

1 **MINUTES OF THE BOARD OF DIRECTORS ALPINE SPRINGS COUNTY WATER**  
2 **DISTRICT**

3 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District, was held Friday  
4 December 13, 2002 at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.  
5

6 **1. CALL TO ORDER**

7 President Grant called the meeting to order at 8:34 a.m.

8 **PLEDGE OF ALLEGIANCE**

9 Those attending joined in saying the Pledge of Allegiance

10 **ROLL CALL**

11 Directors Present: Janet S. Grant, President; G. Bric Haley; Barbara Danz; Tom Bass;  
12 Tony Stefani.

13 Director Absent: none

14 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District General  
15 Manager; Pam Zinn, Recording Secretary.

16 Guests Present: Diane Stefani; D. Priest/JMA; Virginia Quinan/JMA; Julie & Al  
17 Pride/AMEA; Lee Massick/JMA, TCPUD P&R Rec. Commission; Mike Conn/AMII;  
18 Wendell Ulberg/AME, TTSA; Ed Hardy/AMEA; Jerome Leininger; Chief Duane  
19 Whitelaw/NTFPD.  
20

21 **2. PUBLIC PARTICIPATION**

22 Virginia Quinan asked about the status of the Audit, President Grant said it is not  
23 completed yet, and when it is it will be on the Agenda. Virginia asked about the status of  
24 the Park Survey, President Grant said it is in Park Committee at this point. Virginia  
25 asked if the District has the total metered use of water yet, Manager Shaw said not yet.  
26 Virginia asked if the ski area is metered use, Manager Shaw said yes. Virginia asked for  
27 the figures on the ski area irrigation usage or who she could get it from, Manager Shaw  
28 said he is not sure this is public information. Virginia then asked if the Community Pond  
29 and Bear Creek Ponds usage is public information, Manager Shaw said the Board needs  
30 to decide that. Virginia said she wants to know how much water is pumped through both  
31 ponds, Manager Shaw asked Virginia to put this request in writing for information.  
32 Virginia then said it is noted in the minutes of 11-8-02 that there was a request to put the  
33 letter from Michael Conn in the minutes of 10-15-02 but they were not. Pam Zinn  
34 responded that Michael Conn's letter was to be attached to the minutes, but in order for  
35 them to be on the web site we would need the electronic format since the copy received  
36 was very poor and would not even scan very well. Virginia then made comment that she  
37 was bothered that the comments from Barbara Danz (at the time was public comment)  
38 asked for a couple of things to be put aside and that was rejected but should be reflected  
39 in the minutes and we may want to cover that when we get to the minutes. Director Danz  
40 and Director Stefani both feel the ski area water use should be public information.  
41 Manager Shaw said he would feel a little wary about picking specific customers of the  
42 District out for public disclosure use and was not sure if this is appropriate or not but that  
43 there is a limit to what information the District has that can be made public; phone  
44 numbers, things like that or if they pay their bill on time etc. Director Stefani said we are  
45 dealing with a corporation not a single family residence that just put in a gigantic lawn  
46 that uses a lot of our water. Manager Shaw said he will ask counsel if the District can do  
47 this without getting into trouble. Ed Hardy asked if we could put this as a percentage of  
48 the sales? Manager Shaw said he will research this and find out. Virginia asked when  
49 the next Park Committee meeting will be. President Grant said it has not been scheduled  
50 yet.  
51

1  
2 **3. SWEARING IN OF NEW BOARD MEMBERS**

3 Barbara Danz, Tony Stefani, and Janet Grant read their oath of office in front of  
4 everyone present.  
5

6 **4. ELECTION OF PRESIDENT AND VICE-PRESIDENT**

7 Director Haley made a nomination of Tom Bass for President.  
8 All Directors in Favor of Tom Bass for President.  
9

10 Director Stefani nominates Barbara Danz for Vice-President.  
11 All Directors in Favor of Barbara Danz for Vice-President.  
12

13 **5. CONSENT CALENDAR - MOTIONS**

14 Director Bass made a MOTION to separate the Minutes of 11-8-02 (item a.) so Directors  
15 can have discussion on them.

