
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Budget & Finance Committee Alpine Springs County Water District

Date: Thursday, February 11th, 2021
Location: District Office, Board Room
270 Alpine Meadows Road
Time: 9:30 a.m.
Members: Janet Grant, District President, Chair
Evan Salke, District Director
Advisors: Mike Dobrowski, CPA, District Accountant
Joe Mueller, General Manager, Treasurer

AGENDA

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, the Alpine Springs County Water District Board Room will not be accessible to the public for this meeting. The meeting will be accessible via teleconference only. Public comments will be accepted by the committee and should be submitted to the Board Secretary at info@alpinesprings.org; by mail or in person (drop box) 270 Alpine Meadows Rd., Alpine Meadows, by Friday February 5th, 2021 at 9:30 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM LINK: At the specified time, 9:30 a.m., connect to the ZOOM Mtg. ID: 952 8758 2594; passcode: 953437. Please mute yourself unless you are speaking. Times listed are approximate.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, related to the Committee's activities, at this time. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration. If a member of the public wishes to address the Committee on an agenda item after consideration by the Committee, but prior to a vote, the individual should raise his/her hand to be recognized by the Chair of the Committee.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

3. ITEMS FOR COMMITTEE DISCUSSION & ACTION

- a. NON-STANDARD TRANSACTIONS
Review and discuss method of accounting for non-standard transactions.
- b. JANUARY 31ST MONTHLY FINANCIAL REPORTS
Review and discuss the month-end financial reports.
- c. TREASURER'S REPORT
Review and discuss Treasurer's report regarding cash reserves and return on investments. Review and discuss 2020-2021 cash forecast.
- d. LETTERS FROM CUSTOMERS REGARDING BILLING ISSUES
Review and discuss customer questions/concerns regarding billing issues.
- e. UNBUDGETED EXPENSES
Review and discuss specific requests for payment of unbudgeted expenses.
- f. FINANCIAL AUDIT FOR THE FISCAL YEAR 2019/2020
Vera Kis from Damore Hamric & Schneider shall present the final Audit report for the fiscal year 2020 and 2019 and respond to questions.

4. MEMBERS' COMMENTS

In accordance with Government Code Section 54954.2(a), Committee members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

5. CORRESPONDENCE

Review letter sent to Richard Genest by Joe Mueller, GM.

6. ADJOURNMENT

Agenda items may or may not be taken in the order sequence presented above.

Next regularly scheduled Budget & Finance Committee meeting – March 11th, 2021 at 9:30 am

I certify that on or before Monday, February 8th 2021 at 9:30 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager

Subject: *January 2021 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 02/05/21*

On a year to date basis our net income was \$121,083 more than the prior fiscal year. Current month total expenses were \$431,925 which was over budget by \$11,623. Our year to date net income was \$164,759 favorable to budget.

Our cash position has decreased by \$66,178 from the prior fiscal year and has decreased by \$95,331 from the prior month. Accounts receivable are \$18,199 higher than the prior year.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
Made Wells Fargo Investment entry.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – **\$0 + \$143,305= \$143,305**

Prior Year + (10% of annual revenues (\$1,678,989-245,942) less Garbage)

Cash available for operations – **\$490,399**

(Remaining balance \$633,704-143,305)

Work in Progress Accounts	Current Year	Total
Tank 4 & 4a Replacement	80,551	1,669,695
Forest Service Use Permit	0	5,118
AME Well Design	0	19,067
Updating Hydraulic Model / Fire Flow	9,078	9,078
Sewer Easement	<u>0</u>	<u>11,300</u>
Total	\$ 89,629	\$1,714,258

Accounts Payable

NTFPD Contract	<u>\$ 336,701.76</u>
Total	\$ 336,701.76

Sick and General Leave

COVID Sick leave	0.00 Hrs.	
Sick leave Hours	220.77 Hrs.	
General leave Hours and Dollars	551.95 Hrs.	\$ 19,731.61

