

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **March 8, 2024**
4

5 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

6 President Grant called the meeting to order at 9:15 AM.
7

8 Directors Present: President Janet S. Grant, Jan Ganong, and Christine York.

9 Directors Absent: Salke and Smelser

10 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and Office Manager Laurie Axell

11
12 Guests included Mike Dobrowski, Jamie Sheppard, Paul Mullen, and Michael Sacchi from NTFPD
13 and Kim Eason.
14

15 **B. PUBLIC COMMENT**

16 There were no comments on items not on today's agenda.
17

18 **C. APPROVAL OF MINUTES**

19 **C1) FEBRUARY REGULAR BOARD MEETING**

20 **It was moved by Ganong and seconded by York to approve the minutes of the February 9, 2024**
21 **Regular Board meeting as modified. Motion carried unanimously.**
22

23 **D. DEPARTMENT REPORTS**

24 **D1) FINANCIAL REPORT**

25 District CPA Mike Dobrowski presented the financial reports through February 2024. Net income is
26 higher than last year's number and the cash position is strong. Accounts Receivables are slightly higher
27 than last year and will be sent to Placer County.
28

29 **It was moved by York and seconded by Ganong to approve the financial reports for the month of**
30 **January 2024 as presented. Motion carried unanimously.**
31

32 **It was moved by York and seconded by Ganong approve payment of checks #33674 - 33702,**
33 **payroll, and electronic fund transfers. Motion carried unanimously.**
34

35 **D2) FIRE DEPARTMENT REPORT**

36 Sedgwick noted the good weather leading to World Cup weekend, but the storms that followed
37 resulted in 26 calls in Alpine Meadows. Winter trainings for staff continue, including for avalanche
38 drills.
39

40 Sedgwick reminded the group that if there are downed lines in the area, NTFPD should be called. Also,
41 the big storms can result in exterior vents being plugged and need to be cleared to prevent carbon
42 monoxide issues in the home.
43

44 **D3) GENERAL MANAGER'S REPORT**

45 Mueller presented his written report for the month of February 2024. He has met with the new
46 potential investors for the Alpenglow project to review the 2013 Technical Memorandum. The current
47 developer has applied to extend their entitlements to build for another two years.
48

49 Mueller reported the Community Advisory Board has met four times. The group is developing a
50 Recommendation Letter stating what they feel is important when considering a fire and emergency
51 medical agreement. The Letter should be submitted to the Board in April.

1
2 Mueller met with Granite Peak Management and River Run HOA regarding reimbursement for some
3 damage from an ASCWD contractor to perform repairs at River Run.. Based on the documentation
4 presented, it was agreed no reimbursement is due to the District. The lesson learned is ASCWD needs
5 to better document issues such as this.

6
7 *The power went out at this point for 10 minutes.*
8

9 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

10 Miguel Ramirez presented the Water/Wastewater Report for February 2024, including maintenance
11 issues addressed during the month.

12
13 **D5) TTSA REPORT**

14 The report of the February 21, 2024 TTSA meeting was in the packet.
15

16 **E. COMMITTEE REPORTS**

17 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

18 Grant reported on the March 7, 2024 Budget & Finance Committee meeting. The Treasurer's Report
19 was reviewed.
20

21 All ASCWD accounts are now at Plumas Bank and can be accessed online. Salke suggested linking the
22 Operating Account to a Money Market to earn better interest. Mueller reported the interest rate from
23 Plumas is very low and might not be worth the work needed to transfer funds back and forth. The
24 outside accounts are earning a better return.
25

26 The group discussed April and May meeting dates. The next Board meetings were scheduled for April
27 9, 2024 and May 14, 2024. The Budget & Finance Committee will meet the day before.
28

29 The Treasurer's Report was included in today's meeting packet.
30

31 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

32 York reported the Committee will meet on March 25. The Easter Egg Hunt is scheduled for March 30.
33

34 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

35 The Committee will meet in the next month or two to review the updated Carollo scope of work.
36

37 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

38 Ganong reported the Committee will meet on March 27.
39

40 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

41 **F1) WATER TIER RATE ADJUSTMENT DURING A WATER LEAK.**

42 Mueller reviewed the recommended policy designed to allow management discretion on adjusting the
43 water tier rate charged if a customer has a leak. A one-time adjustment may be allowed with the caveat
44 that the owner has addressed the leak as soon as possible.
45

46 **It was moved by Ganong and seconded by York to adopt Resolution 2-2024 establishing ASCWD**
47 **Policy 2.26.0 Water Tier Rate Adjustment during a water leak.**

48 **Motion carried unanimously by roll call vote.**
49

50 **F2) PLACER LAFCO VOTE FOR SPECIAL DISTRICT REPRESENTATIVE AND**
51 **ALTERNATE**

1 **It was moved by York and seconded by Ganong to vote for Joshua Alpine for the Special District**
2 **Representative on LAFCO and Judy Friedman for the first choice candidate for the Alternate**
3 **Special District Representative . Motion carried unanimously.**

4
5 **F3) CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) CALL FOR**
6 **NOMINATIONS**

7 There were no nominations the California Special District Association Seat A for the term of 2025
8 through 2027.

9
10 **F4) DISTRICT BOARD OF DIRECTORS AND BUDGET AND FINANCE**
11 **COMMITTEE MEETINGS**

12 **Discuss possible alternate dates for the April and May meetings.**

13 The Board will meet April 9, 2024 and May 14, 2024. The Budget & Finance Committee will be
14 adjusted accordingly.

15
16 **G. FUTURE AND OPEN AGENDA ITEMS**

- 17 • Fire Protection and Emergency Medical Agreement
- 18 • CIP project reprioritization

19
20 **H. CORRESPONDENCE TO THE BOARD**

21 No correspondence was presented.

22
23 **I. CLOSED SESSION**

24 The Board went into Closed Session at 10:24 AM to consider:

25 **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

26 **Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case**
27

28 Open Session was reconvened at 10:26 AM and the following action reported:

29 **It was moved by Ganong and seconded by York to approve the settlement with Bushwackers**
30 **Tree Service and Kinsdale Insurance Company for \$10,820.91 as presented. Motion carried**
31 **unanimously.**

32
33 **J. DIRECTORS' COMMENTS**

34 The process for the Community Advisory Board recommendations and the Board's deliberations were
35 clarified.

36
37 **K. ADJOURNMENT**

38 There being no further business to come before the Board, the meeting was adjourned at 10:35 AM.
39 The next regularly scheduled Board meeting is Tuesday April 9, 2024 at 9:00 AM.

40
41 Respectfully Submitted,

42 Judy Friedman

43 Recording Secretary

44 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
45