16 SECONDED by Director Haley

17 MOTION UNANIMOUSLY APPROVED  
18

19 Director Danz made a MOTION to separate the Monthly Financial Summary (item b.),  
20 Balance Sheet (item c.) and Profit & Loss Report (item d.) into individual items so we  
21 can ask questions about the numbers on those reports (“if I understand the procedure  
22 correctly”).  
23

24 Manager Shaw said there is the opportunity for discussion today, even though they are  
25 on the consent agenda, Michael Dobrowski is here and is going to talk to the Board.  
26 Manager Shaw did explain to Director Danz that if they are general questions about  
27 where the numbers come from then it may be more appropriate to talk to Mike  
28 Dobrowski at a later time but if there is a specific item that there is a question about that  
29 is when you would want to separate these items from the Consent Calendar for  
30 discussion.  
31

32 Director Danz removed her MOTION from the Table based on Manager Shaw’s  
33 comment as long as Director Danz would have an opportunity to talk to Michael  
34 Dobrowski in detail later.  
35

36 Director Bass made a MOTION to approve consent calendar items b, c, d, and e.  
37 Director Haley SECONDED the MOTION.  
38 MOTION UNANIMOUSLY APPROVED.  
39

40 Director Haley made a MOTION to approve the minutes of November 8, 2002.  
41 Director Bass SECONDED the MOTION.

42 Discussion: Director Danz asked to add or change the following comments from the  
43 November 8, 2002 BOD meeting (when Director Danz was part of the Public) : Page 2,  
44 Item 4, line 25 – Director Ulberg asked if the fund balance report could be reported  
45 monthly vs. quarterly to the Board. Page 2, Item 4, line 45 – remove line 45 and replace  
46 with “accounts payables and said the bottom line number may not be accurate.” Page 3,  
47 Item 5, after line 21 insert- “Barbara Danz requested that the motion be postponed until  
48 the December meeting when the new Directors are sworn in”. Page 3, Item 6, after  
49 line 35 insert- “Barbara Danz requested that the motion be postponed until the  
50 December meeting when the new Directors were sworn in”  
51 MOTION UNANIMOUSLY APPROVED.

1 **6. CONSENT CALENDAR-RESOLUTIONS/ORDINANCES**

2 Two Resolutions of Appreciation for service as volunteer fire fighters.

3 a. 7-2002 Nancy Devon

4 b. 8-2002 Wendell Ulberg

5 Director Bass made a MOTION to approve Resolution a. (7-2002) and b. (8-2002).

6 Director Danz SECONDED the MOTION.

7 Yes Votes: Director Grant, Director Haley, Director Stefani, Director Danz, Director Bass.

8  
9 **7. COMMITTEE/DEPARTMENT REPORTS**

10 a. Fire Committee met on Dec. 12, 2002 Chief Whitelaw reviewed the draft report for the  
11 10 week Pilot Program but needs to clarify some areas before Committee presents to  
12 the Board, public and website posting.

13 Fire Ordinance 30 day waiting period has expired so the Ordinance will go into effect on  
14 June 1, 2003. Every effort to communicate the components of this Ordinance to the  
15 public needs to be made between now and the time the Ordinance goes into effect.

16 Continued research on annexation with North Tahoe Fire was discussed. Proposals for 3  
17 studies all in the \$20K range, which is required for the LAFCO process. Chief

18 Whitelaw is going to talk to LAFCO to see if they are interested in doing the study  
19 themselves which would be at their cost, not ours; or see if it would be appropriate for  
20 them to take on the full or a portion of the burden of the cost of the study. The study is

21 necessary to move the program forward. Chief Whitelaw and Manager Shaw are getting  
22 together to work out some key issues that are necessary to be negotiated between

23 ASCWD and NTFPD to see what the dollars would potentially look like and how much it  
24 would cost. Fire Mitigation Ordinance Process (red tape) would take about the same

25 time it would to get the annexation process to fruition which would bring the Fire  
26 Mitigation Ordinance that is already in place for North Tahoe should we be annexed.

27 This would save \$5K in mitigation fees for Alpine Meadows Fire Dept.

28 Status of staffing AMFD with a resident which was suppose to take place on Dec. 1,  
29 2002 but the resident was unable at that time, but Chief Whitelaw assures us he will be  
30 moving in most likely on Jan. 1, 2003.

31 Chief Whitelaw discussed public road closures in Alpine Meadows and Manager Shaw  
32 requested an electronic format of the plan so the District could post it on the website.

33 Director Stefani also made note that more manpower is needed on Snowcrest Road and  
34 Alpine Meadows Road when road closures occur.