Prepays

Sun Life Dental (5103&04) (68.77+212.89) 1 month	\$ 281.66
Garbage Contract (5404.02) 2 Mo. @ \$11,674.72	\$ 23,349.44
Healthplan Services (51031&41) (134.78+108.79) 0 month	\$ 0.00
SDRMA Insurance (5120.00) 5 months @ 3,057.77	\$ 15,288.80
CALPERS (51031&41) (800.74+3,202.94) 0 month	\$ 0.00
Security Lock & Alarm (5231.00) 0 months @ 32.50	\$ 0.00
Sierra Office Solutions (5232.00) 0 month @ 156.72	\$ 0.00
Principal Life (5103&04) (25.80+51.60) 0 month	\$ 0.00
SDRMA (5120.00) Worker's Comp 5 months @ 664.85	<u>\$ 3,324.20</u>
Total	\$ 42,244.10

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
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Last disbursement issued from prior month

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
01/04/21	EFT010421	159.91	CalPERS

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$29,497.81	
Health & Life Ins. (Retired)	9,862.58	
Pension (Employee 6.75%)	8,712.19	(Employer 7.732% Effective 07/01/20)
Payroll Taxes	4,732.50	
Health plan co-ins.	<u>4,222.61</u>	
Total	\$ 57,027.69	

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 2020 through January 2021

	<u>Jul '20 - Jan 21</u>	<u>Jul '19 - Jan 20</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	611,069	588,056	23,013
Connection Fees	27,166	12,607	14,559
Sewer Revenue	296,261	279,831	16,430
Garbage Revenue	245,942	240,752	5,190
Park Revenue	13,862	9,504	4,358
Fire Mitigation Fees	8,401	5,951	2,450
Fire Fuel Management Fees	24,124	23,421	703
Property Tax Revenue	420,874	397,256	23,618
Other Revenue	31,291	21,699	9,591
Total Income	<u>1,678,989</u>	<u>1,579,078</u>	<u>99,912</u>
Gross Profit	1,678,989	1,579,078	99,912
Expense			
Salaries and Wages - Admin	37,072	30,143	6,929
Salaries and Wages - O&M	126,118	131,155	(5,037)
Benefits - Office	10,589	9,355	1,234
Benefits - O&M	42,216	43,448	(1,232)
Health Plan Co-Insurance	4,223	2,900	1,323
Directors' Fees	5,475	4,675	800
Insurance - Administration	26,655	23,943	2,712
Park Expenditures	14,034	5,381	8,652
Parts/Tools/Misc. Equip	8,430	13,578	(5,148)
Postage and Delivery	2,475	3,603	(1,128)
Cleaning	1,545	2,475	(930)
Newsletter and Printing	1,318	3,534	(2,216)
Office Expense	10,658	8,734	1,924
Dues and Subscriptions	8,231	7,645	586
Bank and Collection Fees	1,778	1,691	87
Analytical Testing	1,094	1,808	(714)
Accounting Fees	36,380	35,211	1,169
Audit	0	2,546	(2,546)
Legal Fees	2,004	1,305	699
Consultants-Management	69,870	79,842	(9,972)
Consultants-Misc.	2,518	2,819	(301)

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 2020 through January 2021

	<u>Jul '20 - Jan 21</u>	<u>Jul '19 - Jan 20</u>	<u>\$ Change</u>
NTFD Contract	352,145	326,382	25,763
Fire Fuel Management Fee	9,554	10,778	(1,224)
Building Maintenance	11,080	6,279	4,801
Equipment Maintenance - Admin	3,933	4,733	(800)
Vehicle Maintenance and Rep.	7,541	1,848	5,693
Maintenance Water and Sewer	59,688	155,351	(95,663)
Gas and Electric - Admin	24,634	13,246	11,388
SCADA System	16,147	22,519	(6,372)
Travel and Entertainment	337	101	235
Education Staff/Board	0	300	(300)
Uniforms	2,913	2,113	800
ASCWD Fuel	1,820	3,823	(2,002)
Telephone - Administration	10,514	5,328	5,187
Government Mandates	14,363	12,664	1,700
Garbage Services	81,723	80,828	895
Depreciation Expense	124,453	109,935	14,518
Miscellaneous - O&M	1,594	1,020	574
Total Expense	<u>1,135,122</u>	<u>1,173,037</u>	<u>(37,916)</u>
Net Ordinary Income	543,868	406,041	137,827
Other Income/Expense			
Other Income			
Interest Revenue	1,538	18,282	(16,744)
Total Other Income	<u>1,538</u>	<u>18,282</u>	<u>(16,744)</u>
Net Other Income	<u>1,538</u>	<u>18,282</u>	<u>(16,744)</u>
Net Income	<u><u>545,406</u></u>	<u><u>424,323</u></u>	<u><u>121,083</u></u>

