

1 **MINUTES OF THE BOARD OF DIRECTORS ALPINE SPRINGS COUNTY**
2 **WATER DISTRICT**

3 Pursuant to notice given, the regular meeting of the Board of Directors, Alpine Springs County Water District,
4 was held Wednesday June 12, 2002 at 1:00 p.m., District Board Room, 270 Alpine Meadows Road.
5

6 **1. CALL TO ORDER**

7 President Grant called the meeting to order at 1:05 p.m.

8 **PLEDGE OF ALLEGIANCE TO THE FLAG**

9 Those attending joined in saying the Pledge of Allegiance.

10 **ROLL CALL**

11 Directors Present: Janet S. Grant, President; G. Wendell Ulberg, Vice
12 President (arrived at 1:55p.m.); G. Bric Haley, Jerome Leininger, Tom
13 Bass

14 Directors Absent: NONE

15 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District
16 General Manager; Pam Zinn, Recording Secretary

17 Guests Present: North Tahoe Fire Protection District: Chief Duane
18 Whitelaw, Chief Bryce Keller, and Chief Rod Collins.

19 Virginia Quinan, JMA; Sam Quinan; Barbara Northrop and Lowell
20 Northrop.
21

22 **2. PUBLIC PARTICIPATION**

23 Discussion Included: Status of Alpine Meadows Survival & Evacuation
24 Plan which has not been published since the original print. Old copies are
25 available at the District offices until the new version is put into electronic
26 format for publication.

27 Requests from JMA residents interested in a play ground equipment at the
28 Alpine Springs Community Park.

29 Questions were addressed to Chief Whitelaw regarding State and County
30 funding being reduced this year. Is there any more information since the
31 last meeting when this was brought up?

32 Why are there so many Committees, can the Board of Directors do this?

33 The public perception is that everything is done in Committee and that
34 things are hidden from the public before there is an opportunity to discuss
35 things.

36 This is the way the District has always operated. The public is welcome to
37 attend any Committee meetings they like and make comment at that time.
38 Money spending discussion; if we are running out of water then why fill the
39 pond? This could supply another 37 homes in the valley. What does the
40 District want a GPS system for, they don't work in this valley; you need to
41 be 15 degrees above the horizon level to get accurate readings, check it
42 out before you spend \$15,000 per year to renew the GPS. There has been
43 a well flow change in the valley 65 gallons per minute vs. 100 gallons per
44 minute. There are two other horizontal wells available to use. There is
45 something wrong with well #1.
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2 **4. ALPINE MEADOWS FIRE DEPARTMENT STATUS REPORT**

3 Discussion included; Chief report and dispatch report from May 2002.
4

5 **3. COMMITTEE REPORTS**

6 a. Fire Committee (Director Haley)

7 i. Review of the Fire Committee Draft Operating Policy

8 President Grant recommended that the Intro and Responsibility (last two
9 paragraphs) should become a boiler plate for all Committees so that they
10 are all similar.

11 ii. Draft Fire Suppression System Ordinance

12 Director Leininger made a MOTION to add a component to the existing
13 proposed ordinance suggesting that all homes have a fire alarm
14 monitoring system tied into an alarm company over a certain period of
15 time, leaving the balance of the proposed ordinance in tact as it is pertains
16 to the issues regarding sprinklers systems in new construction and
17 sprinkler systems in homes that exceed 3600 sq. ft. after their renovation
18 plus 50%. Vice President Ulberg SECONDED the motion but wanted to
19 make it clear and specific about it being mandated as opposed to
20 educated, and shouldn't be limited to be mandated.
21

22 Discussion: Director Leininger agreed with Vice President Ulberg's
23 modification to make it clear and specific about it being mandated as
24 opposed to educated, and shouldn't be limited to be mandated.
25

26 MOTION CARRIED, majority vote. Director Bass opposed.
27

28 iii. Fire Mitigation Ordinance

29 Director Haley made a MOTION and Director Bass SECONDED to set
30 aside \$5,000 in the budget for a fire mitigation study.
31

32 Discussion: This would apply to all new construction and additions over
33 500 sq. feet (as example in North Tahoe area). Bear Creek Planning
34 Committee isn't currently required, but would be required when passed.
35

36 MOTION UNANIMOUSLY CARRIED
37

38 iv. Fire Committee Membership – Volunteer Representation

39 Discussion: There are two seats open which will be decided by vote in
40 Committee.
41

42 v. Fire House Staffing

43 There are two proposals. The first is from Vice President Ulberg to
44 strengthen the current resident program long term employment
45 agreement, and to be the liaison by increasing responsibility and
46 increase volunteer participation. The 10 week pilot program that North
Tahoe Fire has proposed may require a rate structure increase.

