

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
April 11, 2025**

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Grant called the meeting to order at 9:00 AM.

Directors Present: President Janet S. Grant, Bert Clement, and Evan Salke.

Christine York attended via Zoom citing Just Cause, child care. AB 2449 states that a Board member can attend remotely without posting the location in advance for cause, including child care. There was consensus that this condition has been met.

Directors Absent: Robert Tetrault.

Staff Present: General Manager Joseph Mueller and Office Manager Laurie Axell

Guests included CPA Mike Dobrowski, Scott Sedgwick from NTFPD, and Christopher Nelson.

B. PUBLIC COMMENT

There were no comments.

C. APPROVAL OF MINUTES

C1) MARCH REGULAR BOARD MEETING

It was moved by Salke and seconded by Clement to approve the minutes of March 15, 2025 Regular Board meeting as presented. Motion carried unanimously.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

District CPA Mike Dobrowski presented the financial reports as of March 31, 2025. He clarified the timing of anticipated revenues

It was moved by Clement and seconded by Salke to approve the financial reports through March 31, 2025 as presented. Motion carried unanimously.

It was moved by Clement and seconded by Salke to approve payment of checks #34078 - 34099, payroll, and electronic fund transfers. Motion carried unanimously.

D2) FIRE DEPARTMENT REPORT

Sedgwick presented the March NTFPD call report, noting the high number of responses to the ski area. The Department is ramping up staffing and equipment to prepare for the summer season. Calfire will again be staffed at the Carnelian Bay station.

D3) GENERAL MANAGER'S REPORT

Mueller presented the March 2025 General Manager and Office Activities Report. The development team for Alpenglowl is doing some value engineering on the updated Carollo report and engineer's estimates. The project continues moving forward and plans are to break ground this summer.

Mueller described the remodel project in the office, including challenges with the flooring.

1 Mueller met with the Truckee Tahoe Airport District manager regarding opportunities for forest fuels
2 reduction grants. In the past two years, TTAD has awarded about \$2 million for forestry work, but
3 there is a lot of competition for those dollars.

4
5 Mueller has completed interviews with candidates for the Operations position and should have an
6 announcement soon. The seasonal park position has been filled and that person will begin later this
7 month.

8
9 At next month's meeting, Mueller will request Board action to send 22 past-due accounts to
10 collections.

11 12 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

13 Mueller presented the March 2025 Water/Wastewater Report, including water production and usage,
14 maintenance and repairs.

15 16 **D5) TTSA REPORT**

17 Clement reported that at the March 19, 2025 Board meeting, the RFP for final design of the new
18 Membrane Bioreactor was approved. He described the anticipated costs and funding options being
19 explored. A search firm is helping with the recruitment of a new general manager, given Rich Pallante
20 has announced his retirement.

21 22 **E. COMMITTEE REPORTS**

23 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

24 Grant reported on the April 10, 2025 Budget & Finance Committee meeting.

25
26 The Treasurer's Report was reviewed. Approximately \$600,000 in CDs mature today and are being
27 converted to cash until a decision is made on distribution of the funds.

28 29 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

30 York's report of the March 31 Committee meeting was included in today's packet. Upcoming projects,
31 including the ADA improvement, were clarified. Mueller will again host a Community Day about a
32 week after the park opens.

33
34 Mueller reminded the Board of the Fire Safe Council's request to do a clean-up day on District
35 property. The work identified in the Treatment Plan must be done by staff to avoid the CEQA
36 environmental review. Muller is determining what areas can be done by volunteers.

37 38 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR TETRAULT)**

39 This Committee did not meet.

40 41 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR CLEMENT)**

42 This Committee did not meet.

43 44 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

45 **F1) PLACER LAFCO VOTE FOR SPECIAL DISTRICT REPRESENTATIVE**

46 It was moved by York and seconded by Clement to vote for Judy Friedman for the Regular
47 Special District Seat on Placer LAFCO. Motion carried unanimously.

48 49 **F2) DRAFT TTSA LAND USE PRINCIPLES**

1 Clement reported TTSA has developed Land Use Principles to address possible sales or leases of
2 Agency property. A brief discussion followed regarding potential uses of the parcels as a revenue
3 source for TTSA.

4
5 **F3) DISTRICT PARK USE FEES**

6 The recommended fee schedule was included in today's packet.
7

8 **It was moved by Clement and seconded by York to approve the District Park Use 2025 Fee**
9 **Schedule as presented. Motion carried unanimously.**

10
11 **F4) DISTRICT PARK POLICY 6.0.0, 6.3.0, AND 6.4.0**

12 The red-lined version indicating updates to the Park Policies was included in the meeting packet.
13

14 **It was moved by Salke and seconded by Clement to approve updates to the District Park Policy's**
15 **6.0.0, 6.3.0, AND 6.4.0 as presented. Motion carried unanimously.**

16
17 **F5) DISTRICT BUDGET AND FINANCE POLICY 2.13.0**

18 **It was moved by Salke and seconded by Clement to approve updates to the District Budget and**
19 **Finance Policy 2.13.0 as presented. Motion carried unanimously.**

20
21 **G. CORRESPONDENCE TO THE BOARD**

22 No correspondence was presented.
23

24 **H. CLOSED SESSION**

25 Closed Session was not convened.
26

27 **I. DIRECTORS' COMMENTS**

28 There were no additional comments.
29

30 **J. ADJOURNMENT**

31 There being no further business to come before the Board, the meeting was adjourned at 10:11 AM.
32 The next regularly scheduled Board meeting is May 9, 2025 at 9:00 AM.
33

34 Respectfully Submitted,

35 Judy Friedman

36 Recording Secretary

37 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS