

1 **MINUTES OF THE BOARD OF DIRECTORS ALPINE SPRINGS COUNTY**
2 **WATER DISTRICT**

3 Pursuant to notice given, the special meeting of the Board of Directors, Alpine Springs County Water District, was held
4 Friday July 12, 2002 at 8:30 a.m., District Board Room, 270 Alpine Meadows Road.
5

6 **1. CALL TO ORDER**

7 President Grant called the meeting to order at 8:30 a.m.

8 **PLEDGE OF ALLEGIANCE**

9 Those attending joined in saying the Pledge of Allegiance

10 **ROLL CALL**

11 Directors Present: Janet S. Grant, President; G. Wendell Ulberg, Jr., Vice
12 President; G. Bric Haley; Jerome Leininger; Tom Bass

13 Director Absent: none

14 Staff Present: John Shaw, P.E. of John Shaw Consulting, LLC, District
15 General Manager; Pam Zinn, Recording Secretary.

16 Guests Present: Virginia Quinan, Barbara Danz, Chief Duane
17 Whitelaw/NTPFD.
18

19 Vice President Ulberg made a MOTION, seconded by Director Haley to
20 move to Closed Session, item 10 c, Personnel Contract Negotiations.
21

22 MOTION UNANIMOUSLY CARRIED
23

24 **10. CLOSED SESSION**

25 The Board of Directors moved into closed session at 8:35 a.m.

26 The Board of Directors returned from closed session at 9:10 a.m.
27

28 There were two motions.

29 Director Haley made a MOTION, SECONDED by Director Bass to
30 approve the General Managers Salary to \$6500 per month.
31

32 MOTION APPROVED BY MAJORITY VOTE. Vice President Ulberg
33 opposed.
34

35 Director Haley made a MOTION, SECONDED by Director Leininger to
36 approve the amendment of agreement of General Manager's contract
37 8302.2 to be effective July 1, 2002.
38

39 MOTION APPROVED BY MAJORITY VOTE. Vice President Ulberg
40 opposed.
41

42 **3. PROPOSED CHANGES TO THE BY-LAWS**

43 No action taken. The Board of Directors referred to Paul Chamberlain,
44 Legal Counsel for his opinion.
45

46 **6. BOARD OF GOVERNANCE SEMINAR OPTIONS**

47 a. On-Site Workshops

1 The Board of Directors decided that they would not make any decisions at
2 this time since there is a six month follow up and three seats on the Board
3 are up for election in four months. Directors have requested a matrix of
4 cost comparisons and length of seminars. All Directors feel that this would
5 be a good time to review options of seminars available.

6 b. CSDA Seminar
7 No action taken.

8
9 **7. REVIEW OF DRAFT POLICY OF OPERATIONS**

10 a. Board of Directors – 1.0.0

11 Director Haley made a MOTION, SECONDED by Director Bass to
12 approve Policy No. 1.0.0.

13
14 MOTION UNANIMOUSLY CARRIED

15
16 Chief Duane Whitelaw arrived at 9:30 a.m. so the Board of Directors
17 moved back to item 5.0 Alpine Meadows Fire Department Status Report.

18
19 *Vice President Ulberg left the meeting at 9:40 a.m. to attend a TTSA
20 Hearing.

21
22 **5. ALPINE MEADOWS FIRE DEPARTMENT STATUS REPORT**

23 a. Chiefs Report

24 Discussion Included status of the Pilot Program which started 7/1/02; new
25 telephone pagers for AMFD volunteers; defensible space program, each
26 shift covers 1/3 of the valley, including checking propane tank
27 connections; \$14,000 Grant from FEMA for SCBA (self contained
28 breathing apparatus).

29
30 b. June 2002 Placer Tahoe Dispatch Report

31 No significant activity in the area, although one heart attack victim on the
32 bike trail AMFD covered the mutual aid call and Ambulance was right
33 there.

34
35 Discussion Included: Juniper Mountain Development with a 60,500 sq. ft.
36 lodge and 30 new homes needs to be a safer community. Mitigation fees
37 on contractors estimates, Chief Whitelaw feels that this should be done on
38 a case by case basis. Mitigation fees should be set before the new
39 building season starts.

40
41 After the Chiefs report the Board of Directors moved back to item 7.b.
42 Budget & Finance Policy of Operation.

