

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **July 12, 2024**
4

5 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

6 President Grant called the meeting to order at 9:00 AM.

7
8 Directors Present: President Janet S. Grant, Jan Ganong, Evan Salke, and Christine York

9 Directors Absent: Smelser

10 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and Office Manager Laurie Axell

11
12 Guests included CPA Mike Dobrowski, NTFPD Fire Chief Steve Leighton, Fire Marshall Brent
13 Armstrong, Alan Whisler, and Jamie Shephard, and Liz Zang. There may have been others who did not
14 identify themselves.

15
16 **B. PUBLIC COMMENT**

17 There were no comments on items not on today's agenda.
18

19 **C. APPROVAL OF MINUTES**

20 **C1) JUNE REGULAR BOARD MEETING**

21 **It was moved by York and seconded by Ganong to approve the minutes of the June 14, 2024**
22 **Regular Board meeting as corrected. Motion carried unanimously.**
23

24 **D. DEPARTMENT REPORTS**

25 **D1) FINANCIAL REPORT**

26 District CPA Mike Dobrowski presented the year-end financial reports and monthly reports through
27 June 2024. Invoices will be going out soon.
28

29 **It was moved by York and seconded by Ganong to approve the financial reports through June**
30 **2024 as presented. Motion carried unanimously.**
31

32 **It was moved by Ganong and seconded by York approve payment of checks #33783 – 33788 and**
33 **33790 – 33831, payroll, and electronic fund transfers. Motion carried unanimously.**
34

35 **D2) FIRE DEPARTMENT REPORT**

36 NTFPD Chief Leighton updated the group on the Royal Fire, burning near Royal Gorge since July 2.
37 Given reports of hot, windy conditions and possible dry lighting in the area this weekend, a strike team
38 has been funded by Cal OES if it is needed.
39

40 Leighton has met with multiple agencies to develop a public document regarding evacuation from the
41 north shore. Actual evacuation routes will depend on the situation. Grant monies have been received to
42 make Highway 89 and Highway 267 better options and NTFPD is focusing on Highway 89.
43

44 Leighton is watching California legislative actions including AB 40, the Ambulance Patient Off-Load
45 time requiring a facility to take the patient as quickly as possible to get the ambulance back in service.
46 He is also representing homeowners as the insurance issue is being considered. Insurance companies
47 need to be aware of owners and fire departments working together to harden neighborhoods, address
48 forest fuels management, and do defensible space.
49

50 Leighton said six staff are attending today's meeting to bring attention to the need to get resolution on
51 the contract issue. He needs to plan for the future. Leighton explained why he feels NTFPD is the best

1 partner in Alpine Meadows. He asked to meet with Mueller and any Board members to get the contract
2 discussions moving forward productively and completed.

3
4 Whisler reported NTFPD responded to two calls in Alpine in June. The District has acquired ebikes to
5 assist with rescue calls on hiking and dirt bike trails.

7 **D3) GENERAL MANAGER'S REPORT**

8 Mueller presented his June 2024 written report. He has met with the new Alpenglow development
9 team, which signed an agreement with Carollo Engineers regarding the water system. The previously
10 approved entitlements are still in place and include an electric sewage lift system. A gravity line is a
11 better option and Mueller will continue to work with them on that. It was noted their agreement
12 requires them to provide a new fire engine.

13
14 Mueller said the community Park Picnic Open House was a huge success with a good turnout and
15 conversations about park amenities.

16
17 There was a brief conversation about the best times to provide green waste dumpsters for community
18 clean-up days. July 4 weekend is generally too late and the dumpsters were not full this year. Memorial
19 Day is when people tend to clean their yards.

20
21 Mueller noted a situation where an owner clear-cut his property and left the slash on District property
22 to be cleared. Also, there was a lot of activity in the creek, so Lahontan and Placer County were
23 notified. The community needs to be better educated about the use of District property. Any action
24 regarding the owner may be considered in a Closed Session at a future meeting.

25 26 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

27 Miguel Ramirez presented the Water/Wastewater Report for June 2024, noting the maintenance and
28 repairs addressed during the month. There is no clear agreement on who should pay for repairs and
29 maintenance for the snow making well. That will be addressed.

30
31 Ramirez is sourcing crushed oyster shells to refresh the bocce ball courts. The tennis courts should re-
32 open soon and pickleball nets will be available.

33
34 Property owners will be reminded not to put grease or "flushable" wipes into the sewer system.

35
36 Sheid helped an owner install a device onto his water meter so he can monitor water use through an
37 app. Ramirez will be watching the results.

38 39 **D5) TTSA REPORT**

40 The June 19, 2024 TTSA Board Meeting Summary was included in the meeting packets.

41 42 **E. COMMITTEE REPORTS**

43 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

44 Grant reported on the July 11, 2024 Budget & Finance Committee meeting. The Committee
45 recommends approval of the updates to the Bill Paying Policy (below) for use of credit cards and EFT.
46 There were no unbudgeted expenses in the past month. The Treasurer's Report was included with the
47 Committee report.

48
49 Salke explained auditors within the firm change clients every three years. There was consensus to stay
50 with the same firm.

1 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

2 This Committee did not meet. York reported about 25 people participated in the Flower Walk, the
3 largest attendance ever.

4
5 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

6 This Committee did not meet.

7
8 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

9 This Committee did not meet.

10
11 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

12 **F1) ASCWD POLICY NUMBER 2.1.0 BILL PAYING**

13 **It was moved by Ganong and seconded by York to approve the updated Bill Paying Policy**
14 **Number 2.1.0 Motion carried unanimously.**

15
16 **F2) GOALS AND OBJECTIVES 2023/2024**

17 Mueller presented the year-end review of the 2023/2024 District Goals and Objectives Matrix. Ganong
18 reviewed the sub-goals and suggested adding some additional ones for next year. The Committee will
19 be asked to make a recommendation for Board review and approval.

20
21 Ganong asked for more detail on this year’s report about timing and specifics on communications.

22
23 **F3) ELECTIONS RESOLUTION #8-2024**

24 **It was moved by Salke and seconded by York to approve Resolution #8-2024 Notice of**
25 **Governing Board Member Election to a vote of the voters. Motion carried unanimously by roll**
26 **call vote.**

27
28 **F4) FY2024/2025 ASCWD EMPLOYEE SALARY SCHEDULE RESOLUTION #9-**
29 **2024**

30 **It was moved by Salke and seconded by Ganong to approve FY 2024/2024 ASCWD Employee**
31 **Salary Schedule Resolution #9-2024. Motion carried unanimously by roll call vote.**

32
33 **G. CORRESPONDENCE TO THE BOARD**

34 The Board reviewed all correspondence.

35
36 **H. CLOSED SESSION**

37 Closed Session was not convened.

38
39 **I. DIRECTORS’ COMMENTS**

40
41 **J. ADJOURNMENT**

42 There being no further business to come before the Board, the meeting was adjourned at 11:18 AM.
43 The next regularly scheduled Board meeting is Friday August 9, 2024 at 9:00 AM.

44
45 Respectfully Submitted,

46 Judy Friedman

47 Recording Secretary

48 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

49