
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Thursday January 19, 2023
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 10:30 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

This will be a hybrid meeting held in person and available by ZOOM for the general public. The board room at 270 Alpine Meadows Rd. is open to the public with Members and Staff present. Current masking requirements will be enforced. Public comments will be accepted by the board and should be submitted to the Board Secretary by sending an email to info@alpinesprings.org; by mail or in person at 270 Alpine Meadows Rd., Alpine Meadows, CA by Tuesday January 16th at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM: At the specified time, 10:30 a.m., connect to ZOOM. Mtg. ID **837 6954 5002**; passcode: **484539**; Please mute yourself unless you are speaking. Times listed are approximate.

Join Zoom Meeting

<https://us06web.zoom.us/j/83769545002?pwd=TDBkOEJMNXFmU2JsR1dla3dzdXRmQT09>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) DECEMBER REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of December 9th, 2022.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the December 2022 monthly and quarterly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the month's expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including December 2022 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of December 2022.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the December 2022 Water/Sewer Report.

D5) TTSA REPORT

Introduction of the new TTSA Manager Richard Pallante. The Regular Meeting for December 21st, 2022, had been cancelled, meetings will resume January 2023.

E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

E1) ASCWD COMMITTEE ASSIGNMENTS

Establish the 2023 ASCWD committee assignments for Budget and Finance, Administration and Personnel, Long Range Planning, Park, Recreation, and Greenbelt, and TTSA.

E2) SEMI ANNUAL REVIEW OF DISTRICT GOALS AND OBJECTIVES

E3) DISTRICT CONTRACTS

Review a list of all active District Contracts

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

F. COMMITTEE REPORTS

- F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**
Met January 18th, 2023, the previous months December 8, 2022, B&F report is attached.
- F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**
No Meeting
- F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**
No Meeting.
- F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**
No Meeting

G. FUTURE AND OPEN AGENDA ITEMS

- Collection of annual customer billing on the County Tax Roll
- TTSD Contract for Board Approval

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

To occur at 9:00 January 19, 2023, directly before this meeting.

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday February 10th, 2023, at 9:00 a.m.

I certify that on or before Monday January 16th, 2023, at 9:00 a.m., I personally posted and forwarded agendas as requested.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

Joe Mueller

Joe Mueller, General Manager.

C1

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

3 **December 9, 2022**

4 **NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff**
5 **and Zoom for additional attendees**

6
7 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM.

9
10 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, and Dave Smelser

11 Directors Absent: Evan Salke and Christine York

12 Staff Present: General Manager Joseph Mueller, O&M Supervisor Miguel Ramirez, CPA Mike
13 Dobrowski, and Recording Secretary Judy Friedman

14
15 Guests included Liz Zang, NTFPD Chief Steve Leighton, Fire Marshall Brent Armstrong, and Division
16 Chief Alan Whisler

17
18 **B. PUBLIC COMMENT**

19 There were no comments on items not on today's agenda.

20
21 **C. APPROVAL OF MINUTES**

22 **C1) OCTOBER REGULAR BOARD MEETING**

23 **It was moved by Smelser and seconded by Ganong to approve the minutes of the November 11,**
24 **2022 Regular Board meeting as corrected. Motion carried unanimously.**

25
26 **D. DEPARTMENT REPORTS**

27 **D1) FINANCIAL REPORT**

28 District CPA Mike Dobrowski presented the November 2022 financial statements. Outstanding accounts
29 receivables are approximately \$36,000. Final notices have been sent to past due accounts and if the
30 accounts are not brought current, they will be submitted to Placer County for collection.

31
32 **It was moved by Ganong and seconded by Smelser to approve the financial reports for**
33 **November 2022 as presented. Motion carried unanimously.**

34
35 **It was moved by Smelser and seconded by Ganong to approve payment of checks #32758 through**
36 **#32794, plus payroll and electronic fund transfers. Motion carried unanimously.**

37
38 **D2) FIRE DEPARTMENT REPORT**

39 Chief Whisler reported on the number of calls responded to during the past month. Year-to-date, NTFPD
40 responded to 102 calls from Alpine Meadows. The Alpine station was staffed 343 days in 2022. Whisler
41 reviewed District staffing.

42
43 Fire Marshall Armstrong distributed a written report with proposed amendments to the current contract
44 regarding fees for chipping services. Mueller explained the Board adopted a contract that included this
45 component and if changes are to be made, the contract should be reopened and renegotiated. Discussion
46 followed clarifying the situation and options.

47
48 **D3) GENERAL MANAGER'S REPORT**

49 General Manager Mueller presented his report on activities addressed in November 2022. The agreement
50 for the Base-to-Base Gondola has been submitted to the property owner.

1 Mueller has not been able to locate the formal agreement with NTFPD regarding use of one bay in the
2 vehicle storage building. Armstrong confirmed NTFPD reimbursed ASCWD for the cost to have the
3 building built. That said, he has not been able to locate the agreement either but will continue to see if he
4 can find it.

5
6 Mueller continues to research the possibility of District billings being included on the County property tax
7 rolls.

8
9 Mueller noted the new 907M Caterpillar loader, which is already getting a lot of use.

10 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

11 Miguel Ramirez presented the report of November 2022 operations, including wastewater flows and water
12 production. He has completed the course to reinstate his title as Certified Water Sampler

13
14
15 Ramirez reviewed the maintenance done during the month. He showed photos of a leak addressed on
16 Mineral Springs, which was one of two addressed during the month.

17 **D5) TTSA REPORT**

18
19 Smelser presented the report of the November 30, 2022 TTSA Board meeting. He explained the request
20 from the Truckee Fire Protection District to use TTSA property for a training facility that can be used by
21 various local agencies. A brief discussion followed regarding the possible implications of a training
22 facility at that location.

23 **E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

24 **E1) FINANCIAL AUDIT FOR THE FISCAL YEAR 2021 / 2022**

25 Vera Kis and Ron Ley from Damore Hamric & Schneider presented the final audit report for FY 2021/22.
26 Kis described the process and reviewed Financial Statements and Independent Auditors Report,
27 Governance Letter and Agreed Upon Procedures. They presented a “clean opinion.”

28
29
30 **It was moved by Smelser and seconded by Ganong to approve the FY 2021/22 audit as presented.**
31 **Motion carried unanimously.**

32 **E2) ASCWD SEWER SYSTEM MANAGEMENT PLAN**

33 Mueller explained the state requirement to have a Sewer System Management Plan in place and updated
34 every five years. Ramirez has updated the Plan to reflect actual operations more accurately. There may be
35 additional state requirements as of January 1, 2023. Discussion followed regarding details of the Plan and
36 District policies and practices.

37
38
39 **It was moved by Smelser and seconded by Ganong to recertify the Sewer System Management Plan**
40 **as updated. Motion carried unanimously.**

41 **E3) ELECTION OF ASCWD BOARD PRESIDENT AND VICE PRESIDENT TO THE** 42 **BOARD OF DIRECTORS**

43
44 **It was moved by Smelser and seconded by Ganong to appoint Janet Grant as ASCWD Board**
45 **President and Jan Ganong as Board Vice President for 2023. Motion carried unanimously.**

46 **E4) ASCWD TREASURER AND SECRETARY TO THE BOARD OF DIRECTORS**

47
48 **It was moved by Ganong and seconded by Smelser to assign Joe Mueller as Treasurer and**
49 **Secretary to the Board of Directors for 2023. Motion carried unanimously.**

50 **F. COMMITTEE REPORTS**

51

1 **F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

2 Grant presented the report of the December 8, 2022 Budget & Finance Committee meeting. She noted the
3 Treasurer's Report. The Committee recommends investing approximately \$300,000 in T-Bills. T-bills
4 which is consistent with the Investment Policy.
5

6 **F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

7 This Committee did not meet.
8

9 **F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

10 This Committee did not meet.
11

12 **F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

13 This Committee did not meet.
14

15 **E. FUTURE AND OPEN AGENDA ITEMS**

- 16 • Collection of annual customer billing on the County Tax Roll
 - 17 • TTSD Contract for Board Approval
- 18

19 **F. CORRESPONDENCE TO THE BOARD**

20 There was no correspondence presented.
21

22 **G. CLOSED SESSION**

23 Closed Session was not convened.
24

25 **H. DIRECTORS' COMMENTS**

26 The District Open House is scheduled for December 16, 2022 from 10:30 AM to 2:30 PM.
27

28 Ganong asked for clarification on how the proposed NTFPD amendment will be considered. Mueller said
29 it can be on the next agenda for further review in Closed Session or a Staff Report. Discussion followed
30 regarding the components of the current agreement and options for reconsidering it. There was agreement
31 that the ASCWD and NTFPD attorneys will review the issue and counsel their respective clients.
32

33 **I. ADJOURNMENT**

34 There being no further business to come before the Board, the meeting was adjourned at 11:24 AM. The
35 next regularly scheduled Board meeting is Friday January 13, 2023 at 9:00 AM.
36

37 Respectfully Submitted,

38 Judy Friedman

39 Recording Secretary

40 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
41

D1

Subject: *December 2022 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 01/11/22*

On a year-to-date basis our net income was \$472,742 lower than the prior fiscal year. (Mainly due to the property tax revenue timing). Current month total expenses were \$166,394 which were under budget by \$27,234.

Our cash position has increased by \$330,215 from December 2021 and has decreased by \$110,222 from the prior month.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – $\$0 + \$107,409 = \$107,409$

Prior Year + (10% of annual revenues (\$1,341,474-267,381) less Garbage)

Cash available for operations – $\$1,548,774$

(Remaining balance \$1,656,183-107,409)

In Transit Timing Differences

Check #32705 payable to North Tahoe FPD in the amount of \$15,217.69 was returned to us and voided.

