

1 **MINUTES OF THE BOARD OF DIRECTORS ALPINE SPRINGS COUNTY WATER**  
2 **DISTRICT**

3 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday  
4 September 13, 2002 at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.  
5

6 **1. CALL TO ORDER**

7 President Grant called the meeting to order at 8:36 a.m.

8 **PLEDGE OF ALLEGIANCE**

9 Those attending joined in saying the Pledge of Allegiance

10 **ROLL CALL**

11 Directors Present: Janet S. Grant, President; G. Bric Haley; Jerome Leininger; Tom  
12 Bass (arrived at 9:00 a.m.); G. Wendell Ulberg, Jr., Vice President.

13 Director Absent: none

14 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General  
15 Manager; Pam Zinn, Recording Secretary.

16 Guests Present: Virginia Quinan, JMA, Gail & Ed Condren, BCA, Lee Massick, JMA,  
17 AMGRC, TCPUD P & R, Harvey Denkin, Alpine Manor II, Gail Dahl, Alpine Manor II,  
18 Betty Cutten, Alpine Manor I, Barbara Danz, JMA, Billie Kastan, Shirley Ellis, Lowell  
19 Northrop, Michael Conn, Alpine Manor II and Chief Duane Whitelaw/NTFPD.  
20

21 President Grant reviewed the Public Participation Policy for members of the public  
22 before the start of Public Participation.  
23

24 **2. PUBLIC PARTICIPATION**

25 Virginia Quinan commented about the letter from Ed Condren to the Bear Creek  
26 Association web site where he made statements about Manager Shaw's salary that the  
27 Board deemed inaccurate which stated that Manager Shaw was getting a 92%  
28 compensation which elevated his salary to a six figure number and that there was no  
29 evaluation after six months. Virginia Quinan said the rebuttal letter that was passed  
30 around at the valley wide meeting stated that Manager Shaw's salary was raised to  
31 \$6500/month after six months which is a 23.8% increase. However Ed Condrens letter  
32 was written on 7/6/02 and the rebuttal letter is dated 8/31/02 at the meeting;  
33 however the 7/12/02 meeting soon after Ed Condrens letter was written Manager  
34 Shaws salary was raised to \$6500 per month and then immediately there was an  
35 amendment that raised it to \$8302.24 per month effective 7/1/02. Seems to me this is a  
36 little disinformation to the valley wide meeting that the \$8302.24 salary was not  
37 indicated and is you take \$8302.24 x 12, this brings Manager Shaw's salary to  
38 \$99,624.24 and this is very close to a six figure number particularly when you include  
39 conferences etc., which John took two last year and would like this noted as part of the  
40 record.

41 Director Ulberg wanted a Point of Order and said the budget was amended and  
42 approved to bring in Paul Chamberlain to meetings.

43 Director Haley said it was not all meetings, just when appropriate.

44 Director Ulberg requested that this be noted specifically: Agenda item 6. Items for Board  
45 Discussion and Action: for example there is no specific item under b. the issue of the  
46 Capital Committees recommendation. The Brown Act says a brief general description of  
47 each item of business to be transacted or discussed at the meeting including items to be  
48 discussed in closed session. A brief general description of items, generally not to  
49 exceed 20 words. There is nothing in this agenda or previous agenda that identified the  
50 R1 well modification or the asphaltting. It is customary to let the public know that there  
51 is going to be items such as this and finds it to be his contention that we can discuss

