
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

PUBLIC NOTICE

Budget & Finance Committee Alpine Springs County Water District

Date: Thursday, September 9th, 2021
Location: District Office, Board Room
270 Alpine Meadows Road
Time: 9:30 a.m.
Members: Janet Grant, District President, Chair
Evan Salke, District Director
Advisors: Mike Dobrowski, CPA, District Accountant
Joe Mueller, General Manager, Treasurer

AGENDA

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

NOTE: THE BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE LISTED BELOW.

This will be a hybrid meeting held in person and available by ZOOM for the general public. The board room at 270 Alpine Meadows Rd is open to the public with Members and Staff present. Current masking requirements will be enforced. Public comments will be accepted by the board and should be submitted to the Board Secretary at info@alpinesprings.org; by mail or in person (drop box) 270 Alpine Meadows Rd., Alpine Meadows, by Friday September 3rd, 2021 at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM LINK: At the specified time, 9:30 a.m., connect to the ZOOM Mtg. ID: **891 5602 1504**; Passcode: **023970**. Please mute yourself unless you are speaking. Times listed are approximate.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, related to the Committee's activities, at this time. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be

ALPINE SPRINGS COUNTY WATER DISTRICT

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limited to five minutes in duration. If a member of the public wishes to address the Committee on an agenda item after consideration by the Committee, but prior to a vote, the individual should raise his/her hand to be recognized by the Chair of the Committee.

3. ITEMS FOR COMMITTEE DISCUSSION & RECOMMENDED ACTION

3.A) AUGUST 2021 MONTHLY FINANCIAL REPORTS

Review and discuss the month and quarterly financial reports.

3.B) TREASURER'S REPORT

Review and discuss Treasurer's report regarding cash reserves and return on investments. Review and discuss 2021-2022 cash forecast.

3.C) UNBUDGETED EXPENSES

Review and discuss impact of known potential unbudgeted expenses.

- 1) Staff reorganization
- 2) Softening of access road to spring #2
- 3) Station 56 repairs

3.D) REQUESTS FOR REMOVAL OF PENALTIES

Review and discuss requests from customers for removal of penalties

4. MEMBERS' COMMENTS

In accordance with Government Code Section 54954.2(a), Committee members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

5. CORRESPONDENCE

All correspondence received during the month of August covered under 3.D Request for removal of penalties.

6. ADJOURNMENT

Agenda items may or may not be taken in the order sequence presented above.

Next regularly scheduled Budget & Finance Committee meeting – October 8th, 2021, at 9:30 am

I certify that on or before Monday, September 6th, 2021, at 9:30 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager

Subject: *August 2021 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 09/07/21*

On a year to date basis our net income was \$58,966 more than the prior fiscal year. This is mainly due to an increase in revenues spread out between several accounts. Current month total expenses were \$109,195 which was under budget by \$69,769. Our year to date net income was \$187,014 favorable to budget.

Our cash position has increased by \$531,920 from August 31st, 2020 and has increased by \$210,592 from the prior month.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – \$0 + \$100,286= \$100,286

Prior Year + (10% of annual revenues (\$1,259,871-257,010) less Garbage)

Cash available for operations – \$1,435,819

(Remaining balance \$1,536,105-100,286)

Work in Progress Accounts		Current Year	Total
Tank 4 & 4a Replacement		0	1,604,578
Sewer Easement		<u>0</u>	<u>11,300</u>
	Total	\$ 0	\$1,615,878

Accounts Payable

Two month's garbage contract		\$ 24,626
	Total	\$ 24,626

Sick and General Leave

COVID Sick leave	0.00 Hrs.	
Sick leave Hours	164.52 Hrs.	
General leave Hours and Dollars	607.18 Hrs.	\$ 22,857.18

Prepays

Sun Life Dental (5103&04) (68.77+212.89) 1 month	\$ 281.66
Garbage Contract (5404.02) 0 Mo. @ \$11,674.72	\$ 0.00
Healthplan Services (51031&41) (174.78+117.12) 1 month	\$ 291.90
SDRMA Insurance (5120.00) 10 months @ 2,537.05	\$ 25,370.51
CALPERS (51031&41) (800.74+3,202.94) 0 month	\$ 0.00
Sierra Office Solutions (5232.00) 0 month @ 156.72	\$ 0.00
Principal Life (5103&04) (25.80+51.60) 0 month	\$ 0.00
SDRMA (5120.00) Worker's Comp 10 months @ 928.97	\$ 9,289.68
Total	\$ 35,233.75

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
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Last disbursement issued from prior month

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
08/03/21	EFT080321	173.83	CalPERS Mandate

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$ 8,514.94
Health & Life Ins. (Retired)	2,806.76
Pension (Employee 6.75%)	3,583.13 (Employer 7.59% Effective 07/01/21)
Payroll Taxes	1,646.28
Health plan co-ins.	<u>525.09</u>
Total	\$ 17,076.20

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July through August 2021

	<u>Jul - Aug 21</u>	<u>Jul - Aug 20</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	617,044	601,627	15,417
Connection Fees	22,395	0	22,395
Sewer Revenue	312,470	295,737	16,733
Garbage Revenue	257,010	245,942	11,068
Park Revenue	7,570	13,141	(5,571)
Fire Mitigation Fees	947	0	947
Fire Fuel Management Fees	24,827	24,124	703
Property Tax Revenue	0	(16,097)	16,097
Other Revenue	17,608	24,130	(6,521)
Total Income	<u>1,259,871</u>	<u>1,188,603</u>	<u>71,268</u>
Gross Profit	1,259,871	1,188,603	71,268
Expense			
Salaries and Wages - Admin	26,177	8,258	17,919
Salaries and Wages - O&M	34,784	37,871	(3,087)
Benefits - Office	4,203	2,822	1,381
Benefits - O&M	12,348	12,546	(198)
Health Plan Co-Insurance	525	418	107
Directors' Fees	1,450	1,400	50
Insurance - Administration	7,351	7,445	(94)
Park Expenditures	2,818	8,652	(5,834)
Parts/Tools/Misc. Equip	1,847	5,967	(4,119)
Postage and Delivery	824	692	131
Cleaning	240	240	0
Office Expense	2,192	1,548	644
Dues and Subscriptions	835	738	97
Bank and Collection Fees	1,046	986	60
Analytical Testing	450	142	308
Accounting Fees	10,483	10,379	104
Legal Fees	477	210	267
Consultants-Management	0	23,040	(23,040)
Consultants-Misc.	935	566	369
NTFD Contract	0	(31,244)	31,244
Fire Fuel Management Fee	980	0	980
Building Maintenance	11,001	9,675	1,326

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July through August 2021

	<u>Jul - Aug 21</u>	<u>Jul - Aug 20</u>	<u>\$ Change</u>
Equipment Maintenance - Ad...	1,694	887	808
Vehicle Maintenance and Rep.	399	4,234	(3,835)
Maintenance Water and Sewer	6,502	7,423	(921)
Gas and Electric - Admin	2,499	1,639	860
SCADA System	3,635	5,228	(1,592)
Travel and Entertainment	120	70	50
Education Staff/Board	46	0	46
Uniforms	557	1,161	(605)
ASCWD Fuel	109	507	(398)
Telephone - Administration	1,718	2,597	(879)
Government Mandates	1,178	2,817	(1,639)
Garbage Services	24,626	22,562	2,064
Depreciation Expense	35,558	35,558	0
Miscellaneous - O&M	435	796	(361)
Total Expense	<u>200,042</u>	<u>187,831</u>	<u>12,212</u>
Net Ordinary Income	1,059,829	1,000,773	59,056
Other Income/Expense			
Other Income			
Interest Revenue	0	90	(90)
Total Other Income	<u>0</u>	<u>90</u>	<u>(90)</u>
Net Other Income	<u>0</u>	<u>90</u>	<u>(90)</u>
Net Income	<u><u>1,059,829</u></u>	<u><u>1,000,863</u></u>	<u><u>58,966</u></u>

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Accrual Basis

**Alpine Springs County Water District
Profit & Loss Budget Performance 2021/2022
August 2021**

	<u>Aug 21</u>	<u>Budget</u>	<u>Jul - Aug 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
Water Revenue	0	0	617,044	617,169	753,837
Connection Fees	12,607	2,101	22,395	4,202	25,214
Sewer Revenue	326	0	312,470	310,909	310,909
Garbage Revenue	0	0	257,010	255,033	255,033
Park Revenue	1,332	6,708	7,570	13,416	26,830
Fire Mitigation Fees	861	792	947	1,584	9,500
Fire Fuel Management Fees	0	0	24,827	24,827	24,827
Property Tax Revenue	0	0	0	0	768,229
Other Revenue	14,229	1,386	17,608	2,773	16,636
Total Income	<u>29,355</u>	<u>10,987</u>	<u>1,259,871</u>	<u>1,229,913</u>	<u>2,191,015</u>
Gross Profit	29,355	10,987	1,259,871	1,229,913	2,191,015
Expense					
Salaries and Wages - Admin	14,150	15,443	26,177	30,886	185,322
Salaries and Wages - O&M	18,731	18,299	34,784	36,598	219,573
Benefits - Office	2,016	3,703	4,203	7,406	44,441
Benefits - O&M	6,137	6,921	12,348	13,842	83,052
Health Plan Co-Insurance	0	917	525	1,834	11,000
Directors' Fees	700	720	1,450	1,440	8,650
Insurance - Administration	3,885	3,656	7,351	7,312	43,862
Park Expenditures	833	4,578	2,818	9,156	27,465
Parts/Tools/Misc. Equip	777	1,770	1,847	3,540	21,220
Postage and Delivery	180	624	824	1,248	7,485
Cleaning	240	417	240	834	5,000
Newsletter and Printing	0	0	0	0	3,000
Office Expense	743	2,183	2,192	4,366	26,196
Dues and Subscriptions	192	776	835	1,552	9,295
Bank and Collection Fees	870	192	1,031	384	2,300
Analytical Testing	420	277	450	554	3,325
Accounting Fees	5,242	5,320	10,483	10,640	63,860
Audit	0	0	0	0	19,250
Legal Fees	477	1,252	477	2,504	15,000
Consultants-Misc.	443	1,292	935	2,584	15,500
NTFD Contract	0	51,215	0	102,430	614,583
Fire Fuel Management Fee	980	2,069	980	4,138	24,827
OPEB Trust - Annual Funding	0	0	0	0	30,000
Building Maintenance	9,494	2,387	11,001	4,774	28,640
Equipment Maintenance - Admin	813	743	1,694	1,486	8,910

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 Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2021/2022
 August 2021

	<u>Aug 21</u>	<u>Budget</u>	<u>Jul - Aug 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Vehicle Maintenance and Rep.	30	471	399	942	5,650
Maintenance Water and Sewer	4,729	13,514	6,502	27,028	162,150
Gas and Electric - Admin	2,071	4,118	2,499	8,236	49,400
SCADA System	3,635	1,662	3,635	3,324	19,930
Travel and Entertainment	0	25	120	50	300
Education Staff/Board	46	292	46	584	3,500
Uniforms	325	441	557	882	5,300
ASCWD Fuel	109	441	109	882	5,300
Telephone - Administration	244	863	1,718	1,726	10,351
Government Mandates	174	1,899	1,178	3,798	22,792
Garbage Services	12,313	12,313	24,626	24,626	147,755
Depreciation Expense	17,779	17,779	35,558	35,558	213,345
Miscellaneous - O&M	402	392	435	784	4,700
Total Expense	<u>109,195</u>	<u>178,964</u>	<u>200,042</u>	<u>357,928</u>	<u>2,172,229</u>
Net Ordinary Income	-79,840	-167,977	1,059,829	871,985	18,786
Other Income/Expense					
Other Income					
Interest Revenue	0	415	0	830	5,000
Total Other Income	<u>0</u>	<u>415</u>	<u>0</u>	<u>830</u>	<u>5,000</u>
Net Other Income	<u>0</u>	<u>415</u>	<u>0</u>	<u>830</u>	<u>5,000</u>
Net Income	<u><u>-79,840</u></u>	<u><u>-167,562</u></u>	<u><u>1,059,829</u></u>	<u><u>872,815</u></u>	<u><u>23,786</u></u>

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of August 31, 2021

	Aug 31, 21	Jul 31, 21	\$ Change	Aug 31, 20	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	430	430	0	303	126
Bank of the West	258,254	897,662	(639,408)	260,206	(1,953)
Placer County - Interest App.	354,235	354,235	0	378,148	(23,913)
Wells Fargo Advisors	0	0	0	18,484	(18,484)
LAIF Accounts	923,187	73,187	850,000	347,043	576,144
Total Checking/Savings	1,536,105	1,325,514	210,592	1,004,185	531,920
Accounts Receivable					
Accounts Receivable	128,006	384,548	(256,542)	179,962	(51,956)
Total Accounts Receivable	128,006	384,548	(256,542)	179,962	(51,956)
Other Current Assets					
Placer - Agency Taxes 390-770	42,247	42,247	0	0	42,247
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	35,234	38,126	(2,892)	37,415	(2,182)
County Collection Accounts	36,481	36,481	0	1,828	34,653
Deferred Pension Outflows	35,652	35,652	0	35,652	0
Deferred OPEB Outflows	2,694	2,694	0	2,694	0
Total Other Current Assets	152,308	155,201	(2,892)	77,590	74,718
Total Current Assets	1,816,419	1,865,263	(48,843)	1,261,737	554,683
Fixed Assets					
Land	360,436	360,436	0	360,436	0
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment	343,336	343,336	0	343,336	0
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable	21,728	21,728	0	19,633	2,095
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System	4,714,783	4,714,783	0	4,697,786	16,997
SCADA System	146,548	146,548	0	146,548	0
Sewer System	1,022,026	1,022,026	0	1,022,026	0
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment	81,011	81,011	0	81,011	0
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment	131,068	131,068	0	131,068	0
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration	26,031	26,031	0	26,031	0