Alpine Springs County Water District
Profit & Loss Budget Performance 2020/2021

January 2021

	Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water Revenue	0	0	611,069	601,337	699,862
Connection Fees	0	1,051	27,166	7,354	12,607
Sewer Revenue	0	0	296,261	291,778	291,778
Garbage Revenue	0	0	245,942	249,686	249,686
Park Revenue	0	0	13,862	15,260	30,520
Fire Mitigation Fees	0	792	8,401	5,544	9,500
Fire Fuel Management Fees	0	0	24,124	23,798	23,798
Property Tax Revenue	0	0	420,874	442,227	737,045
Other Revenue	0	2,362	31,291	16,540	28,350
Total Income	0	4,205	1,678,989	1,653,524	2,083,146
Gross Profit	0	4,205	1,678,989	1,653,524	2,083,146
Expense					
Salaries and Wages - Admin	11,190	4,361	37,072	32,706	56,698
Salaries and Wages - O&M	16,109	15,321	126,118	125,543	215,599
Benefits - Office	1,835	1,460	10,589	10,951	18,985
Benefits - O&M	6,276	6,444	42,216	48,329	83,767
Health Plan Co-Insurance	297	583	4,223	4,081	7,000
Directors' Fees	700	720	5,475	5,040	8,650
Insurance - Administration	3,723	3,988	26,655	27,914	47,870
Park Expenditures	0	0	14,034	14,830	20,795
Parts/Tools/Misc. Equip	710	0	8,430	13,975	21,020
Postage and Delivery	238	287	2,475	3,768	7,115
Cleaning	480	251	1,545	2,921	5,000
Newsletter and Printing	0	0	1,318	2,360	3,720
Office Expense	861	2,196	10,658	9,371	16,795
Dues and Subscriptions	0	119	8,231	7,599	9,101
Bank and Collection Fees	74	75	1,778	525	1,150
Analytical Testing	210	192	1,094	2,569	3,525
Accounting Fees	5,242	5,205	36,380	36,437	62,482
Audit	0	0	0	18,800	18,800
Legal Fees	0	834	2,004	5,838	10,000
Consultants-Management	0	11,788	69,870	82,515	141,458
Consultants-Misc.	245	271	2,518	3,095	4,435
NTFD Contract	339,965	324,300	352,145	353,782	589,636
Fire Fuel Management Fee	0	0	9,554	14,280	23,798
OPEB Trust - Annual Funding	0	0	0	0	30,000
Building Maintenance	574	1,008	11,080	16,217	20,150
Equipment Maintenance - Admin	421	833	3,933	4,221	6,780
Vehicle Maintenance and Rep.	1,399	376	7,541	3,456	5,600
Maintenance Water and Sewer	0	1,668	59,688	141,066	147,050
Gas and Electric - Admin	7,945	5,282	24,634	31,469	52,400

Alpine Springs County Water District
Profit & Loss Budget Performance 2020/2021

January 2021

	Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
SCADA System	1,893	200	16,147	21,050	22,050
Travel and Entertainment	0	25	337	175	300
Education Staff/Board	0	292	0	2,044	3,500
Uniforms	406	292	2,913	2,344	3,800
ASCWD Fuel	0	0	1,820	2,916	5,300
Telephone - Administration	989	813	10,514	5,690	9,750
Government Mandates	589	1,539	14,363	15,952	21,015
Garbage Services	11,675	11,800	81,723	82,600	141,597
Depreciation Expense	17,779	17,779	124,453	124,453	213,345
Miscellaneous - O&M	102	0	1,594	4,700	4,700
Total Expense	431,925	420,302	1,135,122	1,285,582	2,064,736
Net Ordinary Income	-431,925	-416,097	543,868	367,942	18,410
Other Income/Expense					
Other Income					
Interest Revenue	578	1,815	1,538	12,705	21,800
Total Other Income	578	1,815	1,538	12,705	21,800
Net Other Income	578	1,815	1,538	12,705	21,800
Net Income	-431,348	-414,282	545,406	380,647	40,210