1 these items all we want but that no action can be taken. Director Ulberg wanted to know  
2 how the Agenda will proceed with regards to that.  
3 President Grant said there is a MOTION on the floor we must recognize from the last  
4 meeting. In regards to the Capital Budget there is a Resolution in your Board packet that  
5 identifies the adoption of the Capital Budget with exhibits that identify the Capital  
6 projects.  
7 Director Ulberg questioned President Grant to see if she disagrees with Director Ulberg's  
8 contention that it was not adequately noted on the agenda; President Grant said she  
9 was not sure if she disagreed with that and she needs to think about it.  
10 President Grant stated that there is a fax from Paul Chamberlain in regards to this issue.  
11 It recommends that committee reports in the future should consider something along the  
12 following lines; proposed action: review committee report and possible action on  
13 committee recommendation. The budget consideration noted as item #8 on this agenda  
14 dealing with a resolution which in my opinion is adequate notice to anyone that this  
15 budget item will be considered at the board meeting and the fact that it may or may not  
16 follow committee recommendation I think would not render the action and discussion on  
17 this resolution regarding the Capital Budget improper since there seems to be adequate  
18 notice given of the item by virtue of reference to resolution.  
19 Director Ulberg stated he hopes that the Board starts to practice the Brown Act closer in  
20 the future as he doesn't agree with Paul Chamberlain. Director Ulberg then showed  
21 members of the Board what he would like the Agendas to look showing a TTSA Agenda  
22 with headings and sub headings and said if you do not make things clear to the public,  
23 then the perception is that you are trying to hide things from the Public. President Grant  
24 said there was a time when Agendas were done this was but has not been the practice  
25 recently.  
26

### 27 **3. REVIEW OF MINUTES**

28 Director Leininger made a MOTION to approve the minutes as written from the August  
29 12, 2002 meeting.

30 Director Haley SECONDED the MOTION.

31 Discussion included the following changes: Director Haley -item 3 on the committee  
32 reports, line 23 & 24 should be exporting not importing.

33 Director Ulberg –page 4, item 38 should read at the end of the sentence “ski area  
34 contract” and “wants a director” to be involved. Line 41, second page of monthly  
35 agendas, not sure about the reference there. Director Ulberg requested copies of the  
36 Agendas from the meetings with the ski areas. Manager Shaw said he can put a copy of  
37 it with the Managers Report. Director Ulberg continued. Item 39 the last word in that  
38 sentence should be “concur”. Page 5, last sentence #4, I hope you don't think that after  
39 the last 40+ years the horizontal wells gamble didn't work.

40 President Grant pg. 2, line 23, remove the words “next week” after Wed. in regards to  
41 the TTSA meeting. Item #4 the word weather Line 37 should be whether, line #49  
42 correct grammar should be “made” rather than “corrected”.

43 APPROVED by Majority Vote, Director Ulberg opposed.  
44

### 45 **4. FINANCIAL REPORT**

46 Director Leininger made a MOTION to approve the accounts payable check register for  
47 the amount of \$83,531.48.

48 Director Haley SECONDED the MOTION

49 Discussion: Member of the Public (unidentified) said there is no income statement on  
50 the Fund Balance statement and they would like to have this for Budget comparisons.

51 APPROVED by Majority Vote, Director Ulberg opposed.

1 Director Ulberg said the Prudential Financial Report shows a 100% difference compared  
2 to LAIF and Placer County; 10 days to transfer funds and we have lost \$500 so far, why  
3 are we doing this?

4 Manager Shaw said the ability to move funds & get informational reports. Not to pull  
5 money out.

6 PUBLIC: Virginia Quinan said there is 31K in the Park Fund, Pre-audited number and  
7 debts will be applied after the Audit.  
8

## 9 **5. COMMITTEE REPORTS**

10 a. Fire Committee (Director Haley) – The Fire Committee met on Sept. 5, 2002 and  
11 discussed the Fire Ordinance and there will be two public hearings. The first hearing is  
12 scheduled for October 10<sup>th</sup> at 6pm, and the second is on October 26<sup>th</sup> at 2pm. President  
13 Grant said she wouldn't be able to attend the Oct. 10<sup>th</sup> meeting and wanted to know if we  
14 could move it forward. Director Ulberg wanted to know if the vote would be on Oct. 26<sup>th</sup>.  
15 Director Haley said "no" it would be voted on at a subsequent Board Meeting. Requests  
16 to post a copy of the Proposed Fire Ordinance on the web site; copies are also available  
17 from Manager Shaw.