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
 As of August 31, 2021

	Aug 31, 21	Jul 31, 21	\$ Change	Aug 31, 20	\$ Change
Work in Progress	1,615,878	1,615,878	0	1,620,995	(5,118)
Accumulated Depreciation	(4,955,321)	(4,937,542)	(17,779)	(4,744,500)	(210,821)
Total Fixed Assets	5,319,155	5,336,934	(17,779)	5,516,002	(196,847)
Other Assets					
Land Usage and Easement Right	17,436	17,436	0	12,318	5,118
Total Other Assets	17,436	17,436	0	12,318	5,118
TOTAL ASSETS	<u>7,153,010</u>	<u>7,219,633</u>	<u>(66,622)</u>	<u>6,790,057</u>	<u>362,954</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	24,626	12,313	12,313	22,562	2,064
Total Accounts Payable	24,626	12,313	12,313	22,562	2,064
Other Current Liabilities					
Retention Payable	41	41	0	33,524	(33,483)
OPEB Liability	389,109	389,109	0	389,109	0
Accrued Payroll & Payroll Tax	0	0	0	0	0
Accrued Vacation Payable	22,857	21,952	905	15,835	7,022
Deferred Pension Inflows	1,234	1,234	0	1,234	0
Deferred OPEB Inflows	69,965	69,965	0	69,965	0
Net Pension Liabilities	8,482	8,482	0	8,482	0
Total Other Current Liabilities	491,688	490,783	905	518,149	(26,461)
Total Current Liabilities	516,314	503,096	13,218	540,711	(24,397)
Total Liabilities	516,314	503,096	13,218	540,711	(24,397)
Equity					
Retained Earnings	328,385	328,385	0	0	328,385
Retained Earnings - Garbage	417,253	417,253	0	417,253	0
Retained Earnings - Park	(213,774)	(213,774)	0	(213,774)	0
Retained Earnings - Sewer	1,240,707	1,240,707	0	1,240,707	0
Retained Earnings - Water	(2,116,941)	(2,116,941)	0	(2,116,941)	0
Fund balance Undesignated	350,248	350,248	0	350,248	0
Investment in plant & equip	5,570,990	5,570,990	0	5,570,990	0
Net Income	1,059,829	1,139,669	(79,840)	1,000,863	58,966
Total Equity	6,636,696	6,716,536	(79,840)	6,249,346	387,351
TOTAL LIABILITIES & EQUITY	<u>7,153,010</u>	<u>7,219,633</u>	<u>(66,622)</u>	<u>6,790,057</u>	<u>362,954</u>

Alpine Springs County Water District
Statement of Cash Flows
July through August 2021

	<u>Jul - Aug 21</u>
OPERATING ACTIVITIES	
Net Income	1,059,829
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	7,511
1550.00 · Prepaid Expenses	6,358
1550.00 · Prepaid Expenses:1550.02 · Prepaid Ex...	8,756
1550.00 · Prepaid Expenses:1550.03 · Prepaid Ex...	(2,919)
1550.00 · Prepaid Expenses:1550.04 · Prepaid Ex...	(2,919)
1550.00 · Prepaid Expenses:1550.05 · Prepaid Ex...	(2,919)
1850.00 · Accumulate Depreciation:1850.02 · Acc...	1,476
1850.00 · Accumulate Depreciation:1850.03 · Acc...	1,476
1850.00 · Accumulate Depreciation:1850.04 · Acc...	4,438
1850.00 · Accumulate Depreciation:1850.05 · Acc...	25,886
2010.00 · Accounts Payable - 06 Fund	6,692
2010.00 · Accounts Payable - 06 Fund:2010.06 · ...	(259,534)
2070.00 · Accrued Payroll & Taxes - 05 Fu	(4,656)
2075.00 · Accrued Vacation Pay - 05 Fund	1,821
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Net cash provided by Operating Activities	851,297
INVESTING ACTIVITIES	
1850.00 · Accumulate Depreciation:1850.06 · Accu...	2,282
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Net cash provided by Investing Activities	2,282
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Net cash increase for period	853,579
Cash at beginning of period	682,527
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Cash at end of period	<u><u>1,536,105</u></u>

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**Alpine Springs County Water District
Check Register for Current Month
August 4 - 31, 2021**

