

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **June 9, 2023**

4 **NOTE: Due to continued COVID restrictions, this meeting was a “hybrid” of an in-person meeting for Board and staff**
5 **and Zoom for additional attendees**
6
7

8 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

9 Vice President Ganong called the meeting to order at 9:02 AM.

10
11 Directors Present: Vice-President Janice Ganong, Evan Salke, Dave Smelser and Christine York
12 Directors Absent: President Janet S. Grant

13
14 Staff Present: General Manager Joseph Mueller

15
16 Guests included NTFPD Fire Marshall Brent Armstrong, Peggy Heidelberger Smith, and Liz Hobart Zang
17

18 **B. PUBLIC COMMENT**

19 Peggy Heidelberger Smith asked if a program can be set up for regular collection of yard waste. Ganong
20 said green waste dumpsters will be available in July. Mueller explained that was never part of the TTSD
21 contract. He described the options being considered for chipping and green waste collection. At the July
22 meeting, Mueller may recommend ASCWD reimburse residents for the costs of up to two 6 yard green
23 waste containers.

24
25 Liz Zang said TCPUD is allowing for public comment via Zoom and asked that ASCWD consider doing
26 the same. There was a brief discussion about the equipment needed and requirements, given the California
27 Brown Act and restrictions since the emergency Covid order was lifted. This item will be on the next
28 agenda for more discussion.
29

30 **C. APPROVAL OF MINUTES**

31 **C1) MAY REGULAR BOARD MEETING**

32 **It was moved by Smelser and seconded by York to approve the minutes of the May 12, 2023**
33 **Regular Board meeting as corrected. Motion carried unanimously.**
34

35 **D. DEPARTMENT REPORTS**

36 **D1) FINANCIAL REPORT**

37 Dobrowski’s written report on the financials for May 2023 was in the meeting packet. Salke reviewed the
38 details. Approximately \$12,000 in outstanding payables is being turned over to Placer County for
39 collection.
40

41 **It was moved by Smelser and seconded by York to approve the May 2023 financial reports as**
42 **presented. Motion carried unanimously.**
43

44 **It was moved by York and seconded by Smelser to approve payment of checks #32993 – 33026,**
45 **payroll, and electronic fund transfers. Motion carried unanimously.**
46

47 **D2) FIRE DEPARTMENT REPORT**

48 Armstrong presented the Response Calls report in the meeting packets. He noted preparations for the
49 summer season are underway.
50

51 **D3) GENERAL MANAGER’S REPORT**

52 Mueller’s written May 2023 report on activities for the month was in the packet.

1
2 Based on last month's rate discussion, Mueller opened a conversation with Carollo about prioritizing
3 capital improvement projects identified in the Master Plan. Most projects scheduled for next year are
4 O&M, but some of the others in future years can be considered for reprioritization . Mueller will meet
5 with the Long Range Planning Committee and present a recommendation in August.

6
7 Muller continued to clarify items in his report. The Park is scheduled to open July 1. No passes have been
8 sold yet and the glitches with online sales are being worked out.

9
10 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

11 Mueller presented the May Water/Wastewater Report as Ramirez was in the field working on repairing a
12 transponder on a tank. Operations staff repaired a leak on Mineral Springs due to an aging AC water
13 distribution main.

14
15 The annual I&I investigation report is being compiled. There were photos in the meeting packet of some
16 of the manhole and other winter damage being addressed.

17
18 **D5) TTSA REPORT**

19 The report of the May 17, 2023 TTSA Board meeting was in today's meeting packet. There were 337
20 letters protesting the new rates, far below the required 50%+1. The new rates were adopted.

21
22 **E. COMMITTEE REPORTS**

23 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

24 Salke presented the June 8, 2023 Committee meeting report.

25
26 Salke described the report from Wells Fargo on a ladder investment policy that minimizes risk as much as
27 possible and yields around 5%. The Committee recommends shorter duration T-bills. Mueller will make
28 the investments and keep the Board informed.

29
30 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

31 York presented the report of the Committee meeting. The group is recommending a community survey
32 about the greenbelt and a workshop on defensible space. There was some question about who is
33 responsible for defensible space on some AMEA lots and whether ASCWD should acquire them. There
34 was consensus from the Park, Recreation and Greenbelt (PRG) committee that ASCWD should not
35 acquire additional greenbelt lands unless there is a funding mechanism for defensible space work. Salke
36 suggested the survey can help inform the ASCWD Board about taking over ownership. Mueller will work
37 with York and the PRG committee to develop a draft survey. It will be reviewed and approval by this
38 Board for consideration with a goal of getting it out this summer. The results can be presented at the
39 Valley-wide meeting.

