to the District. If the Board  
3           approves, the easement documentation will be signed and returned to  
4           TTSA, who will have it recorded. Director Nungester made a MOTION  
5           that the Board adopt Resolution 6-2010: Accepting Grant of Easements  
6           from TTSA Located on Various Parcels in Alpine Meadows Granted by  
7           TTSA. Director Northrop SECONDED the motion. Roll was called to  
8           approve the Resolution. Ayes: Directors Grant, Northrop, Nungester,  
9           Quinan and President Danz. Noes: none. The Resolution was  
10          APPROVED.

11          **L.    TTSA Report:**

12          Director Northrop provided a written report on items of interest to ASCWD  
13          from the May 12, 2010, TTSA Board meeting.

- 14           • The plant is operating normally and efficiently.
- 15           • All waste water discharge requirements are being met.
- 16           • Director Northrop provided the Directors with copies of a booklet that  
17           provides a history of TTSA and some of its projects.

18          The next TTSA Board meeting is scheduled for June 9, 2010.

19          **K.    District Mission Statement:**

20          President Danz explained that one of the Board's objectives is to review  
21          the District mission statement on an annual basis. The Board reviewed  
22          the statement and declined to make any changes to it.

23          **M.    Policy 6.2.0: Park Use & Fees:**

24          President Danz explained that last month the Board approved the  
25          changes in the Policy regarding large group use and that the Board now  
26          needed to approve it as it has been reworded. There was discussion  
27          about the wording of item 1c, which specifies that the Park shall be open  
28          during daylight hours, but the Policy does not explain what that means.  
29          Manager Collins noted that this has never been a problem; the gate is  
30          locked automatically when the Park closes. Director Grant made a  
31          MOTION that the Board approve the revisions to Policy 6.2.0: Park Use &  
32          Fees. Director Nungester SECONDED the motion. Directors Grant,  
33          Northrop, Nungester and Quinan being in favor, the motion was  
34          APPROVED.

35          **The Board took a break between 11:05 and 11:15.**

36          **N.    Operating Budget for Fiscal Year 2011:**

37          The Board reviewed the proposed operating budget for fiscal year 2011.

- 38           • President Danz said the draft budget has been through three  
39           iterations and looks good. It includes: the corrections to the budget  
40           discussed at last month's meeting; the additional Park expenses; this  
41           year's unbudgeted expenses, if appropriate; all anticipated and  
42           necessary maintenance. Manager Collins went through the budget  
43           line by line, with Buz providing detail for O&M line items.
  - 44           ○ Income:
    - 45           ▪ Water Revenue: Water usage is projected to be lower than last  
46           year because the largest water users have reduced their  
47           consumption. Manager Collins believes the amount budgeted  
48           for next year is realistic but still conservative.