Date	Num	Name	Memo	Amount	Balance
08/17/2021	32059 *	SWERDLOFF, BARRY (9323)	Duplicate Payment	-43.55	-43.55
08/17/2021	32060 *	SWERDLOFF, M/M BARRY A.	Duplicate Payment	-1,897.52	-1,941.07
08/18/2021	32061 *	Alpine Defensible Space	Invoice 228	-980.00	-2,921.07
08/18/2021	32062 *	Aramark	Customer #6728877	-162.42	-3,083.49
08/18/2021	32063 *	Atomic Printing	Account No. 682	-275.95	-3,359.44
08/18/2021	32064 *	Badger Meter	Invoices 1450372 & 80078362	-1,916.31	-5,275.75
08/18/2021	32065 *	Bank of the West	Acct #9637	-78.68	-5,354.43
08/18/2021	32066 *	Best Best & Krieger LLP	Invoice 911926	-477.00	-5,831.43
08/18/2021	32067 *	Blacktop Sealing and Striping, Inc.	Invoice 12993	-9,475.00	-15,306.43
08/18/2021	32068 *	CWEA	ID: 430073 Customer #: 430073	-192.00	-15,498.43
08/18/2021	32069 *	Eastern Regional Landfill	Acct # 0000-0200-0	-12.25	-15,510.68
08/18/2021	32070 *	FedEx	Acct #1834-0409-1	-89.73	-15,600.41
08/18/2021	32071 *	Healthplan Services, Inc.	Case #230511	-291.90	-15,892.31
08/18/2021	32072 *	Hunt Propane	Acct #5385 Ticket 38515	-855.30	-16,747.61
08/18/2021	32073 *	Juniper Mountain Association	Cancelled Annual Picnic on Lab...	-60.00	-16,807.61
08/18/2021	32074 *	Liberty Utilities	Account 88550011-88105912 (...)	-1,072.13	-17,879.74
08/18/2021	32075 *	Liberty Utilities	Account 88509407-88105912 (...)	-39.16	-17,918.90
08/18/2021	32076 *	Michael Graf	Flower Walk on July 2021	-100.00	-18,018.90
08/18/2021	32077 *	North Lake Auto Parts	Acct #300	-46.09	-18,064.99
08/18/2021	32078 *	Principal Life	Account #1113469-10001	-77.40	-18,142.39
08/18/2021	32079 *	Professional Communications Messaging	Invoice #19307208012021	-42.40	-18,184.79
08/18/2021	32080 *	SDRMA	Member # 7084 Invoice 70765	-419.25	-18,604.04
08/18/2021	32081 *	Sierra Controls, LLC	Invoice 122466	-3,635.20	-22,239.24
08/18/2021	32082 *	Silver State Analytical Laboratories	Water Tests	-290.00	-22,529.24
08/18/2021	32083 *	Sun Life Financial	Policy #906384 Dental	-281.66	-22,810.90
08/18/2021	32084 *	Swigard's True Value Hardware, Inc.	Account #11050	-147.70	-22,958.60
08/18/2021	32085 *	Tahoe City Chevron, Inc.	Account #147	-138.93	-23,097.53
08/18/2021	32086 *	Tahoe Truckee Sierra Disposal Co., Inc.	Customer No. 000355	-104.00	-23,201.53
08/18/2021	32087 *	Thatcher Company Of Nevada, Inc.	Customer #3000421	-542.18	-23,743.71
08/18/2021	32088 *	USA BlueBook	Customer #814589	-218.92	-23,962.63
08/31/2021	32089	ACC Business	Account #00001194781 07/11/...	-476.60	-24,439.23
08/31/2021	32090	Alpine Power Equipment	Customer #3568	-34.21	-24,473.44
08/31/2021	32091	Aramark	Customer #6728877	-162.42	-24,635.86
08/31/2021	32092	AT&T	Account #530 583 2320 189 1	-244.21	-24,880.07

4:24 PM
09/03/21

Alpine Springs County Water District
Check Register for Current Month
August 4 - 31, 2021

Date	Num	Name	Memo	Amount	Balance
08/31/2021	32093	Avaya Financial Services	Contract No. 753-0021553-000 ...	-158.91	-25,038.98
08/31/2021	32094	FedEx	Acct #1834-0409-1	-90.07	-25,129.05
08/31/2021	32095	Griswold Industries	Invoice #827568	-3,263.06	-28,392.11
08/31/2021	32096	Mallory Safety & Supply LLC	Customer ID: 88275	-229.31	-28,621.42
08/31/2021	32097	Mountain High Home Services, LLC	Invoice 14408	-240.00	-28,861.42
08/31/2021	32098	Silver State Analytical Laboratories	Water Tests	-130.00	-28,991.42
08/31/2021	32099	Swigard's True Value Hardware, Inc.	Account #11050	-19.26	-29,010.68
08/31/2021	32100	Tahoe Supply Company	Customer: ALPSPR	-105.96	-29,116.64
08/31/2021	32101	The Paper Trail	Invoice 4766	-442.50	-29,559.14
08/31/2021	32102	USA BlueBook	Customer #814589	-345.88	-29,905.02
08/31/2021	32103	Verizon Wireless	Account #271135177-00001 (0...	-161.70	-30,066.72
08/31/2021	32104	Janet Grant	Aug Budget & Finance and Boa...	-175.00	-30,241.72
08/31/2021	32105	Janice Ganong	Aug Board of Directors Mtg	-125.00	-30,366.72
08/31/2021	32106	Evan Salke {1}	Aug Budget & Finance and Boa...	-150.00	-30,516.72
08/31/2021	32107	David Smelser {1}	Aug Board of Directors Mtg	-125.00	-30,641.72
08/31/2021	32108	Christine York	Aug Board of Directors Mtg	-125.00	-30,766.72
08/31/2021	32109	AMEA	Refund: Cancellation of Picnic i...	-650.00	-31,416.72