Work in Progress Accounts**Current Year****Total**

Master Plan	80,164	129,918
Zone 3 Water Testing Site	12,100	12,100
Sewer Line – Pine Trail	12,875	12,875
Rate Study	2,073	2,073
Sewer Easement	<u>0</u>	<u>11,300</u>
Total	\$107,212	\$ 168,266

Accounts Payable

NTPFD Contract		\$ 52,056.92
Total		\$ 0.00

Sick and General Leave

COVID Sick leave	0.00 Hrs.	
Sick leave Hours	158.00 Hrs.	
General leave Hours and Dollars	374.61 Hrs.	\$ 19,181.77

Prepays

Sun Life Dental (5103&04) (68.77+212.89) 1 month	\$ 281.66
Garbage Contract (5404.02) 0 Mo. @ \$13,145.60	\$ 0.00
Healthplan Services (51031&41) (171.45+208.05) 0 month	\$ 0.00
SDRMA Insurance (5120.00) 6 months @ 2,962.64	\$ 17,775.84
CALPERS (51031&41) (800.74+3,202.94) 0 month	\$ 0.00
Principal Life (5103&04) (25.80+51.60) 0 month	\$ 0.00
SDRMA (5120.00) Worker's Comp 6 months @ 731.46	\$ 4,388.66
Total	\$ 22,446.16

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
-------------	----------------	---------------	---------------

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
12/01/22	EFT120122	2,965.70	CalPers Health Insurance

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$22,948.14
Health & Life Ins. (Retired)	8,805.42
Pension (Employee 6.75%)	11,897.18 (Employer 7.47% Effective 07/01/22)
Payroll Taxes	4,830.68
Health plan co-ins.	<u>4,762.40</u>
Total	\$ 53,243.82

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July through December 2022

	<u>Jul - Dec 22</u>	<u>Jul - Dec 21</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	639,349	627,275	12,074
Connection Fees	27,166	47,609	(20,443)
Sewer Revenue	329,675	312,653	17,022
Garbage Revenue	267,381	257,010	10,371
Park Revenue	16,720	7,818	8,902
Fire Mitigation Fees	14,857	41,119	(26,262)
Fire Fuel Management Fees	25,604	24,827	777
STR Fire Collection	0	2,565	(2,565)
Property Tax Revenue	369	443,346	(442,977)
Other Revenue	20,353	20,687	(334)
Total Income	<u>1,341,474</u>	<u>1,784,909</u>	<u>(443,435)</u>
Gross Profit	1,341,474	1,784,909	(443,435)
Expense			
Salaries and Wages - Admin	107,465	89,853	17,612
Salaries and Wages - O&M	105,187	103,441	1,747
Benefits - Office	12,788	13,393	(605)
Benefits - O&M	35,694	37,563	(1,869)
Health Plan Co-Insurance	4,762	3,284	1,479
Directors' Fees	4,325	4,350	(25)
Insurance - Administration	19,116	21,215	(2,100)
Park Expenditures	4,379	3,339	1,041
Parts/Tools/Misc. Equip	8,755	5,695	3,060
Postage and Delivery	2,155	2,409	(254)
Cleaning	1,395	1,140	255
Newsletter and Printing	294	746	(452)
Office Expense	9,763	7,557	2,205
Dues and Subscriptions	9,193	9,074	119
Bank and Collection Fees	2,420	1,654	767
Analytical Testing	889	1,085	(196)
Accounting Fees	32,802	31,450	1,352
Audit	20,500	0	20,500
Legal Fees	2,272	4,934	(2,662)
Consultants-Misc.	2,493	2,843	(350)
NTFD Contract	36,150	12,381	23,769

9:28 AM
01/11/23
Accrual Basis

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July through December 2022

	<u>Jul - Dec 22</u>	<u>Jul - Dec 21</u>	<u>\$ Change</u>
Fire Fuel Management Fee	(20,102)	11,542	(31,643)
Building Maintenance	3,062	11,669	(8,607)
Equipment Maintenance - Ad...	4,445	4,451	(5)
Vehicle Maintenance and Rep.	7,749	4,267	3,482
Maintenance Water and Sewer	34,554	49,333	(14,779)
Gas and Electric - Admin	10,989	15,669	(4,680)
SCADA System	8,150	10,044	(1,893)
Travel and Entertainment	131	276	(145)
Education Staff/Board	522	231	291
Uniforms	242	2,134	(1,892)
ASCWD Fuel	2,203	2,178	25
Telephone - Administration	1,348	5,787	(4,439)
Government Mandates	12,041	8,802	3,239
Garbage Services	78,874	74,261	4,612
Depreciation Expense	131,394	106,674	24,720
Miscellaneous - O&M	639	503	137
Total Expense	<u>699,038</u>	<u>665,224</u>	<u>33,814</u>
Net Ordinary Income	<u>642,436</u>	<u>1,119,685</u>	<u>(477,248)</u>
Other Income/Expense			
Other Income			
Interest Revenue	<u>5,175</u>	<u>668</u>	<u>4,506</u>
Total Other Income	<u>5,175</u>	<u>668</u>	<u>4,506</u>
Net Other Income	<u>5,175</u>	<u>668</u>	<u>4,506</u>
Net Income	<u><u>647,611</u></u>	<u><u>1,120,353</u></u>	<u><u>(472,742)</u></u>

9:29 AM
01/11/23
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2022/2023
December 2022

	Dec 22	Budget	Jul - Dec 22	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
Water Revenue	0	0	639,349	633,540	783,437
Connection Fees	0	2,101	27,166	12,607	25,214
Sewer Revenue	100	0	329,675	326,446	326,446
Garbage Revenue	0	0	267,381	264,553	264,553
Park Revenue	0	0	16,720	17,500	35,000
Fire Mitigation Fees	0	1,000	14,857	6,000	12,000
Fire Fuel Management Fees	0	0	25,604	25,604	25,604
Property Tax Revenue	0	0	369	41,578	831,558
Other Revenue	20	1,782	20,353	10,692	21,400
Total Income	120	4,883	1,341,474	1,338,520	2,325,212
Gross Profit	120	4,883	1,341,474	1,338,520	2,325,212
Expense					
Salaries and Wages - Admin	25,566	18,336	107,465	110,016	220,025
Salaries and Wages - O&M	21,552	20,359	105,187	122,154	244,305
Benefits - Office	1,893	3,583	12,788	21,498	42,998
Benefits - O&M	5,328	7,861	35,694	47,166	94,338
Health Plan Co-Insurance	2,967	281	4,762	1,686	3,381
Directors' Fees	0	990	4,325	5,940	11,850
Insurance - Administration	3,694	3,716	19,116	22,296	44,596
Park Expenditures	0	0	4,379	10,800	21,600
Parts/Tools/Misc. Equip	658	2,000	8,755	12,000	24,000
Postage and Delivery	223	624	2,155	3,744	7,485
Cleaning	360	438	1,395	2,628	5,250
Newsletter and Printing	294	0	294	1,251	2,500
Office Expense	2,615	1,823	9,763	10,938	21,875
Dues and Subscriptions	0	919	9,193	5,514	11,023
Bank and Collection Fees	125	208	2,420	1,248	2,501
Analytical Testing	64	583	889	3,498	7,000
Accounting Fees	5,467	5,630	32,802	33,780	67,570
Audit	20,500	9,625	20,500	9,625	19,250
Legal Fees	0	1,252	2,272	7,512	15,000
Consultants-Misc.	345	1,292	2,493	7,752	15,500
NTFD Contract	51,368	55,437	36,150	332,622	665,246
Fire Fuel Management Fee	-23,382	2,134	-20,102	12,804	25,604

9:29 AM
01/11/23
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2022/2023
December 2022

	Dec 22	Budget	Jul - Dec 22	YTD Budget	Annual Bud...
OPEB Trust - Annual Funding	0	0	0	0	30,000
Building Maintenance	1,794	1,206	3,062	7,236	14,465
Equipment Maintenance - A...	523	801	4,445	4,806	9,611
Vehicle Maintenance and Rep.	2,615	676	7,749	4,056	8,100
Maintenance Water and Sewer	2,133	9,516	34,554	57,096	114,200
Gas and Electric - Admin	820	4,534	10,989	27,204	54,400
SCADA System	0	818	8,150	4,908	9,806
Travel and Entertainment	131	25	131	150	300
Education Staff/Board	0	292	522	1,752	3,500
Uniforms	242	283	242	1,698	3,400
ASCWD Fuel	0	792	2,203	4,752	9,500
Telephone - Administration	0	117	1,348	702	1,400
Government Mandates	3,453	2,143	12,041	12,858	25,723
Garbage Services	13,146	13,169	78,874	79,014	158,034
Depreciation Expense	21,899	21,899	131,394	131,394	262,774
Miscellaneous - O&M	0	266	639	1,596	3,200
Total Expense	166,394	193,628	699,038	1,125,694	2,281,310
Net Ordinary Income	-166,274	-188,745	642,436	212,826	43,902
Other Income/Expense					
Other Income					
Interest Revenue	0	210	5,175	1,260	2,500
Total Other Income	0	210	5,175	1,260	2,500
Net Other Income	0	210	5,175	1,260	2,500
Net Income	-166,274	-188,535	647,611	214,086	46,402

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of December 31, 2022

	Dec 31, 22	Nov 30, 22	\$ Change	Dec 31, 21	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	238	259	(21)	275	(37)
Bank of the West	371,111	481,312	(110,201)	47,603	323,508
Placer County - Interest App.	356,636	356,636	0	354,582	2,054
LAIF Accounts	928,198	928,198	0	923,507	4,690
Total Checking/Savings	1,656,183	1,766,405	(110,222)	1,325,968	330,215
Accounts Receivable					
Accounts Receivable	56,432	36,156	20,276	36,601	19,831
Total Accounts Receivable	56,432	36,156	20,276	36,601	19,831
Other Current Assets					
Placer - Agency Taxes 390-770	8	8	0	464,700	(464,693)
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	22,446	39,004	(16,558)	20,796	1,650
County Collection Accounts	17,934	17,934	0	0	17,934
Deferred Pension Outflows	43,042	43,042	0	41,103	1,939
Deferred OPEB Outflows	6,572	6,572	0	29,374	(22,802)
Total Other Current Assets	90,002	106,560	(16,558)	555,973	(465,972)
Total Current Assets	1,802,617	1,909,121	(106,504)	1,918,542	(115,926)
Fixed Assets					
Land	360,436	360,436	0	360,436	0
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment	343,336	343,336	0	343,336	0
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable	21,728	21,728	0	21,728	0
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System	6,459,766	6,459,766	0	6,357,449	102,318
SCADA System	146,548	146,548	0	146,548	0
Sewer System	1,022,026	1,022,026	0	1,022,026	0
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment	81,011	81,011	0	81,011	0
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment	131,068	131,068	0	131,068	0
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress	168,265	150,922	17,343	11,300	156,965
Accumulated Depreciation	(5,390,113)	(5,368,214)	(21,899)	(5,080,946)	(309,167)
Total Fixed Assets	5,181,734	5,186,291	(4,556)	5,231,618	(49,884)
Other Assets					
1885.00 - Net Pension Asset	28,378	28,378	0	0	28,378

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of December 31, 2022

	Dec 31, 22	Nov 30, 22	\$ Change	Dec 31, 21	\$ Change
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	45,814	45,814	0	17,436	28,378
TOTAL ASSETS	7,030,164	7,141,225	(111,060)	7,167,596	(137,432)
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	52,057	0	52,057	0	52,057
Total Accounts Payable	52,057	0	52,057	0	52,057
Other Current Liabilities					
Accounts Payable - 05	0	0	0	38,129	(38,129)
OPEB Liability	374,816	374,816	0	398,216	(23,400)
Accrued Payroll & Payroll Tax	987	0	987	0	987
Accrued Vacation Payable	19,182	18,998	184	19,633	(451)
Deferred Pension Inflows	31,598	31,598	0	184	31,414
Deferred OPEB Inflows	47,787	47,787	0	72,115	(24,328)
Net Pension Liabilities	0	0	0	13,862	(13,862)
HRA Plan Payable	3,148	1,161	1,986	0	3,148
Total Other Current Liabilities	477,517	474,360	3,157	542,138	(64,621)
Total Current Liabilities	529,574	474,360	55,214	542,138	(12,564)
Total Liabilities	529,574	474,360	55,214	542,138	(12,564)
Equity					
Retained Earnings	358,176	358,176	0	0	358,176
Retained Earnings - Garbage	467,468	467,468	0	467,468	0
Retained Earnings - Park	(214,040)	(214,040)	0	(214,422)	382
Retained Earnings - Sewer	1,403,264	1,403,264	0	1,403,264	0
Retained Earnings - Water	(1,799,376)	(1,799,376)	0	(1,897,500)	98,124
Fund balance Undesignated	390,185	390,185	0	369,900	20,285
Investment in plant & equip	5,247,303	5,247,303	0	5,376,395	(129,092)
Net Income	647,611	813,885	(166,274)	1,120,353	(472,742)
Total Equity	6,500,590	6,666,864	(166,274)	6,625,458	(124,868)
TOTAL LIABILITIES & EQUITY	7,030,164	7,141,225	(111,060)	7,167,596	(137,432)

Alpine Springs County Water District
Statement of Cash Flows
July through December 2022

	<u>Jul - Dec 22</u>
OPERATING ACTIVITIES	
Net Income	647,611
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	56,274
1550.00 · Prepaid Expenses	48,174
1550.00 · Prepaid Expenses:1550.02 · Prepaid Expense...	(26,291)
1600.05 · County Collection Accts	16,413
1041.00 Placer Co - Taxes 770	49,104
1850.00 · Accumulate Depreciation:1850.02 · Accumula...	5,454
1850.00 · Accumulate Depreciation:1850.03 · Accumula...	5,454
1850.00 · Accumulate Depreciation:1850.04 · Accumula...	16,398
1850.00 · Accumulate Depreciation:1850.05 · Accumula...	95,652
2010.00 · Accounts Payable - 06 Fund	6,768
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accoun...	6,511
2070.00 · Accrued Payroll & Taxes - 05 Fu	887
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.02 · Acc...	(374)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.03 · Acc...	(1,495)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.04 · Acc...	(747)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.05 · Acc...	(4,858)
2075.00 · Accrued Vacation Pay - 05 Fund	1,198
2010.05 · Accounts Payable - 05	(17,201)
2091.05 · HRA Plan Payable	1,986
Net cash provided by Operating Activities	906,919
INVESTING ACTIVITIES	
1830.05 · Work in Progress:1834.04 · Pine Trail Sewer Li...	(12,875)
1830.05 · Work in Progress:1842.05 · Water & Wastewate...	(80,164)
1830.05 · Work in Progress:1845.05 · Zone 3 Water Testi...	(12,100)
1830.05 · Work in Progress:1846.05 · Rate Study	(2,073)
1850.00 · Accumulate Depreciation:1850.06 · Accumulate...	8,436
Net cash provided by Investing Activities	(98,775)
Net cash increase for period	808,144
Cash at beginning of period	848,039
Cash at end of period	<u>1,656,183</u>

9:35 AM
01/11/23

Alpine Springs County Water District
Check Register for Current Month
December 5 - 31, 2022

Date	Num	Name	Memo	Amount	Balance
12/15/2022	32795	AmeriGen Power Solutions	Invoice #01-12246	-658.37	-658.37
12/15/2022	32796	Atomic Printing	Account No. 38821	-293.80	-952.17
12/15/2022	32797	Badger Meter	Invoice 80112985 Services for ...	-39.90	-992.07
12/15/2022	32798	Carollo Engineers	Invoice FB30251 Water and W ...	-15,270.25	-16,262.32
12/15/2022	32799	Damore, Hamric & Schneider, Inc.	Account: 051203 Invoice 8602	-20,500.00	-36,762.32
12/15/2022	32800	FedEx	Acct #1834-0409-1	-102.39	-36,864.71
12/15/2022	32801	HDR Engineering, Inc.	Invoice 1200480266	-2,072.50	-38,937.21
12/15/2022	32802	Liberty Utilities	Account 88509407-88105912 (...)	-477.59	-39,414.80
12/15/2022	32803	Longo Inc.	Invoice 9702 & Invoice 9694	-2,696.20	-42,111.00
12/15/2022	32804	Mountain Hardware and Sports	Customer #39 Invoice 925803	-172.05	-42,283.05
12/15/2022	32805	Miguel G. Ramirez	Reimbursement	-779.62	-43,062.67
12/15/2022	32806	Mountain High Home Services, LLC	Invoice 1192	-360.00	-43,422.67
12/15/2022	32807	North Lake Auto Parts	Acct #300	-1,328.63	-44,751.30
12/15/2022	32808	Pam Zinn	Reimbursement Dec 2022	-573.97	-45,325.27
12/15/2022	32809	Principal Life	Account #1113469-10001 12/1...	-77.40	-45,402.67
12/15/2022	32810	Professional Communications Messaging	Invoice #19307212012022	-42.40	-45,445.07
12/15/2022	32811	Silver State Analytical Laboratories	Water Tests	-64.00	-45,509.07
12/15/2022	32812	Sun Life Financial	Policy #906384 Dental	-281.66	-45,790.73
12/15/2022	32813	SWRCB Fees	Water System Annual Fees (07...	-3,453.00	-49,243.73
12/15/2022	32814	Tahoe City Chevron, Inc.	Account #147	-1,286.24	-50,529.97
12/15/2022	32815	Tahoe Truckee Sierra Disposal Co., Inc.	Customer No. 000355	-342.18	-50,872.15
12/15/2022	32816	The Paper Trail	Invoice 5339	-345.00	-51,217.15
12/15/2022	32817	The Rock Garden	Customer #235	-3.64	-51,220.79
12/15/2022	32818	Independent Technologies	Invoice 4859	-980.00	-52,200.79
12/15/2022	32819	Truckee Overhead Door	Invoice 60620	-950.00	-53,150.79
12/19/2022	32820	Joseph Mueller	Christmas dinner Reimburseme...	-1,126.62	-54,277.41
12/30/2022	32821	Badger Meter	Invoice 80112985 Services for ...	-39.90	-54,317.31
12/30/2022	32822	FedEx	Acct #1834-0409-1	-100.10	-54,417.41
12/30/2022	32823	Sierra Office Solutions	Customer #AS32:900020 (12/2...	-237.40	-54,654.81
12/30/2022	32824	TNT Pest Control Co.	Location 111393	-109.00	-54,763.81

9:36 AM
01/11/23

Alpine Springs County Water District
Subsequent Payments Listing

January 1 - 11, 2023

Date	Num	Name	Memo	Amount	Balance
01/04/2023	32825	Liberty Utilities	Account 88509407-88105912 (11/27/2022 - ...	-493.99	-493.99
01/04/2023	32826	Michael J. Dobrowski, CPA, LLC	January 2023 Invoice #23002	-5,797.76	-6,291.75
01/04/2023	32827	Professional Communications M...	Invoice #19307201012023	-42.40	-6,334.15
01/04/2023	32828	Principal Life	Account #1113469-10001 01/15/2023 - 02/1...	-77.40	-6,411.55
01/04/2023	32829	Mountain High Home Services, L...	Invoice 1265	-180.00	-6,591.55
*** Missing numbers here ***					
01/04/2023	EFT01042...	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-842.81	-7,434.36
*** Duplicate document numbers ***					
01/04/2023	EFT01042...	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-3,467.11	-10,901.47

Fund	Account	Debit	Credit
	12/31/2022 Trial Balance		
2	1240.00 · Interfund Receivable:1240.02 · Due from (to) Interfund - 02	528,088.04	
2	1550.00 · Prepaid Expenses:1550.02 · Prepaid Expenses - 02	37,373.48	
2	1610.00 · Deferred Pension Outflows:1610.02 · Deferred Pension Outflows - 02	2,153.15	
2	1611.00 · Deferred OPEB Outflows:1611.02 · Deferred OPEB Outflows - 02	328.00	
2	1730.00 · Land Improvements:1730.02 · Land Improvements - 02	32,361.03	
2	1770.00 · Building Improvements:1770.02 · Building Improvements - 02	89,272.60	
2	1780.00 · Office & Other Equip.:1780.02 · Office & Other Equip. - 02	20,252.69	
2	1790.00 · Vehicles:1790.02 · Vehicles - 02	32,187.32	
2	1800.00 · Maintenance Equipment:1800.02 · Maintenance Equipment - 02	32,766.94	
2	1830.05 · Work in Progress:1831.02 · Dumpster Lighting - 02	0.00	
2	1850.00 · Accumulate Depreciation:1850.02 · Accumulated Deprec. - 02		166,120.62
2	1885.00 · Net Pension Asset:1885.02 · Net Pension Asset - 02	1,419.00	
2	2060.00 · OPEB Liability:2060.02 · OPEB Liability - 02		18,740.70
2	2070.00 · Accrued Payroll & Taxes:2070.02 · Accrued Payroll & Taxes - 02		5.00
2	2075.00 · Accrued Vacation Pay:2075.02 · Accrued Vacation Pay - 02		899.18
2	2080.00 · Deferred Pension Inflows:2080.02 · Deferred Pension Inflows - 02		1,578.00
2	2081.00 · Deferred OPEB Inflows:2081.02 · Deferred OPEB Inflows - 02		2,391.00
2	2085.00 · Net Pension Liabilities:2085.02 · Net Pension Liabilities - 02	0.00	
2	3000.02 · Retained Earnings - 02		467,468.00
2	3005.00 · Invest. Plant & Equip.:3005.02 · Invest. Plant & Equip. - 02		46,174.00
2	4150.02 · Garbage Revenue - 02		267,380.74
2	4999.00 · Other Revenue:4999.02 · Other Revenue - 02		6,588.91
2	4850.00 · Interest Revenue:4850.00 Interest Revenue		0.00
2	4850.00 · Interest Revenue:4850.02 Interest Revenue		1,034.94
2	5020.00 · Salaries Administration:5020.02 · Salaries Administration - 02	5,373.26	
2	5032.00 · Salaries and Wages O&M:5032.02 · Salaries & Wages O & M - 02	5,259.37	
2	5103.00 · Benefits - Admin.:5103.02 · Benefits - Admin. - 02	639.39	
2	5104.00 · Benefits - O & M:5104.02 · Benefits - O & M - 02	1,784.68	
2	5106.00 · Health Plan Co-Insur.:5106.02 · Benefits - O & M - 02	138.80	
2	5110.00 · Directors' Fees:5110.02 · Directors Fees - 02	865.00	
2	5120.00 · Insurance - Admin.:5120.02 · Insurance - Admin. - 02	4,778.97	
2	5151.00 · Parts/Tools/Misc. Equip.:5151.02 Parts/Tools/Misc Equip.	131.67	
2	5162.00 · Postage and Delivery:5162.02 · Postage & Delivery - 02	107.76	
2	5165.00 · Cleaning:5165.02 · Cleaning Service - 02	69.75	
2	5166.00 · Newsletter and Printing:5166.02 · Newsletter - 02	14.69	
2	5167.00 · Office Expense:5167.02 · Office Expense - 02	458.13	
2	5168.00 · Dues and Subscriptions:5168.02 · Dues & Subscriptions - 02	459.65	
2	5180.00 · Consultants- Accounting:5180.02 · Consultants-Accounting - 02	6,560.42	
2	5181.00 · Consultants- Audit:5181.02 · Consultants-Audit - 02	4,100.00	
2	5195.00 · Consultants-Management:5195.02 · Consultants-Management - 02	0.00	
2	5196.00 · Consultants-Misc.:5196.02 · Consultants-Misc. - 02	124.63	
2	5225.00 · OPEB Trust - Annual Funding:5225.02 · OPEB Trust - Annual Funding - 02	0.00	