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- 1                               ▪ Connection Fees: He expects two new connections in the
- 2                                valley.
- 3                               ▪ Sewer Revenue: The budgeted figure is based on the number
- 4                                of connections in the valley.
- 5                               ▪ Garbage Revenue: The garbage company will not be raising
- 6                                rates. However, the District under-billed all customers this
- 7                                year by approximately \$9.00 and plans to bill that additional
- 8                                amount next year.
- 9                               ▪ Park Revenue: Revenues are expected to be the same as this
- 10                              year.
- 11                             ▪ Fire Mitigation Fees: Revenues are expected to be lower than
- 12                             this year, with fewer plans submitted for approval.
- 13                             ▪ Property Tax Revenue: The budgeted amount was increased;
- 14                             this year it was budgeted too low.
- 15                             ▪ Other Revenue: This category includes interest earned, the
- 16                             gas and electricity billed to NTFPD for the fire house, etc.
- 17                             ▪ Total Income: The total budgeted income is budgeted to
- 18                             increase by slightly more than .10% over this year’s budgeted
- 19                             income.
- 20                            o Expenses:
- 21                             ▪ Salaries and Wages: There have been no staff changes but
- 22                             the budget was increased to include a 1% cost of living
- 23                             increase.
- 24                             ▪ Benefits: The budgeted amount increased to include workers
- 25                             compensation, which was previously erroneously recorded as
- 26                             an “Insurance – Administration” expense.
- 27                             ▪ Health Plan Co-Insurance: unchanged.
- 28                             ▪ Directors’ Fees: unchanged.
- 29                             ▪ Insurance – Administration: The budgeted amount was
- 30                             decreased, since workers compensation expenses were
- 31                             moved to “Benefits”, where they belong.
- 32                             ▪ Park Expenditures: The budgeted amount was increased to
- 33                             include the three items requested by the Park, Recreation &
- 34                             Greenbelt Committee.
- 35                             ▪ Parts/Tools/Misc. Equip: Expenses in this category are
- 36                             expected to increase by about \$2,000.
- 37                             ▪ Postage and Delivery: There is no expected postage increase.
- 38                             ▪ Cleaning: similar to this year.
- 39                             ▪ Newsletter and Printing: unchanged.
- 40                             ▪ Office Expense: similar to this year.
- 41                             ▪ Dues and Subscriptions: similar to this year.
- 42                             ▪ Bank and Collection Fees: Pam calculated the budgeted figure
- 43                             based on this year’s fees.
- 44                             ▪ Analytical Testing: There are no major testing activities
- 45                             expected in the coming year.
- 46                             ▪ Audit: The budgeted amount is based on the approved audit
- 47                             contract.
- 48                             ▪ Legal Fees: The budgeted amount remains the same as this
- 49                             year. Legal expenses have been running under budget but

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- 1 are expected to increase next year, with the need to record  
2 several easements.
- 3 ■ Consultants-Management: The increase in this category  
4 reflects Manager Collins' scheduled on-call duty. His pay  
5 while on-call is the same amount as that paid to O&M  
6 personnel for on-call service.
  - 7 ■ Consultants-Misc.: Mike Dobrowski will receive a 1% increase.  
8 This category also includes the contract with ECO:LOGIC for  
9 the Mineral Springs sewer stabilization project.
  - 10 ■ NTFPD Contract: The budgeted amount is 80% of the  
11 District's anticipated property tax revenues, per contract.
  - 12 ■ Building Maintenance: The budgeted amount includes crack-  
13 sealing the asphalt.
  - 14 ■ Equipment Maintenance – Admin: similar to this year.
  - 15 ■ Vehicle Maintenance and Repair: The budgeted amount  
16 includes tires for the backhoe and Ford truck, and service  
17 work.
  - 18 ■ Maintenance Water and Sewer: This category includes the  
19 sewer TV program, sewer repair and maintenance, manhole  
20 repair, leak repairs, tank repairs and maintenance, and tree  
21 removal if necessary as part of the tank maintenance.
  - 22 ■ Gas and Electric – Utilities: This category includes the  
23 electrical expense of providing water to the ski area for  
24 snowmaking, and also includes the power, propane and sewer  
25 for the Park and office.
  - 26 ■ SCADA System: The new computer will be a capital  
27 expenditure.
  - 28 ■ Travel: similar to this year.
  - 29 ■ Education Staff/Board: similar to this year.
  - 30 ■ Uniforms: similar to this year.
  - 31 ■ ASCWD Fuel: similar to this year.
  - 32 ■ Telephone – Administration: similar to this year.
  - 33 ■ Government Mandates: similar to this year.
  - 34 ■ Garbage Contract: similar to this year.
  - 35 ■ Depreciation Expense: similar to this year.
  - 36 ■ Loss on Impairment Assets: similar to this year.
  - 37 ■ Miscellaneous – O&M: similar to this year.
  - 38 ■ Total Expense: The total budgeted expense increased by less  
39 than 1% from this year's budgeted expense.
- 40 ● The Board packet also included a report showing the draft operating  
41 budget by month, showing when expenses will likely occur. Manager  
42 Collins will correct the allocations of salary by month to show October  
43 and April as months with three pay periods.
  - 44 ● Next month the Board will vote to approve the proposed operating  
45 budget by fund by month.
- 46 **O. Capital Budget for Fiscal Year 2011:**
- 47 The Board reviewed the proposed capital budget for fiscal year 2011.
- 48 ● Staff recommended implementation of the first six items on the capital  
49 budget, totaling \$169,500. Buz described the items:

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- 1                   ○ The Well R-2 pump starter contactor needs to be rebuilt or  
2                   replaced: Not knowing in advance which action will be required,  
3                   Staff budgeted for the more expensive alternative. Director Grant  
4                   expressed concern that the repair benefits the ski area but that the  
5                   District cannot bill them for it. The District's current contract with  
6                   the ski area does not provide reimbursement for all costs  
7                   associated with the provision of water to the ski area. Manager  
8                   Collins will plan to speak with ski area personnel about the  
9                   expenses and the District's need to update the contract.
- 10                  ○ Replace 130 feet of 6" sewer line MG7 to MG6 (by Snow Crest):  
11                  the project will regrade flow and fix cracks and root intrusion.
- 12                  ○ Backup generator: The generator gets very little use, but it is old  
13                  (made in 1963) and generates a lot of exhaust. If Placer County  
14                  air quality control personnel make an unannounced inspection and  
15                  object to the amount of exhaust, they can red tag the generator  
16                  and the District would have to replace it on the spot. If the  
17                  replacement is not included in the capital budget, the purchase  
18                  would be an unbudgeted expense. The propane vendor told Buz  
19                  that the exhaust standards will change in January; if the District  
20                  plans to replace the generator, they should do so before then.  
21                  Director Nungester suggested purchasing a propane-powered  
22                  generator. Buz said diesel-powered generators are less  
23                  expensive and have the advantage of being trailer-mountable.  
24                  Buz said he would get a price on a non-trailer mounted generator,  
25                  since he has never seen the old generator moved in all the time  
26                  the District has owned it.
- 27                  ○ Install new water service line for Alpine Stables: the current line  
28                  was installed as a temporary measure, but has been in place a  
29                  long time. The current service runs from the water main on the  
30                  Bear Creek side of Alpine Meadows Road, through a culvert to the  
31                  stables meter and then up to their facility. Staff has to turn the  
32                  service on and off every year. Staff would like to install a  
33                  permanent service line that a) does not run through the culvert  
34                  and b) eliminates the need for the District to turn on and off the  
35                  water to the stables each year.
- 36                  ○ Rebuild AMEW pump house: The Alpine Meadows Estates Well is  
37                  on Beaver Dam. The building is starting to show signs of rot  
38                  around the bottom and is not on a secure foundation. The project  
39                  would involve taking down the existing building, removing its  
40                  power, consolidating power, putting in new service and new pump  
41                  controls, evaluating the well and pump and upgrading them as  
42                  necessary. The work will have to be done at some point; it is just  
43                  a question of when. Manager Collins said the long-term view is  
44                  that the District needs to abandon the springs and instead develop  
45                  and rely on its ground water. The springs are drying up; the Forest  
46                  Service is making it more difficult to get to them to make repairs;  
47                  and the District has no documented water rights to the springs.  
48                  Buz added that since the springs are considered part of the  
49                  headwaters of the Truckee River, Lahontan Regional Water