4:27 PM
09/03/21

Alpine Springs County Water District
Subsequent Payments Listing
September 1 - 3, 2021

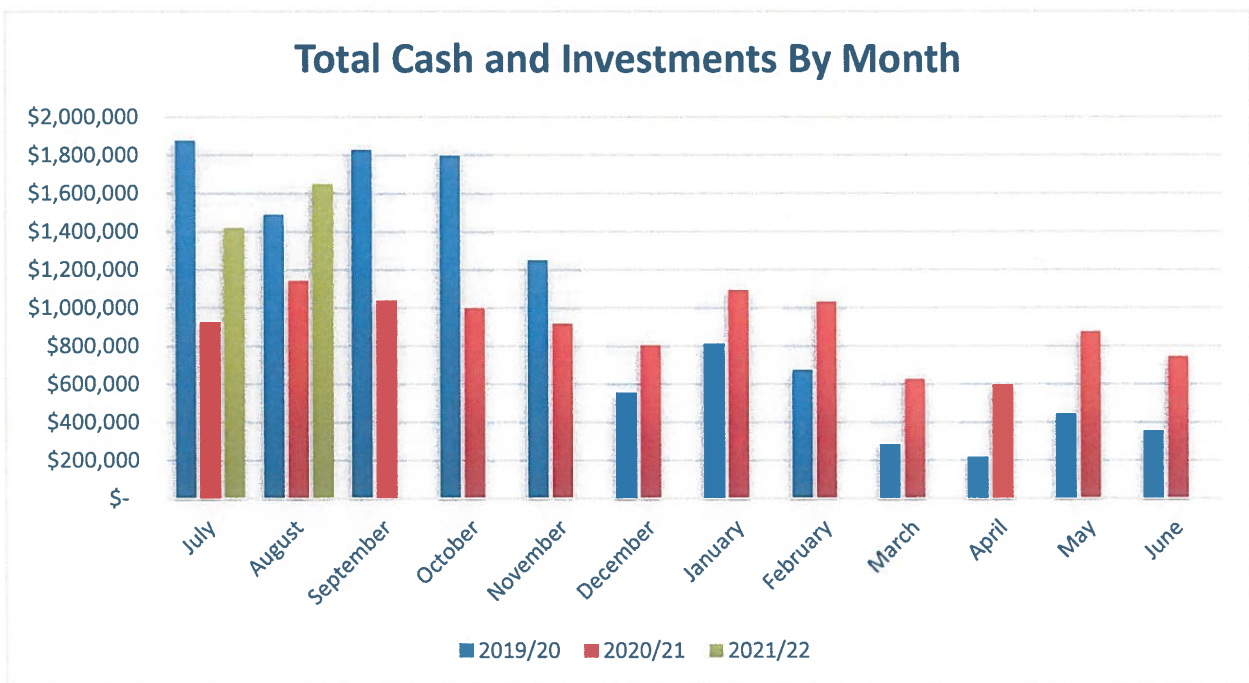
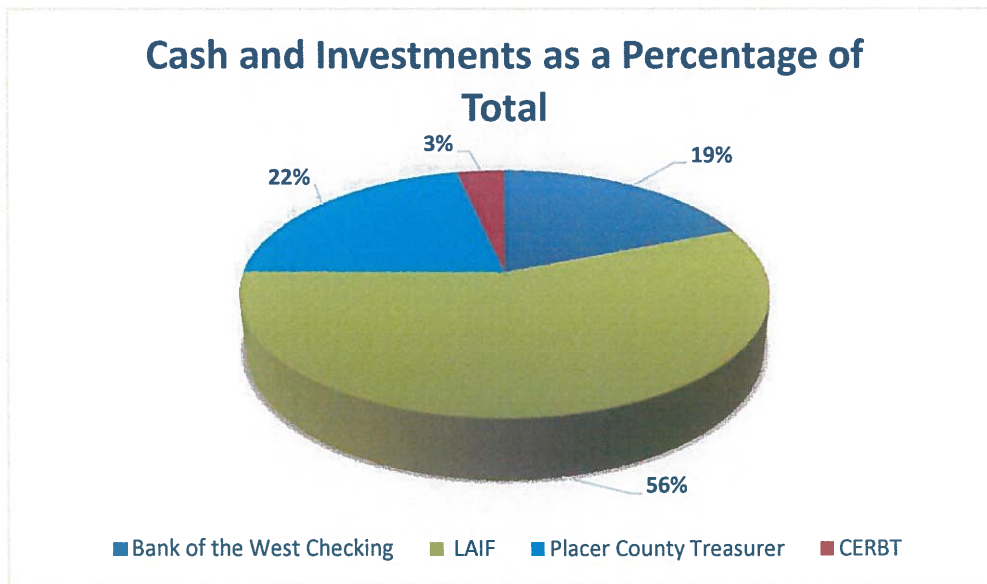
Date	Num	Name	Memo	Amount	Balance
09/01/2021	32110	Michael J. Dobrowski, CPA, LLC	Inv#21446	-5,241.62	-5,241.62
*** Missing numbers here ***					
09/01/2021	EFT09012...	CalPERS	CalPERS ID: 2668620501	-350.00	-5,591.62
*** Duplicate document numbers ***					
09/01/2021	EFT09012...	CalPERS	CalPERS ID: 2668620501	-173.83	-5,765.45
*** Duplicate document numbers ***					
09/01/2021	EFT09012...	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-4,454.41	-10,219.86
*** Duplicate document numbers ***					
09/01/2021	EFT09012...	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-701.69	-10,921.55

