

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING**

Pursuant to notice given, the special meeting of the Board of Directors, Alpine Springs County Water District, was held Thursday, June 28, 2007, at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.

1 **1. CALL TO ORDER**

2 President Danz called the meeting to order at 8:37 a.m.

3 **PLEDGE OF ALLEGIANCE**

4 Those attending joined in reciting the Pledge of Allegiance.

5 **ROLL CALL**

6 Directors Present: Barbara Danz, President; Charles Nungester, Vice President;
7 Janet S. Grant; Jon Northrop; Virginia Quinan

8 Directors Absent: None.

9 Staff Present: John Collins, General Manager; Buz Bancroft, Maintenance
10 Supervisor

11 Guests Present: Michael Dobrowski, District CPA (by telephone); Mike
12 Hardy/Lumos & Associates

13 **2. PUBLIC PARTICIPATION**

14 None.

15 **3. ITEMS FOR BOARD DISCUSSION & ACTION**

16 **A. Fiscal Year 2008 Budget by Fund:**

17 Mike Dobrowski, District CPA, participated in the discussion by telephone.
18 Following discussion, Director Nungester made a MOTION that the Board
19 approve the budget by fund, as presented, with the following changes:

- 20 • \$1,582 SCADA System Expense should be removed from Fire and re-
21 allocated equally to Water and Sewer;
- 22 • \$50,000 from Property Tax Revenue in Garbage should be re-
23 allocated to Fire;
- 24 • \$20,000 from Property Tax Revenue in Garbage should be re-
25 allocated to Park;
- 26 • \$24,800 from Property Tax Revenue in Sewer should be re-allocated
27 to Fire;
- 28 • \$24,800 from Property Tax Revenue in Water should be re-allocated
29 to Fire.

30 Director Northrop SECONDED the motion. All Directors being in favor,
31 the motion was APPROVED.

32 **B. Fiscal Year 2008 Capital Budget:**

33 The Board reviewed the proposed capital budget for fiscal year 2008.
34 President Danz noted that only the six items with a Priority of 1 are being
35 considered.

- 36 • Project #1, Spring 2 Rehab AKA Scott Chair Well – Phase 1 Test
37 Pump: Manager Collins noted that Staff plans to spend \$56,000
38 during fiscal year 2008 on Project #1. Future phases of the project
39 to put the Scott Chair Well on-line will occur in fiscal year 2009, for
40 a total project cost of approximately \$400,000.
- 41 • Project #2, Retrofit Well R-1 for a cost of \$317,082: Staff has
42 redirected its efforts for fiscal year 2008 from Project #1 to this
43 project.
- 44 • Project #3 is the replacement of the B-1 control valve on Upper
45 Bench for a cost of \$1,650. Buz Bancroft mentioned that, in past
46 years, this item would have been expensed, not capitalized.
47 Director Grant mentioned that the Board should review its policy
48 regarding capital expenses.

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- Project #4 is the sealing and striping of the Park parking lot for a cost of \$2,500.
- Project #5 is the sealing of the pavement and cracks in the office parking area for a cost of \$4,000.
- Project #6 is the purchase of lighting for the dumpster area at a cost of \$3,100. Buz mentioned that this is the first step in the process of monitoring the dumpster area to stop illegal dumping. Later, cameras may be installed. Director Northrop asked Buz to be sure that the lights are placed in a manner that will not disturb residents across the valley. President Danz suggested that the Board consider all aspects of garbage services, including illegal dumping, allocation of expenses, level of service, etc., at the August Board meeting.

Director Nungester made a MOTION that the Board approve the proposed 2008 capital budget for Projects ##1-6 as presented by Staff. Director Northrop SECONDED the motion. All Directors being in favor, the motion was APPROVED.

C. Agreement with Lumos for Design of Well R-1 Modifications:

The Board reviewed the June 18, 2007, proposal from Lumos & Associates for the design of Well R-1 modifications. Mike Hardy from Lumos was at the meeting to answer any questions. Staff recommends that the Board approve the following tasks: Phase I (\$3,975); Phase II – Subset 1a/b (\$51,300); Phase III – Task 1 (\$6,000); Phase III – Tasks 2 and 3 – Subset 1a/b (\$6,900). Director Grant asked how long the project would take. Manager Collins responded that he expected the design would be done with an agreement negotiated with a contractor by October 2007. He expects the full project to be complete by the end of July 2008. Director Quinan asked what needs to be done before October. Manager Collins said that Lumos will be doing some surveying and geotechnical work. The State Health Department is the only agency from which the District needs approval for the project. Manager Collins intends to bring a contractor on-board before final plans are developed to minimize the risks later on. Director Grant made a MOTION that the Board approve the work with Lumos, specifically limited to the tasks recommended by Staff, as described above. Director Nungester SECONDED the motion. All Directors being in favor, the motion was APPROVED. President Danz stated that the contract prepared by Lumos, included in the Board packet, was unsatisfactory. Manager Collins said that he had revised the contract used by the District for the work done by Lumos on the long-range plan to reflect the scope of the Well R-1 work. He will forward the agreement to Lumos and present it to the Board for approval at the July Board meeting.

D. Increase in Connection Fees:

The Board reviewed the proposed draft of the ordinance to increase connection fees. President Danz stated that there were a few minor changes to the ordinance that was previously presented. Manager Collins distributed revised pages of the ordinance which listed the total capacity and connection fees. The connection fees had not been included in the previous version of the ordinance. President Danz reviewed the schedule

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1 for implementation of the fee increases. The public hearing will be held at
2 the Board meeting on July 13, 2007, at 11:00 a.m. Manager Collins will
3 prepare the notice to be placed in the local newspaper.

4 **E. CSDA Nominations:**

5 The California Special Districts Association requested nominations for
6 individuals to serve on its Board of Directors. The District is in Region 2.
7 The Board decided not to nominate anyone.

8 **4. CLOSED SESSION**

9 None.

10 **5. DIRECTORS' COMMENTS**

11 Director Quinan reported that the Bird Walk was a success. She requested that
12 Manager Collins write a thank you note to Warren Bray, who led the Walk.

13 **6. ADJOURNMENT**

14 There being no further business before the Board, the meeting was adjourned at
15 9:37 a.m.

17
18 Respectfully Submitted,

approved 7/13/07

19
20 Barbara Danz
21 President, Board of Directors