
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, March 8th, 2024
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Tuesday March 5th, 2024 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. **Mtg. ID: 848 8747 9568; passcode: 913018**; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84887479568?pwd=T53VjBbxYSFz6eL56PHELxj42gz32b.1>

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) FEBRUARY REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of February 9th, 2024.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the February 2024 monthly and yearly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including February 2024 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of February 2024.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the February 2024 Water/Sewer Report.

D5) TTSA REPORT

The Board of Directors meeting was held on February 21st, 2024, meeting summary attached.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met March 7th, the previous month February 8th, 2024, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

No Meeting

ALPINE SPRINGS COUNTY WATER DISTRICT

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General Manager: Joe Mueller

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

- F1) WATER TIER RATE ADJUSTMENT DURING A WATER LEAK.**
Consideration of a new District policy which would allow management discretion to adjust the water tier rate charged during a customer water leak scenario.
- F2) PLACER LAFCO VOTE FOR SPECIAL DISTRICT REPRESENTATIVE AND ALTERNATE**
Review the nominations and vote for one candidate to fill the Placer LAFCO regular special district seat and rank two candidates to act as the alternate.
- F3) CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) CALL FOR NOMINATIONS**
Call for Nominations for California Special District Association Seat A for the term of 2025 through 2027.
- F4) DISTRICT BOARD OF DIRECTORS AND BUDGET AND FINANCE COMMITTEE MEETINGS**
Discuss possible alternate dates for the April and May meetings.

G. FUTURE AND OPEN AGENDA ITEMS

- Fire Protection and Emergency Medical Agreement
- CIP project reprioritization

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday April 12th, 2024, at 9:00 a.m.

I certify that on or before Tuesday March 5th, 2024, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Joe Mueller, General Manager

EXHIBIT C1

1 ALPINE SPRINGS COUNTY WATER DISTRICT
2 MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
3 February 9, 2024
4

5 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

6 President Grant called the meeting to order at 9:00 AM.

7
8 Directors Present: President Janet S. Grant, Jan Ganong, Dave Smelser, and Christine York.

9 Directors Absent: Salke

10 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and Office Manager Laurie Axell

11
12 Guests included Mike Dobrowski, Scott Sedgwick from NTFPD and Vera Kis and Ron Ley from
13 Damore Hamric & Schneider.

14
15 **B. PUBLIC COMMENT**

16 There were no comments on items not on today's agenda.

17
18 **C. APPROVAL OF MINUTES**

19 **C1) JANUARY REGULAR BOARD MEETING**

20 **It was moved by Smelser and seconded by Ganong to approve the minutes of the January 12,**
21 **2024 Regular Board meeting as corrected. Motion carried unanimously.**

22
23 **D. DEPARTMENT REPORTS**

24 **D1) FINANCIAL REPORT**

25 District CPA Mike Dobrowski presented the financial reports through January 2024, including the cash
26 position and account balances. He met with the auditors to review the preliminary report. There are no
27 issues and the auditors are issuing a "clean report."

28
29 Delinquent accounts will be turned over to collections in April. Also, the BMO cash account will be
30 closed out soon as the Plumas accounts are now active.

31
32 **It was moved by Ganong and seconded by York to approve the financial reports for the month of**
33 **January 2024 as presented. Motion carried unanimously.**

34
35 **It was moved by Ganong and seconded by Smelser approve payment of checks #33300, 33301,**
36 **33636, 33637, (33638 was voided), 33639 - 33684, payroll, and electronic fund transfers. Motion**
37 **carried unanimously.**

38
39 **D2) FIRE DEPARTMENT REPORT**

40 Sedgwick reviewed calls the District responded to in the past month. He noted recent trainings and
41 staffing updates.

42
43 **D3) GENERAL MANAGER'S REPORT**

44 Mueller presented his written report for the month of January 2024. He noted recent meetings with
45 Olympic Valley and CalFire to discuss prevention activities and grants that may be available. Mueller
46 is working with homeowner associations to get reimbursed for repairs needed when damage is done by
47 their contractors manipulating the ASCWD system.

48
49 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

50 Miguel Ramirez presented the Water/Wastewater Report for January 2024. Maintenance and repairs
51 include monitoring a leak at the ski area. Any needed repairs will be done in the spring when the ski

1 area closes. Ramirez is creating an emergency response plan as part of updating the permits for Tank 4
2 and Well 1.

3
4 **D5) TTSA REPORT**

5 Smelser presented the report of the January 17, 2024 TTSA meeting.

6
7 **E. COMMITTEE REPORTS**

8 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

9 Grant reported on the February 8, 2024 Budget & Finance Committee meeting. The Treasurer's Report
10 was reviewed.

11
12 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

13 This Committee did not meet.

14
15 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

16 This Committee did not meet.

17
18 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

19 This Committee did not meet. The Employee's Manual is due for review this year. The first step is
20 submitting it to the attorney for comment. The Board Review will be done in April.

21
22 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

23 **F1) FINANCIAL AUDIT FOR THE FISCAL YEAR 2022 / 2023**

24 Vera Kis and Ron Ley from Damore Hamric & Schneider presented the final Audit report for FY 2022
25 /2023. Three recommendations were included in the Auditor's Management Letter, which staff concurs
26 with. Discussion followed as the report was clarified.

27
28 **It was moved by Smelser and seconded by York to receive and approve the FY 2022/2023**
29 **Financial Statements and Independent Auditor's Report for the period July 1, 2022 through**
30 **June 30, 2023. Motion carried unanimously.**

31
32 **F2) LOCAL AGENCY FORMATION COMMISSION (LAFCO) RECRUITMENT**

33 **It was moved by Ganong and seconded by Smelser to nominate Judy Friedman as the Alternate**
34 **Special District Member to LAFCO. Motion carried unanimously.**

35
36 **F3) EMPLOYEE VACATION ACCRUAL**

37 Mueller explained this action would clarify details of how many vacation hours employees have
38 accrued and establish a consistent maximum vacation time allowed for each employee. The Leave
39 Conversion Policy is designed to encourage employees to use their leave time, rather than be paid for
40 unused time. Discussion followed as the recommendation and potential impacts were clarified.

41
42 **It was moved by Smelser and seconded by Ganong to approve the recommended changes to the**
43 **District Employee Handbook, Paid Vacation, Page 41, establishing one universal maximum**
44 **accrual amount of 300 hours applicable to all employees and add the District Leave Conversion**
45 **policy. Motion carried unanimously.**

46
47 **G. FUTURE AND OPEN AGENDA ITEMS**

- 48 • Fire Protection and Emergency Medical Agreement
- 49 • CIP project reprioritization

50
51 **H. CORRESPONDENCE TO THE BOARD**

1 No correspondence was presented.

2

3 **I. CLOSED SESSION**

4 Closed Session was not convened.

5

6 **J. DIRECTORS' COMMENTS**

7 Smelser reported an email is going to members of the Long Range Planning Committee explaining the
8 timing has to do with receiving the updated priority list from Carollo.

9

10 Mueller reported there is an opportunity for two Board members to attend the Community Advisory
11 Committee meeting later today. The intent is for that Committee to make an independent
12 recommendation on fire services in the Valley.

13

14 **K. ADJOURNMENT**

15 There being no further business to come before the Board, the meeting was adjourned at 10:55 AM.
16 The next regularly scheduled Board meeting is Friday March 8, 2024 at 9:00 AM.

17

18 Respectfully Submitted,

19 Judy Friedman

20 Recording Secretary

21 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

22

EXHIBIT D1

Subject: *February 2024 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 03/05/24*

On a year-to-date basis our net income was \$183,995 higher than the prior fiscal year. Most of that is due to higher water revenues than the prior fiscal year. Net income was \$238,657 favorable to budget on a year to date basis.

Our cash position has increased by \$211,240 from the prior year. There remains \$46,401 of net outstanding accounts receivable to be collected.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – **\$0 + \$192,912= \$192,912**

Prior Year + (10% of annual revenues (\$2,287,491-358,374) less Garbage)

Cash available for operations – **\$1,952,666**

(Remaining balance \$2,145,578-192,912)

In Transit Timing Differences

No significant differences.

Work in Progress Accounts	Current Year	Total
Overlay Front Half Circle	22,000	22,000
Bear Creek Armoring Project	67,876	67,876
Upgrade Backup Battery Tank 2&5	<u>0</u>	<u>3,598</u>
Total	\$ 89,876	\$ 93,474

Accounts Payable	
NTFPD Contract	\$ <u>0</u>
Total	\$ 0

Sick and General Leave		
Sick leave Hours	429.50 Hrs.	
General leave Hours and Dollars	346.04 Hrs.	\$ 23,519.81

Prepays		
Sun Life Dental (5103&04) (68.77+212.89) 0 month		\$ 0.00
Garbage Contract (5404.02) 1 Mo. @ \$17,815.40		\$ 17,815.40
Healthplan Services (51031&41) (171.45+208.05) 0 month		\$ 0.00
SDRMA Insurance (5120.00) 4 months @ 3,707.03		\$ 14,828.03
SDRMA (5120.00) Worker's Comp 4 months @ 1,051.06		\$ 4,204.29
Cal Special Districts Assoc (5168) 10 months @ 682.25 (Jan-Dec)		\$ 6,822.50
Core Software (5167.00) 4 Mo. @ \$52.50		\$ <u>210.00</u>
Total		\$ 43,880.22

Stale-Dated Checks			
<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
02/05/24	33684	77.40	Principal Life

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$37,729.05
Health & Life Ins. (Retired)	14,796.39
Pension (Employee 7.75%)	22,620.83 (Employer 7.68% Effective 07/01/23)
Payroll Taxes	7,860.78
Health plan co-ins.	<u>1,694.70</u>
Total	\$ 84,701.75

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July 2023 through February 2024