18 There were also some educational materials handed out to the Board members which  
19 included a draft of the proposed ordinance, comparison matrix, estimated costs of  
20 installation and information on potential savings of fire insurance. Director Haley  
21 reviewed some of the main items proposed in the ordinance. The Mitigation Fee  
22 Ordinance, the Abbey Group has still not responded and we are currently searching for  
23 an alternate source for the study.

24 Regarding Fire House Staffing & compensation; we want someone to here as much as  
25 possible, also to be Ambulance Driver, but is negotiable, reduced rent or free. Fire Chief  
26 Whitelaw said it has only been about 9 days since this was posted and the 25<sup>th</sup> is the  
27 deadline. Compensation parameters for future residents need to be developed. Director  
28 Ulberg said maybe the paid compensation and increased responsibility would help bring  
29 in some interest. Director Haley said it needs to be a required amount of hours.

30 Burn Permits – Fire Department Pros, it gets rid of fuel; Cons, smoke, fire could spread.  
31 Chief Bryce Keller has done some research on burn permits. State Responsibility (Board  
32 of Forestry). Forest Agencies are the only ones who can ban burning. Currently there is  
33 a ban during peak season and can only burn on non-summer months, no camp fires  
34 allowed (warming fires or rings) and local districts can't take this away. Ceremonial,  
35 warming & cooking fires are allowed without permits. This is noted on the public  
36 resource code and requires a minimum of 5 feet of clearance with a shovel & water near  
37 by in addition the fire must be attended. Each burn permit comes with a no burn day  
38 phone number. Call this number before you burn, some windy days may be non-burn  
39 days, you must call first. CDF and USFS make decisions about more restrictive burns.  
40 Director Ulberg thinks we should address this with a resolution to submit to the Air  
41 Pollution District or CDF expressing our concerns regarding burn permits. Director Haley  
42 said this is something they can cover in committee.

43 Chief Whitelaw said the pilot program will be ending on 9-15-02 and the report should be  
44 ready in about 30 days, but it may not be ready before the Fire Committee meeting.  
45 Reviews of response times, call reviews and discussion of annexation (cost to property  
46 owners). Public comment from Barbara Danz, she would like to hold public hearings too  
47 so the public has knowledge about future decision.  
48

49 b. Capital Committee (Director Grant)

50 Capital Committee met on 9/4/02 and visited Spring 3 and discussion continued at the  
51 office about improving the spring, developing other sources in the Spring 3 area as well

1 other areas in the valley, water storage, costs and risks associated and our contracts  
2 with the ski area and the use of their snowmaking pipeline, establishing board policy for  
3 well water use and capital improvement priority. After discussion committee felt the most  
4 economical way to provide water to our system in an emergency is to connect well R-1  
5 to Zone 4. It remains the recommendation of the Committee that for the 2002-2003 fiscal  
6 year that we approve the Well R-1 modifications in the amount of \$27,500 and Asphalt  
7 Paving Improvements in the amount of \$3,350.

8 Director Ulberg requested a more detailed presentation showing out of the \$27,500, how  
9 much is labor, materials, what materials, and a schematic where things will go. In  
10 addition Director Ulberg noted that there is no demand to warrant this capital  
11 expenditure in addition the ponds use a huge amount of water.

12 Manager Shaw said in past years the demand exceeded production in August. Well  
13 water is to keep the demand supplied. Can't store enough water the supply doesn't meet  
14 the demand. The report Director Ulberg is referring to is the June report, the August  
15 report will be a negative tank flow through. In addition we need to keep fire storage water  
16 reserve by law. Capital project provides alternative sources for those times when the  
17 demand exceeds supply so that we don't have to stop outside watering (this is called a  
18 moratorium) which would allow for domestic use only. Can turn on the AMEA well which  
19 is a very small well (22 gal. per min. produced). 300K- 400K gallons is considered  
20 excessive, could be broken pipes etc., but can't i.d. until annual readings.

21 Director Leininger stated last year it was 80% = loss.

22 Manager Shaw said the sewer reports annually (on a chart).

23 Director Bass agreed that more information is needed before a decision is made. Steve  
24 Kastan is in zone 4 and is concerned the well water could flow into the water system and  
25 he doesn't want well water & won't know when. Report on quality of well water, taste  
26 test, what costs are associated.

27 Director Haley said that this water is for emergency water, we need to be prepared prior  
28 to next August.

29 Director Bass stated there is no policy telling staff not to mix well water with spring water.

30 Director Ulberg said we already have an emergency system in place. There is a manual  
31 tie in.

32 Manager Shaw said that every day we would have to pump wells up to ski area (tank 5)  
33 everyday and deer park booster pump. It would be a lower cost to input into the lower  
34 section.

35 Manager Shaw said if there was a fire we would definitely pump water up to the top of  
36 the valley, Director Ulberg wanted to know if this replaces our current emergency water.

37 Manager Shaw said "no", we would activate both wells & issue a boil water order.

38 Director Ulberg still feels we need a better report. Lowell Northrop spoke to Director  
39 Ulberg about reworking a spring well vs. vertical well. In addition Director Ulberg feels  
40 that a water resource management workshop is needed. It will save notices to  
41 developments (P. Graf letter) need to look at water uses and supplies. Manager Shaw  
42 said we are in need of a water shed management plan for this valley. The Forest service  
43 wants to help fund the study.

44 Director Ulberg stated that he tabled this motion last meeting and the job was  
45 commenced anyway and wanted to know when the trench digging started. Manager  
46 Shaw said it was quite a while ago. Before it was brought to Capital Committee the point  
47 of digging was to locate connections. Director Ulberg asked if Capital Committee knew  
48 about this work. Manager Shaw said no, there was no project; it was just to locate  
49 the connections so we are prepared to know what it would cost prior to bringing it to  
50 Committee. Director Ulberg stated that this requires Board approval. Manager Shaw said  
51 this decision was made by operations & maintenance. Director Haley noted that as built

1 have been wrong in the past, there were just locating the connections. Director Ulberg  
2 says that concept should be done at Board level. There are other alternatives to demand  
3 problems. Director Ulberg wants to remove policy that allows Manager Shaw to spend  
4 \$2500 on contracts. Manager Shaw said he didn't do any unapproved projects, it was to  
5 locate, move and re-cover one time vs. many. Director Leininger and Director Haley  
6 agree that we don't need to micromanage every time a hole is dug. Director Haley said  
7 Spring 3 may have a restriction on it and Director Leininger said it is a small restriction  
8 but that Staff would know.

9 Discussion continued about other alternatives and water storage. Water storage can be  
10 an expensive alternative when we have enough water nine months out of the year  
11 although this could be explored further. Other discussion included the possibility of  
12 reducing water flow into the BCA pond and Park pond. Costs for a timer system and re-  
13 piping would be about \$5K this would allow for daytime restricted flows and cut ½ of the  
14 demand by ½ would save about 650K gallons. Director Ulberg feels that this was  
15 handled poorly, agenezed poorly and that there is no justification. Director Haley feels we  
16 need to worry about water next August.

17 Barbara Danz (public) asked questions; if August is the only month historically that we  
18 have more demand than supply and we have never gone below required emergency fire  
19 levels. We can fight fires during an emergency. If more water was needed how long  
20 would it take to put in pipes? Response was about 2 weeks, electrical takes about 4  
21 weeks. So why do this now, wait until April 03', we can do it then. We can test the well  
22 water at the park for bathrooms, fountains and ponds. Virginia Quinan said SCADA will  
23 give us the data, why use spring water in the pond and how much water loss is from the  
24 ski area irrigation? Why not use snowmaking water instead? Manager Shaw said  
25 because it is very expensive to turn on the snowmaking pumps and they can use  
26 pressured water from the district connection. Virginia said a good comprehensive plan  
27 can be done between now and next spring. Manager Shaw also said that a watershed  
28 management plan could take 1-2 years and may cost \$50K.

