

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **September 9, 2022**

4 **NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff and**
5 **Zoom for additional attendees**
6

7 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM.
9

10 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, Dave Smelser, and Christine York

11 Directors Absent: Evan Salke

12 Staff Present: General Manager Joseph Mueller, O&M Supervisor Miguel Ramirez, and Recording Secretary
13 Judy Friedman
14

15 Guests included NTFPD Chief Steve Leighton, Fire Marshall Brent Armstrong, Liz Zang, Jen Faber, and Jen
16 Callaway
17

18 **B. PUBLIC COMMENT**

19 There were no comments on items not on today's agenda.
20

21 **C. APPROVAL OF MINUTES**

22 **C1) AUGUST REGULAR BOARD MEETING**

23 **It was moved by Smelser and seconded by Ganong to approve the minutes of the August 12, 2022**
24 **Regular Board meeting as corrected. Motion carried unanimously.**
25

26 **D. DEPARTMENT REPORTS**

27 **D1) FINANCIAL REPORT**

28 The financial reports were included in today's meeting packet. Mueller answered questions clarifying specific
29 line items.
30

31 **It was moved by Smelser and seconded by York to approve the financial reports for August 2022 as**
32 **presented. Motion carried unanimously.**
33

34 **It was moved by Smelser and seconded by Ganong to approve payment of checks #32625 – #32665, minus**
35 **#32640, plus payroll and electronic fund transfers. Motion carried unanimously.**
36

37 **D2) FIRE DEPARTMENT REPORT**

38 NTFPD Chief Leighton updated the group on the active Mosquito Fire near Forest Hill. He said it is closer to
39 the north shore than the Caldor Fire was last year. As a result, he has already confirmed that any resources
40 needed will be available. The fire is now the number one incident in California.
41

42 York asked about getting piles in Alpine chipped. Fire Marshall Armstrong reminded people to register online
43 for the work. Some of the chipping staff are on fire crews right now so the chipping schedule may need to be
44 adjusted.
45

46 Smelser asked for an update on funding to treat areas for forest fuels mitigation. Mueller is working on a
47 proposal.
48

1 Fire Marshall Armstrong reported on the calls the District has responded to. Ganong asked for more detailed
2 information on the calls Station 56 responds to, not just in Alpine Meadows, as a way of understanding what
3 local dollars are supporting. Leighton explained the complexities given all stations within NTFPD respond to
4 various calls beyond their immediate geographic area. He will see what information may be available.
5

6 **D3) GENERAL MANAGER’S REPORT**

7 Mueller presented his written report of August 2022 activities. He continues to work with the condominiums on
8 appropriate dumpster use, frequency of trash pick-ups, and fees.
9

10 Sewer easements from five properties have been secured. Mueller is working with two more owners to get those
11 easements.
12

13 In response to a question, Mueller said there has not been a request from the ski area for more water for snow
14 making. His understanding is they are relocating the equipment to make it more efficient.
15

16 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

17 Miguel Ramirez presented the Water/Wastewater report for August 2022. He reviewed maintenance and repairs
18 addressed during the month, including testing. Ramirez described the removal of a tree in the sewer easement
19 that was interfering with the main in the Pine Trail/Snowcrest area.
20

21 Included in Ramirez’s report were photos of a leak detected on Cortina Court. He explained the situation.
22

23 Mueller noted the Park Report in the packet. There were 182 season passes sold, but revenue was similar to last
24 year when 245 passes were sold. He is getting good feedback on how the park was managed this summer. The
25 policy regarding Olympic Valley residents being able to purchase a pass if they skipped a year will be at the
26 next Park, Recreation, and Greenbelt meeting.
27

28 **D5) TTSA REPORT**

29 Smelser presented the report of the August 17, 2022 TTSA Board meeting. The main topics included changes to
30 the CalPERS health plan and maintaining buffer land around the plant.
31

32 Smelser answered questions clarifying the recent personnel settlement and General Manager retirement.
33

34 **E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

35 **E1) DISTRICT BOARD ELECTONS**

36 Only the three incumbents are running for the three available seats, so no election will be conducted.
37

38 **E2) CLIMATE TRANSFORMATION ALLIANCE (CTA)**

39 Jen Callaway described the CTA, which is a regional initiative to become carbon neutral by 2045. The Charter
40 and Strategic Plan were included in today’s meeting packets. Callaway answered questions about how the group
41 will function, the other agencies participating, and how decisions will be made. She asked ASCWD to join the
42 alliance and appoint a representative.
43