	<u>Jul '23 - Feb 24</u>	<u>Jul '22 - Feb 23</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	897,786	639,574	258,212
Connection Fees	39,773	27,166	12,607
Sewer Revenue	388,377	329,675	58,703
Garbage Revenue	358,374	267,381	90,993
Park Revenue	21,505	16,720	4,785
Fire Mitigation Fees	17,026	14,857	2,168
Fire Fuel Management Fees	0	25,604	(25,604)
Property Tax Revenue	537,261	508,383	28,878
Other Revenue	27,388	20,205	7,183
Total Income	<u>2,287,491</u>	<u>1,849,566</u>	<u>437,925</u>
Gross Profit	2,287,491	1,849,566	437,925
Expense			
Salaries and Wages - Admin	163,293	141,763	21,530
Salaries and Wages - O&M	160,705	130,050	30,655
Benefits - Office	21,313	17,881	3,431
Benefits - O&M	61,695	48,398	13,297
Health Plan Co-Insurance	1,695	4,762	(3,068)
Directors' Fees	6,675	5,875	800
Insurance - Administration	38,435	27,835	10,600
Park Expenditures	3,665	4,379	(714)
Parts/Tools/Misc. Equip	17,967	10,077	7,891
Postage and Delivery	2,165	2,871	(706)
Cleaning	2,560	1,575	985
Newsletter and Printing	1,601	294	1,307
Office Expense	8,883	11,056	(2,173)
Dues and Subscriptions	3,111	9,882	(6,772)
Bank and Collection Fees	2,957	2,559	398
Analytical Testing	5,961	1,619	4,342
Accounting Fees	46,788	44,398	2,390
Audit	0	20,500	(20,500)
Legal Fees	5,859	4,862	997
Consultants-Misc.	4,455	2,727	1,728
NTFD Contract	477,502	421,166	56,336

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03/04/24
Accrual Basis

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 2023 through February 2024

	<u>Jul '23 - Feb 24</u>	<u>Jul '22 - Feb 23</u>	<u>\$ Change</u>
Fire Fuel Management Fee	0	(20,102)	20,102
Building Maintenance	3,450	3,128	322
Equipment Maintenance - Ad...	5,691	5,642	49
Vehicle Maintenance and Rep.	5,790	8,788	(2,998)
Maintenance Water and Sewer	106,754	35,244	71,509
Gas and Electric - Admin	48,557	31,242	17,315
SCADA System	16,401	8,593	7,808
Travel and Entertainment	995	131	864
Education Staff/Board	714	522	192
Uniforms	913	617	296
ASCWD Fuel	4,103	4,975	(871)
Telephone - Administration	2,439	2,151	288
Government Mandates	15,987	19,487	(3,500)
Garbage Services	142,523	105,266	37,257
Depreciation Expense	175,192	175,192	0
Miscellaneous - O&M	833	1,486	(653)
Total Expense	<u>1,567,626</u>	<u>1,296,891</u>	<u>270,735</u>
Net Ordinary Income	719,865	552,675	167,190
Other Income/Expense			
Other Income			
Interest Revenue	28,860	11,953	16,907
Total Other Income	<u>28,860</u>	<u>11,953</u>	<u>16,907</u>
Other Expense			
Interest Expense	131	29	102
Total Other Expense	<u>131</u>	<u>29</u>	<u>102</u>
Net Other Income	<u>28,729</u>	<u>11,925</u>	<u>16,805</u>
Net Income	<u><u>748,594</u></u>	<u><u>564,599</u></u>	<u><u>183,995</u></u>

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Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2023/2024
February 2024

	Feb 24	Budget	Jul '23 - Feb...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
Water Revenue	0	0	897,786	910,129	1,034,237
Connection Fees	0	2,101	39,773	16,809	25,214
Sewer Revenue	0	0	388,377	339,570	385,875
Garbage Revenue	0	0	358,374	328,824	373,663
Park Revenue	-25	0	21,505	17,500	35,000
Fire Mitigation Fees	1,902	1,000	17,026	8,000	12,000
Property Tax Revenue	0	0	537,261	549,143	915,239
Other Revenue	975	1,782	27,388	14,256	21,400
Total Income	2,852	4,883	2,287,491	2,184,231	2,802,628
Gross Profit	2,852	4,883	2,287,491	2,184,231	2,802,628
Expense					
Salaries and Wages - Admin	19,943	20,719	163,293	165,752	248,615
Salaries and Wages - O&M	18,380	20,577	160,705	164,616	246,914
Benefits - Office	2,754	4,145	21,313	33,160	49,741
Benefits - O&M	7,908	9,903	61,695	79,224	118,841
Health Plan Co-Insurance	0	749	1,695	5,992	8,988
Directors' Fees	0	990	6,675	7,920	11,850
Insurance - Administration	4,758	4,692	38,435	37,536	56,304
Park Expenditures	286	0	3,665	18,249	36,500
Parts/Tools/Misc. Equip	958	2,250	17,967	18,000	27,000
Postage and Delivery	273	573	2,165	4,584	6,870
Cleaning	400	533	2,560	4,264	6,400
Newsletter and Printing	0	0	1,601	1,525	3,050
Office Expense	276	1,965	8,883	15,720	23,575
Dues and Subscriptions	1,238	972	3,111	7,776	11,668
Bank and Collection Fees	17	208	2,957	1,664	2,500
Analytical Testing	64	583	5,961	4,664	7,000
Accounting Fees	6,001	5,915	46,788	47,320	70,950
Audit	0	0	0	23,000	23,000
Legal Fees	1,222	1,252	5,859	10,016	15,000
Consultants-Misc.	280	1,311	4,455	10,488	15,735
NTFD Contract	-10,731	61,016	477,502	488,128	732,191
Fire Fuel Management Fee	0	833	0	6,664	10,000
OPEB Trust - Annual Funding	0	0	0	0	30,000

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03/04/24
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2023/2024
February 2024

	Feb 24	Budget	Jul '23 - Feb...	YTD Budget	Annual Bud...
Building Maintenance	280	1,994	3,450	15,952	23,925
Equipment Maintenance - A...	610	801	5,691	6,408	9,610
Vehicle Maintenance and R...	0	908	5,790	7,264	10,900
Maintenance Water and Se...	0	11,884	106,754	95,072	142,600
Gas and Electric - Admin	24,585	4,774	48,557	38,192	57,310
SCADA System	927	1,002	16,401	8,016	12,015
Travel and Entertainment	0	25	995	200	300
Education Staff/Board	0	292	714	2,336	3,500
Uniforms	0	251	913	2,008	3,000
ASCWD Fuel	0	792	4,103	6,336	9,500
Telephone - Administration	300	283	2,439	2,264	3,400
Government Mandates	0	2,068	15,987	16,544	24,817
Garbage Services	0	17,828	142,523	142,624	213,936
Depreciation Expense	21,899	21,899	175,192	175,192	262,775
Miscellaneous - O&M	96	163	833	1,304	1,950
Total Expense	102,724	204,150	1,567,626	1,675,974	2,542,230
Net Ordinary Income	-99,871	-199,267	719,865	508,257	260,398
Other Income/Expense					
Other Income					
Interest Revenue	0	210	28,860	1,680	2,500
Total Other Income	0	210	28,860	1,680	2,500
Other Expense					
Interest Expense	14	0	131	0	0
Total Other Expense	14	0	131	0	0
Net Other Income	-14	210	28,729	1,680	2,500
Net Income	-99,885	-199,057	748,594	509,937	262,898

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of February 29, 2024

	Feb 29, 24	Jan 31, 24	\$ Change	Feb 28, 23	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	352	352	0	117	235
Bank of the West	0	540,538	(540,538)	292,608	(292,608)
Plumas Bank Checking	263,714	34,195	229,519	0	263,714
Placer County - Interest App.	165,555	368,400	(202,845)	358,565	(193,010)
Wells Fargo Advisors	1,370,381	1,370,381	0	350,000	1,020,381
LAIF Accounts	345,576	345,576	0	933,047	(587,471)
Total Checking/Savings	2,145,578	2,659,442	(513,864)	1,934,338	211,240
Accounts Receivable					
Accounts Receivable	46,401	54,796	(8,395)	27,871	18,530
Total Accounts Receivable	46,401	54,796	(8,395)	27,871	18,530
Other Current Assets					
Placer - Agency Taxes 390-770	0	0	0	2	(2)
Other Accounts Receivable	0	0	0	24,071	(24,071)
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	43,880	49,373	(5,493)	28,254	15,626
County Collection Accounts	9,102	9,102	0	15,456	(6,353)
Deferred Pension Outflows	76,080	76,080	0	43,042	33,038
Deferred OPEB Outflows	29,960	29,960	0	6,572	23,388
Total Other Current Assets	159,023	164,516	(5,493)	117,398	41,625
Total Current Assets	2,351,002	2,878,753	(527,752)	2,079,606	271,395
Fixed Assets					
Land	360,436	360,436	0	360,436	0
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment	343,336	343,336	0	343,336	0
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable	21,728	21,728	0	21,728	0
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System	6,646,779	6,646,779	0	6,459,766	187,013
SCADA System	172,423	172,423	0	146,548	25,875
Sewer System	1,046,201	1,046,201	0	1,022,026	24,175
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment	81,011	81,011	0	81,011	0
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment	293,229	293,229	0	293,229	0
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress	93,474	92,212	1,262	193,729	(100,255)
Accumulated Depreciation	(5,709,417)	(5,687,518)	(21,899)	(5,433,911)	(275,507)