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The second is from Fire Chief Duane Whitelaw was that there is a need for improvement in fire protection and safety. Summer and winter call volume increases significantly. North Tahoe can handle these fire and EMS services but during the 10 weeks this summer it will give residents the opportunity to see the difference in response times. The program would staff two full time North Tahoe Fire Fighter/Paramedics 24/7. The cost to the District would not be any more than \$18K but most likely be less than that.

Toni Stefani (AMFD Liaison to NT Fire) feels this annexation is necessary. Response times could be better and feels that that 24 hrs. a day is a good idea and saves lives. Let the public know it is a trial and let them decide.

Director Haley requested some direction for the Fire Committee so that a decision could be made prior to the fire season. Director Haley, Director Bass and Director Leininger were in favor of the 10 week pilot program whereas Vice President Ulberg was in favor of the current resident program with increased responsibilities.

No final decision is to be made until the review of the Fiscal Budget for 2002/2003 meeting on June 29, 2002.

b. Budget & Finance (Director Bass)

Director Bass made a MOTION, Director Haley SECONDED to add First Independent Bank of Nevada to Alpine Springs County Water District list of approved Brokers/Dealers.

UNANIMOUSLY APPROVED

Director Bass made a MOTION, Director Haley SECONDED to allocate liquid assets to Prudential as stated on Exhibit "M".

General Discussion: Jose Rodriguez with Placer County told Director Ulberg that reports are available on-line. Director Haley made note that these funds are insured up to 100 Million Dollars.

MOTION CARRIED by majority vote. Vice President Ulberg opposed.

The next topic of discussion is the removal of two signature check system to a single signature check system.

Director Bass made a MOTION to move to a one signature check system for accounts payable.

The MOTION died for a lack of a second.

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Director Bass went over the revised Budget handout – re-added sewer/TV survey for review, not decision. The pilot program is not in the budget at this time (\$18K). There is a \$31K projected surplus. The Budget meeting is set for June 29, 2002. There is one more package projected cash flow diagram for the next year so we can see how much we need in reserve for the next year (General Fund). The Operation fund is only for operations; General Fund is for non-operational, non-recurring costs. The Reserve fund is at \$156,549. The approved Capital Projects Funds comes from the General Fund once it is approved.

President Grant raised the question about the 10 week pilot program based on the discussion above. Do we want to fund the Firehouse program to start July 1, 2002? Manager Shaw said the funds can come from the General Fund for the pilot program since it is non-recurring, operational and felt that this will not adversely affect our budget.

Director Haley made a MOTION, seconded by Director Bass to fund \$18K from the General fund for the Fire Department Pilot Program.

Discussion: Director Leininger said he was not comfortable with this motion since the budget is not complete yet. He also felt that it should be under the Fire Dept. costs so that we could keep track of Fire Department costs. This should go through on the budget prior to approval.

MOTION Killed 3 opposed, to 2 in favor.

Director Leininger made a MOTION, seconded by Director Haley to run the Pilot Program through the current Budget for 02/03.

MOTION CARRIED by majority vote. Vice President Ulberg Opposed.

c. Personnel Committee (Director Leininger)
Director Leininger made a MOTION, SECONDED by Director Haley to change the Districts contract with John Shaw of John Shaw Consulting, LLC and Personnel & Procedures Manual to agree with the By-Laws that state “The General Manager shall have full power and authority to employ and discharge all employees and assistants at pleasure”. There was no discussion.

MOTION CARRIED by majority vote. Vice President Ulberg abstained from voting.

The Board of Directors took at break at 4:05 p.m. and reconvened at 4:25 p.m.