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of January 31, 2021

	<u>Jan 31, 21</u>	<u>Dec 31, 20</u>	<u>\$ Change</u>	<u>Jan 31, 20</u>	<u>\$ Change</u>
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	185	185	0	178	6
Bank of the West	88,400	34,309	54,091	85,888	2,512
Placer County - Interest App.	353,550	353,550	0	32,835	320,715
Wells Fargo Advisors	18,593	18,593	(1)	469,210	(450,617)
LAIF Accounts	172,976	322,398	(149,422)	81,369	91,607
OPEB (CERBT) Prefunding	0	0	0	30,402	(30,402)
Total Checking/Savings	<u>633,704</u>	<u>729,036</u>	<u>(95,331)</u>	<u>699,883</u>	<u>(66,178)</u>
Accounts Receivable					
Accounts Receivable	33,650	32,194	1,456	15,450	18,199
Total Accounts Receivable	<u>33,650</u>	<u>32,194</u>	<u>1,456</u>	<u>15,450</u>	<u>18,199</u>
Other Current Assets					
Placer - Agency Taxes 390-770	420,877	420,877	0	0	420,877
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	42,244	22,617	19,627	37,834	4,410
County Collection Accounts	1,828	1,828	0	0	1,828
Deferred Pension Outflows	35,652	35,652	0	33,411	2,241
Deferred OPEB Outflows	2,694	2,694	0	0	2,694
Total Other Current Assets	<u>503,296</u>	<u>483,669</u>	<u>19,627</u>	<u>71,245</u>	<u>432,051</u>
Total Current Assets	<u>1,170,650</u>	<u>1,244,898</u>	<u>(74,248)</u>	<u>786,578</u>	<u>384,072</u>
Fixed Assets					
Land	360,436	360,436	0	360,436	0
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment	343,336	343,336	0	343,336	0
Park	403,391	403,391	0	407,334	(3,943)
Park Improvements Depreciable	19,633	19,633	0	15,690	3,943
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System	4,678,719	4,678,719	0	4,678,719	0
SCADA System	146,548	146,548	0	146,548	0
Sewer System	1,022,026	1,022,026	0	1,022,026	0
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment	81,011	81,011	0	81,011	0
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment	131,068	131,068	0	131,068	0
Truckee River Interceptor	358,524	358,524	0	358,524	0

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison

As of January 31, 2021

	Jan 31, 21	Dec 31, 20	\$ Change	Jan 31, 20	\$ Change
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress	1,714,258	1,714,258	0	1,537,355	176,902
Accumulated Depreciation	(4,833,395)	(4,815,616)	(17,779)	(4,605,754)	(227,641)
Total Fixed Assets	5,501,303	5,519,082	(17,779)	5,552,041	(50,738)
Other Assets					
Land Usage and Easement Right	12,318	12,318	0	12,318	0
Total Other Assets	12,318	12,318	0	12,318	0
TOTAL ASSETS	<u>6,684,270</u>	<u>6,776,298</u>	<u>(92,027)</u>	<u>6,350,937</u>	<u>333,333</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	336,702	0	336,702	326,382	10,320
Total Accounts Payable	336,702	0	336,702	326,382	10,320
Other Current Liabilities					
Retention Payable	65,159	65,159	0	0	65,159
OPEB Liability	389,109	389,109	0	374,512	14,597
Accrued vacation payable	19,732	17,113	2,618	10,268	9,464
Deferred Pension Inflows	1,234	1,234	0	2,684	(1,450)
Deferred OPEB Inflows	69,965	69,965	0	103,969	(34,004)
Net Pension Liabilities	8,482	8,482	0	2,372	6,110
Total Other Current Liabilities	553,680	551,062	2,618	493,805	59,875
Total Current Liabilities	890,382	551,062	339,320	820,187	70,195
Total Liabilities	890,382	551,062	339,320	820,187	70,195
Equity					
Retained Earnings	142,060	142,060	0	0	142,060
Retained Earnings - Garbage	378,687	378,687	0	390,340	(11,653)
Retained Earnings - Park	(213,774)	(213,774)	0	(196,650)	(17,124)
Retained Earnings - Sewer	1,129,309	1,129,309	0	1,122,262	7,047
Retained Earnings - Water	(2,258,798)	(2,258,798)	0	(1,150,543)	(1,108,255)
Fund balance Undesignated	352,739	352,739	0	343,325	9,414
Investment in plant & equip	5,570,990	5,570,990	0	4,450,424	1,120,566
Design. for Cap. Outlay	147,269	147,269	0	147,269	0
Net Income	545,406	976,753	(431,348)	424,323	121,083
Total Equity	5,793,888	6,225,236	(431,348)	5,530,750	263,138
TOTAL LIABILITIES & EQUITY	<u>6,684,270</u>	<u>6,776,298</u>	<u>(92,027)</u>	<u>6,350,937</u>	<u>333,333</u>

Alpine Springs County Water District
Statement of Cash Flows
July 2020 through January 2021

	<u>Jul '20 - Jan ...</u>
OPERATING ACTIVITIES	
Net Income	545,406
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	61,733
1240.00 · Interfund Receivable:1240.03 · Due from (to) Interfund - 03	5,858
1240.00 · Interfund Receivable:1240.06 · Due from (to) Interfund - 06	(5,858)
1550.00 · Prepaid Expenses	3,181
1600.05 · County Collection Accts	16,097
1041.00 Placer Co - Taxes 770	(420,877)
1041.00 Placer Co - Taxes 770:1041.06 Placer Co-Agency Taxes	39,055
1850.00 · Accumulate Depreciation:1850.02 · Accumulated Deprec...	5,166
1850.00 · Accumulate Depreciation:1850.03 · Accumulated Deprec...	5,166
1850.00 · Accumulate Depreciation:1850.04 · Accumulated Deprec...	15,533
1850.00 · Accumulate Depreciation:1850.05 · Accumulated Deprec...	90,601
2010.00 · Accounts Payable - 06 Fund	(36,688)
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accounts Payable...	84,061
2075.00 · Accrued Vacation Pay - 05 Fund	6,387
2010.05 · Accounts Payable - 05	(19,067)
Net cash provided by Operating Activities	395,753
INVESTING ACTIVITIES	
1725.00 · Park:1725.03 · Park Assets	3,943
1726.03 · Park Improvements Depreciable	(3,943)
1830.05 · Work in Progress:1835.05 · Tank 4 & 4A Replacement - 05	(80,551)
1830.05 · Work in Progress:1840.05 · Updating Hydraulic Model	(9,078)
1850.00 · Accumulate Depreciation:1850.06 · Accumulated Deprec. ...	7,987
Net cash provided by Investing Activities	(81,642)
Net cash increase for period	314,111
Cash at beginning of period	319,593
Cash at end of period	<u>633,704</u>

10:46 AM
02/05/21

Alpine Springs County Water District
Check Register for Current Month

January 5 - 31, 2021

Date	Num	Name	Memo	Amount	Balance
01/15/2021	31719	AT&T	Account #530 583 2320 189 1	-208.57	-208.57
01/15/2021	31720	AT&T	Account #530 583 2342 637 3	-698.28	-906.85
01/15/2021	31721	Aramark	Customer #6728877	-163.02	-1,069.87
01/15/2021	31722	Cashman Equipment Company	Customer #001306	-1,398.56	-2,468.43
01/15/2021	31723	FedEx	Acct #1834-0409-1	-90.39	-2,558.82
01/15/2021	31724	Hunt Propane	Acct #5385	-1,890.38	-4,449.20
01/15/2021	31725	Intrado Enterprise Collaboration, Inc.	Account #330049 Invoice #1744801215	-82.45	-4,531.65
01/15/2021	31726	Liberty Utilities	Account 88509407-88105912 (Dec 2020)	-328.30	-4,859.95
01/15/2021	31727	Longo Inc.	Invoice 9462	-476.85	-5,336.80
01/15/2021	31728	Mountain High Home Services, LLC	Invoices 13941 & 13978	-480.00	-5,816.80
01/15/2021	31729	Office Depot	Acct # 60641324	-99.26	-5,916.06
01/15/2021	31730	Pam Zinn	Reimbursement	-14.99	-5,931.05
01/15/2021	31731	Placer County Clerk-Elections Division	Invoice #C108920	-250.00	-6,181.05
01/15/2021	31732	Principal Life	Account #1113469-10001	-77.40	-6,258.45
01/15/2021	31733	Professional Communications Messaging	Invoice #19307201012021	-42.40	-6,300.85
01/15/2021	31734	Security Lock and Alarm Inc.	Invoice 320512	-97.50	-6,398.35
01/15/2021	31735	Sierra Controls, LLC	Invoice 122080	-1,893.01	-8,291.36
01/15/2021	31736	Silver State Analytical Laboratories	Water Tests	-90.00	-8,381.36
01/15/2021	31737	Sun Life Financial	Policy #906384 Dental	-281.66	-8,663.02
01/15/2021	31738	Tahoe Truckee Sanitation Agency	Acct #17339.01	-549.36	-9,212.38
01/15/2021	31739	Tahoe Truckee Sanitation Agency	Acct #17348.01	-427.68	-9,640.06
01/15/2021	31740	Tahoe Truckee Sierra Disposal Co., Inc.	Customer #000355	-99.70	-9,739.76
01/15/2021	31741	Tahoe Truckee Sierra Disposal Co., Inc.	Customer #028540	-35,024.16	-44,763.92
01/15/2021	31742	The Paper Trail	Invoice 4559	-245.00	-45,008.92
01/15/2021	31743	Truckee Rents, Inc.	Cust #40252	-709.56	-45,718.48
01/15/2021	31744	The Union	Acct #10043406 North Tahoe Protectio...	-179.12	-45,897.60
01/31/2021	31745	ACC Business	Account #00001194781 12/11/20 - 01/1...	-476.60	-46,374.20
01/31/2021	31746	Aramark	Customer #6728877	-242.83	-46,617.03
01/31/2021	31747	Avaya Financial Services	Contract No. 753-0021553-000 Custom...	-158.91	-46,775.94
01/31/2021	31748	FedEx	Acct #1834-0409-1	-147.71	-46,923.65
01/31/2021	31749	Liberty Utilities	Account 88550011-88105912 (Dec 2020)	-5,812.79	-52,736.44
01/31/2021	31750	North Tahoe FPD	Residential Chipping & Forestry Progra...	-3,263.22	-55,999.66
01/31/2021	31751	Office Depot	Acct # 60641324	-18.51	-56,018.17
01/31/2021	31752	Pam Zinn	Reimbursement	-297.04	-56,315.21
01/31/2021	31753	Silver State Analytical Laboratories	Water Tests	-120.00	-56,435.21
01/31/2021	31754	USA BlueBook	Customer #814589	-102.18	-56,537.39
01/31/2021	31755	Verizon Wireless	Account #271135177-00001 (01/16/202...	-219.31	-56,756.70
01/31/2021	31756	Janet Grant	January Budget & Finance and Board	-175.00	-56,931.70
01/31/2021	31757	Janice Ganong	January Board of Directors	-125.00	-57,056.70
01/31/2021	31758	Evan Salke {1}	January Budget & Finance and Board	-150.00	-57,206.70
01/31/2021	31759	David Smelser {1}	January Board	-125.00	-57,331.70
01/31/2021	31760	Christine York	January Board	-125.00	-57,456.70

10:47 AM
02/05/21

Alpine Springs County Water District
Subsequent Payments Listing

February 1 - 5, 2021

Date	Num	Name	Memo	Amount	Balance
02/02/2021	31761	CWEA	ID: 000314052 Customer #: 314052	-192.00	-192.00
02/02/2021	31762	Healthplan Services, Inc.	Case #230511	-243.57	-435.57
02/02/2021	31763	Michael J. Dobrowski, CPA, LLC	Inv#21029	-5,241.62	-5,677.19
*** Missing numbers here ***					
02/03/2021	EFT02032021	CalPERS	CalPERS ID: 2668620501 (February 2021)	-159.91	-5,837.10
*** Duplicate document numbers ***					
02/03/2021	EFT02032021	CalPERS (Active)	Customer ID: 2668620501 Health Insurance Feb 2021 (...)	-4,453.96	-10,291.06
*** Duplicate document numbers ***					
02/03/2021	EFT02032021	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance Feb 2021 (...)	-701.62	-10,992.68

TREASURER REPORT JANUARY 2020

				Period Ending	
				31-Jan-21	Interest Rate
1. Wells Fargo Advisors					
A. Money Market				\$1,590	0.01%
B. CD's					
Amount	Rate	Maturity Date			
\$17,000	0.10%	April 29, 2021			
\$17,000	0.10%			\$17,000	0.10%
Total				\$18,590	0.09%
2. Bank of the West					
A. Checking				\$513,736	0.00%
Total				\$513,736	0.00%
3. LAIF					
Total				\$172,976	0.46%
4. Placer County Treasurer					
December 2020 data / As of 02/09/21 data not available for January 2021					
Total				\$353,715	0.49%
5. CERBT Account interest is calculated as rate of return					
Total				\$34,218	0.27%
Total				\$1,093,235	0.24%



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 01/13/2021
Invoice #: INV62823925
Payment Terms: Due Upon Receipt
Due Date: 01/13/2021
Account Number: 7003657190
Currency: USD
Account Information: Pam Zinn
PO BOX 5483,
Tahoe City, California 96145
United States

Remittance Details should be sent to:
Finance@zoom.us

pamz527@yahoo.com

Purchase Order Number: RECEIVED

Tax Exempt Certificate ID: JAN 14 2021

Zoom W-9

Alpine Springs County
Water District

CHARGE DETAILS

Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: \$14.99	01/13/2021-02/12/2021	\$14.99	\$0.00	\$14.99

INVOICE TOTALS

Subtotal:	\$14.99
Total (Including Tax):	\$14.99
Invoice Balance:	\$0.00

TAX DETAILS

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	\$0.00

TRANSACTIONS

Invoice Total **\$14.99**

*Unbudgeted on Pams credit card
L.H. 2/18 P.S. Pams processed payment*



INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
01/13/2021	P-67688968	Payment		(\$14.99)
			Invoice Balance	\$0.00

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

January 21, 2021

Richard Genest
1595 Upper Bench Road
Alpine Meadows, CA 96146

COPY mailed w/ copy of Policy

Hello Mr. Genest.

I am writing to you today in response to your December 3, 2020 note to the Board of Directors regarding protest of penalties and late fees charged to your account. First, I want to apologize for the delayed response. My name is Joe Mueller, and I am the newly appointed General Manager for ASCWD, this is my third week on the job. As such, I did receive your note and took this as an opportunity to review the District Policies, and of course reviewing those policies in light of state changes given the pandemic.

In the course of my review of your protest and research into the District's policies, I believe your concerns are addressed under policy 2.5.0 Delinquent Accounts. Based on this policy, as a customer, you are allowed to appeal your bill to the Budget and Finance Committee, requesting review of your bill. Your correspondence dated December 3, 2020 served as your official request for such a review and the Budget and Finance Committee reviewed your bill, penalties and late fees on January 08, 2021. The Committees determination was to uphold your current bill, including the penalties and late fees that were charged.

I would like to clarify that we have confirmed that this determination is consistent with the State laws adopted under the pandemic. As you referenced, when the pandemic started in the spring of last year, the State determined that utility providers could not turn off utility service to customers for purposes of failure to pay. There was no determination that late fees and penalties could not be charged. The reason utility providers have chosen to continue to assess late fees and penalties is to incentivize and encourage customers to remain current on their bills otherwise bills can grow to larger amounts that could be very challenging to pay off.

I do understand that the pandemic has created many challenges for people. financial and otherwise and did notice that your bill is now current and fully paid, thank you for that. Going forward, if you do have any challenges that may prevent you from submitting payment by the deadline, please reference District Policy 2.5.0 (attached for your convenience) and note that, in accordance with section 4, District staff are authorized to work with customers to arrange installment payments. If you are ever interested in this, please feel free to reach out to either myself or Pam Zinn, and we can explain this process further.

Thank you, Mr. Genest, we do hope you are staying healthy and well during this challenging year. If you should have any questions please feel free to reach out to me at 916-826-3912. I am happy to try to answer any further questions you may have.

Sincerely,



Joe Mueller
General Manger

Pam Zinn

From: Dick Genest [dickg@exwire.com]
Sent: Thursday, August 25, 2011 1:49 PM
To: info@alpinesprings.org
Subject: District Late Fee

095-352-004

Hi Pam:

Will you please pass this email on to the appropriate Committee and or the District Board, thank you.

Dear ASCWD Board:

I just received a late fee billing for not paying my yearly fees on time. I am more than disturbed by the amount. The charges are unfair based on the timing of the bill as my invoice was dated July 1 and I never even received the bill until mid or even late July at best. I do not believe I have ever been late in paying this bill since I have owned here in 1998. I believe the amount of the late fee is extremely high and unfair and ask for the fees to be waived. Further I believe that the steep fine reflects/covers the lack of management of the Park, it is evident that the amount of unpaid use at the Park is being subsidized by my fine.

Cordially,

Dick Genest
1595 Upper Bench Rd.
Alpine Meadows, CA 96146
530-4548
dickg@exwire.com

*NO - responded
via email*