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03/04/24
Accrual Basis

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of February 29, 2024

	Feb 29, 24	Jan 31, 24	\$ Change	Feb 28, 23	\$ Change
Total Fixed Assets	5,186,862	5,207,499	(20,638)	5,325,561	(138,699)
Other Assets					
Net Pension Asset	(1)	(1)	0	28,378	(28,379)
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	17,435	17,435	0	45,814	(28,379)
TOTAL ASSETS	<u>7,555,298</u>	<u>8,103,687</u>	<u>(548,389)</u>	<u>7,450,981</u>	<u>104,317</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	0	444,932	(444,932)	408,398	(408,398)
Total Accounts Payable	0	444,932	(444,932)	408,398	(408,398)
Other Current Liabilities					
Accounts Payable - 05	54,005	54,005	0	0	54,005
OPEB Liability	368,622	368,622	0	374,816	(6,194)
Accrued Payroll & Payroll Tax	0	0	0	0	0
Accrued Vacation Payable	23,520	22,590	930	14,497	9,023
Deferred Pension Inflows	1,145	1,145	0	31,598	(30,453)
Deferred OPEB Inflows	54,695	54,695	0	47,787	6,908
Net Pension Liabilities	26,467	26,467	0	0	26,467
HRA Plan Payable	4,966	4,966	0	3,148	1,819
Total Other Current Liabilities	533,420	532,491	930	471,845	61,575
Total Current Liabilities	533,420	977,423	(444,002)	880,244	(346,823)
Long Term Liabilities					
Caterpillar Financial Serv	45,197	49,698	(4,501)	153,158	(107,962)
Total Long Term Liabilities	45,197	49,698	(4,501)	153,158	(107,962)
Total Liabilities	578,617	1,027,120	(448,504)	1,033,402	(454,785)
Equity					
Retained Earnings	375,107	375,107	0	0	375,107
Retained Earnings - Garbage	485,759	485,759	0	519,082	(33,323)
Retained Earnings - Park	(173,813)	(173,813)	0	(181,351)	7,538
Retained Earnings - Sewer	1,576,303	1,576,303	0	1,609,737	(33,434)
Retained Earnings - Water	(1,561,741)	(1,561,741)	0	(1,737,234)	175,493
Fund balance Undesignated	411,854	411,854	0	395,443	16,411
Investment in plant & equip	5,114,618	5,114,618	0	5,247,303	(132,685)
Net Income	748,594	848,480	(99,885)	564,599	183,995
Total Equity	6,976,681	7,076,567	(99,885)	6,417,579	559,103
TOTAL LIABILITIES & EQUITY	<u>7,555,298</u>	<u>8,103,687</u>	<u>(548,389)</u>	<u>7,450,981</u>	<u>104,317</u>

Alpine Springs County Water District
Statement of Cash Flows
July 2023 through February 2024

Jul '23 - Feb 24

OPERATING ACTIVITIES	
Net Income	748,594
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	99,207
1550.00 · Prepaid Expenses	(30,400)
1600.05 · County Collection Accts	19,356
1041.00 · Placer Co - Taxes 770	54,058
1850.00 · Accumulate Depreciation:1850.02 · Accumulated Dep...	7,272
1850.00 · Accumulate Depreciation:1850.03 · Accumulated Dep...	7,272
1850.00 · Accumulate Depreciation:1850.04 · Accumulated Dep...	21,864
1850.00 · Accumulate Depreciation:1850.05 · Accumulated Dep...	127,536
2010.00 · Accounts Payable - 06 Fund	(247)
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accounts Paya...	(346,186)
2070.00 · Accrued Payroll & Taxes - 05 Fu	(8,939)
2075.00 · Accrued Vacation Pay - 05 Fund	3,037
Net cash provided by Operating Activities	702,425
INVESTING ACTIVITIES	
1751.05 · SCADA System	(16,940)
1830.05 · Work in Progress	(22,000)
1830.05 · Work in Progress:1832.04 · Bear Creek Armoring Proj...	(67,876)
1850.00 · Accumulate Depreciation:1850.06 · Accumulated Depr...	11,248
Net cash provided by Investing Activities	(95,568)
FINANCING ACTIVITIES	
2095.05 · Caterpillar Financial Serv - 05	(35,994)
Net cash provided by Financing Activities	(35,994)
Net cash increase for period	570,863
Cash at beginning of period	1,574,715
Cash at end of period	2,145,578

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03/05/24

Alpine Springs County Water District Check Register for Current Month

February 2024

Date	Num	Name	Memo	Amount	Balance
02/05/2024	ACH0205...	CalPERS (Active)	Customer ID: 2668620501 Heal...	-4,908.54	-4,908.54
02/05/2024	ACH0205...	CalPERS (Retired)	CalPERS ID: 2668620501 Heal...	-899.17	-5,807.71
*** Missing numbers here ***					
02/04/2024	ACH02/04...	Verizon Wireless	Account #271135177-00001	-163.07	-5,970.78
*** Missing numbers here ***					
02/15/2024	Ach02/15/...	Liberty Utilities	Alpine Springs Water Co	-17,336.27	-23,307.05
*** Missing numbers here ***					
02/16/2024	Ach02/16/...	Intermedia	Account #2588835	-106.93	-23,413.98
*** Missing numbers here ***					
02/20/2024	Ach02/20/...	Liberty 1402 Beaver Dam	1402 Beaver Dam TRL	-588.31	-24,002.29
*** Missing numbers here ***					
02/21/2024	Ach02/21/...	Caterpillar Financial Services Corp	Contract #001-70093002	-4,515.56	-28,517.85
*** Missing numbers here ***					
02/09/2024	ACH02/09...	AT&T {319907901}	Account #319907901	-193.06	-28,710.91
*** Missing numbers here ***					
02/20/2024	Ach02/21/...	A-1 National Fire Co LLC	Customer ID:ALPINES858 Invo...	-279.50	-28,990.41
*** Missing numbers here ***					
02/01/2024	33301	Alpine Springs County Water District	To move money from BMO to P...	-538,476.24	-567,466.65
02/20/2024	33302	Alpine Springs County Water District	To move money from BMO to P...	-2,061.60	-569,528.25
*** Missing numbers here ***					
02/01/2024	33674	Sierra Office Solutions	Inv #IN3936705	-272.73	-569,800.98
02/01/2024	33675	Sun Life Financial	Policy/Plan #906384-0001 Dental	-350.43	-570,151.41
02/01/2024	33676	SWRCB-DWOCP	Miguel Ramirez Grade: T1 Op. ...	-55.00	-570,206.41
02/01/2024	33677	Badger Meter	Customer #23930 Inv. #801497 ...	-46.83	-570,253.24
02/01/2024	33678	Hunt Propane	Account #5385	-3,431.71	-573,684.95
02/01/2024	33679	Mountain Hardware and Sports	Customer #39	-215.67	-573,900.62
02/01/2024	33680	Professional Communications Messaging	Account #193072 Serv. 02/01/2...	-42.40	-573,943.02
02/01/2024	33681	Truckee Tahoe Lumber Co.	Customer #1431	-285.96	-574,228.98
02/02/2024	33682	Michael J. Dobrowski, CPA, LLC	Invoice #24028	-6,066.68	-580,295.66
02/05/2024	33683	Boston Mutual Life Ins. Co. - G	Group #0050300 Div. #00060	-213.72	-580,509.38
02/05/2024	33684	Principal Life	Account #1113469-10001	-77.40	-580,586.78
02/19/2024	33685	American Water Works Association	Acct. #00067057 Memb. Term 0...	-501.00	-581,087.78
02/19/2024	33686	Best Best & Krieger LLP	Inv. #986872	-1,222.31	-582,310.09

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03/05/24

Alpine Springs County Water District
Check Register for Current Month

February 2024

Date	Num	Name	Memo	Amount	Balance
02/19/2024	33687	Carollo Engineers	Project #202605 Invoice #FB46...	-1,261.50	-583,571.59
02/19/2024	33688	Dane Rook	Refund	-25.00	-583,596.59
02/19/2024	33689	FedEx	Account #1834-0409-1	-45.93	-583,642.52
02/19/2024	33690	Hunt Propane	Account #5385	-2,858.03	-586,500.55
02/19/2024	33691	Mountain High Home Services, LLC	Invoice #1683	-400.00	-586,900.55
02/20/2024	33692	NTFPD	January 2024 Payment	-434,201.18	-1,021,101.73
02/29/2024	33693	FedEx	Account #1834-0409-1	-160.71	-1,021,262.44
02/29/2024	33694	Sierra Controls, LLC	Inv. #124793	-927.00	-1,022,189.44
02/29/2024	33695	Silver State Analytical Laboratories	Invoice #RN311795	-64.00	-1,022,253.44
02/29/2024	33696	Tahoe Truckee Sierra Disposal Co., Inc.	Customer #000355	-370.71	-1,022,624.15
02/29/2024	33697	Thatcher Company Of Nevada, Inc.	Chlorine Delivery Date 02/29/2...	-552.44	-1,023,176.59
02/29/2024	33698	The Paper Trail	02/09/2024 Board Meeting	-280.00	-1,023,456.59
02/29/2024	33699	USA BlueBook	Customer #814589	-286.04	-1,023,742.63
*** Missing numbers here ***					
02/15/2024	Ach200000	Professional Communications Messaging	Account #193072 Serv. 02/01/2...	-84.80	-1,023,827.43
02/14/2024	Ach200001	SDRMA	Member #7084 Feb & Mar 2024	-240.02	-1,024,067.45

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03/05/24

Alpine Springs County Water District
Subsequent Payments Listing

March 1 - 5, 2024

Date	Num	Name	Memo	Amount	Balance
03/05/2024	Ach03052...	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-4,908.54	-4,908.54
*** Missing numbers here ***					
03/04/2024	Ach03/04/24	Verizon Wireless	Account #271135177-00001	-167.46	-5,076.00
*** Missing numbers here ***					
03/05/2024	Ach030524	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-899.17	-5,975.17
*** Missing numbers here ***					
03/04/2024	33700	Mountain High Home Services, L...	Invoice #1695	-200.00	-6,175.17
03/04/2024	33701	Sierra Office Solutions	Inv #IN4001498	-533.03	-6,708.20
03/04/2024	33702	Michael J. Dobrowski, CPA, LLC	Invoice March 2024	-6,000.68	-12,708.88
*** Missing numbers here ***					
03/04/2024	Ach03042...	BMO Bank N.A.	Confirmation #5638238	-1,327.83	-14,036.71