ALPINE SPRINGS COUNTY WATER DISTRICT

August 2021 TREASURERS REPORT

FY 21/22

	Account Balance	Report Date	Interest
Bank of the West Checking	\$ 314,208	9/1/2021	0.00%
LAIF	\$ 923,260	9/1/2021	0.221%
Placer County Treasurer	\$ 354,298	7/31/2021	0.209%
CERBT	\$ 56,810	8/31/2021	0.380%
	<u>\$ 1,648,576</u>		



Invoice

Alpine Springs County Water District

270 Alpine Meadows Road
Alpine Meadows, CA 96146

Phone 530-583-2342
www.AlpineSprings.org

Date	Invoice #
8/17/2021	210786

Bill To
M/M BILL HOLT C/O KIM HASKALL 123 BELRIDGE DR LOS GATOS, CA 95032

Ship To
M/M BILL HOLT, TRUSTEE 1479 UPPER BENCH ROAD
Parcel Number
APN 095-430-016

TERMS	DUE DATE	ACCOUNT NUMBER	METER NUMBER
Due On Receipt	8/27/2021	0010353	12533350

Item Code	Quantity	Description	Price Each	Amount
10% penalty Interest 2 months		45 day delinquent penalty. (10% of outstanding invoice) Monthly interest assessed at .833% per month for 2 months.	30.00 5.50	30.00 5.50

RECEIVED
AUG 31 2021
Alpine Springs County
Water District

can this
we be waived
bill as
initial
correctly
of 27500 instead
of 25500
that amount
timely.
thx

Please include account number with payment remittance. We now accept VISA & Mastercard a fee applies.

Total	\$35.50
Payments/Credits	\$0.00
Balance Due	\$35.50

Make Checks Payable To: A.S.C.W.D.
Fees not paid within 45 days of original invoice are delinquent and have been assessed a penalty of 10% plus an additional penalty of .833% per month, in accordance with District policy. Failure to pay shall constitute a lien against the parcel on which the charge was imposed. Payment Plans are available. Please call for details.

Sela Bejn
6220 PRINCESS CT
ROCKLIN, CA
95765

ACCOUNT#: 00008232
METER#: 14814980
INVOICE#: 210506

Attn: Pam
Alpine Springs County
Water District
270 Alpine Meadows Road
Alpine Meadows, CA
946-9802

Dear Pam

Enclosed is the check for the July 1, 2021
water, sewer & garbage - June 30, 2022
Management in the amount of \$1,769.00
I would kindly ask for the penalty of
\$209.33 to be removed from my
account as I wasn't aware of the
Alpine policy for fiscal year billing
& yearly payment. Since the
house is still in reconstruction, &
no water was used / connected,
didn't have yearly payment was
accurate.

Thank you in advance,
Best Regards
Sela

pam@alpinesprings.org

From: Jason Gress <jason@firstpacificgroupllc.com>
Sent: Wednesday, August 25, 2021 5:00 PM
To: pam@alpinesprings.org
Subject: Invoice #210161 and #210781

Hi Pam,

Nice speaking with you today.

As I mentioned on the phone I just received my 2021 annual bill. I will send out a check tomorrow in the mail.

I wanted to request an exception to the late fees since I did not receive the prior invoice. I think we should be good in the future now that you have my email. I have had problems with my USPS service.