Fund	Account	Debit	Credit
2	5231.00 · Building Maintenance:5231.02 · Building Maint/Supplies - 02	145.21	
2	5232.00 · R & M Admin.:5232.02 · R & M Admin. - 02	211.54	
2	5239.00 · R & M Vehicles:5239.02 · R & M Vehicles - 02	387.45	
2	5311.00 · Gas & Electric - Admin:5311.02 · Gas & Electric - Admin - 02	3,464.48	
2	5324.00 · Uniforms:5324.02 · Uniforms - 02	12.09	
2	5342.00 · ASCWD Fuel:5342.02 · ASCWD Fuel - 02	110.13	
2	5371.00 · Telephone:5371.02 · Telephone - 02	67.40	
2	5394.00 · Gov Mandates:5394.02 · Gov Mandates - Garbage - 02	429.39	
2	5404.02 · Other Garbage Services - 02	0.00	
2	5404.02 · Garbage Contract - 02	78,873.60	
2	5513.00 · Depreciation Expense:5513.02 · Depreciation - 02	5,454.00	
2	5602.00 · Miscellaneous - O & M:5602.02 · Misc. - O & M - 02	7.92	
2	Total	896,231.63	978,381.09
3	1041.00 Placer Co - Taxes 770:1041.03 Placer Co-Agency Taxes		0.00
3	1240.00 · Interfund Receivable:1240.03 · Due from (to) Interfund - 03		104,535.76
3	1550.00 · Prepaid Expenses:1550.03 · Prepaid Expenses - 03	11,082.28	
3	1610.00 · Deferred Pension Outflows:1610.03 · Deferred Pension Outflows - 03	8,603.60	
3	1611.00 · Deferred OPEB Outflows:1611.03 · Deferred OPEB Outflows - 03	1,315.00	
3	1710.00 · Land:1710.03 · Land - 03	41,376.00	
3	1720.00 · Playground:1720.03 · Playground - 03	0.00	
3	1725.00 · Park:1725.03 · Park Assets	403,391.00	
3	1726.00 · Park Improvements Depreciable	21,727.94	
3	1730.00 · Land Improvements:1730.03 · Land Improvements - 03	32,361.03	
3	1770.00 · Building Improvements:1770.03 · Building Improvements - 03	89,272.60	
3	1780.00 · Office & Other Equip.:1780.03 · Office & Other Equip. - 03	20,252.69	
3	1790.00 · Vehicles:1790.03 · Vehicles - 03	32,187.31	
3	1800.00 · Maintenance Equipment:1800.03 · Maintenance Equipment - 03	32,766.94	
3	1850.00 · Accumulate Depreciation:1850.03 · Accumulated Deprec. - 03		185,033.97
3	1885.00 · Net Pension Asset:1885.03 · Net Pension Asset - 03	5,676.00	
3	2060.00 · OPEB Liability:2060.03 · OPEB Liability - 03		74,962.80
3	2070.00 · Accrued Payroll & Taxes:2070.03 · Accrued Payroll & Taxes - 03		20.00
3	2075.00 · Accrued Vacation Pay:2075.03 · Accrued Vacation Pay - 03		3,596.70
3	2080.00 · Deferred Pension Inflows:2080.03 · Deferred Pension Inflows - 03		6,320.00
3	2081.00 · Deferred OPEB Inflows:2081.03 · Deferred OPEB Inflows - 03		9,557.00
3	2085.00 · Net Pension Liabilities:2085.03 · Net Pension Liabilities - 03	0.00	
3	3000.03 · Retained Earnings:3000.03 · Retained Earnings - 03	214,040.44	
3	3005.00 · Invest. Plant & Equip.:3005.03 · Invest. Plant & Equip. - 03		508,300.00
3	4175.03 · Park Passes - 03		16,720.40
3	4510.03 · Property Tax Revenue:4510.03		73.76
3	4999.00 · Other Revenue:4999.03 · Other Revenue - 03		0.00
3	4850.00 · Interest Revenue:4850.03 Interest Revenue		1,034.94
3	5020.00 · Salaries Administration:5020.03 · Salaries Administration - 03	21,493.06	
3	5032.00 · Salaries and Wages O&M:5032.03 · Salaries & Wages O & M - 03	21,037.46	

Fund	Account	Debit	Credit
3	5103.00 · Benefits - Admin.:5103.03 · Benefits - Admin. - 03	2,557.57	
3	5104.00 · Benefits - O & M:5104.03 · Benefits - O & M - 03	7,138.71	
3	5106.00 · Health Plan Co-Insur.:5106.03 · Benefits - O & M - 03	555.19	
3	5110.00 · Directors' Fees:5110.03 · Directors Fees - 03	865.00	
3	5120.00 · Insurance - Admin.:5120.03 · Insurance - Admin. - 03	4,778.97	
3	5145.03 · Park Expenses - 03	4,379.13	
3	5151.00 · Parts/Tools/Misc. Equip:5151.03 Parts/Tools/Misc Equip.	377.04	
3	5162.00 · Postage and Delivery:5162.03 · Postage & Delivery - 03	431.03	
3	5165.00 · Cleaning:5165.03 · Cleaning Service - 03	279.00	
3	5166.00 · Newsletter and Printing:5166.03 · Newsletter - 03	58.76	
3	5167.00 · Office Expense:5167.03 · Office Expense - 03	1,832.51	
3	5168.00 · Dues and Subscriptions:5168.03 · Dues & Subscriptions - 03	1,838.60	
3	5169.00 · Bank & Collection Fees:5169.03 · Bank Fees - 03	0.00	
3	5180.00 · Consultants- Accounting:5180.03 · Consultants-Accounting - 03	6,560.42	
3	5181.00 · Consultants- Audit:5181.03 · Consultants-Audit - 03	4,100.00	
3	5190.00 · Consultants-Legal Fees:5190.03 · Consultants-Legal Fees - 03	113.58	
3	5195.00 · Consultants-Management:5195.03 · Consultants-Management - 03	0.00	
3	5196.00 · Consultants-Misc.:5196.03 · Consultants-Misc. - 03	249.25	
3	5225.00 · OPEB Trust - Annual Funding:5225.03 · OPEB Trust - Annual Funding - 03	0.00	
3	5231.00 · Building Maintenance:5231.03 · Building Maint/Supplies - 03	580.83	
3	5232.00 · R & M Admin.:5232.03 · R & M Admin. - 03	846.18	
3	5239.00 · R & M Vehicles:5239.03 · R & M Vehicles - 03	1,549.81	
3	5311.00 · Gas & Electric - Admin:5311.03 · Gas & Electric - Admin - 03	1,155.46	
3	5324.00 · Uniforms:5324.03 · Uniforms - 03	48.35	
3	5342.00 · ASCWD Fuel:5342.03 · ASCWD Fuel - 03	440.54	
3	5371.00 · Telephone:5371.03 · Telephone - 03	269.60	
3	5394.00 · Gov Mandates:5394.03 · Gov Mandates - Parks - 03	1,717.55	
3	5395.00 · Tax Administrative Charge - 03	0.00	
3	5513.00 · Depreciation Expense:5513.03 · Depreciation - 03	5,454.00	
3	5602.00 · Miscellaneous - O & M:5602.03 · Misc. - O & M - 03	31.69	
3	Total	1,004,792.12	910,155.33
4	1240.00 · Interfund Receivable:1240.04 · Due from (to) Interfund - 04	1,638,829.48	
4	1550.00 · Prepaid Expenses:1550.04 · Prepaid Expenses - 04	11,082.28	
4	1610.00 · Deferred Pension Outflows:1610.04 · Deferred Pension Outflows - 04	4,305.30	
4	1611.00 · Deferred OPEB Outflows:1611.04 · Deferred OPEB Outflows - 04	658.00	
4	1730.00 · Land Improvements:1730.04 · Land Improvements - 04	32,361.03	
4	1740.04 · ASCWD Interceptor	58,095.00	
4	1760.04 · Sewer System	1,022,025.98	
4	1770.00 · Building Improvements:1770.04 · Building Improvements - 04	89,272.59	
4	1780.00 · Office & Other Equip.:1780.04 · Office & Other Equip. - 04	20,252.67	
4	1790.00 · Vehicles:1790.04 · Vehicles - 04	32,187.31	
4	1800.00 · Maintenance Equipment:1800.04 · Maintenance Equipment - 04	32,766.94	
4	1810.00 · Truckee River Intercept:1810.04 · Truckee River Intercept - 04	358,524.00	