EXHIBIT D2

NTPFD-ASCWD Response Calls
February 2024

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Full Address	Basic Incident Postal Code (FD1.19)	Basic Incident Type (FD1.21)	Basic Apparatus Call Sign List	Basic Primary Action Taken (FD1.48)	Basic Additional Actions Taken 2 (FD1.66)
2024003240	2/2/2024 11:31	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Transport person	Provide advanced life support (ALS)
2024003335	2/3/2024 11:32	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024003449	2/4/2024 9:52	1895 JOHN SCOTT Trail	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024003931	2/7/2024 14:21	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Emergency medical services, other	Provide advanced life support (ALS)
2024004024	2/8/2024 14:42	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024004232	2/10/2024 15:36	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024004236	2/10/2024 16:15	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Transport person	Provide advanced life support (ALS)
2024004430	2/12/2024 14:08	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024004439	2/12/2024 15:08	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024004664	2/14/2024 18:14	303 ALPINE MEADOWS Road and snow crest rd	96146	Motor vehicle accident with no injuries.	B5, E56, M	Provide first aid & check for injuries	Provide advanced life support (ALS)
2024004673	2/14/2024 20:19	2337 BEAR FALLS Lane	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024004919	2/17/2024 10:01	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005033	2/18/2024 13:07	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Emergency medical services, other	Provide advanced life support (ALS)
2024005219	2/19/2024 22:09	2430 RIVER RD Road and ALPINE MEADOWS	96146	Motor vehicle accident with no injuries.	B5, E51, M	Control traffic	Emergency medical services, other
2024005443	2/22/2024 10:15	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	B5, E51, M	Emergency medical services, other	Emergency medical services, other
2024005484	2/22/2024 15:37	2600 ALPINE MEADOWS Road	96146	Emergency medical service, other	E51, M53	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005497	2/22/2024 17:34	235 ALPINE MEADOWS RD #202	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005552	2/23/2024 10:04	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005584	2/23/2024 14:37	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M67	Provide advanced life support (ALS)	Transport person
2024005714	2/24/2024 14:04	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M251	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005796	2/25/2024 11:50	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005801	2/25/2024 12:52	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024005804	2/25/2024 13:12	1885 VILLAGE South	96146	EMS call, excluding vehicle accident with injury	M52	Transport person	Provide advanced life support (ALS)
2024005967	2/27/2024 11:02	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024006001	2/27/2024 15:44	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M52	Transport person	Provide advanced life support (ALS)
2024006069	2/28/2024 11:47	2600 ALPINE MEADOWS Road	96146	Emergency medical service, other	M51	Provide advanced life support (ALS)	Provide advanced life support (ALS)
2024006106	2/28/2024 17:55	235 ALPINE MEADOWS RD #202	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Provide advanced life support (ALS)

EXHIBIT D3



AGENDA NO: D3

MEETING DATE: 03/08/2024

General Managers Report

TO: ASCWD Board of Directors Date: March 04, 2024
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of February 2024

Projects

1) Alpenglow (Previously Alpine Sierra) Subdivision

Went over the 2013 Technical Memorandum on the development with potential project investors.

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

2) White Wolf Subdivision

No activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

General Business

- Continued working on potential paths forward with NTFPD on fire protection and emergency medical services.
- Closed the Bank of the West / BMO checking account.
- Continued discussions with Olympic Valley on financial modeling of future collaboration on projects and services.
- Completed the financial portions of the State's Water Electronic Annual Report (EAR).
- Held two Community Advisory Board meetings on the Fire and Emergency medical agreement.
- Reviewed numerous building and/or remodeling plans with Operations staff and Placer County that have conflicts with District water or sewer lines.
- Worked with River Run HOA on a dispute resolution of the reimbursement of repair expenses, River run was able to show no reimbursement is due the District based on provided documentation.

- Assisted Operations with the evaluation of numerous water losses and / or leak identification.
- Attended the monthly area General Managers meeting.

Office Activities Performed by Office Manager

- Finalized transition for Dental Insurance and Life & AD&D Insurance to SDRMA.
- Research Credit Card Surcharge options.
- Finalized policy cancellations for Sun Life Dental and Principal Life.
- Scheduled Xerox repairs and discussed current copiers remaining life.
- Canceled cleaning service, office cleaning will be provided by District staff going forward.
- Attended Utility billing software demonstrations and reviewed quotes.
- Continuing to catch up on office filing and updating customer folders.
- Assisted Miguel with water annual state reports (EAR)

EXHIBIT D4

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 2-1-24 THRU 2-29-24**

TO: Board of Directors
DATE: March 8th, 2024
FROM: Miguel Ramirez, Operations & Maintenance

Wastewater Flows: 29 Days / February 2024 normal operation throughout the month.

<u>Minimum Flow</u>	<u>Maximum Flow</u>	<u>Average Flow</u>
40,000 GPD	208,000 GPD	91,000 GPD

Operations / Maintenance / Repairs:

- All routine water zone samples came back absent from Coliform and E-coli.
- We have been doing snow removal on the VSB, well houses, hydrants, and office building.
- We started testing all sources for Soc's (Synthetic Organic Compounds that are man-made, organic carbon-based chemicals found in pesticides, defoliants, and fuel additives).
- We are still in the process of creating a new version of our DDBP (Disinfectants/Disinfection Byproducts Monitoring Plan). We have also started a (WQMP) Water Quality Monitoring Plan that will help us keep track of future sampling.