44 **It was moved by Ganong and seconded by Smelser to join the CTA and appoint Christine York as its**
45 **representative and Joe Mueller as the staff representative. Motion carried unanimously.**
46

47 **E3) OCTOBER REGULAR MEETING OF THE BOARD OF DIRECTORS AND BUDGET** 48 **AND FINANCE COMMITTEE**

1 Because Grant will not be available for the next regularly scheduled meetings, there was agreement to change
2 Budget and Finance to Monday October 10, 2022 and the Board meeting to Tuesday October 11, 2022.
3

4 **E4) AGREEMENT FOR FIRE PROTECTION, EMERGENCY MEDICAL AND RELATED**
5 **SERVICES BY NORTH TAHOE FIRE PROTECTION DISTRICT TO ALPINE**
6 **SPRINGS COUNTY WATER DISTRICT**

7 Mueller presented the staff report in today's meeting packet. The current contract is silent on invoicing over and
8 above the existing scope of services. Mueller met with Leighton and Armstrong, who believe certain services,
9 including defensible space inspections, chipping, grant management and administration, and administrative
10 fees, would be paid for separately, but that is not detailed in the contract. ASCWD has been paying for those
11 services. Mueller's report outlined four points to be considered.
12

13 Mueller explained that if it was the Boards intention to pay for services listed under the contract Scope of
14 Services above the 80 percent of property tax revenues, the contract would need to be modified to reflect
15 excluded Scope items from the 80 percent and identify a means of payment for such services. If that is done,
16 other components could also be reviewed. Discussion on the contract should be done in Closed Session. Mueller
17 asked the Board for direction.
18

19 Discussion followed regarding terms of the current agreement, how it has been executed, and the understanding
20 from both sides of what is included. The Board considered other components that might be reviewed if the
21 contract is opened up. The other option is to adhere to the contract as written and request reimbursement of fees
22 that have been paid but should not have been.
23

24 **It was moved by Ganong and seconded by Smelser to adhere to the current agreement with NTFPD and**
25 **to the terms and scope of services outlined, providing no additional compensation for other services.**
26 **Further, to request a credit for those payments from the inception of the contract. Motion carried with**
27 **York abstaining.**
28

29 **F. COMMITTEE REPORTS**

30 **F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

31 Grant presented the report of the September 8, 2022 Committee meeting, including the Treasurer's Report.
32

33 Mueller has authority to extend payment due dates if the account is brought current within the week the fees are
34 due. He granted that for seven properties. One account had to do with a leak and the owner was proactive in
35 working with the District to address it. The owner was charged the higher per gallon rate because over 100,000
36 gallons were used. The Committee recommends charging the lower per gallon rate and waiving the late and
37 delinquent fees. This type of issue will be considered on a case-by-case basis.
38

39 **It was moved by York and seconded by Smelser to approve charging the owner of 135 Alpine Meadows**
40 **Road the lower per gallon rate for excessive water because of a leak and to waive late fees and penalties.**
41 **The bill will be reduced by \$878.78. Motion carried unanimously.**
42

43 **F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

44 This Committee did not meet.
45

46 **F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

47 This Committee did not meet.
48

1 **F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

2 This Committee did not meet.

3
4 **E. FUTURE AND OPEN AGENDA ITEMS**

- 5 • District Audit of FY2021/2022
6 • TTSD Contract for Board Approval

7
8 **F. CORRESPONDENCE TO THE BOARD**

9 No correspondence was presented.

10
11 **G. CLOSED SESSION**

12 Closed Session was not convened.

13
14 **H. DIRECTORS' COMMENTS**

15 York asked about clearing areas near the creek while the water is low. Some of the area was addressed by
16 volunteers but the areas she is referring to are more difficult to access. Mueller will investigate the situation.

17
18 **I. ADJOURNMENT**

19 There being no further business to come before the Board, the meeting was adjourned at 11:48 AM The
20 next regularly scheduled Board meeting is Tuesday October 11, 2022 at 9:00 AM.

21
22 Respectfully Submitted,

23 Judy Friedman

24 Recording Secretary

25 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
26