29 Lowell Northrop stated that he was involved in drilling horizontal well #1 where the spring  
30 was converted to a horizontal well. They were getting 120 gallons per minute in two  
31 springs. Spring 2 & 4 was at 5 gpm, improved. Lowell also said never to restrict flow on  
32 spring wells, they should be wide open. Horizontal well 1 has rusty pipes & is losing  
33 water through this, why not develop another source?

34 Manager Shaw said it takes away from the environment and we have two other sources  
35 available that meet standards.

36 Lowell says horizontal wells don't need to be pumped, vertical spring wells do, why not  
37 open all spring wells full and see what happens. Manager Shaw said 4psi to 0 psi won't  
38 make that much difference. Lowell said to fix the pipes on spring #1 and you can save a  
39 lot of water. Manager Shaw said the sanitary seal isn't working. Lowell said this may be  
40 caused by restrictive flow.

41 Other members of the public (Michael Conn) suggested reducing usage during the  
42 summer months vs. using well water usage. EIR & drill wells feels more alternatives  
43 need to be considered. Ration water, but digging to locate connections is normal but  
44 premature. It is unfair to use well water in zone 4. Billie Kastan commented that quality  
45 and flavor are important and that iron in water causes diarrhea. Manager Shaw replied to  
46 let Mrs. Kastan know that it is actually manganese that causes diarrhea only if it doesn't  
47 meet state standards. We chlorinate quarterly only for safety reasons.

48 Director Bass asked who pays to turn on the snowmaking pumps, would it be bad to  
49 delay. None that Manager Shaw could think of. Betty Cutten is concerned about the  
50 quality of water. The District is bound to consider the health, safety, and welfare of the  
51 people. Fire problems are a huge concern. She sees a tie in for the people who live and

1 work at this end of the valley. Once well water is diluted into the system there is little  
2 change in taste. The ultimate need for water far exceeds the taste.  
3 Manager Shaw doesn't believe there is any Grant money available to do the watershed  
4 management plan.

5 There is a tabled MOTION from last month. Director Ulberg made a motion to remove  
6 the TABLED MOTION from the Table. (Requires a 2<sup>nd</sup>).

7 MOTION stays on the TABLE due to a lack of a 2<sup>nd</sup>.

8 Director Haley made a MOTION to approve the Asphalt Paving Improvements in the  
9 amount of \$3,350.00.

10 Director Bass SECONDED the MOTION

11 Discussion: Director Ulberg wanted to make sure the paving would be sloped for runoff  
12 to avoid ice build up.

13 APPROVED by Majority Vote, Director Ulberg opposed.

14  
15 c. Budget & Finance (Director Bass)

16 Committee met on August 27, 2002 to discuss payment authorization required by law.

17 Director Bass amended to include Payroll, related employee benefits & discounted bills  
18 or late charges.

19 Director Bass made a MOTION that we adopt the policy of bill paying to include payroll &  
20 payroll related discounted or late fees under policy 2.1.0.

21 Director Haley SECONDED the MOTION.

22 UNANIMOUSLY CARRIED

23 d. TTSA Report (Director Ulberg)

24 Director Ulberg gave a verbal report and general discussion followed. He handed out a  
25 copy of the General Managers Report from TTSA meeting and wanted to see if Manager  
26 Shaw could do his reports like this.

27  
28 **6. ITEMS FOR BOARD DISCUSSION & ACTION**

29 a. Dwight Steele Memorial – Betty Cutten

30 Troy Caldwell has offered a rock from his property for the memorial. A plate is to be  
31 placed in the rock like the one in front of the District. The memorial will be placed at the  
32 Alpine Springs Community Park. Troy Caldwell offered to do the labor for the placement.  
33 The Park Committee will determine where the memorial will be placed in the park and  
34 will come back next Board meeting. Betty would like to get this done before it snows or  
35 else wait until next summer.