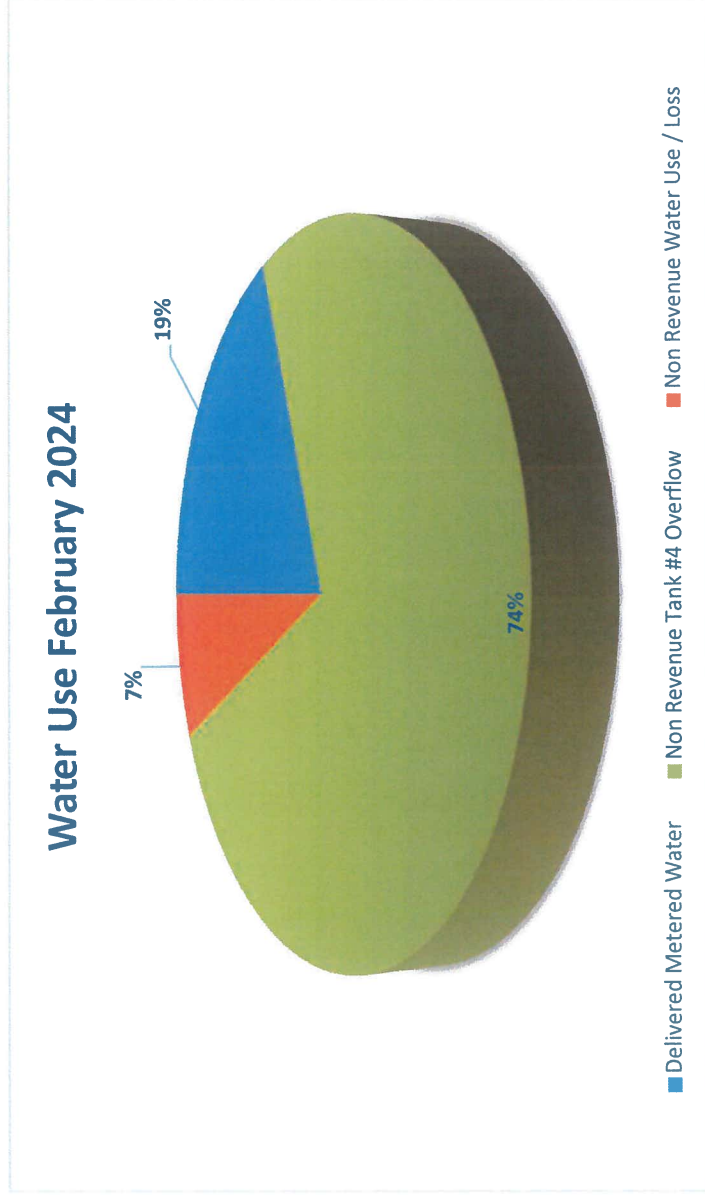


ASCWD Snow Removal 2024

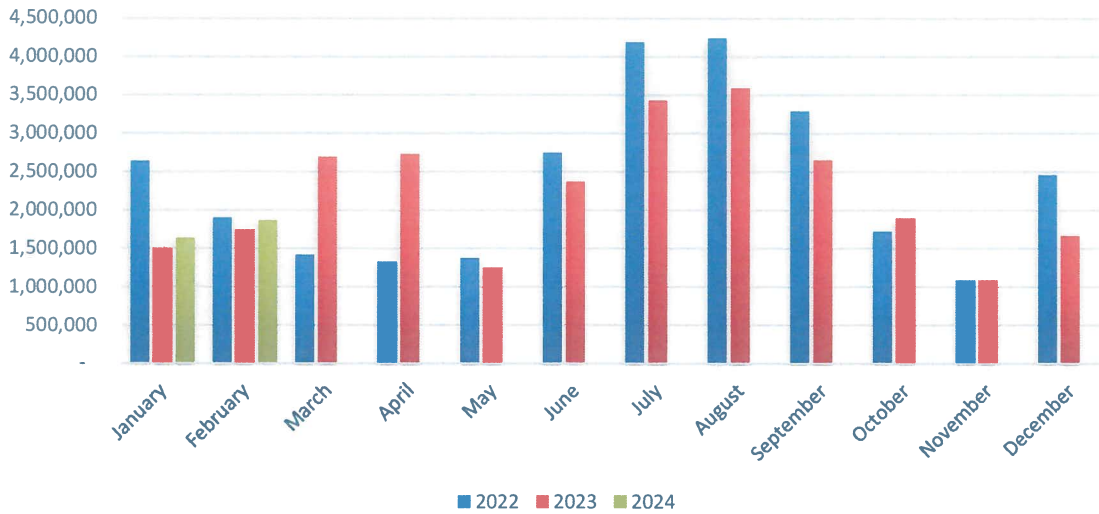
Ranger, Spring 1 CL2 &
ASCWD offices

ALPINE SPRINGS COUNTY WATER DISTRICT FEBRUARY 2024 WATER REPORT

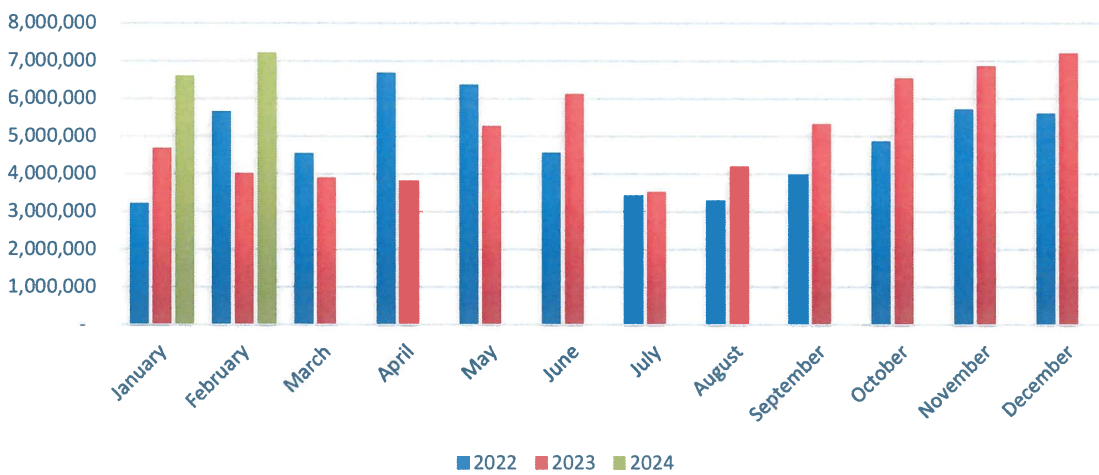
Total Potable Water Production	9,788,955	Gallons
Delivered Metered Water	1,870,428	Gallons
Non Revenue Tank #4 Overflow	7,208,387	Gallons
Non Revenue Water Use / Loss	710,140	Gallons



Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)

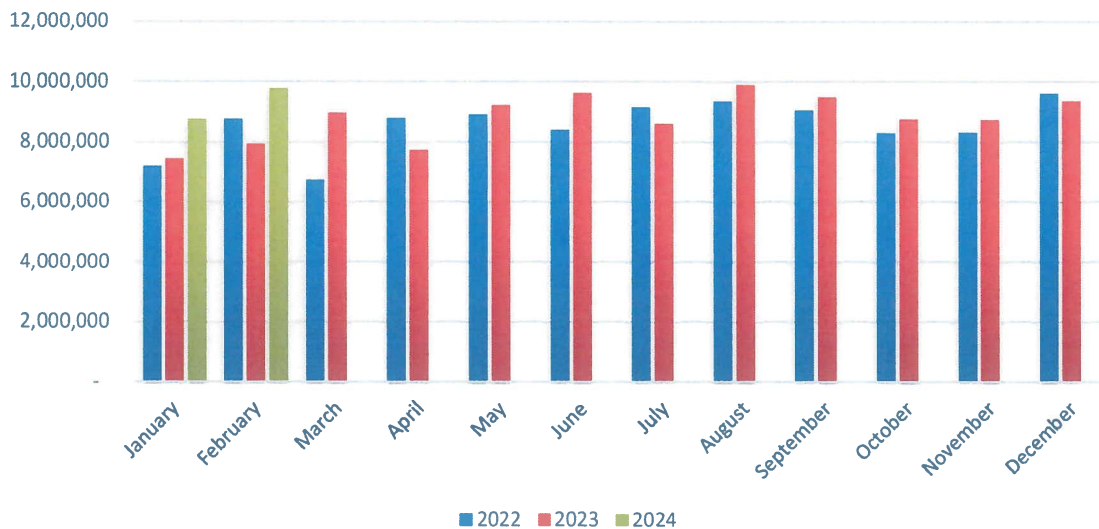


EXHIBIT D5

T-TSA BOARD MEETING SUMMARY

02/21/2024 Regular BOD Meeting

1) The February 21, 2024 Board meeting was held in person and via Zoom:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

None.

3) No Sanitary Sewer Overflows.

4) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met and the plant performed well in January.
- Chemical and Recarbonation clarifier launders were repaired and are back in service.
- Submitted request for WDR update, received notice of receipt from Lahontan Water Board.
- Provided support for the installation of the new Final Effluent Flow Meter.

b) Laboratory Report:

- Started collecting samples for CDPH COVID-19 wastewater monitoring.
 - Staff provided a brief demonstration.
 - Several data points are available on the CDPH website. [Cal-SuWers Network Dashboard](#).
- Ongoing recruitment for Lab Director.

c) Capital Projects Report:

- Sodium Hypochlorite Foundation Project: Final concrete Pour in place and curing, and internal staff work underway. The Emergency Launder Repair Project has been completed. The Digestion Improvements project is actively receiving RFPs. The TRI Alpine Meadows to Olympic Valley Rehabilitation Project is currently reviewing proposals received. Finally, the Front Parking & Landscaping Improvements Project is in the design phase.
- Please visit the new page on the Agency website for updates on ongoing projects by using the following link: <https://www.ttsa.ca.gov/home/pages/construction-projects>

d) Other Items Report: The Board Approved:

- Approval of the Regular Board meeting minutes on January 17, 2024.
- Approval of payment of General Fund warrants and Financial Statements.
- Approval of Consultant Services to Develop a Network Upgrade Preliminary Design Report for the SCADA/IT Master Plan.
- Approval to Award Procurement of SCADA/IT Server Upgrade & Replacement.
- Additionally:
 - Presentation and Discussion of Proposed Nutrient Removal Alternatives Study.
 - Presentation of the SCADA/IT Master Plan Standards – Phase 1.
 - Placer County LAFCO Notice of Upcoming Vacancies and Call for Nominations.

EXHIBIT E1

Alpine Springs County Water District
Budget and Finance Committee Report
Thursday February 8, 2024

Members: Janet Grant, District Director, Chair
Evan Salke, District Director
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff: Laurie Axell, Office Manager
Guests: Vera Kis, Ron Ley, Damore Hamric & Schneider Auditors

1. PUBLIC COMMENT

a. No public comment.

2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION

a. Monthly Financial Reports

i. The committee recommends approving the January 2024 financials. Joe noted that we have received our tax money from Placer County through direct deposit but have not yet received the accounting for it from the county. The accounting is expected in mid February so we can calculate exactly what portion will be paid to NTFPD.

b. Treasurer's Report

i. The committee has asked that the percent of investment in total CD's and total T-bills with Wells Fargo Advisors each be included on future reports. There was discussion on strategy for liquidation of our investments when resources are needed for operations. Our Interest Income is up \$15,000+ over last year at this time from investments.

c. Financial Audit for the Fiscal Year 2022/2023

i. Vera Kis reviewed the Audit with the Committee. There was specific discussion about our OPEB accounting and possibly adding to our contribution with an inflation factor, checking with other small districts about how they handle their OPEB obligation, depreciation timing. Vera reported that our audit was a clean one.

d. Unbudgeted Expenses

i. No unbudgeted expenses reported this month.

3. MEMBERS' COMMENTS

a. Laurie asked about including other routine bills by automatic payment to not only reduce some of her work load but to also prevent late payment penalties. The committee supports this.

4. CORRESPONDENCE

a. There was no correspondence.

5. ADJOURNMENT

a. The committee adjourned at 10:38 a.m.

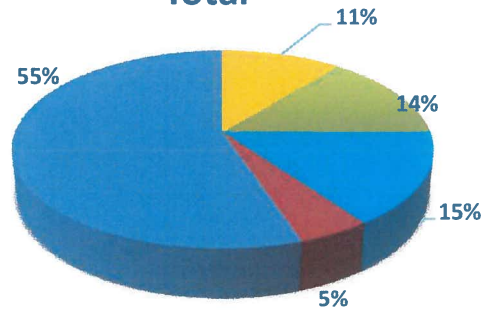
6. NEXT MEETING

a. Next B&F meeting: March 7, 2024, 9:30 a.m.

MARCH 2024 TREASURERS REPORT FY 23/24

	Account Balance	Report Date	Interest
Checking Plumas Bank	\$ 264,201	2/29/2024	0.00%
LAIF	\$ 349,047	3/5/2024	4.012%
Placer County Treasurer	\$ 368,400	1/31/2024	3.420%
CERBT	\$ 116,557	3/4/2024	0.640%
Wells Fargo	<u>\$ 1,350,000</u>	9/28/2023	4.8% / 5.5%
	<u>\$ 2,448,204</u>		

Cash and Investments as a Percentage of Total



■ Checking Plumas Bank ■ LAIF
■ Placer County Treasurer ■ CERBT
■ Wells Fargo

Total Cash and Investments By Month

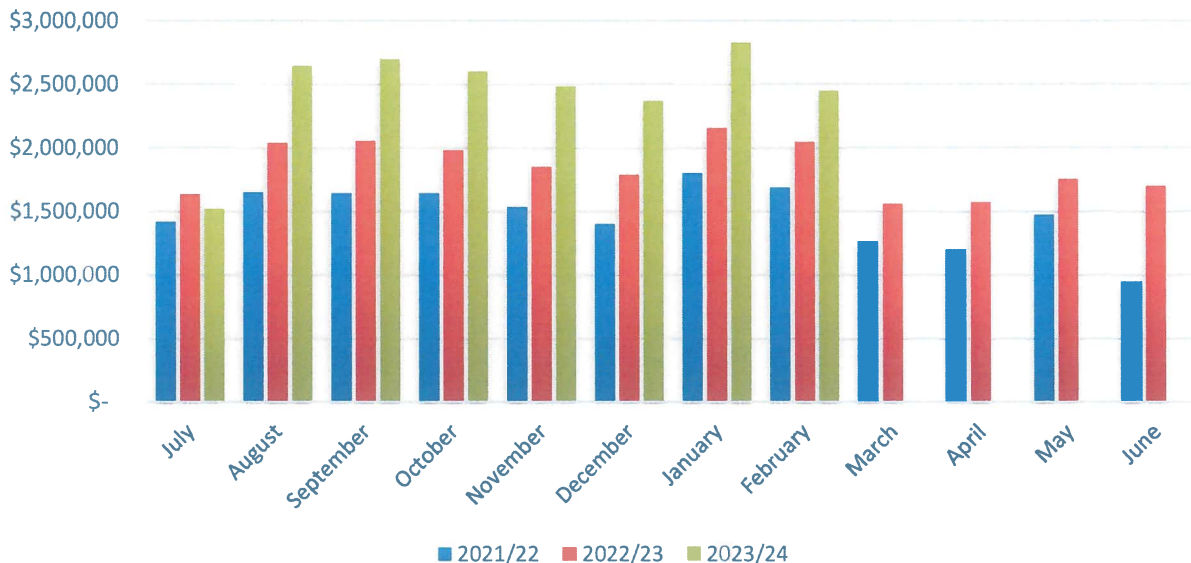
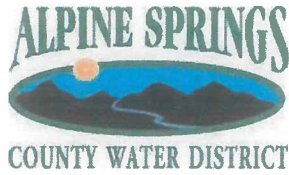


EXHIBIT F1



AGENDA NO: F1

MEETING DATE: 03/08//2024

Staff Report

TO: ASCWD Board of Directors

Date: February 29, 2024

FROM: Joe Mueller, General Manager

SUBJECT: WATER TIER RATE ADJUSTMENT POLICY RESOLUTION 2-2024

BACKGROUND:

The Alpine Springs County Water District bills for Water, Sewer, and Garbage on one annual bill the reaches customer's mid-summer. Each year the District receives numerous requests for water usage reductions or forgiveness of water usage fees associated with a leak or water line break that caused excessive water to be lost due to an occurrence downstream of the resident's water meter. Currently those requests are reviewed by the Budget and Finance Committee and the Board of Directors for consideration without a guiding policy. A water tier rate adjustment policy is a way to be responsive to customers that request assistance due to unseen events caused by a water leak or line breakage. The policy limits its use to General Managers approval who would make the determination if reasonable efforts where made to correct the cause of the higher water flows in a timely matter. To avoid abuse and any perceived incentives for delaying repairs, District staff will work with the customer to determine if this obligation was met.

DISCUSSION:

Discuss for consideration Resolution 2-2024 establishing the ASCWD policy 2.26.0 Water Tier Rate Adjustment During A Water Leak.

FISCAL IMPACT:

No fiscal impact, high water flows caused by leaks or line breakage are not budgeted for or taken into account in the District's annual budget.

RECOMMENDATION:

That the Board adopt Resolution 2-2024, establishing the ASCWD policy 2.26.0 Water Tier Rate Adjustment During A Water Leak

ATTACHMENTS:

1. Resolution 2-2024
2. ASCWD Policy 2.26.0 Water Tier Rate Adjustment During A Water Leak

RESOLUTION NO. 2-2024

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ALPINE SPRINGS COUNTY WATER DISTRICT
ADOPTING A WATER TIER RATE ADJUSTMENT DURING A
WATER LEAK POLICY FOR UTILITIES**

WHEREAS, The Alpine Springs County Water District charges water usage in a three tier structure of: 0 -100,000 gallons, 100,000 – 200,000 gallons, 200,000 +. The water tiers have been established to account for the cost and infrastructure requirements to supply high demand customers throughout the year. A water leak or one time water line breakage is not considered under the tier cost structure, nor is it meant to be punitive in nature due to unforeseen circumstances to the average customer’s water usage.

WHEREAS, staff recommends the Alpine Springs County Water District Board of Directors adopt the proposed Water Tier Rate Adjustment During A Water Leak Policy for Utilities to formalize a policy for consistent administrative application by staff.

NOW, THEREFORE, BE IT RESOLVED by the Alpine Springs County Water District Board of Directors, that the "Water Tier Rate Adjustment During A Water Leak Policy" as documented, attached hereto and incorporated herein, is hereby approved.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Alpine Springs County Water District this 8th day of March 2024, by the following vote:

AYES:	_____	,	_____	,	_____	,	_____	,	_____
NOES:	_____	,	_____	,	_____	,	_____	,	_____
ABSTAIN:	_____	,	_____	,	_____	,	_____	,	_____
ABSENT:	_____	,	_____	,	_____	,	_____	,	_____

Janet S. Grant
President, Board of Directors

ATTEST:

Joe Mueller
Secretary, Board of Directors

Policy Number: 2.26.0

Title: WATER TIER RATE ADJUSTMENT DURING A WATER LEAK

Introduction:

The Alpine Springs County Water District Board sets financial management policies, as recommended by staff and advisory committees. This Water Tier Rate Adjustment During A Water Leak Policy for Utilities ("Policy") is designed to establish guidelines to allow for a utility customer a water usage tier rate adjustment under qualifying circumstances.

Purpose:

The Water Tier Rate Adjustment During A Water Leak Policy for Utilities establishes a mechanism and authority for providing billing adjustments to the water usage tier charge rate from the highest tier (tier 3 greater than 200,000 gallons) to the lower tier 2 rate (100,000 to 200,000 gallons) which currently represents approximately a 41% reduction. Water tiers have been established to account for the cost and infrastructure requirements to supply high demand customers throughout the year. A water leak or one time water line breakage is not considered under the tier cost structure, nor was it meant to be punitive in nature due to unforeseen circumstances to the average customer's water usage.

Tier Rate Adjustment:

A water tier rate adjustment may be offered to customers that experienced an identifiable water leak or line breakage over the course of the current billing period. Any accounts considered for the tier adjustment must have been deemed by the District diligent in identifying and correcting any water leak or line breakage in a timely manner. District staff working with the customers may offer the tier adjustment without further approval. Any such approval will be documented in the customer's account notes with the following information:

- Date of conversation with customer and customers name requesting the adjustment
- Notes regarding customer's request or circumstances
- Date of adjustment and amount
- General Managers approval

Responsibility:

The General Manager will be responsible for the implementation of this policy.

EXHIBIT F2



AGENDA NO: F2

MEETING DATE: 03/08/2024

Staff Report

TO: ASCWD Board of Directors Date: February 28, 2024
FROM: Joe Mueller, General Manager
SUBJECT: Placer LAFCO Vote for Special District Representatives

BACKGROUND:

The nomination period for Special Districts Representative and Alternate Representative to the Placer Local Agency Formation Commission (LAFCO) ended February 22, 2024. A total of seven nominations were received for Regular Voting Member and six for Alternate Member.

Each District receives two ballots listing the nominees and shall vote for one Regular Voting candidate, and rank first and second choice candidate for Alternate Member. The person receiving the highest number of votes shall assume the special district seat for the term ending May 2028.

The deadline for submitting ballots to the Executive Officer of Placer LAFCO is April 26, 2024.

DISCUSSION:

Eight nominations were received, and Placer LAFCO forwarded the Statements of Qualifications for your review; Gordon Ainsleigh, Joshua Alpine, Judy Friedman, Peter Gilbert, Richard Hercules, William Kahrl, Luke Ragan, and Teresa Ryland.

FISCAL IMPACT:

No fiscal impact

RECOMMENDATION:

The Board review the nominations and vote for one candidate to fill the Placer LAFCO regular special district seat and rank two alternates.

ATTACHMENTS:

- 1- LAFCO transmittal letter and Ballots for Special District Representative and Alternate
- 2- Statements of Qualifications for; Gordon Ainsleigh, Joshua Alpine, Judy Friedman, Peter Gilbert, Richard Hercules, William Kahrl, Luke Ragan, and Teresa Ryland.

PLACER COUNTY

LOCAL AGENCY FORMATION COMMISSION

Electronic Transmittal

COMMISSIONERS:

Cindy Gustafson
Chair (County)

Susan Rohan
Vice Chair (Public)

Joshua Alpine
(Special District)

Shanti Landon
(County)

Sean Lomen
(City)

Tracy Mendonsa
(City)

Rick Stephens
(Special District)

ALTERNATE COMMISSIONERS:

Jim Holmes
(County)

William Kahrl
(Special District)

Jenny Knisley
(City)

Cherri Spriggs
(Public)

COUNSEL:

Michael Walker
General Counsel

STAFF:

Michelle McIntyre
Executive Officer

Amy Engle
Commission Clerk

Date: February 27, 2024
To: Special District Presiding Officer c/o Clerk of the District
From: Michelle McIntyre
Re: Selection of a Special District Representative and Alternate

On January 17, 2024, LAFCO requested the Special Districts Presiding Officers consider nominating one or two special district board member(s) to serve as the Special District and Alternate Special District Representative on LAFCO.

We received several nominations for both seats within the deadline. Some nominees were nominated as the voting and alternate voting members. As a result, we ask you to complete the ballots in the following manner:

Regular Voting Special District Representative Ballot

- Choose one candidate only.

Alternate Special District Representative Ballot

- Choose your *first-choice* candidate by writing the number 1 next to their name.
- Choose your *second-choice* candidate by writing the number 2 next to their name.

We will count the ballots for the Special District Representative before tallying the votes for the alternate voting member seat. We will only use your second-choice candidate for the Alternate Representative if your first choice was selected as the regular voting member.

To be considered valid, ballots must be signed by the presiding officer of a special district, or another board member designated by the board. Ballots from a quorum of the Special Districts must be received for the election to be valid, and the person receiving the most votes for each seat shall be appointed. This memo contains ballots and any submitted Statement of Qualifications from the candidates.