Fund	Account	Debit	Credit
4	1830.05 · Work in Progress: 1844.04 · Sewer Easement	11,300.00	
4	1834.04 · Sewer Line Office Sewer Line Replace:1834.04 · Work in Progress - 04	12,874.83	
4	1850.00 · Accumulate Depreciation:1850.04 · Accumulated Deprec. - 04		1,367,973.33
4	1885.00 · Net Pension Asset:1885.04 · Net Pension Asset - 04	2,838.00	
4	2010.04 · Accounts Payable - 04		0.00
4	2060.00 · OPEB Liability:2060.04 · OPEB Liability - 04		37,481.40
4	2070.00 · Accrued Payroll & Taxes:2070.04 · Accrued Payroll & Taxes - 04		10.00
4	2075.00 · Accrued Vacation Pay:2075.04 · Accrued Vacation Pay - 04		1,798.35
4	2080.00 · Deferred Pension Inflows:2080.04 · Deferred Pension Inflows - 04		3,160.00
4	2081.00 · Deferred OPEB Inflows:2081.04 · Deferred OPEB Inflows - 04		4,779.00
4	2085.00 · Net Pension Liabilities:2085.04 · Net Pension Liabilities - 04	0.00	
4	3000.04 · Retained Earnings - 04		1,403,264.00
4	3005.00 · Invest. Plant & Equip.:3005.04 · Invest. Plant & Equip. - 04		305,210.00
4	4050.00 · Connection Fees:4050.04 · Connection Fees - 04		8,565.00
4	4100.04 · Sewer Revenue - 04		329,674.78
4	4510.00 · Property Tax Revenue:4510.04 · Property Tax Revenue - 04		0.00
4	4999.00 · Other Revenue:4999.04 · Other Revenue - 04		6,588.91
4	4850.00 · Interest Revenue:4850.04 Interest Revenue		1,034.94
4	5020.00 · Salaries Administration:5020.04 · Salaries Administration - 04	10,746.53	
4	5032.00 · Salaries and Wages O&M:5032.04 · Salaries & Wages O & M - 04	10,518.72	
4	5103.00 · Benefits - Admin.:5103.04 · Benefits - Admin. - 04	1,278.78	
4	5104.00 · Benefits - O & M:5104.04 · Benefits - O & M - 04	3,569.36	
4	5106.00 · Health Plan Co-Insur.:5106.04 · Benefits - O & M - 04	277.59	
4	5110.00 · Directors' Fees:5110.04 · Directors Fees - 04	865.00	
4	5120.00 · Insurance - Admin.:5120.04 · Insurance - Admin. - 04	4,778.96	
4	5151.00 · Parts/Tools/Misc. Equip:5151.04 · Parts/Tools/Misc Equip. - 04	2,709.75	
4	5162.00 · Postage and Delivery:5162.04 · Postage & Delivery - 04	215.52	
4	5165.00 · Cleaning:5165.04 · Cleaning Service - 04	139.50	
4	5166.00 · Newsletter and Printing:5166.04 · Newsletter - 04	29.38	
4	5167.00 · Office Expense:5167.04 · Office Expense - 04	916.25	
4	5168.00 · Dues and Subscriptions:5168.04 · Dues & Subscriptions - 04	919.30	
4	5169.00 · Bank & Collection Fees:5169.04 · Bank Fees - 04	806.70	
4	5180.00 · Consultants- Accounting:5180.04 · Consultants-Accounting - 04	6,560.42	
4	5181.00 · Consultants- Audit:5181.04 · Consultants-Audit - 04	4,100.00	
4	5190.00 · Consultants-Legal Fees:5190.04 · Consultants-Legal Fees - 04	795.02	
4	5195.00 · Consultants-Management:5195.04 · Consultants-Management - 04	0.00	
4	5196.00 · Consultants-Misc.:5196.04 · Consultants-Misc. - 04	249.25	
4	5225.00 · OPEB Trust - Annual Funding:5225.04 · OPEB Trust - Annual Funding - 04	0.00	
4	5231.00 · Building Maintenance:5231.04 · Building Maint/Supplies - 04	290.41	
4	5232.00 · R & M Admin.:5232.04 · R & M Admin. - 04	423.08	
4	5239.00 · R & M Vehicles:5239.04 · R & M Vehicles - 04	774.91	
4	5240.00 · R & M Water/Sewer:5240.04 · R & M Water/Sewer - 04	12,386.20	
4	5311.00 · Gas & Electric - Admin:5311.04 · Gas & Electric - Admin - 04	2,132.50	

Fund	Account	Debit	Credit
4	5312.00 · SCADA Sys:5312.04 · SCADA System - 04	0.00	
4	5323.00 · Education:5323.04 · Education - 04	260.83	
4	5324.00 · Uniforms:5324.04 · Uniforms - 04	24.18	
4	5342.00 · ASCWD Fuel:5342.04 · ASCWD Fuel - 04	220.27	
4	5371.00 · Telephone:5371.04 · Telephone - 04	134.80	
4	5394.00 · Gov Mandates:5394.04 · Gov Mandates - Sewer - 04	858.78	
4	5513.00 · Depreciation Expense:5513.04 · Depreciation - 04	16,398.00	
4	5602.00 · Miscellaneous - O & M:5602.04 · Misc. - O & M - 04	15.84	
4	Total	3,410,769.24	3,469,539.71
5	1035.05 · FIB of Nevada	0.00	
5	1045.05 · Wells Fargo Advisors	0.00	
5	1150.05 · Accounts Rec - 05	56,431.88	
5	1080.05 · OPEB (CERBT) Prefunding - 05	0.00	
5	1240.00 · Interfund Receivable:1240.05 · Due from (to) Interfund - 05		1,615,860.30
5	1550.00 · Prepaid Expenses:1550.05 · Prepaid Expenses - 05	11,082.26	48,174.14
5	1600.00 · County Collection Accts:1600.05 · County Collection - 05	17,934.04	
5	1610.00 · Deferred Pension Outflows:1610.05 · Deferred Pension Outflows - 05	27,979.95	
5	1611.00 · Deferred OPEB Outflows:1611.05 · Deferred OPEB Outflows - 05	4,271.00	
5	1730.00 · Land Improvements:1730.05 · Land Improvements - 05	32,361.02	
5	1750.05 · Water System	6,459,766.31	
5	1751.05 · SCADA System	146,548.07	
5	1770.00 · Building Improvements:1770.05 · Building Improvements - 05	89,272.60	
5	1780.00 · Office & Other Equip.:1780.05 · Office & Other Equip. - 05	20,252.64	
5	1790.00 · Vehicles:1790.05 · Vehicles - 05	32,187.25	
5	1800.00 · Maintenance Equipment:1800.05 · Maintenance Equipment - 05	32,766.88	
5	1820.05 · Inflow and Infiltration - 05	26,031.00	
5	1830.05 · Work in Progress	0.00	
5	1830.05 · Work in Progress:1831.05 AME Well Design - 05	0.00	
5	1830.05 · Work in Progress:1832.05 New Water Well Location - 05	0.00	
5	1830.05 · Work in Progress:1833.05 Alpine Meadows Bridge Replac - 05	0.00	
5	1830.05 · Work in Progress:1833.05 Water Line Project - 05	0.00	
5	1830.05 · Work in Progress:1835.05 Tank 4 & 4A Replacement - 05	0.00	
5	1830.05 · Work in Progress:1836.05 Remote Read Meters - 05	0.00	
5	1830.05 · Work in Progress:1837.05 Stables Water Line	0.00	
5	1830.05 · Work in Progress:1838.05 Forest Service Use Permit	0.00	
5	1830.05 · Work in Progress:1839.05 Water Line Chalet Road to J.S.T.	0.00	
5	1830.05 · Work in Progress:1840.05 Fire Flow Improvements	0.00	
5	1830.05 · Work in Progress:1841.05 Booster Pump Site	0.00	
5	1830.05 · Work in Progress:1842.05 Water & Wastewater Master Plan	129,918.13	
5	1830.05 · Work in Progress:1843.05 Admin Office ADA Compliant	0.00	
5	1830.05 · Work in Progress:1845.05 Zone 3 Water Testing Site	12,099.63	
5	1830.05 · Work in Progress:1846.05 Rate Study	2,072.50	
5	1850.00 · Accumulate Depreciation:1850.05 · Accumulated Deprec. - 05		3,132,947.15

Fund	Account	Debit	Credit
5	1885.00 · Net Pension Asset:1885.05 · Net Pension Asset - 05	18,445.00	
5	1910.05 · Land Use & Ease Rights - 05	17,435.50	
5	2010.05 · Accounts Payable - 05		0.00
5	2050.05 · Retention Payable - 05		0.00
5	2060.00 · OPEB Liability:2060.05 · OPEB Liability - 05		243,631.10
5	2070.00 · Accrued Payroll & Taxes:2070.00 · Accrued Payroll & Taxes - 05		886.73
5	2070.00 · Accrued Payroll & Taxes:2070.05 · Accrued Payroll & Taxes - 05		65.00
5	2075.00 · Accrued Vacation Pay - 05 Fund		1,198.27
5	2075.00 · Accrued Vacation Pay:2075.05 · Accrued Vacation Pay - 05		11,689.27
5	2080.00 · Deferred Pension Inflows:2080.05 · Deferred Pension Inflows - 05		20,540.00
5	2081.00 · Deferred OPEB Inflows:2081.05 · Deferred OPEB Inflows - 05		31,060.00
5	2085.00 · Net Pension Liabilities:2085.05 · Net Pension Liabilities - 05	0.00	
5	2091.05 · HRA Plan Payable - 05		3,147.75
5	2095.05 · Liab. for Wells 1 & 2 - 05		0.00
5	3000.00 · Retained Earnings (Overall)		358,175.53
5	3000.05 · Retained Earnings - 05	1,799,376.01	
5	3005.00 · Invest. Plant & Equip.:3005.05 · Invest. Plant & Equip. - 05		3,869,081.00
5	3010.00 · Design. for Cap. Outlay:3010.05 · Design. for Cap. Outlay - 05		0.00
5	4010.05 · Water Revenue		639,348.60
5	4050.00 · Connection Fees:4050.05 · Connection Fees - 05		18,601.00
5	4999.00 · Other Revenue:4999.05 · Other Revenue - 05		7,175.57
5	4850.00 · Interest Revenue:4850.05 Interest Revenue		1,034.94
5	5020.00 · Salaries Administration:5020.05 · Salaries Administration - 05	69,852.44	
5	5032.00 · Salaries and Wages O&M:5032.05 · Salaries & Wages O & M - 05	68,371.74	
5	5103.00 · Benefits - Admin.:5103.05 · Benefits - Admin. - 05	8,312.11	
5	5104.00 · Benefits - O & M:5104.05 · Benefits - O & M - 05	23,200.82	
5	5106.00 · Health Plan Co-Insur.:5106.05 · Health Plan Co-Insur. - 05	3,790.82	
5	5110.00 · Directors' Fees:5110.05 · Directors Fees - 05	865.00	
5	5120.00 · Insurance - Admin.:5120.05 · Insurance - Admin. - 05	4,778.97	
5	5151.00 · Parts/Tools/Misc. Equip:5151.05 · Parts/Tools/Misc Equip. - 05	5,404.81	
5	5162.00 · Postage and Delivery:5162.05 · Postage & Delivery - 05	1,400.85	
5	5165.00 · Cleaning:5165.05 · Cleaning Service - 05	906.75	
5	5166.00 · Newsletter and Printing:5166.05 · Newsletter - 05	190.97	
5	5167.00 · Office Expense:5167.05 · Office Expense - 05	6,555.65	
5	5168.00 · Dues and Subscriptions:5168.05 · Dues & Subscriptions - 05	5,975.45	
5	5169.00 · Bank & Collection Fees:5169.05 · Bank Fees - 05	806.70	
5	5170.05 · Analytical Testing - 05	889.00	
5	5180.00 · Consultants- Accounting:5180.05 · Consultants-Accounting - 05	6,560.42	
5	5181.00 · Consultants- Audit:5181.05 · Consultants-Audit - 05	4,100.00	
5	5190.00 · Consultants-Legal Fees:5190.05 · Consultants-Legal Fees - 05	795.02	
5	5195.00 · Consultants-Management:5195.05 · Consultants-Management - 05	0.00	
5	5196.00 · Consultants-Misc.:5196.05 · Consultants-Misc. - 05	1,620.12	
5	5225.00 · OPEB Trust - Annual Funding:5225.05 · OPEB Trust - Annual Funding - 05	0.00	