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2 **5. BOARD OF GOVERNANCE SEMINAR OPTIONS**

3 The Board of Directors decided to move this to another time; this is a bad
4 time of the year to do workshops.

5
6 **8. WATER USE RATES**

7 This is a tabled motion from the last meeting.

8
9 Vice President Ulberg proposes a higher commercial usage rate and to
10 promote conservation by educating the public. Members of the public felt
11 that people will still use the water no matter what the price is. Lowell
12 Northrop stated that spring #1 is pumping 60 gallons per minute and in the
13 past this has been higher. He mentioned that there could be rocks in the
14 pipes and recommended testing it to see. He also mentioned that spring
15 #3 could be re-worked to get 50-60 gallons more per minute.

16
17 Director Bass made a MOTION, SECONDED by Director Leininger to
18 remove the Preferential Irrigation rates to be effective July 1, 2002 for the
19 billing year 2002-03.

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21 MOTION CARRIED by majority vote. Vice President Ulberg abstained
22 from voting.

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24 **9. ITEMS FOR BOARD DISCUSSION & ACTION**

25 a. Public Comment Policy

26 General Discussion: recommend public participation on items as they
27 happen are moved to the end of the item, after discussion, but before the
28 vote. Some members of the public felt that this would kill spontaneity. In
29 other meetings the public spoke before the item and then closed public
30 comment during discussion. Some presentations need to be given prior to
31 public comment.

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33 No action has been taken at this time.

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35 b. Regular Meeting policy

36 Members of the Board of Directors felt that a time limit was needed due to
37 the lengthy meetings in the past few months. Time limits discussed were
38 8:30 a.m. to 1:00 p.m., which would satisfy Director Haley and President
39 Grant. President Grant recommended that we put this item with the Board
40 of Directors Draft Policy of Operations number 1.0.0 (item #7, exhibit G).
41 No action has been taken at this time.

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43 **6. WIRELESS INTERNET CONTRACT**

44 Vice President Ulberg made a MOTION, SECONDED by Director
45 Leininger to approve Lake Tahoe On Line and to be on the SCADA towers
46 and provide the District with Internet service.

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2 MOTION killed: 2 in favor, 3 opposed
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4 Discussion: Since LTOL is coming into the valley with or without the
5 District contract, and GBIS provides a wireless service, this would give
6 residents in the valley the choice of two different services. The District has
7 a contract with GBIS already and is waiting on our signature, so therefore
8 the MOTION made at the March 11, 2002 meeting to approve the
9 Districts contract with GBIS will prevail.

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11 **10. MANAGERS REPORT**

12 a. Water/Sewer Report
13 General Discussion about I & I and Potable Water.
14

15 **11. CLOSED SESSION**

16 The Board moved to closed session under California Government Code
17 Section 54956.9 Anticipated Litigation at 5:55 p.m.
18 No action was taken during closed session.
19

20 **12. CORRESPONDENCE TO THE BOARD**

21 a. Letter from Paul Chamberlain
22 b. Letter from Sam Quinan
23 i. Response from President Grant
24 c. Letters from Virginia Quinan (2)
25 d. Letter from AMEA to Carol Dal Bon
26 General discussion of letters to the Board. Lowell Northrop felt we should
27 select another attorney in California and get a referral from Paul
28 Chamberlain.
29

30 **13. REVIEW AND APPROVAL OF MINUTES**

31 a. Due to the length of the meeting, the Board decided to review the
32 minutes of the May 9, 2002 at the next Board of Directors meeting.
33

34 **14. CONSENT AGENDA**

35 Director Bass made a MOTION, SECONDED by Director Haley to
36 approve the consent agenda (District Payables) for the amount of
37 \$16,128.61.
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39 General discussion included items that the Board would like to see on
40 financial reports in the future.
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42 MOTION CARRIED by majority vote. Vice President Ulberg abstained
43 from voting.
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15. DIRECTORS COMMENTS

Discussion included requests from Director Leininger to get O&M, Lowell Northrop and others interested to have an informal lunch together and review historical information. Manager Shaw also would like to tour the horizontal wells. Director Haley mentioned a workshop for public policy and regular meeting policy. President Grant also mentioned that the Board of Directors may qualify for re-imbusement of Board meeting preparation.

16. AJDOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:00 pm.

Respectfully Submitted,

Approved as Corrected 8/12/02

Pam Zinn
Recording Secretary