Please return completed ballots via email to lafco@placer.ca.gov no later than **Friday, April 26, 2024, at 4 pm.**

110 Maple Street Auburn, CA 95603
(530) 889-4097
<https://www.placer.ca.gov/lafco>

PLACER COUNTY

LOCAL AGENCY FORMATION COMMISSION

Ballot: Selection of Regular Voting Special District Representative on LAFCO

Please choose one candidate:

_____ **H. Gordan Ainsleigh, Auburn Area Recreation and Park District Director**

Nominated by:

Auburn Area Recreation and Park District

_____ **Joshua Alpine, Placer County Water Agency Director**

Nominated by:

North Tahoe Public Utility District

Placer County Water Agency

Tahoe City Public Utility District

_____ **Peter Gilbert, Placer Mosquito & Vector Control District Trustee**

Nominated by:

Placer Mosquito & Vector Control District

_____ **Richard Hercules, Foresthill Fire Protection District President**

Nominated by:

Foresthill Fire Protection District

_____ **William Kahrl, Newcastle Fire Protection District President**

Nominated by:

Newcastle Fire Protection District

Penryn Fire Protection District

Placer Hills Fire Protection District

_____ **Luke Ragan, North Tahoe Fire Protection District Vice President**

Nominated by:

North Tahoe Fire Protection District

_____ **Teresa Ryland, South Placer Fire Protection District Director**

Nominated by:

South Placer Fire Protection District

Name of Special District: _____

Presiding Officer Printed Name

Presiding Officer Signature

Must be received by LAFCO via email at LAFCO@placer.ca.gov no later than Friday, April 26, 2024 by 4pm.

110 Maple Street Auburn, CA 95603

(530) 889-4097

<https://www.placer.ca.gov/lafco>

Ballot: Selection of Alternate Special District Representative on LAFCO

Please choose two candidates, numbering your first choice 1 and second choice 2.
Your second choice will be counted in the event your first choice is voted in as the LAFCO Special District Regular Voting Member.

_____ **H. Gordan Ainsleigh, Auburn Area Recreation and Park District Director**
Nominated by:
Auburn Area Recreation and Park District

_____ **Joshua Alpine, Placer County Water Agency Director**
Nominated by:
Placer Hills Fire Protection District

_____ **Judy Friedman, Tahoe City Public Utility District Director**
Nominated by:
Alpine Springs Community Water District
North Tahoe Public Utility District
Placer County Water Agency
Tahoe City Public Utility District

_____ **William Kahrl, Newcastle Fire Protection District President**
Nominated by:
Penryn Fire Protection District

_____ **Luke Ragan, North Tahoe Fire Protection District Vice President**
Nominated by:
North Tahoe Fire Protection District

_____ **Teresa Ryland, South Placer Fire Protection District Director**
Nominated by:
Newcastle Fire Protection District
South Placer Fire Protection District

Name of Special District: _____

Presiding Officer Printed Name

Presiding Officer Signature

Must be received by LAFCO via email at LAFCO@placer.ca.gov no later than Friday, April 26, 2024 by 4pm.

I am Gordon Ainsleigh, 20-year Board Member of Auburn Recreation District. It has been my fortune, debatably good or bad, to have been president of two boards of directors at a time of crisis.

One was with Midway Heights County Water District in the late 1980s, when the EPA chose us as the first-in-the-nation community water district to attack, and force into chlorination. So in spite of the fact that the head of the National Cancer Institute had recently bragged about the new science showing that chlorinated water caused bowel and bladder cancer, and in spite of our Board's stance that we wanted to pursue ozonization for clean water, the Court went with the statement of the California State Health Officer that chlorinated water did not cause cancer, and we were forced to comply, trading the present giardia risk for a future bowel and bladder cancer risk. Our two small victories were that the EPA started with a proposed \$500,000 fine, and we maneuvered them down to \$37,500, and that we found a way to get the chlorinated water lines installed for less than half of the government-recommended approach, on a time-payment plan that was easy for our customers. It was a tempestuous time. I had taken the Presidency when the hall was full of angry customers, our past president was being unjustly prosecuted, and no one else was willing to sit behind the microphone. I changed the way meetings were handled, and two months later we had a peaceful nearly-empty hall, and could get on with business.

When I got elected to ARD, our organization was the least-trusted and most criticized special district in the Auburn Area. I was the only one who saw what the problem was. ARD had gone through 4 nightmare District Administrators in 10 years. All were wizards at resumes and interviews, but were either inept or dishonest, or both, at managing our recreation district. I also saw what no one else saw: that Placer High School District and Sierra College had also prospered as long as they hired people from within who had proven they were trustworthy and talented; but when they did a national search to get THE BEST, disaster struck. Sierra College paid out \$600,000 to a female librarian who had been bullied by their new wonder administrator, and Placer High School District had to pass a \$23,000,000 local bond to pay for the new high school in Foresthill, because their wonder administrator had deliberately not applied for 1994 State School Bond money that would have built Foresthill High School. Why? Because Mr Wonderful needed passage of a local bond in his resume to get the top job at wealthy Acalanes HSD, which pays twice as much as Placer HSD, and require superintendents with a proven record of bond passage, who can persuade their wealthy citizens in Orinda and Moraga and Lafayette to pass the many bonds and parcel taxes that support their elite school system. I saw that we had to hire from within, and that we had a bright, hard-working, honest young man with a degree in Recreation Management from Northern Colorado University named Kahl Muscott who could save us from disaster. For two month in a row, the rest of the ARD Board ridiculed me because Kahl didn't have the experience. Finally, I got together with the consultant who was doing the nationwide search, and we came up with a plan: hire the new Wonder Administrator for 6 months to teach Kahl how to do the job. Our new wonder administrator was so good that he left after 3 months to build a park from the ground up at decommissioned El Toro Marine Airbase, but Kahl knew enough by then to carry on. And ARD is now a model of success among special districts.

It seems likely that LAFCO could use a person like me on the Board, to see the problems that others don't see, and to formulate solutions that others don't comprehend. That's what I have done, repeatedly. My priorities are simple: to make sure that every LAFCO decision benefits the quality of life of the people who can be affected by that decision.

Joshua Alpine

District 5 Director, Placer County Water Agency | Special District Member, Placer LAFCo

Joshua Alpine is the District 5 Director for Placer County Water Agency (PCWA), where he oversees the Agency's vital efforts to provide an affordable, reliable, and sustainable water supply to the people, environment, and economy of Placer County and the region.

Joshua currently serves on the Placer Local Agency Formation Commission (Commission); he was elected in 2016 to represent Special Districts. He also served on the Commission from 2011-2012, including a term as Chair representing the City of Colfax.

As current President of the Board of Directors for Project GO, Inc., Joshua is engaged in providing affordable housing and energy efficiency programs for low- and moderate-income working families and senior citizens in our area.

Joshua recently served on the Placer County Economic Development Board and the Association of California Water Agencies (ACWA) Board, serving as Chair of ACWA's Region 3 Board from 2015-2023 (Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Mariposa, Modoc, Mono, Nevada, Placer, Plumas, Sierra, and Tuolumne Counties). He also serves from time to time as a member of numerous other committees and task forces.

Prior to serving as a Director for PCWA, Joshua served on the Colfax City Council from 2003-2012, including two terms as Mayor. During that time, he was very involved in wastewater, regional water, and land planning issues.

Joshua works effectively with elected officials and agencies at the local, state, and federal levels, including the Regional Water Quality Control Board and the State Water Resources Control Board, developing solutions to water and land use policies that affect our region. At the federal level, he has worked with the U.S. Environmental Protection Agency, U.S. Corps of Engineers, U.S. Department of Agriculture, and the U.S. Department of Housing & Urban Development.

Joshua has a B.S. in Information Systems Management and holds a California State Hydro Power System Operator certification. He worked as a Hydro System Operator from 2003-2009 for Pacific Gas & Electric (PG&E) operating the Bear, South Yuba, and the American Middle Fork river systems; he is currently a Lead System Operator for PG&E's electric transmission system. Joshua is also a member of the Placer County Historical Society and Colfax Lions Club. Joshua lives in Colfax.

Judy Friedman
Director, Tahoe City Public Utility District
Candidate for Placer County LAFCO Special District Alternate Seat

Judy Friedman has been a full-time resident of Tahoe City, located in the unincorporated area of Placer County, for over 50 years.

Friedman was elected to the Tahoe City Public Utility District (TCPUD) Board of Directors in 2008 and is currently serving her 4th publicly elected term. In addition to serving as a director for TCPUD, Friedman has served a variety of community organizations over the years, both as a volunteer and Board member. She is currently the President of Sierra Senior Services and is a small-business owner. Friedman has experience in both the public and private sectors and appreciates the fiduciary responsibility that comes with the office she seeks.

In her role as a public servant, Friedman makes decisions based on sound financial principles and respect for the needs and concerns of residents and the business community.

There has been tremendous growth in Placer County. LAFCO is charged with helping identify ways to organize, simplify, and streamline government and make sure that services are provided efficiently and economically. That requires thoughtful and creative solutions and well-informed decision makers.

Tahoe City was a small town in the '70s. The issues were modest, and the quality of life was hard to beat. As Placer County continues to grow, Friedman believes we need to work hard to balance quality of life while meeting growing service challenges. Friedman is fully committed to serving the citizens of Placer County in this effort, in a collaborative and transparent manner.

Judy Friedman is asking for your support to serve as Special District Alternate Commissioner and appreciates the trust that comes with your vote.

PETER GILBERT

peter-gilbert@sbcglobal.net

Current Chair, Lincoln Planning Commission

Former Councilman/Mayor. City of Lincoln

Former Councilman/Mayor. City of Foster City

Current Board Member, Placer County Mosquito & Vector Control District

Former President/Treasurer, Lincoln Hills Comm. Assoc.

