

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **June 14, 2024**

4
5 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

6 President Grant called the meeting to order at 9:00 AM.

7
8 Directors Present: President Janet S. Grant, David Smelser, Jan Ganong, Evan Salke, and Christine
9 York

10 Directors Absent: None

11 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and Office Manager Laurie Axell

12
13 Guests included CPA Mike Dobrowski, Fire Marshall Brent Armstrong and Jamie Shephard from
14 NTFPD, Deborah and David Lane, John Moise, Dawn Grass, Jen Faber, and Christopher Nelson.
15 There may have been others who did not identify themselves.

16
17 **B. PUBLIC COMMENT**

18 John Moise reported the Alpine Meadows Condominium Association received a \$72,000 grant for
19 forest fuels treatment. Moise referred to a letter he submitted regarding NTFPD services and suggested
20 mediation to reach resolution on a new contract.

21
22 Debbie Lane asked to keep the fire department at Alpine Meadows.

23
24 Dawn Grass agreed there should be fire protection in the valley.

25
26 David Lane thought he needed ambulance service and wasn't sure what to do so he drove to the
27 emergency room. It was noted that anyone should call 911 for any emergency.

28
29 **C. APPROVAL OF MINUTES**

30 **C1) MAY REGULAR BOARD MEETING**

31 **It was moved by Smelser and seconded by York to approve the minutes of the May 14, 2024**
32 **Regular Board meeting as corrected. Motion carried unanimously.**

33
34 **D. DEPARTMENT REPORTS**

35 **D1) FINANCIAL REPORT**

36 District CPA Mike Dobrowski presented the financial reports through end of May 2024.

37
38 **It was moved by Ganong and seconded by Smelser to approve the financial reports through May**
39 **2024 as presented. Motion carried unanimously.**

40
41 **It was moved by Ganong and seconded by Smelser approve payment of checks #33749 - 33791**
42 **payroll, and electronic fund transfers. Motion carried unanimously.**

43
44 **It was moved by York and seconded by Smelser to approve the quarterly financial reports as**
45 **presented. Motion carried unanimously.**

46
47 **D2) FIRE DEPARTMENT REPORT**

48 NTFPD Fire Marshall Brent Armstrong reported two calls were responded to last month. He described
49 the mutual response to a fire in Reno. There was a structure fire on the west shore and the owner's
50 defensible space helped protect the property.

1 **D3) GENERAL MANAGER’S REPORT**

2 Mueller presented his May 2024 written report updating projects and meetings he has attended. The
3 tennis courts have been locked pending repairs, per the recommendation from the insurance company.
4 The courts will be patched and sealed in July and one court will be striped for pickleball as a trial.
5

6 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

7 Miguel Ramirez presented the Water/Wastewater Report for April 2024, noting the maintenance and
8 repairs addressed during the month. He described improvements made to the pond and said the park is
9 now open.
10

11 Mueller announced a celebration at the park on June 15 from Noon to 2 PM. The entire community is
12 invited and no park pass is needed.
13

14 Ramirez explained the assessment of the snow making well and recommended repairs.
15

16 **D5) TTSA REPORT**

17 Smelser presented the report of the May 15, 2024 TTSA Board meeting. He reviewed plans for the
18 Alpine Meadows/Olympic Valley Rehabilitation Project, scheduled for next year.
19

20 **E. COMMITTEE REPORTS**

21 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

22 Grant reported on the June 13, 2024 Budget & Finance Committee meeting. Approximately \$20,000 in
23 interest income has been realized as a result of the change in investment policies.
24

25 The Committee reviewed the Operation and Capital budgets and recommend approval.
26

27 The Treasurer’s Report was included with the Committee report.
28

29 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

30 The Committee Report from the May 21 meeting was in today’s packet. The Committee appreciates
31 that the tennis courts will not require a major renovation now and can be opened this summer. The
32 pickleball trial will be evaluated.
33

34 A location along Bear Creek has been identified as a location for the July 20th Firesafe Council
35 workday. The property owner needs to approve the work. Mueller asked the Council and others, such
36 as condominiums, that are requesting dumpsters to submit a workplan.
37

38 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

39 This Committee did not meet.
40

41 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

42 This Committee did not meet.
43

44 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

45 **F1) FISCAL YEAR 2024/2025 OPERATIONS AND CAPITAL BUDGET**

46 It was moved by Smelser and seconded by Ganong to approve Resolution #5-2024 Alpine Springs
47 County Water District Operations and Capital Improvement Plan Budgets for Fiscal Year July
48 1, 2024, through June 30, 2025. Motion carried unanimously by roll call vote.
49

50 **F2) APPROPRIATION LIMIT FOR FISCAL YEAR 2024/2025**

1 **It was moved by York and seconded by Smelser to approve Resolution #6-2024 establishing**
2 **appropriations limits for FY24/25. Motion carried unanimously by roll call vote.**
3

4 **F3) UMPQUA BANK COMMERCIAL CARD PROGRAM THROUGH**
5 **CALIFORNIA SPECIAL DISTRICTS**

6 Mueller explained this card will replace the one issued by Bank of the West. It has the most favorable
7 terms of those considered.
8

9 **It was moved by Ganong and seconded by York to approve Resolution #7-2024 Authorizing**
10 **Agreement with Umpqua Bank Commercial Card Program. Motion carried unanimously by roll**
11 **call vote.**
12

13 **F4) GOALS AND OBJECTIVES 2023/2024**

14 Mueller described the current review process, which he is hoping to streamline. Ganong reviewed the
15 Board self-evaluations related to the Committees on which they serve and suggestions moving
16 forward.
17

18 **G. FUTURE AND OPEN AGENDA ITEMS**

- 19 • Fire Protection and Emergency Medical Agreement
- 20

21 **H. CORRESPONDENCE TO THE BOARD**

22 The Board reviewed correspondence received during the past month.
23

24 **I. CLOSED SESSION**

25 Closed Session was not convened.
26

27 **J. DIRECTORS' COMMENTS**

28 Salke acknowledged the work that goes into preparing the annual budgets and thanked staff for its
29 work.
30

31 Ganong suggested if the ASCWD website does not work on cell phones, people use another device.
32

33 **K. ADJOURNMENT**

34 There being no further business to come before the Board, the meeting was adjourned at 10:27 AM.
35 The next regularly scheduled Board meeting is Friday July 12, 2024 at 9:00 AM.
36

37 Respectfully Submitted,

38 Judy Friedman

39 Recording Secretary

40 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
41