

1 **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**
2 **ALPINE SPRINGS COUNTY WATER DISTRICT**

3 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District,
4 was held Wednesday May 15, 2002 at 7:30 a.m., District Board Room, 270 Alpine Meadows Road.
5

6 1. **CALL TO ORDER**

7 President Grant called the meeting to order at 7:35 a.m.

8 **PLEDGE OF ALLEGIANCE TO THE FLAG**

9 Those attending joined in saying the Pledge of Allegiance.

10 **ROLL CALL**

11 Directors Present: Janet S. Grant, President; G. Wendell Ulberg (arrived
12 5 minutes late), Vice President; Bric Haley, Jerome Leininger, Tom Bass

13 Directors Absent: None

14 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District
15 General Manager; Pam Zinn, Recording Secretary

16 Guests Present: Virginia Quinan, JMA
17

18 2. **PUBLIC COMMENT**

19 Discussion Included questions from Virginia Quinan wanted to know what
20 was discussed at the 5-9-02 meeting after the closed session. President
21 Grant stated that this was not really the time to discuss everything that
22 went on after the closed session but that the minutes of the meeting will
23 reflect everything that happened during that meeting.
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25 3. **BOARD OF DIRECTORS POLICY OF OPERATION**

26 Discussion Included the Board of Directors duties in association with the
27 Water District daily operations and their relationship with the General
28 Manager. Currently there is no written policy, but there are some
29 resolutions, just no specific policy manual. The Carver Method was
30 brought up by Director Haley and he has stated that it has been very
31 successful. It isn't the only method but seems to be a good model to start
32 with. Vice President Ulberg also mentioned CSDA may have a model
33 specific to Special Districts and they also have educational workshops.
34 The Board of Directors also said the next step was to put this in writing;
35 starting with the ENDS, MEANS, and RESPONSIBILITY. The Board also
36 talked about how involved they want to be and discussed setting
37 parameters for staff that they can work with. President Grant
38 recommended starting with Committees Policy and draft what is
39 appropriate for each committee. The Board needs to define what the
40 Policy is about and how we work with the General Manager. President
41 Grant also asked that each Board member review their expectation list
42 and write what they expect and return to her. Vice President Ulberg stated
43 that he would like the opportunity for a class on Governments; either bring
44 someone in or go to a class. Manager Shaw said he would get some
45 proposals including CSDA to review.
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47 4. **DIRECTORS COMMENTS**

1 There were no Directors comments.

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3 5. **ADJOURNMENT**

4 There being no further business before the Board, the meeting was
5 adjourned at 9:35a.m.

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8 Respectfully Submitted,

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12 Pam Zinn
13 Recording Secretary

Approved 8/12/02