Current member Lincoln Hills Foundation, Board of Directors

Former member Placer County Grand Jury

Former President – League of California Cities Peninsula Division

33 Cities in San Francisco, San Mateo and Santa Clara Counties

Former Chair, San Mateo County Criminal Justice Council

San Francisco State University – Speech Major -Radio/TV

U S Army Intelligence Corp. Sgt., E-6 Honorable Discharge

San Mateo County Safety Man of the Year for efforts funding a major highway project. (92/101 highway interchange)

Executive management experience. I have managed groups as large as 5,000 employees.

Statement of Qualifications for Election to Placer LAFCO

Richard Hercules, President, Foresthill Fire Protection District

The Opportunity for Placer County

It is certain that the special districts within Placer County will have new challenges in their opportunities and manner in which they provide unique services to the public. These serviced communities need to be bound together to develop organizational solutions for the County. These may be that is different than what exists, but again, to the benefit of the public. New state laws will also affect those districts, governments, and their purposes.

Placer County has been affected by the increased rate of development in most all areas. Special districts will be affected, but are largely managed by elected volunteers and staff that focus on the operations of that district. It is apparent that there are separations between the larger urban districts and the more remote districts, but some effort is expected to better align these groups for the issues of the County. LAFCO, with staff and support from Placer County officials, the special district volunteers and local city officials, can evaluate impacts of growth and development on these districts and urban communities and effect change. Appropriately, citizens of Placer County have expectations of services at many levels, particularly those funded by property taxes and assessment measures.

My Background

Much of my career in private industry was the development, operation of new businesses and organizations to deliver a service or product to a wide range of users. In almost all cases, my skills in these efforts required knowledge in long term planning, policy development, defined organizational structure, and legislative and financial management. Accordingly, conflict resolution and the need to manage negotiations for those opportunities is part of that environment. Further, my experience in mergers and acquisitions has broadened my perspectives in finding solutions beneficial to those parties involved, however disparate.

I have many strengths to work and balance improvements of these services through separation, consolidations or restructuring. While these activities are within the purview of LAFCO, I would apply the reality of the needs of the County and its citizens. In the last 5 years of my work with the Foresthill Fire Protection District board, I can offer that the district is better managed in this period than some of its previous history, and with better engagement and appreciation by the community it serves. This is the type of energy and commitment I would apply to this appointment. I look forward to discuss and understand the particular issues your district is experiencing. I can be reached through the Fire District web site or by telephone.

**STATEMENT OF QUALIFICATIONS
PLACER LOCAL AGENCY FORMATION COMMISSION
WILLIAM KAHRL**

My name is Bill Kahrl. For the last 24 years, my wife Kathleen and I have been working together with local community leaders, business owners, elected officials, friends and neighbors to protect and, where possible, to enhance the quality of life we all enjoy in Placer County.

In that connection, I am just beginning my fourth term as President of the Newcastle Fire Protection District. We've accomplished a lot. In 2023, we opened the new fire station in Newcastle that had been delayed for more than ten years. And we're enjoying considerable success with the Joint Operating Agreement we negotiated with the Penryn and Placer Hills Fire Protection Districts. As a result, we have been able to reduce the administrative costs for all three districts while at the same time improving service, reducing response times, while enhancing overall fire safety throughout central Placer.

It's not just the taxpayers who benefit. These improvements mean more opportunities for training and advancement for our firefighters and a better chance that all the communities we serve will be able to meet the increasing demands of the future.

I believe that closer cooperation, practical coordination, and innovative efficiency are essential to ensure that all our special districts will be able to continue delivering the quality of service the public has come to expect. The Placer LAFCO can be the key to making that happen. But it will require leadership. And it will require better communications among the special districts represented on the commission.

I have a long and detailed familiarity with how the LAFCO process works – and where it can sometimes fall short. In my professional life in government and business, I have worked for Democrats and Republican leaders, held key positions on the staff of the Governor and the Speaker of the Assembly, and advised several of California's major corporations as well as its largest water districts and forestry companies. As a journalist, award-winning editor and author, I've been able to focus on several of the state's major natural resource issues. Some of my proudest accomplishments in this area include the creation of the California Wild and Scenic River System, the acquisition of Point Reyes National Seashore, the preservation of Headwaters National Forest, and initiating the creation of the conservation easement that now protects more than 80,000 acres of pristine coastal lands around Hearst Castle.

The point is, I know how to get things done. And, with respect, I would like to ask for your support so that I can continue working on behalf of all our special districts on Placer LAFCO. If you have any questions or would like to discuss the issues your district is facing, please do not hesitate to call me at 916-663-0785.

William Kahrl, President
Newcastle Fire Protection District
Board of Directors

Statement of Qualifications
Regular and Alternate Candidate
Luke Ragan

Luke Thomas Ragan
P.O. Box 1793
Tahoe City, CA 96145
530.308.5098
ragan@ntfire.net

My name is Luke Thomas Ragan. My family is fifth generation Tahoe City. I currently serve on the North Tahoe Fire Protection District Board. I have been the Vice President on that Board for the past four years and have served on the Board since 2016. I also serve on the Boards for North Tahoe Little League and the Tahoe City Recreation Association. I am currently the President of Pacific Built, Inc. and sole owner of Ragan Snow Removal in Tahoe City. I graduated from North Tahoe High School and am currently the head junior varsity football coach and work with the varsity team as well.

I am interested in this position to make a difference and protect the interests in Placer County. I appreciate your consideration to be nominated for a seat on the Placer County LAFCO Board.

Please feel free to contact me if you have any questions.

STATEMENT OF NOMINEE FOR
INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

Name: Teresa R Ryland, CPA, CFE

Special District: South Placer Fire Protection District

I am excited with this opportunity to serve the County on the LAFCO. This committee work would capitalize on my extensive experience in serving government agencies in Placer and allow for future decisions and conversations that benefit all residents of the County.

I have lived in South Placer for 34 years and am proud to have served as a South Placer Fire Protection District Director for over a decade. Through strategic planning, careful budgeting, and efficient operating practices we have been able to maximize our funding, thereby continuing to provide top notch service. I am committed to working with all agencies in the County to assure our strong, continued operation in support of our community and the entire County.

Professionally, I have spent 37 years working with and for California public agencies in planning, finance and facilities arenas, including the last 20 as a local, small business owner in Placer County. My business has involved working with most of the school districts in the County, several cities, the County of Placer, PCWA and of course fire districts.

I served on the fire board as we worked with Loomis Fire on an administrative and support MOU, then through the actual consolidation of the two districts. I am currently working with two other counties' LAFCOs (school district version) – Los Angeles and Sacramento county - as we work through potential school district unification projects.

It would be an honor to represent SPFD on the Placer County LAFCO.

EXHIBIT F3



AGENDA NO: F3
MEETING DATE: 03/08/2024

Staff Report

TO: ASCWD Board of Directors Date: February 28 ,2024
FROM: Joe Mueller, General Manager
SUBJECT: CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA), CALL FOR NOMINATIONS SEAT A

BACKGROUND:

District staff have received notice of an opportunity for a District Board Director inclusion on the following discretionary board. The notification for opportunity came from the California Special Districts Association (CSDA) for the 2025-27 term.

DISCUSSION:

Representation on the above board is discretionary and could serve as an opportunity for better District representation and inclusion.

CSDA: (California Special Districts Association)

Nominations are being sought for Seat A of the Sierra Network of which Alpine Springs County Water District is a member. Currently this seat is being held by Noelle Mattock of the El Dorado Hills Community Services District, Noelle's term is expiring, and is running for re-election as the incumbent. Nominations will be brought forward for the Board positions, after which a voting process for board membership will take place. Detailed information and expectations for Board participation are included in the Attachments to this staff report. A summary of Board expectations follows:

CSDA governing body is responsible for all policy decisions related to CSDA's member services, legislative advocacy, education, and resources. Representation on this Board requires a commitment to attend all Board meetings, an average of four to five meetings annually. Meetings are held at CSDA offices in Sacramento. The Board members must commit to participate in at least one CSDA committee, an additional three to four meetings per year, and attend CSDA annual events such as the Special Districts Legislative Days and CSDA Annual Conference. The representatives must also complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.

FISCAL IMPACT:

There is a potential for some minimal fiscal impacts, depending on travel and meeting commitments.

ATTACHMENTS:

CSDA transmittal letter Call for Nominations



**California Special
Districts Association**

Districts Stronger Together

DATE: February 5, 2024
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2025 - 2027 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2024. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024. The successful candidates will be notified no later than July 30, 2024. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2024.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat A – Greg Orsini, Director, McKinleyville Community Services District*
Sierra Network	Seat A – Noelle Mattock, El Dorado Hills Community Services District*
Bay Area Network	Seat A – Chad Davisson, General Manager, Ironhouse Sanitary District*
Central Network	Seat A – Patrick Ostly, General Manager, North of River Sanitary District*
Coastal Network	Seat A – Elaine Magner, Director, Pleasant Valley Recreation & Park District*
Southern Network	Seat A – Jo MacKenzie, Director, Vista Irrigation District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 10, 2024.* All votes must be received through the system no later than 5:00 p.m. July 26, 2024.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net **by April 10, 2024** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2024 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



California Special
Districts Association
Districts Stronger Together

2024 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

April 10, 2024 at 5:00 p.m.



California Special
Districts Association
Districts Stronger Together

2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

EXHIBIT F4



AGENDA NO: F4

MEETING DATE: 03/08/2024

Staff Report

TO: ASCWD Board of Directors Date: February 28 ,2024
FROM: Joe Mueller, General Manager
SUBJECT: DISTRICT BOARD OF DIRECTORS AND BUDGET AND FINANCE
COMMITTEE MEETINGS FOR APRIL AND MAY

DISCUSSION:

The General Manager has a conflict on the April and May meeting dates of the Budget and Finance Committee and Board of Directors Meetings and is asking to be either excused from those meetings or allow the meeting dates to be rescheduled.

Conflict dates are as follows, April 11th through the 20th, and May 9th through the 12th.

CLOSED SESSION I