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- 1                                   Quality Control Board asks the District to account for its usage in  
2                                   the valley so it can be blocked out of the allocations provided to  
3                                   Indians and farmers downstream. Director Grant asked if  
4                                   sanding-up was a problem at the well. Buz said not at this well,  
5                                   but that two other District wells have had sanding-up problems  
6                                   and are not worth maintaining.
- 7                                   o Tank 1 Vault Replacement: this item was on the capital budget  
8                                   last year, but the project was not done. The vault is a redwood box  
9                                   around the check valve and pressure valve, and has been in the  
10                                  ground for at least 30 years. It is a safety hazard because the trap  
11                                  door is low enough that, if the vault flooded, Staff could get  
12                                  trapped in the upper portion of the vault, unable to reach the exit.
  - 13                                  • Staff would also like to replace the office copier. They are currently  
14                                  researching lease vs. purchase options. If the better option is to  
15                                  purchase a new one, Staff will add the item to the capital budget, at a  
16                                  cost of about \$8,500.
  - 17                                  • The Board will vote on the operating and capital budgets next month.
- 18                   **P. Committee Reports:**
- 19                   i. **Budget & Finance Committee:** President Danz presented a written  
20                   report of the Committee's May 14 meeting (held immediately prior to  
21                   the Board meeting).
    - 22                   a. **Non-standard Transactions:** The Committee discussed how to  
23                   account for the time spent by Staff working on the Vehicle Storage  
24                   Building addition. They agreed that the appropriate method was  
25                   to post the cost of staff time to Other Revenue with an offsetting  
26                   entry made to Accounts Receivable when the bill is sent to  
27                   NTFPD. They also discussed the accounting for property tax  
28                   revenues. Ron Ley (District auditor) approved: 1) reversing the  
29                   Tax Administrative Charge, 2) showing the net amount of property  
30                   tax revenue received from the County, and 3) including a footnote  
31                   to the financial statements describing the accounting treatment.
    - 32                   b. **Budget Status:** Already discussed.
    - 33                   c. **Investments/Cash:** No CDs will mature this month. The two CDs  
34                   that mature in June will probably be kept in cash for a month and  
35                   reinvested in July.
    - 36                   d. **Requests from Customers for Adjustments to Their Bills:**  
37                   None.
    - 38                   e. **Requests for Unbudgeted Expenses:** Per the Committee's  
39                   recommendation, Director Nungester made a MOTION that the  
40                   Board approve the expenditure of excess funds budgeted for  
41                   water and sewer maintenance to rebuild the retaining wall behind  
42                   the fire house, at a cost not to exceed \$3,500. Director Quinan  
43                   SECONDED the motion. Directors Grant, Northrop, Nungester  
44                   and Quinan being in favor, the motion was APPROVED.
    - 45                   f. **Next meeting:** Scheduled for Thursday, June 10, 2010, at 12:30  
46                   p.m.
  - 47                   ii. **Administration & Personnel Committee:** There was no meeting.
  - 48                   iii. **Park, Recreation & Greenbelt Committee:** There was no meeting.
  - 49                   iv. **Long Range Planning Committee:** There was no meeting.

**ALPINE SPRINGS COUNTY WATER DISTRICT**  
**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday, May 14, 2010, at 10:00 a.m., District Board Room, 270 Alpine Meadows Road.

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**Q. Open Items:**

The Directors agreed to delay its September meeting by a week, to accommodate the Recording Secretary's schedule. The meeting will be held on September 17, 2010, at 8:30 a.m.

**R. Correspondence to the Board:**

None.

**S. Review of Board's Performance:**

The Board reviewed its performance for the past year. The Directors were in agreement that the Board was functioning well and had met its goals for the year.

**4. DIRECTORS' COMMENTS**

- The June Board meeting is scheduled for Friday, June 11, 2010, at 8:30 a.m.
- Director Quinan asked about the status of ethics training. Director Nungester said he asked Pam to delay arranging ethics training for Board members until after the November 2010 election. Director Grant mentioned that the town of Truckee provided ethics training and certification free-of-charge last year. She told Manager Collins that the attorney for the town of Truckee was the person to contact.

**5. CLOSED SESSION**

GOV'T CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: 12:15 p.m. -12:35 p.m.: The Board reviewed the General Manager. No action was taken.

**6. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 12:35 p.m.

Respectfully Submitted, approved as submitted 6-11-10

Jancis Martin  
Recording Secretary