Fund	Account	Debit	Credit
5	5231.00 · Building Maintenance:5231.05 · Building Maint/Supplies - 05	2,045.66	
5	5232.00 · R & M Admin.:5232.05 · R & M Admin. - 05	2,964.50	
5	5239.00 · R & M Vehicles:5239.05 · R & M Vehicles - 05	5,036.91	
5	5240.00 · R & M Water/Sewer:5240.05 · R & M Water/Sewer - 05	22,168.22	
5	5311.00 · Gas & Electric - Admin:5311.05 · Gas & Electric - Admin - 05	2,118.35	
5	5312.00 · SCADA System - 05	8,150.14	
5	5320.05 · Travel & Meetings - 05	131.25	
5	5323.00 · Education Staff/Board:5323.05 · Education (GM & Board) - 05	260.82	
5	5324.00 · Uniforms:5324.05 · Uniforms - 05	157.15	
5	5342.00 · ASCWD Fuel:5342.05 · ASCWD Fuel - 05	1,431.74	
5	5371.00 · Telephone:5371.05 · Telephone - 05	876.18	
5	5394.00 · Gov Mandates:5394.05 · Gov Mandates - Water - 05	9,035.07	
5	5513.00 · Depreciation Expense:5513.05 · Depreciation - 05	95,652.00	
5	5602.00 · Miscellaneous - O & M:5602.05 · Misc. - O & M - 05	584.02	
5	Total	9,301,221.32	10,002,616.35
6	1030.06 · Bank of the West	371,111.00	
6	1035.06 · Bank of the West Savings	0.00	
6	1020.06 · Petty Cash	237.89	
6	1041.00 Placer Co - Taxes 770	7.53	
6	1042.06 · Placer - Int. 771	356,636.25	
6	1043.06 · State Prop 1A Suspension	0.00	
6	1070.06 · LAIF Accounts	928,197.84	
6	1160.06 · Other Accounts Receivable	0.00	
6	1210.06 · Principal Stock	0.00	
6	1240.00 · Interfund Receivable:1240.06 · Due from (to) Interfund - 06		446,521.44
6	1550.00 · Prepaid Expenses:1550.06 · Prepaid Expenses - 06		0.00
6	1710.00 · Land:1710.06 · Land - 06	319,060.00	
6	1715.06 · Firehouse	376,338.21	
6	1718.06 · Firehouse Vehicles & Equipment	343,336.45	
6	1830.05 · Work in Progress: VSB Expansion - 06	0.00	
6	1850.00 · Accumulate Depreciation:1850.06 · Accumulated Deprec. - 06		538,037.74
6	2010.00 · Accounts Payable:2010.06 · Accounts Payable - 06		52,056.92
6	2070.00 · Accrued Payroll & Taxes:2070.06 · Accrued Payroll & Taxes - 06		0.00
6	2090.06 · Deferred Grant Revenue		0.00
6	2100.00 · Deposit Credit from NTFD - 06	0.00	
6	3002.06 · Undesignated - GF - 06		390,185.24
6	3005.00 · Invest. Plant & Equip.:3005.06 · Invest. Plant & Equip. - 06		518,538.01
6	3006.06 · Invest. Fixed Assets - F - 06		0.00
6	3010.00 · Design. for Cap. Outlay:3010.06 · Design. for Cap. Outlay - 06		0.00
6	4200.06 · Fire Mitigation Fees - 06		14,857.36
6	4300.06 · Fire Fuel Management Fees - 06		25,604.00
6	4400.06 · STR Fire Collection - 06	0.00	
6	4510.00 · Property Tax Revenue:4510.06 · Property Tax Revenue - 06		295.02

Fund	Account	Debit	Credit
6	4850.00 · Interest Revenue:4850.06 Interest Revenue		1,034.94
6	4999.00 · Other Revenue:4999.06 · Other Revenue - 06		0.00
6	5110.00 · Directors' Fees:5110.06 · Directors Fees - 06	865.00	
6	5151.00 · Parts/Tools/Misc. Equip:5151.06 · Parts/Tools/Misc Equip.	131.68	
6	5167.00 · Office Expense:5167.06 Office Expense	0.00	
6	5169.00 · Bank & Collection Fees:5169.06 · Bank Fees - 06	806.72	
6	5180.00 · Consultants- Accounting:5180.06 · Consultants-Accounting - 06	6,560.38	
6	5181.00 · Consultants- Audit:5181.06 · Consultants-Audit - 06	4,100.00	
6	5190.00 · Consultants-Legal Fees:5190.06 · Consultants-Legal Fees - 06	567.88	
6	5195.00 · Consultants-Management:5195.07-Consultants-Management - 06	0.00	
6	5196.00 · Consultants-Misc.:5196.06 · Consultants-Misc. - 06	249.25	
6	5220.06 · NTFD Contract - 06	36,150.19	
6	5221.06 · Fire Fuel Management Fee - 06		20,101.77
6	5232.06 · R & M Admin - 06	0.00	
6	5311.00 · Gas & Electric - Admin:5311.06 · Gas & Electric - Admin - 06	2,118.34	
6	5312.00 · SCADA Sys:5312.06 · SCADA System - 06	0.00	
6	5394.00 · Gov Mandates:5394.06 Gov Mandates - Fire - 06	0.00	
6	5395.00 · Tax Administrative Charge - 06	0.00	
6	5513.00 · Depreciation Expense:5513.06 · Depeciation - 06	8,436.00	
6	5602.00 · Miscellaneous - O & M:5602.06 · Misc. - O & M - 06	0.00	
6	5905.06 · Fire Mitigation Fees		0.00
6	Total	2,754,910.61	2,007,232.44
Grand Total		17,367,924.92	17,367,924.92

D2

NTFPD-ASCWD
DECEMBER 2022 RESPONSE CALLS

Basic Incident Number (FD-1)	Basic Incident Date Time	Basic Incident Full Address	Basic Incident Postal Code (FD-1.19)	Basic Incident Type (FD-1.21)	Basic Apparatus Call Sign List	Basic Primary Action Taken (FD-1.48)	Basic Additional Actions Taken 2 (FD-1.66)
2022033049	12/4/2022 14:21	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Transport person
2022033140	12/5/2022 11:46	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M53	Provide advanced life support (ALS)	
2022033169	12/5/2022 17:41	1386 MINERAL SPRINGS Trail	96146	Gas leak (natural gas or LPG)	B5, M56	Investigate	
2022033220	12/6/2022 10:36	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2022033244	12/6/2022 14:37	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2022033816	12/11/2022 19:24	1322 MINERAL SPRINGS Trail	96146	False alarm or false call, other	B5, E56	Investigate	
2022033838	12/11/2022 19:36	135 ALPINE MEADOWS RD #27	96146	EMS call, excluding vehicle accident with injury	E51, M51	Refusal of EMS care	
2022033834	12/12/2022 1:06	1322 MINERAL SPRINGS Trail	96146	False alarm or false call, other	E56	Investigate	
2022033874	12/12/2022 12:22	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2022033885	12/12/2022 14:25	2600 ALPINE MEADOWS Road	96146	Removal of victim(s) from stalled elevator	B5	Assistance, other	
2022033985	12/13/2022 14:51	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Transport person	
2022034121	12/14/2022 22:06	135 ALPINE MEADOWS RD #29	96146	False alarm or false call, other	B5, E56	Investigate	
2022034446	12/18/2022 12:07	2600 ALPINE MEADOWS Road	96146	Emergency medical service, other	M56	Emergency medical services, other	
2022034565	12/19/2022 12:43	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Transport person	
2022034684	12/20/2022 15:30	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2022034880	12/22/2022 15:40	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2022035050	12/24/2022 13:29	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Provide advanced life support (ALS)	Transport person
2022034800	12/25/2022 19:47	2100 ALPINE MEADOWS RD / 2298 BEAR CREEK Drive	96146	EMS call, excluding vehicle accident with injury	M56	Emergency medical services, other	
2022035461	12/28/2022 12:53	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Transport person	Provide advanced life support (ALS)
2022035471	12/28/2022 13:40	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2022035612	12/29/2022 15:10	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2022035676	12/30/2022 6:53	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	

Total Calls= 22

D3



AGENDA NO: D3

MEETING DATE: 01/19/2023

General Managers Report

TO: ASCWD Board of Directors Date: January 09, 2023
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of December 2022

Projects

1) District Master Plan

Workshop #3 was conducted on December 13th, went over proposed Capital Improvement needs and cost. Reviewed Draft Master Plan Chapters 1 through 9.

Upcoming project activity

Schedule a joint Board Directors and Long-Range Planning Committee Workshop to discuss project5 phasing and cost impacts to rates.

2) District Rate Study

Workshop #1 was conducted on December 21st, went over proposed Capital Improvement needs and cost.

Upcoming project activity

Work with the Rate consultant to finalize the recommended rates for the next five years.

3) TTSD Contract

Reviewed TTSD contract changes and service levels for the condo associations currently contracting outside of the TTSD agreement.

Upcoming project activity

Refine contract terms and rates for possible adoption at the February board Meeting.

4) Alpenglow (Previously Alpine Sierra) Subdivision

No activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

5) White Wolf Subdivision

No activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

6) B2B Gondola Project

No activity this month

Upcoming project activity

A line dedication agreement detailing District line ownership and Private line ownership has been drafted for execution. Construction coordination will take place throughout the project as it pertains to district utilities.

7) Snow Crest Tributary Restoration

No activity this month

Upcoming project activity

Continued project participation as needed.

General Business

- Continued to work towards a resolution with NTFPD on conflicts between the adopted contract language and NTFPDs fee expectations.
- Hosted the first annual District Holiday Open House.
- Completed Anti-Harassment and Ethics in the Workplace training.
- Prepared the annual General Manager Conflict of Interest Form 700
- The District held its annual Holiday Staff and Directors Dinner.
- Prepared the Special Districts' Financial Transaction Report Cover Page for submission to the State Controller's office.
- Worked with BBK on the requirements to add the Districts annual billings to the county tax rolls.
- Worked with HDR Engineering on data interpretation for the Water, Sewer, Garbage, and Parks Utility Rate Studies.
- Worked with customers on billing questions, clarifications, and requests.
- Continued discussions with a homeowner, their engineer, and designer on ways to address utility conflicts for a proposed construction project.
- Hosted the monthly area General Managers meeting.