40
41 Regarding chipping, ASCWD is still in negotiation with NTFPD for a contract amendment.

42
43 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

44 This Committee did not meet.

45
46 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

47 This Committee did not meet.

48
49 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

50 **F1) ASCWD THE LOCAL AGENCY RESPONSIBLE FOR PROVIDING**
51 **RESIDENTIAL GARBAGE SERVICE IN ALPINE MEADOWS**

1 As a follow up to last month's meeting, Mueller presented his report regarding ASCWD's responsibility
2 to provide residential garbage service. There was no public comment.

3
4 **F2) RESIDENTIAL GARBAGE SERVICE AGREEMENT BETWEEN ASCWD AND**
5 **TTSD.**

6 Mueller presented the proposed three-year agreement with TTSD. It fixes the fees with a 7% annual
7 increase after the first year. Discussion followed as the details were clarified.

8
9 Mueller was asked to present costs to offer green waste dumpsters more often than two days a year.

10
11 **It was moved by Smelser and seconded by York to approve the three-year agreement between**
12 **ASCWD and TTSD as presented and authorize the General Manager to execute it. Motion carried**
13 **unanimously.**

14
15 **F3) FISCAL YEAR 2023/2024 OPERATIONS AND CAPITAL BUDGET**

16 **It was moved by York and seconded by Salke to approve Resolution 4-2023 Alpine Springs County**
17 **Water District Operating and Capital Improvement Plan Budgets for Fiscal Year July 1,2023,**
18 **through June 30, 2024.**

19 **ROLL CALL VOTE**

20 **AYES: Ganong, Smelser, York, and Salke**

21 **NAYS: None**

22 **Motion carried unanimously**

23
24 **F4) GOALS AND OBJECTIVES 2022/2023**

25 Ganong read the ASCWD FY 2022/23 Goals & Objectives Statement agreed to by all Directors

26
27 **F5) SPRING SUMMER 2023 ASCWD NEWSLETTER**

28 **Review and consider for approval the content of the spring summer 2023 ASCWD**
29 **Newsletter.**

30 The Board reviewed the draft spring/summer 2023 newsletter and offered comments and suggested
31 revisions. There was a lengthy discussion about whether to open the Park to all Alpine Meadows residents
32 over the July 1 weekend or select another date. In the end, there was agreement to keep the July 1
33 weekend date.

34
35 **G. FUTURE AND OPEN AGENDA ITEMS**

- 36 • NTFPD Agreement Amendment
- 37 • Options for electronic public comment
- 38 • Green waste container program subsidy
- 39 • Policy for late-fee forgiveness
- 40 • Goals and objectives

41
42 **H. CORRESPONDENCE TO THE BOARD**

43 The Board reviewed correspondence submitted.

44
45 **I. CLOSED SESSION**

46 The Board went into Closed Session at 11:54 AM to consider:

47 **II) GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE**
48 **EVALUATION**

49 **General Manager performance evaluation for fiscal year 2022/2023**

50 Open Session was reconvened at 12:25 P.M. and the following action reported:

1 **It was moved by Ganong and seconded by Smelser to amend General Manager Mueller’s**
2 **Employment Agreement by adjusting the benefits in-lieu rate to \$34,044, bringing it in line with**
3 **current District employee health benefit liability, and subsequently incorporating the benefit in-lieu**
4 **into the General Manager’s Base rate of pay, thus eliminating the benefit in-lieu payment. The**
5 **adjusted General Managers base pay will be \$177,394.93. The General Manager’s Position remains**
6 **stipulated without health benefits. Motion carried unanimously.**

7

8 **J. DIRECTORS’ COMMENTS**

9 York announced the Flower Walk is scheduled for July 2 at 9:00 AM.

10

11 Mueller described the process and next steps for a possible contract agreement amendment with NTFPD.

12

13 **K. ADJOURNMENT**

14 There being no further business to come before the Board, the meeting was adjourned at 1:15 PM. The
15 next regularly scheduled Board meeting is Friday July 13, 2023 at 9:00 AM.

16

17 Respectfully Submitted,

approved 7/14/23

18 Judy Friedman

19 Recording Secretary

20 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

21