

1 **MINUTES OF THE BOARD OF DIRECTORS ALPINE SPRINGS COUNTY WATER**
2 **DISTRICT**

3 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday
4 November 8, 2002 at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.
5

6 **1. CALL TO ORDER**

7 President Grant called the meeting to order at 8:35 a.m.

8 **PLEDGE OF ALLEGIANCE**

9 Those attending joined in saying the Pledge of Allegiance

10 **ROLL CALL**

11 Directors Present: Janet S. Grant, President; G. Bric Haley; Jerome Leininger; Tom
12 Bass; G. Wendell Ulberg, Jr., Vice President.

13 Director Absent: none

14 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General
15 Manager; Pam Zinn, Recording Secretary.

16 Guests Present: Virginia Quinan/JMA; Betty Cutten/Resident; Barbara Danz/Resident;
17 Rod Collins/NTFPD; Bryce Keller/NTFPD.
18

19 **2. PUBLIC PARTICIPATION**

20 Virginia Quinan thanked Director Leininger and Director Ulberg for their time on the
21 Board of Directors. Virginia said the voter turnout for November 5, 2002 brought 125
22 people (43%) voted plus 70 absentee votes bringing the total percentage of voters to
23 66%. Virginia asked Manager Shaw the status of the Audit. Manager Shaw responded
24 that it is in progress. Virginia then asked where the public notice was posted for the
25 public hearings for the proposed fire ordinance because the JMA people didn't know
26 about it. Manager Shaw responded Chief Whitelaw posted it in the newspaper, the
27 District Posted it on our website and newsletter prior to the 2nd public hearing, on the
28 board outside of the District Office, the contractors union and possibly other places, but
29 she would need to ask Chief Whitelaw.
30

31 **3. REVIEW AND APPROVAL OF MINUTES**

32 a. Director Leininger made a MOTION to approve the Sept. 13, 2002 minutes.

33 Director Haley SECONDED the MOTION.

34 Discussion: President Grant said there are some misspellings that she will discuss with
35 Pam later. Virginia Quinan noted a correction to be made in the public comment section
36 where it is noted that she said "as of 7-12-02 meeting the General Manager salary is
37 \$99,625.00 per year" and remove the 23.8% (referring to the 8-31-02 Valley Wide
38 Meeting, not the 7-12-02 meeting).

39 MOTION UNANIMOUSLY APPROVED
40

41 b. Director Haley made a MOTION to approve the Oct. 15, 2002 minutes.

42 Director Leininger SECONDED the MOTION.

43 Discussion: page 2, line 22, the cost should be \$300K not \$30K; page 3, line 12 should
44 read, "master list of options to work off, with cost estimates"; page 3, line 15 should read
45 "bear" creek not "beak"; page 3, line 27 add "doesn't" in front of understand. Virginia
46 Quinan said Michael Conn wanted his letter in the minutes, and that Tony Stefani said
47 he didn't care about the taste of the water, but the chemicals in the water.

48 It is the desire of the Board to have Michael Conn's letter in the public participation
49 section as an attachment, and to review the tapes from the 10-15-02 meeting for Tony
50 Stefani's records and to attach to the minutes.

51 MOTION UNANIMOUSLY APPROVED

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2 c. Director Leininger made a MOTION to approve the Oct. 10, 2002 minutes.
3 Director Haley SECONDED the MOTION.
4 Discussion: none
5 MOTION UNANIMOUSLY APPROVED
6

7 d. Director Leininger made a MOTION to approve the Oct. 26, 2002 minutes.
8 Director Haley SECONDED the MOTION
9 Discussion: was there any public participation beyond what is noted?
10 MOTION UNANIMOUSLY APPROVED
11

12 e. Staff Safety Meeting Minutes from September 16, 2002, for review only.
13

14 f. Director Leininger made a MOTION to approve the Aug. 12, 2002 minutes.
15 Director Haley SECONDED the MOTION.
16 Discussion: The time was 4:30 p.m. not a.m. Virginia Quinan said there were more
17 people from the public at the meeting than was noted on the sign in sheet. They were
18 Barbara Danz, Troy Caldwell, Larry Heywood, Tony Stefani, Evan Salke and Devi
19 Nelsen and that we should add their names to the public present section. Virginia was
20 told that unless the public signs in prior to the meeting, they are generally not noted.
21 MOTION UNANIMOUSLY APPROVED
22

23 **4. FINANCIAL REPORT**

24 General discussion included: questions about the funds with LAIF and Placer
25 County, do they go up and down? Manager Shaw stated yes, it is invested in stocks.
26 Director Ulberg asked if the fund balance report could be reported monthly vs. quarterly
27 to the Board of Directors. Questions if the increase in the General Fund is due to the
28 water payments received or transfers from FIB or both? This is payback of money
29 borrowed from the General Fund to cover Operating fund debt. During certain times of
30 the year the operating fund has to borrow from the General Fund but when we get ahead
31 then we have to pay the money back but none of it is from FIB. Virginia Quinan wanted
32 to know if the Park Fund was included in this month, Manager Shaw said it is still like it
33 was the month before as an unaudited number. Director Ulberg heard comments that
34 there were a lot of billing problems, but had no specifics. Mostly it is due to the irrigation
35 credits and garbage bills, if they are uncollectible, then they go to Placer County Tax
36 Collector for collection. In past years the District worked out payment plans for
37 constituents and it was recommended that the District should write a letter to those who
38 have not paid their bills to set up payment options. Director Ulberg also asked Manager
39 Shaw if we have an account on irrigation water used, Manager Shaw said not yet.
40 Director Bass made a MOTION to approve the check register in the amount of
41 \$64,765.56 dollars.
42 Director Haley SECONDED the MOTION.
43 MOTION UNANIMOUSLY APPROVED
44