Office Activities Performed by Office Manager

- Throughout the month, District Operations and Management Staff performed the required office functions while the Office Manager has been out on Medical Leave

D4

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 12-1-22 THRU 12-31 -22**

TO: Board of Directors
DATE: January 19th, 2023
FROM: Miguel Ramirez, Operations & Maintenance

Wastewater Flows: 31 Days / December 2022 normal operation throughout the month.

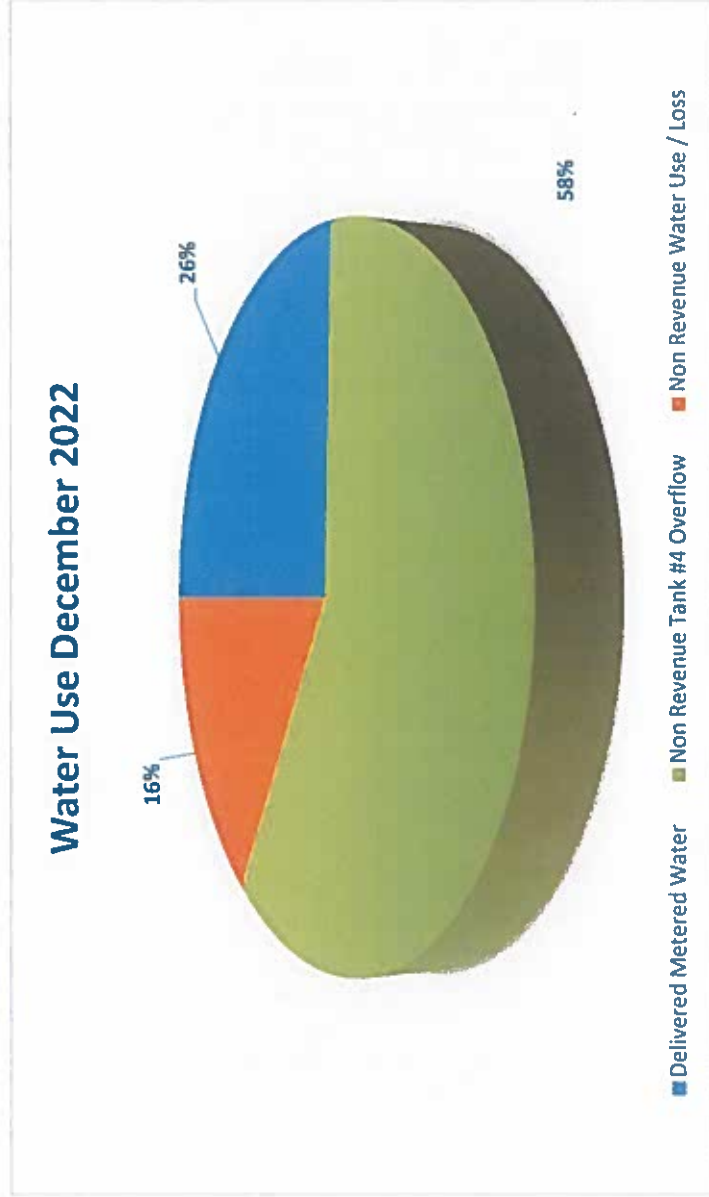
<u>Minimum Flow</u>	<u>Maximum Flow</u>	<u>Average Flow</u>
12,000 GPD	332,000 GPD	63,000 GPD

Operations / Maintenance / Repairs:

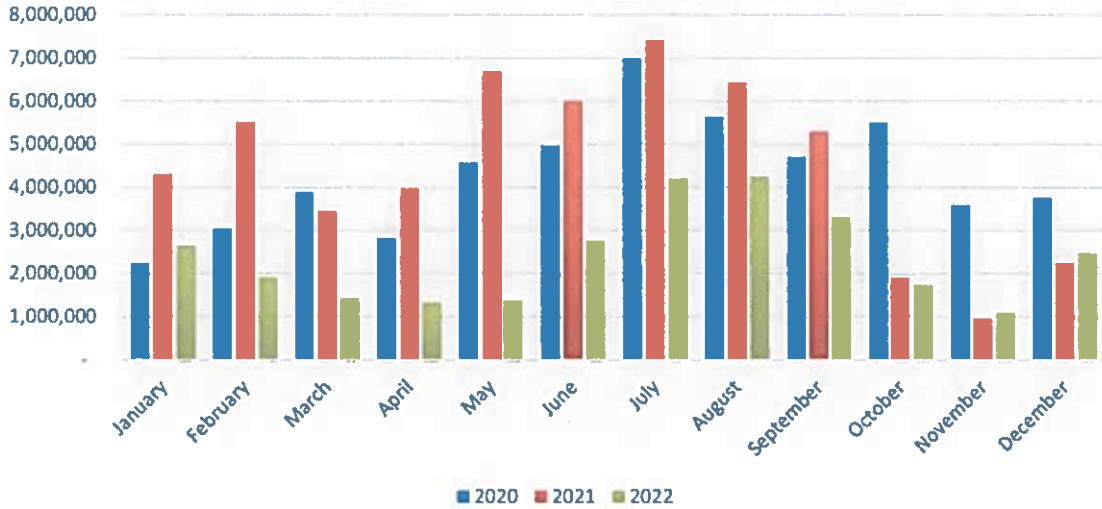
- All routine water zone samples came back absent from Coliform and E-coli.
- We completed Raw water sampling for the month of December.
- We completed our SSMP for California State Water Boards. (Sewer System Management Plan).
- We have been doing Snow removal on the main office, fire department and around our well houses.
- Tank inspections were also completed for the month.

ALPINE SPRINGS COUNTY WATER DISTRICT DECEMBER 2022 WATER REPORT

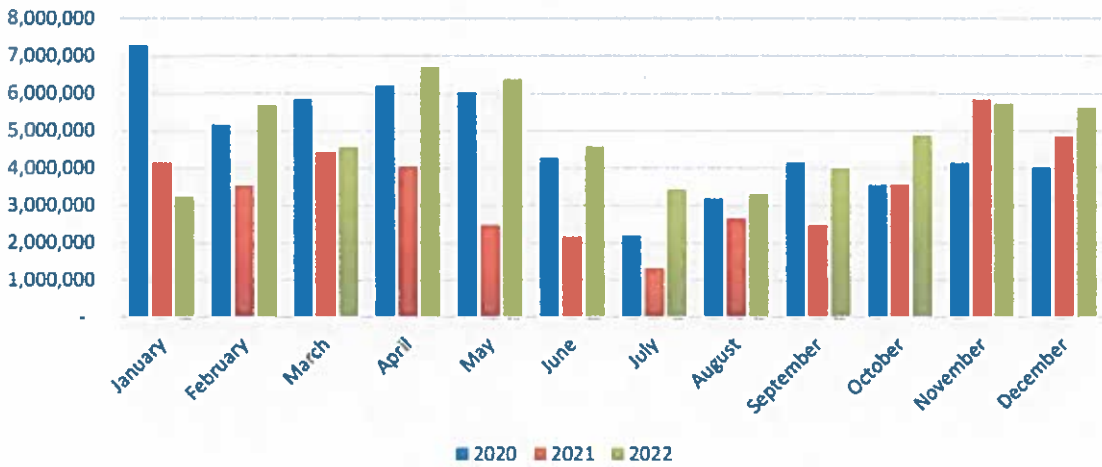
Total Potable Water Production	9,619,675	Gallons
Delivered Metered Water	2,462,548	Gallons
Non Revenue Tank #4 Overflow	5,617,108	Gallons
Non Revenue Water Use / Loss	1,540,019	Gallons



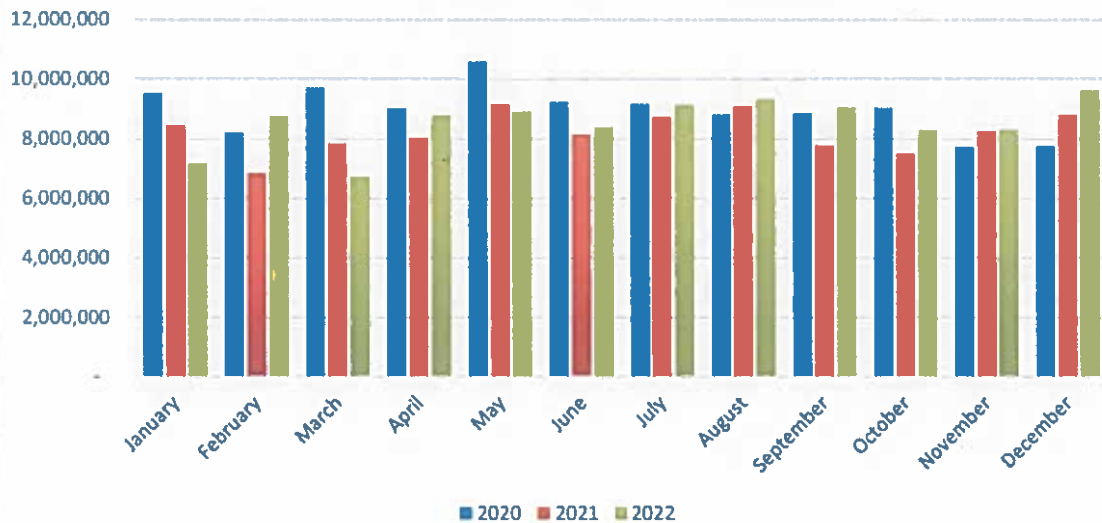
Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)



D5

E1



AGENDA NO: E1

MEETING DATE: 01/19/2023

Staff Report

TO: ASCWD Board of Directors

Date: January 9, 2023

FROM: Joe Mueller, General Manager

SUBJECT: ASCWD COMMITTEE ASSIGNMENTS

DISCUSSION:

Establish the 2023 ASCWD committee assignments for Budget and Finance, Administration and Personnel, Long Range Planning, Park, Recreation, and Greenbelt, and TTSA.

FISCAL IMPACT:

No fiscal impact.

E2



AGENDA NO: E2

MEETING DATE: 01/19/2023

Staff Report

TO: ASCWD Board of Directors

Date: January 9, 2023

FROM: Joe Mueller, General Manager

SUBJECT: SEMI ANNUAL REVIEW OF DISTRICT GOALS AND OBJECTIVES

BACKGROUND:

Per Policy 4.6.0, the Board of Directors and the General Manager are to develop annually a list of goals and objectives for the fiscal year. These goals and objectives can be directed towards staff, the General Manager and/or the Board itself and will be used to measure the overall performance of each.

The Administration and Personnel Committee met on May 17, 2022, to review, discuss and suggest updates to the Goals and Objectives for Fiscal Year (FY) 2022/23.