36 b. Directors Pay Policy –

37 President Grant asked that this be done in Committee for research.

38  
39 President Grant noted that we are past our 12:30pm time and queried Board Members is they  
40 would like to continue. All Directors agreed to continue.

41  
42 **7. MANAGERS REPORT**

43 Director Ulberg asked why the SCADA is not done. Manager Shaw answered that the  
44 signal generator equipment still needs to be done, but most of the field work is done.  
45 Working out bugs, the transducer failed last weekend, and is the transducer is bad, it will  
46 fail within 30 days.

47  
48 Accounting of annual water usage reports; Director Ulberg requested a report of  
49 accounts that use excess water (above 300,000 gal.) in single family homes, and 2  
50 commercial properties that use more than 1,000,000 gal. (River Ranch & Alpine  
51 Meadows Ski Area).

1  
2 Park Pass sales were up this year from 160 to 245, park use was heavy.  
3 The sewer report shows a large loss due to irrigation water that was used in July.  
4 Review of articles: "Do your rates send the right message" in light of the recent irrigation  
5 rate change, Manager Shaw felt this was a timely article.  
6

7 **8. RESOLUTION NO. 5-2002 CAPITAL BUDGET**

8 Director Leininger made a MOTION to approve the modified exhibit D, Resolution #5-  
9 2002 for asphalt paving improvements totaling \$3,350.

10 Director Haley SECONDED the MOTION.

11 Roll Call (Ayes): President Grant, Director Bass, Director Leininger, Director Haley  
12 (Noes): Director Ulberg  
13

14 **9. RESOLUTION NO. 6-2002 CONFLICT OF INTEREST CODE**

15 Director Ulberg made a MOTION to approve Resolution No. 6-2002

16 Director Haley SECONDED the MOTION

17 Roll Call (Ayes): President Grant, Director Bass, Director Leininger, Director Haley,  
18 Director Ulberg.  
19

20 **10. CLOSED SESSION**

21 There was no closed session at this meeting.  
22

23 **11. CORRESPONDENCE TO THE BOARD**

24 a. Letter from Don Priest regarding Play Equipment at the Community Park

25 President Grant sent this to the Park Committee  
26

27 **12. DIRECTOR COMMENTS**

28 Director Ulberg asked why all letters to the Board are not included in the Board Package  
29 (reference to Kastan letter) President Grant asked if Director Ulberg would like this letter  
30 on the next Board package along with the letter from Peter Graf. Director Haley thought  
31 this would be a good idea, yes. It may also be a good idea to post on the web site "how  
32 to get agenzized".

33 President Grant asked the Personnel Committee to review the By-Laws. Director Ulberg  
34 said the Personnel Committee didn't met and he doesn't have a copy of the By-Laws.

35 President Grant will not be able to make the next months meeting on 10/11/02, and the  
36 following Monday 10/14 is a Holiday, can we re-schedule the meeting to 10/15/02 if this  
37 works for everyone. Okay with all Directors.  
38

39 Director Leininger said there needs to be a Presentation/Public Hearing for the  
40 Avalanche Report. Manager Shaw and John McHenry will follow up with the date.  
41 Director Leininger also said we need to come up with a water use policy, or add to it.  
42

43 Director Haley is interested in learning more about water use vs. impact on Bear Creek  
44 (in reference to Peter Graf's letter).

45 President Grant would like the Capital Committee to work on a watershed management  
46 plan.

47 Director Ulberg wanted to clarify something about the upcoming elections. The  
48 December meeting seats are appointed. The existing Board will keep seats through Nov.  
49 30, 2002.

50 President Grant said the Oath of Office will be done the first meeting in Dec.  
51

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**13. ADJOURNMENT**

There being no further business before the Board the meeting was adjourned at 1:10 p.m.

Respectfully Submitted,

Approved as Corrected 11-8-02

Pam Zinn  
Recording Secretary

DRAFT