Thanks,

Jason Gress
2261 Bear Falls Lane

From: "pam@alpinesprings.org" <pam@alpinesprings.org>
Organization: Alpine Springs County Water District
Reply-To: "pam@alpinesprings.org" <pam@alpinesprings.org>
Date: Wednesday, August 25, 2021 at 2:59 PM
To: Buildium <jason@firstpacificgroupllc.com>
Subject: test email

Pam Zinn
Office Manager
Alpine Springs County Water District
270 Alpine Meadows Rd.
Alpine Meadows, CA 96146

Office Hours 9am -3pm M-F, closed weekend's
(530)583-2342 x3
(530)583-0228 fax
24/7 emergency (866)696-9608
pam@alpinesprings.org
www.alpinesprings.org

RECEIVED

AUG 24 2021

Alpine Springs County
Water District

River Run Condominium Owners Association
c/o Granite Peak Management
150 Alpine Meadows Rd. #1
Alpine Meadows CA. 96146

August 23, 2021

Board of Directors
Alpine Springs Community Water District
270 Alpine Meadows Rd.
Alpine Meadows, CA. 96146

To the Esteemed Board Members of Alpine Springs:

I am writing to you today to ask for your understanding and leniency. I received the invoices #210013 and #210049 in a timely fashion. They were entered into our invoice flow in a timely fashion and scheduled to be paid, well before the due date. Unfortunately, due to a clerical error, the invoices were missed during the final approval process, and subsequently, not paid.

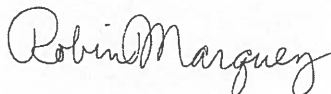
I discovered this egregious error, when your penalty invoices #210810 and #210811 were received on Friday 8/20/21. Immediately we cut the check and walked it up to your drop box. This makes the original invoices paid at 15 business days past due.

Your late fee calculation is a 45-day delinquent and monthly interest assessed at .833% for 2 months. Because we discovered this error, and paid at that time, I feel that the charges on invoice # 20180 of \$545.87 and invoice #210811 of \$393.16 are excessive.

I understand clearly that this error was not of your doing. However, I am respectfully asking that the board reconsider these late charges. Ideally, I request that you waive these late charges in their entirety – in good faith. Alternatively, perhaps the charges could be recalculated based upon the actual receipt of the check, which was only 15 days past due.

We value our association with the Alpine Springs Community Water District and would greatly appreciate your good faith in these difficult times.

Sincerely,



Robin Marquez CCAM
Community Association Manager, River Run
Granite Peak Management

Alpine Springs County Water District
 270 Alpine Meadows Road
 Alpine Meadows, CA 96146
 Phone (530) 583-2342
 www.AlpineSprings.org

Statement

Date
8/17/2021

To:
CARLEY WIEGAND 1911 TRENTON COURT WALNUT CREEK, CA 94596-6249

Amount Due	Amount Enc.
\$2,258.03	

Date	Transaction	Amount	Balance		
06/30/2021	Balance forward		0.00		
07/01/2021	INV #210674. Due 07/31/2021.	2,019.10	2,019.10		
08/17/2021	INV #210829. Due 08/27/2021.	238.93	2,258.03		
<p><i>Will you please remove this invoice. I I was caring for my 93 year old mother who died August 13, 2021 and was not able to take care of other business during that time. Thank you for your consideration. If you have any questions, please feel free to contact me at 925-451-2345. Sincerely, Carley B. Wiegand</i></p>					
			RECEIVED SEP - 2 2021 Alpine Springs County Water District		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
238.93	2,019.10	0.00	0.00	0.00	\$2,258.03

Paid in Full

From: Lisa Peck <lisa@peck-law.com>
Sent: Wednesday, September 1, 2021 6:00 PM
To: Pam Zinn (Office Manager)
Subject: Water Bills - 1372/1378 Mineral Spring Trail

Hi Pam:

I'd like to get the water bills paid. We've been out of town since early August, and only just retrieved our PO Box mail where I saw the bills and the additional interest charged... Is there an online payment option?

Also, is there anyway to reduce the 45-day surcharge/late fee? We inadvertently missed these bills on first mailing, and would greatly appreciate the courtesy.

Best,

Lisa Peck

BEGINNING FRIDAY, MAY 28, 2021, OUR OFFICE WILL BE CLOSED ON FRIDAYS FOR SUMMER HOURS, CONTINUING THROUGH THE LABOR DAY HOLIDAY.

COVID-19 NOTICE. *It comes as no surprise that most of us are working remotely. Many court functions are still delayed, and we in the legal profession are making constant adjustments in an effort to continue with our work as unimpeded as practical under the circumstances. Please know that while we may be delayed in our response to your communication, we are doing our best. However, we are here, and we will respond as quickly and effectively as we are able. Thank you for your patience.*

RECEIVED
SEP - 2 2021

Elizabeth ("Lisa") M. Peck
PECK-LAW, Employment & Civil Rights
Direct: 408-478-3556
Email: lisa@peck-law.com / Skype: PeckLaw
www.peck-law.com

Alpine Springs County
Water District

California:
111 North Market St., Ste. 300
San Jose, CA 95113
Tel. (408) 332-5792

1010 Fair Ave., Ste. H
Santa Cruz, CA 95060
Tel. (408) 332-5792

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