

1 **MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING ALPINE**  
2 **SPRINGS COUNTY WATER DISTRICT**

3 Pursuant to notice given, the special meeting of the Board of Directors, Alpine Springs County Water District,  
4 was held Saturday June 29, 2002 at 8:00 a.m., District Board Room, 270 Alpine Meadows Road.  
5

6 **1. CALL TO ORDER**

7 President Grant called the meeting to order at 8:00 a.m.  
8

9 **PLEDGE OF ALLEGIANCE**

10 Those attending joined in saying the Pledge of Allegiance.  
11

12 **ROLL CALL**

13 Directors Present: Janet S. Grant, President; G. Wendell Ulberg, Jr.,

14 Vice President (showed up 5 minutes late); G. Bric Haley; Jerome

15 Leininger; Tom Bass

16 Director Absent: none

17 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District

18 General Manager; Pam Zinn, Recording Secretary.

19 Guests Present: Virginia Quinan, JMA; Chuck & Faye Nungester,

20 Residents; Gail & Ed Condren, Residents; Barbara Northrop, Resident;

21 Miranda Du, McDonald Carano.  
22

23 **2. PUBLIC PARTICIPATION**

24 General Discussion included comments from the public about the change  
25 of budget format and comparisons that are missing from last year.  
26

27 **3. REVIEW AND APPROVAL OF 2002-2003 OPERATING BUDGET**

28 Director Bass made a MOTION, SECONDED by Director Haley to adopt  
29 the 2002/2003 Operating Budget as presented.  
30

31 Discussion: Vice President Ulberg requested to make an amendment to  
32 the 2002/2003 Operating Budget to include a contingency for consultants  
33 from \$2K to \$7K to bring in Paul Chamberlain, Attorney to attend our  
34 meetings.  
35

36 MOTION CARRIED with amendment by majority vote. Vice President  
37 Ulberg opposed.  
38

39 **4. CLOSED SESSION**

40 The Board moved to closed session at 10:15 a.m. under California  
41 Government Code Section 54956.9 – Anticipated Litigation, and  
42 California Government Code Section 54957– Personnel Matters.  
43

44 The Board of Directors returned from closed session at 12:25 p.m.  
45

46 DIRECTION GIVEN, NO ACTION TAKEN  
47

1  
2 **5. POLICY OF OPERATION**

3 a. Establish boiler plate for all committees and Board of Directors policy

4  
5 Director Bass made a MOTION, SECONDED by Vice President Ulberg  
6 that we adopt language from Policy 4.0.0 (responsibility (2<sup>ND</sup>) paragraph)  
7 for all committees.

8  
9 MOTION UNANIMOUSLY CARRIED

10  
11 Director Leininger made a MOTION, SECONDED by Director Haley to  
12 have two Board members and the District General Manager in each  
13 committee.

14  
15 MOTION UNANIMOUSLY CARRIED

16 Director Bass made a MOTION, SECONDED by Director Leininger to  
17 remove “vote” from committee members.

18  
19 MOTION UNANIMOUSLY CARRIED

20  
21 Director Bass made a MOTION, SECONDED by Director Leininger to  
22 adopt the final sentence of policy 2.0.0 to read as follows: After written  
23 report, to be included in the District Board of Directors Agenda Package.  
24 “A brief reference should be included for alternative views.”

25  
26 MOTION UNANIMOUSLY CARRIED

27  
28 Director Bass made a MOTION, SECONDED by Director Leininger to  
29 insert on policy 6.0.0 that a committee “may” vs. “will” have a total up to  
30 seven members including:

- 31 1. Two members of the District Board of Directors  
32 (required)  
33 2. Four members of the public  
34 3. General Manager of the District (required)

35 \*Park Committee is not under “Greenbelt” so policy number was changed  
36 from 6.5.0 to 6.0.0

37  
38 MOTION UNANIMOUSLY CARRIED

39  
40 Director Haley made a MOTION, SECONDED by Director Bass to change  
41 the second paragraph under responsibility for policy 7.0.0, to read as  
42 follows: “The committee may have a total of up to six members including:

- 43 1. Two members of the District Board of Directors  
44 (required)  
45 2. Two members of the public (at least one of which  
46 will be a currently active volunteer firefighter)

- 3. The Fire Chief of the district or his representative (required)
- 4. The General Manager of the District (required)

MOTION UNANIMOUSLY CARRIED

Director Leininger made a MOTION, SECONDED by Director Haley to approve the “Ends” of policy 3.0.0 as written.

MOTION UNANIMOUSLY CARRIED

Vice President Ulberg made a MOTION, SECONDED BY Director Bass to approve policy 4.0.0, “Ends” item 3. to read as follows:

- 3. Relationships with governmental and outside entities.

MOTION UNANIMOUSLY CARRIED

The Board of Directors will not be approving the Capital Outlay Committee policy of operation at this time.

Director Bass made a MOTION, SECONDED by Director Haley to approve the “Ends” in policy number 6.0.0 as written.

Discussion: to add “Park Improvements” as item 3  
Director Bass amended his MOTION, SECONDED by Director Haley to add “park improvements” to the ends of policy number 6.0.0 as item 3.

MOTION UNANIMOUSLY CARRIED

Director Haley made a MOTION, SECONDED by Director Bass to approve the “Ends” as written in policy number 7.0.0

MOTION UNANIMOUSLY CARRIED

Board of Directors Policy of Operation Policy Number 1.0.0 –  
“Introduction” is fine. “Ends”, Item 5., change to read “District Services”;  
Item 7. change to read “District Owned Facilities and Property”; add  
number 8. “Maintenance of a Long Term Strategic Plan”.

Under “Responsibility” a. Financial condition is fine; b. Policy is fine.

Manager Shaw will re-word item c. Relationship to the General Manager of the District.

No action taken until Manager Shaw comes back to the Board of Directors with the re-written Policy of Operation for the Board of Directors.

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**6. RESOLUTION**

a. 3-2002 Renewing & Establishing Water Stand-by Charges  
MOTION was made by Director Ulberg and SECONDED by Director Bass to approve Ordinance 3-2002 Renewing & Establishing Water Stand-by Charges.

MOTION UNANIMOUSLY CARRIED

Roll Call: Director Bass, Director Haley, Director Leininger, Director Ulberg, Director Grant.

b. 4-2002 Appropriations Limit  
MOTION was made by Director Leininger and SECONDED by Director Ulberg to approve Ordinance 4-2002 Establishing Appropriations Limit for fiscal year July 1,2002 – June 30, 2003.

Roll Call: Director Bass, Director Haley, Director Leininger, Director Ulberg, Director Grant.

**7. ITEMS FOR BOARD DISCUSSION & ACTION**

a. Public Comment Policy

b. Regular Meeting Policy

NO ACTION WAS TAKEN

**8. CORRESPONDENCE TO THE BOARD**

NONE

**9. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Approved as corrected 8/12/02

Pam Zinn  
Recording Secretary