35  
36 b. Accounting Department – Michael Dobrowski is meeting with the Auditors on Tuesday  
37 morning for any last minute details. Ed Hardy asked Mike if the deadline to file was past  
38 yet, Mike said we are okay, the due date has not been established yet. SCADA has cost  
39 \$105K so far which brings us in under budget and it is almost completed. Accrual vs.  
40 Cash statements; Cash statements were used for the District to view, but he is looking  
41 for some direction from the Board and said we can do accrual basis.

42 Director Danz said the Budget & Finance Committee can bring a suggestion to the  
43 Board and said maybe Mike Dobrowski can attend the next committee meeting.

44 Ed Hardy asked if the budget is cash or accrual and Manager Shaw said it is cash.

45 Public said that number shows \$80K over budget; Manager Shaw said that it is a  
46 severance package that took us over budget. Director Danz asked Mike about the

47 differences in the numbers from Prudential Securities from the Monthly Financial

48 Summary vs. the Balance Sheet (cash basis). Mike said it is more of a timing issue as to  
49 when the reports are run. One report includes interest. Ed Hardy said the monthly

50 financial summary doesn't add up right, and last month it was the park funds, but this  
51 time it is not the case. Mike said some of the numbers are unaudited.

1  
2 c. Managers Report

3 CDSA training coming up on January 31, 2003 in Sacramento for new Board Members  
4 and new Board Presidents. The annual CDSA conference at the Resort at Squaw  
5 Creek is September 16-18 and felt that this would be beneficial for new Board Members.  
6 Government Mandated Costs – the District has contracted with Centration and submitted  
7 reimbursement of costs associated with Government Mandates. All paperwork has been  
8 turned in for review; the dollar amount is still pending.

9 Taste Test – there is little public interest in the taste test. Only 10 participants took the  
10 test and out of 5 samples the vertical well water from Glenshire wells came in first place.  
11 Director Stefani said it is not the taste but the chemical content that is of concern.

12 Monthly Meeting with Alpine Meadows Ski Resort – there was no meeting this month  
13 although some phone conversations took place as well as conversations at mutually  
14 attended meetings.

15 Sewer Report – starting next month we should be able to bring reporting time frames of  
16 the water and sewer together now that the SCADA system is giving us the sewer meter  
17 numbers, we won't have to wait for TTSA to send us their report a month in arrears.

18 Articles – The Tahoe world – “TDPUD decides on rate increase, possible cuts to parks  
19 and rec” – please note the captioned quote from Lou Reinkens – “The pipes are leaking  
20 and we don't know where the water is going.”

21 Three Ways to end meeting gridlock (taken from the Organized Executive) – call for a  
22 vote; Table the item for the next meeting; Send the item to Committee.

23 Michael Conn asked Manager Shaw about the status of the Hydraulic Model. Manager  
24 Shaw said this is on the back burner for now.

25  
26 d. Greenbelt Commission – there was no report this month.

27 e. TTSA Report – Wendell Ulberg gave a verbal report. There have been two meetings  
28 since the last ASCWD BOD Meeting. Wendell covered some history of TTSA for the  
29 Board. Review of the Nitrification – two bids were submitted and rejected so they are  
30 rebidding. Discussion of the Airport, Teichert issues and TTSA land swaps with TTSD,  
31 they built ball fields, a Bus Barn to replace the old Bus Barn which had ground  
32 contamination, and TTSA waived sewer connection charges to TTSD.

33 The Audit has been completed and TTSA has \$36K in excess revenues, last year they  
34 had \$32K in excess revenues.

35 Martis Creek Phosphorus Study – one bid out of 5 came back at \$96K, but if TTSA does  
36 the well samples they will save \$20K, so they have agreed to do it.

37 Expansion plans continue and they will be going out to bid in January 2003 and plan on  
38 their ground breaking this next summer. Martis Creek Dam may have phosphorus  
39 material. There is an \$11.6 million dollar grant from the State of California from BNR to  
40 remove the nutrients.

41 Wendell Ulberg said he has been the Representative for Alpine Meadows doing the  
42 TTSA report for the last 8 years and wanted to know the Boards wishes. He can  
43 continue to do the TTSA report in writing monthly and come in person to do a verbal  
44 report quarterly unless someone else is interested in doing it.