At the June 14, 2022, Regular ASCWD Board Meeting, the Board reviewed the recommended changes proposed by the Administration and Personnel Committee and voted to approve those changes for the FY 2022/23 ASCWD Goals and Objectives.

This is the Semi-Annual Review of FY 2022/23 Goals and Objectives Matrix.

DISCUSSION:

Discuss the Semi-Annual Review of the FY 2022/23 Goals and Objectives Matrix.

FISCAL IMPACT:

No fiscal impact

Attachments:

1. Semi-Annual - 2022/23 Board Goals and Objectives Matrix

Alpine Springs County Water District Board Goals/Objectives 2022/23 Matrix

Reviewed Semi Annually; December 2022 and July 2023

GOAL	OBJECTIVE (ACTION PLAN)	WHO	WHEN/ % COMPLETE	December 2022 Review	July 2023 Review
1. Review District's Mission Statement and Goals and Objectives annually	1.1 Review and revise as needed the District's Mission Statement and Board Goals and Objectives (Policy 4.6.0)	Administration and Personnel Committee, GM, Board	May 2023/100%	On track to be reviewed before May 2023	
	1.2 Review of General Manager	Administration and Personnel Committee, GM, Board	May 2023/ 100%	On track to be reviewed before May 2023	
2. Review existing policies at the Committee and Board level and make new policies as required for the management and operation of the District.	2.1 Maintain a long term strategic plan and update it every 3-5 years. (Policy 1.0.0)	Board, GM	June 2023/ 100%	This Goal and Objective is driven by the District Master Plan. Carollo Engineers is in the final stages of the Master plan preparation. Chapters 1 through nine have been issued for staff review and comment.	

	<p>2.2. Inform valley residents via a park bulletin board and the newsletter about the District's voluntary water conservation program. <i>(Policy 1.2.0)</i></p>	<p>Board, GM</p>	<p>August 2022/ 100%</p>	<p>On track, the Fall newsletter was published in November which included water conservation tips.</p>	
	<p>2.3. Maintain volunteer membership on Board Committees through continued communications via the District Newsletters and Park message board. <i>(Policy 2.0.0)</i></p>	<p>Board, GM</p>	<p>June 2023/ 100%</p>	<p>Information on volunteer opportunities will be included in the Spring newsletter along with posted on the park message board.</p>	
	<p>2.4. Discuss and update park user fees for Alpine Meadows residents/non-residents for the next park season. <i>(Policy 6.1.0)</i></p>	<p>Park, Recreation, Greenbelt Committee, Board, GM</p>	<p>April 2023/ 100%</p>	<p>On track to be updated before April 2023</p>	
	<p>2.5. Provide possible locations for defensible space work on selected District owned greenbelt lands for the community workday. <i>(Policy 6.6.0)</i></p>	<p>Park, Recreation, Greenbelt Committee, Board, GM</p>	<p>April 2023/100%</p>	<p>On track to be reviewed before April 2023</p>	
	<p>2.6. Continue to develop, update, and keep current the multi-phase plan for stewardship of District owned greenbelt lands.</p>	<p>Park, Recreation, Greenbelt Committee, Board GM</p>	<p>March 2023/ 75%</p>	<p>Staff continues to work with the Park, Recreation, Greenbelt Committee and the</p>	

	Through Community events, workshops, and the evaluation of a parcel tax for defensible space. <i>(Policy 6.6.0)</i>			community at large to evaluate opportunities for District green belt lands	
	2.7. Review, revise, and update the Strategic Long-Range Plan to include documents showing water quantity for potable uses, emergency uses, and future development. Review the condition of existing infrastructure with respect to long range repair and replacement. <i>(Policy 8.0.0) (Policy 8.1.0) (Policy 8.3.0)</i>	Long Range Planning Committee, Board, GM	February 2023/ 80%	This Goal and Objective is driven by the District Master Plan. Carollo Engineers is in the final stages of the Master plan preparation. Chapters 1 through nine have been issued for staff review and comment.	
3. Budget resources to ensure that money, staff, and facilities are available for the District to operate within all the policies of the Board.	3.1 Approve fiscal budget each year. <i>Policy 2.6.0)</i>	Budget and Finance Committee, Board, GM	June 2023/ 100%	On track to be developed and approved before June 2023	
	3.2 Review a list of all active District Contracts which will include: service provided, amount,	Budget and Finance Committee, Board, GM	February 2023/ 100%	A review of active District Contracts is part of the January 2023 Board of Directors Meeting	

	<p>inception date, and expiration date,</p> <p>4.1 Provide information to the public via the park bulletin board, the District website, semi-annual newsletter, annual valley-wide meeting, and on the street communications.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>The Fall newsletter was published in November, the District hosted a Holiday open house, and the District General Manager participated in the Annual valley wide Meeting and the Annual Valley Evacuation Drill.</p>
<p>4. Provide the public with information about the District's activities including goals and objectives.</p>	<p>4.1 Provide information to the public via the park bulletin board, the District website, semi-annual newsletter, annual valley-wide meeting, and on the street communications.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>Board meetings are currently being held in person at the District office. As an added service the District continues to provide a zoom link for the community to view the meetings and participate to the extent the connection allows. In person is the means for the community to address the Board.</p>
<p>5. Always communicate with each other, the General Manager, and the public in a polite and respectful manner.</p>	<p>5.1 Provide opportunity for residents to enter and attend Board meetings in person at the District office as soon as Covid regulations allow.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>Board meetings are currently being held in person at the District office. As an added service the District continues to provide a zoom link for the community to view the meetings and participate to the extent the connection allows. In person is the means for the community to address the Board.</p>

E3



AGENDA NO: E3

MEETING DATE: 01/19/2023

Staff Report

TO: ASCWD Board of Directors

Date: January 9, 2023

FROM: Joe Mueller, General Manager

SUBJECT: DISTRICT CONTRACTS

BACKGROUND:

Per the Alpine Spring County Water District, Board Goals / Objectives 2022 /23 Matrix, Goal #3, Budget resources to ensure that money, staff, and facilities are available for the District to operate within all the policies of the Board, Objective 3.2, Annually review a list of all active District Contracts which will include: service provided, amount, inception date, and expiration date.

DISCUSSION:

Discuss the list of current District contracts and make comments or recommendations to staff.

FISCAL IMPACT:

No fiscal impact at this time, contracts are presented for review and discussion, all contracts are current and executed.

Attachments:

1. 2023 list of current ASCWD contracts

ASCWD 2023 ACTIVE CONTRACT LIST

CONTRACT	DATE SIGNED	TERM	EXPIRES	AMOUNT PER YEAR
TTSD	7/1/1991	Open	Franchise agreement with Placer County	\$158,100
BB&K	2/1/2004	Open	Open	\$15,000
Reno Tax Services	2/21/2005	Open	Open	\$67,572
Tahoe Guide Web Services	4/13/2005	Open	Open	\$600
Tahoe Paper Trail	1/1/2008	Open	Open	\$4,800
CORE Utilities Inc.	12/1/2012	Open	Open	\$600
Verizon Cell Phones	11/16/2016	Monthly	Open	\$1,980
Sierra Office Solutions (Copier/Scanner/Fax)	11/16/2016	Monthly	Open	\$2,472
Pitney Bowes Postage Meter	12/11/2017	60 Months	4/19/2023	\$574
Avaya Phones	12/18/2018	60 Months	1/10/2024	\$2,000
Badger/Beacon	4/1/2019	Monthly	Open	\$1,560
Carollo Engineers	1/4/2022	Task Based	Task Based	\$147,500 Total
HDR Engineering	9/19/2022	Task based	Task based	\$28,125 Total
Independent Technologies	9/29/2022	Monthly	Open	\$5,000

F1

Alpine Springs County Water
Budget and Finance Committee Report
Thursday, December 8, 2022 9:30 a.m.

Members: Janet Grant, District Director, Chair
Evan Salke, District Director
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff: None
Guests: Vera Kis and Ron Ley, District Auditors, by ZOOM

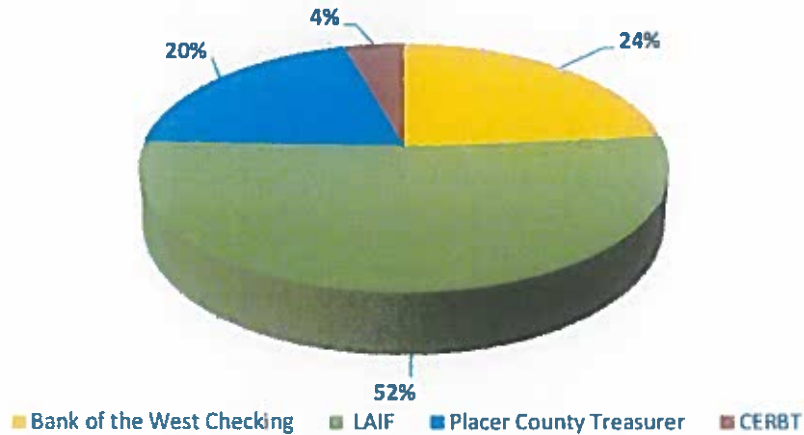
Items discussed and recommendations to board:

1. PUBLIC COMMENT
 - a. No public comment.
2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION
 - a. Monthly Financial Reports
 - i. The committee recommends approving the November 2022 financials.
 - b. Treasurer's Report.
 - i. The committee reviewed the treasurer's report and is recommending putting some of our cash into 6 and/or 12 month T-bills for improved returns. At the present T-bills are generating about 4%. Our auditors indicate that our investment policy allows for T-bill investment, there is no penalty for early withdrawal.
 - c. Financial Audit for the Fiscal Year 2021-2022.
 - i. Vera reviewed the Financial Statements and Independent Auditor's Report, Damore Hamric & Schneider, Inc. December 5, 2022 letter, and the Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriation Limit Schedules for Fiscal Year Ended June 30, 2022 highlighting various items. Ron contributed along the way. The committee asked questions to help in board decision making for future cash needs for capital projects. There was discussion about fees for new construction being updated.
3. MEMBERS' COMMENTS
 - a. No members comments.
4. CORRESPONDENCE
 - a. No correspondence.
5. Adjournment
 - a. The committee adjourned at 10:32 a.m.
6. NEXT MEETING
 - a. Next B&F meeting: Thursday, January 12, 2023 9:30 a.m.

ALPINE SPRINGS COUNTY WATER DISTRICT DECEMBER 2022 TREASURERS REPORT FY 22/23

	Account Balance	Report Date	Interest
Bank of the West Checking	\$ 422,889	1/4/2023	0.00%
LAIF	\$ 928,198	1/4/2023	2.007%
Placer County Treasurer	\$ 356,636	11/30/2022	1.542%
CERBT	\$ 77,588	1/3/2023	-2.830%
	<u>\$ 1,785,310</u>		

Cash and Investments as a Percentage of Total



Total Cash and Investments By Month