45 Barbara Danz commented about the negative number on accounts receivables and
46 accounts payables and said the bottom line number may not be accurate.
47

48 Director Haley noted the salary & wages is over budget and wanted to know if this is
49 from Carol Dal Bon, Manager Shaw confirmed it was. Utilities, Gas & Electric for the
50 office – Director Haley asks “this isn’t budgeted?” Manager Shaw said yes it is, but it
51 doesn’t show. Not in this time period but maybe later.

1 **5. COMMITTEE REPORTS**

2 a. Fire Committee – met on 11/1/02 and reviewed the Proposed Fire Suppression
3 System Ordinance: after the second public hearing a lot was discussed and taken into
4 consideration and will be asking the Board to vote on the ordinance at today’s
5 meeting.
6 Fire Mitigation Fee Ordinance: still no luck getting a response from the Abbey Group and
7 we continue to search for another source.
8 Resident Firefighter search: One person has been found but we continue to search for a
9 second resident.
10 Long term staffing alternatives: Chief Whitelaw will bring in a punch list for annexation.
11 There may be fire mitigation fee possible through NTFPD since they have one now.
12

13 b. Budget & Finance Committee – met on October 30, 2002 and reviewed the financial
14 report materials typically presented to the Board of Directors on a monthly basis and
15 came up with a draft policy 2.3.0 based on the recommendations of the Committee
16 regarding what should and should not be included on this report in the future. President
17 Grant noted that the Bank Statements were left out but can be included in a summary
18 report, although details are available upon request.
19 Director Bass made a MOTION to adopt Policy No. 2.3.0 Budget & Finance – Monthly
20 Financial Statement.
21 Director Haley SECONDED the MOTION.
22 Barbara Danz requested that the MOTION be postponed until the December meeting
23 when the new Directors were sworn in.
24 Director Ulberg TABLED the MOTION
25 Director Leininger SECONDED the TABLED MOTION
26 The TABLED MOTION was rejected by a majority vote of the Directors.
27 MOTION to approve Policy No. 2.3.0 PASSED with majority vote; Director Ulberg
28 and Director Leininger opposed.
29

30 c. TTSA – no verbal or written report this month
31

32 **6. ITEMS FOR BOARD DISCUSSION & ACTION**

33 a. Fire Suppression System Ordinance –Discussion included: Manpower required to
34 fight fires in large homes, damage caused by fire sprinkler system failures, the appeals
35 process and the effective date of the Ordinance.
36 Director Haley made a MOTION to approve the Fire Suppression System Ordinance.
37 Director Ulberg SECONDED the MOTION.
38 Barbara Danz requested that the MOTION be postponed until the December meeting
39 when the new Directors were sworn in.
40 MOTION UNANIMOUSLY APPROVED.
41

42 The Board took at 15 minute break at 10:30 a.m. and reconvened at 10:45 a.m.
43

44 b. Water Resource Study Alternatives – Manager Shaw provided a list of nine
45 alternatives to be reviewed with advantages and disadvantages. The Board of Directors
46 agreed tentatively to move forward with a workshop to identify the problem and what
47 data is needed to bring to the second workshop. Director Haley asked for Manager
48 Shaw’s input on the workshop format and that it should be scheduled at the December
49 Board meeting. In addition they should add two other alternatives (connect R-1 to Pond
50 and a conservation program).
51

- 1 7. **GREENBELT COMMISSION** – met on October 26, 2002, minutes are for review only.
2 The next Greenbelt Commission meeting will be on January 11, 2003 at 3 p.m.
3
- 4 8. **MANAGERS REPORT**- 2000 PCWA Grant, the District received \$5000 Grant from
5 PCWA in the year 2000 to pay for the development of a source assessment study, but
6 the study was never started. As of October 30, 2002, Eco-Logic was contracted to
7 complete the study and should be completed within 45 days. This was mandated by
8 the State via the `Federal Government.
9 The Park Survey (Children’s Play Area) is out and results will be presented at the
10 December meeting.
11 Taste Test – the water source taste test is currently in progress. There are 5 samples,
12 three in valley sources and two are not. Participants are asked to match the source and
13 rate for taste quality. Results will be calculated at the end of November and will be
14 presented at the December meeting.
15 There was no monthly meeting with AMSR.
16
17 Director Ulberg said that the taste test is not the issue, it’s the chemical content.
18
- 19 9. **CLOSED SESSION**
20 None
21
- 22 10. **CORRESPONDENCE TO THE BOARD**
23 None
24
- 25 11. **DIRECTORS COMMENTS**
26 Director Leininger gave thanks to everyone as this is his last meeting as a Director.
27 Director Leininger also feels the community should be advised about the upcoming
28 workshop for added input. President Grant thanked both Director Leininger and Director
29 Ulberg for their time on the Board. Director Ulberg said it was fun and challenging.
30
- 31 12. **ADJOURNMENT**
32 There being no further business before the Board the meeting was adjourned at
33 11:40 a.m.
34
35

36 Respectfully Submitted,
37

38
39 Pam Zinn
40 Recording Secretary
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