45  
46 The Board of Directors took a 15 minute break at 10:25 a.m. and returned at 10:40 a.m.

47  
48  
49  
50 **8. ITEMS FOR BOARD DISCUSSION & ACTION**

1 a. Revised Water Resource Study Alternatives – Manager Shaw submitted revised study  
2 alternatives for Board review.

3  
4 b. Workshop description and possible format – Director Haley said the conservation  
5 efforts need to be done now so they can go into effect by this summer. The workshop is  
6 to eliminate options prior to hiring a consultant to do the feasibility study.  
7 Wendell Ulberg said if you add the concept of inevitability; more storage is needed; what  
8 effect is has on the water environment in the valley. How will the District deal with water  
9 and the environment.

10 Other discussion included looking at alternatives and consequences, feasibility  
11 consultant and facilitator from two different entities and we don't want them leading into  
12 one particular direction; technical review is needed. A narrow scope is needed, look at  
13 objectives and how to get more water to current residences in a timely fashion.  
14 Facilitators will not let the workshop get too long and will keep focus. Short term  
15 solutions will need to fit into long term solutions. Engineering firm will write the feasibility  
16 study. Get three bids on one page to respond in 1-2 weeks so we are prepared by the  
17 next BOD meeting. Manager Shaw is to write the RFP and send it out; get three  
18 proposals and call a special meeting to interview the facilitator. Responding to RFP cost  
19 money. Wendell made a suggestion to call Ron Estrage at Donner Lake Village as he is  
20 a facilitator. Discussion of how many workshops, costs involved and length of workshops  
21 was discussed as well as having a representative from the Homeowners Associations  
22 attend. Michael Conn asked that the District let the public know these workshops will be  
23 going on and ideas passed by the Board so the public is ready to participate. Manager  
24 Shaw said that interviews can be done during a special meeting or the day before the  
25 Board Meeting it's more comfortable for the interview. Meeting date will be set for  
26 January 9, 2003 for interviews, Manager Shaw will get back to the Board of Directors  
27 with the time, but the public will not be advised until a facilitator is hired, then we will put  
28 something together for the public. Manager Shaw will put the RFP together and get  
29 to the BOD prior to the interviews.

30  
31 c. Schedule of 2003 Board meetings – Director Danz will be out of the country on March  
32 14, 2003 and would like to reschedule for Monday March 10, 2003, and also will be out  
33 of town on May 9, 2003 and decided to wait until we are closer to the date to reschedule.  
34

35 d. SDRMA/SDWCA consolidation for cost savings. The District is currently members of  
36 both associations and we are not required by law to use either one for Workman's  
37 Comp. The District can re-quote for Workman's Comp. coverage and can deal with the  
38 resolution at the next meeting (Jan. 2003).

39  
40 **9. CLOSED SESSION**

41 None

42  
43 **10. CORRESPONDENCE TO THE BOARD**

44 a. Bear Creek Association – offer them a payment plan if they can't pay in one lump  
45 sum; billing for 1 ½" pipe not a 2" pipe. No breaks.

46 b. Peter Palecek – no break on Garbage Service as there is power and water to the  
47 home.

48 c. Comment cards from newsletter – the BOD have decided to take these to the  
49 workshop.

50  
51 **11. DIRECTORS COMMENTS**

1 Director Stefani suggested using the website and a blue drop on the Water District sign  
2 if no chlorination is going on and a yellow drop if the water is being chlorinated and  
3 recommended putting this on the agenda for the next Board of Directors meeting in  
4 January.

5 Director Haley mentioned the State Budget shortfalls may impact the District next year  
6 and should be discussed at the next meeting. President Grant said the state will notify us  
7 first, the rates may need to be increased.

8 Director Bass said the CSDA "LOCAL" to fight budget cuts.

9 Virginia Quinan asked if we T.V. the sewer system? Manager Shaw answered "no, there  
10 isn't enough money."

11 Director Bass thanked Janet Grant for her time as President of the Board. Director Danz  
12 and Haley both made comment about conservation efforts by June 2003; we need to get  
13 on this right away.

14  
15 **12. ADJOURNMENT**

16 There being no further business before the Board the meeting was adjourned at  
17 11:40 a.m.

18  
19  
20 Respectfully Submitted,

Approved as Corrected 1-10-03

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22  
23 Pam Zinn  
24 Recording Secretary  
25  
26  
27  
28  
29