43
44 **7. REVIEW OF DRAFT POLICY OF OPERATIONS (continued)**

45 b. Budget & Finance Committee 2.0.0
46

1 Director Bass made a MOTION, SECONDED by Director Leininger to
2 adopt Policy no. 2.0.0.

3
4 MOTION UNANIMOUSLY APPROVED

5
6 c. Personnel Committee – 3.0.0

7
8 Director Leininger made a MOTION, SECONDED by Director Bass to
9 approve Policy no. 3.0.0 as written.

10 MOTION UNANIMOUSLY APPROVED

11
12 d. Administrative Committee – 4.0.0

13
14 Director Haley made a MOTION, SECONDED by Director Bass to
15 approve Policy no. 4.0.0 as written.

16
17 MOTION UNANIMOUSLY APPROVED

18
19 e. Capital Outlay Committee – 5.0.0

20
21 Director Leininger made a MOTION, SECONDED by Director Bass to
22 approve Policy no. 5.0.0.

23
24 Discussion: add “Capital Budget” in the Ends.
25 MOTION UNANIMOUSLY APPROVED WITH CHANGES TO “ENDS”

26
27 d. Director Leininger made a MOTION, SECONDED by Director Haley TO
28 AMEND Policy no. 4.0.0 to delete “who shall vote” under Responsibility,
29 item 1.

30
31 MOTION UNANIMOUSLY APPROVED

32
33 f. Park Committee – 6.0.0

34
35 Director Haley made a MOTION, SECONDED by Director Bass to
36 approve Policy no. 6.0.0 as written.

37
38 MOTION UNANIMOUSLY APPROVED

39
40 g. Fire Committee – 7.0.0

41
42 Director Haley made a MOTION, SECONDED by Director Bass to
43 approve Policy no. 7.0.0 as written.

44
45 MOTION UNANIMOUSLY APPROVED

46

1 **8. ITEMS FOR BOARD DISCUSSION & ACTION**

2 a. Public Comment Policy – Exhibit “U”

3
4 Director Bass made a MOTION, SECONDED by Director Haley to
5 approve the Proposed Public Participation Policy.

6
7 MOTION UNANIMOUSLY APPROVED

8
9 The Board took a 10 minute break at 10:30 a.m., and returned at 10:40
10 a.m.

11
12 Proposed Regularity

13
14 Director Bass made a MOTION, SECONDED by Director Haley to adopt a
15 policy on meeting lengths as proposed on Exhibit “U”.

16 MOTION UNANIMOUSLY APPROVED

17
18 **9. MANAGERS REPORT**

19 Discussion included: California Orange Book (Public Works Construction
20 Book w/codes). Status of annual billing for water usage; Emergency
21 Evacuation Plan requests to take page 6 from the old book and map on
22 page 8 & 9 post to the Districts web site. Concerns about the lake level
23 going below the rim, and if the District has any plans to run a well pump
24 test for the worst case scenario. Pump tests cost about \$20K to run a 72
25 hr. test.

26
27 *Director Bass left the meeting at 11:40 a.m.

28
29 **11. CORRESPONDENCE TO THE BOARD**

30 Review of letter from Rural Special Districts to AMFD.

31
32 **12. REVIEW AND APPROVAL OF MINUTES**

33 a. Approval of Minutes of May 9, 2002 Meeting

34
35 Director Haley made a MOTION, SECONDED by Director Leininger to
36 approve the minutes from the May 9, 2002 meeting.

37 Discussion: shortening minutes

38 MOTION UNANIMOUSLY APPROVED

39 **13. CONSENT AGENDA**

40 Director Haley made a MOTION, SECONDED by Director Leininger to
41 approve the Financial Report (Exhibit S).

42
43 MOTION UNANIMOUSLY APPROVED

44
45 **14. DIRECTORS COMMENTS**

1 President Grant requested the August 9, 2002 meeting be moved to
2 August 12, 2002. This was alright with all Directors and staff present.

3

4 **15. ADJOURNMENT**

5 There being no further business before the Board the meeting was
6 adjourned at 11:20 a.m.

7 Director Leininger made a MOTION to adjourn, SECONDED by Director
8 Haley.

9

10

11 Respectfully Submitted,

Approved as corrected 8/12/02

12

13

14

15 Pam Zinn

16 Recording Secretary