
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Monday, August 7th, 2023
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Wednesday August 2nd, 2023 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. Mtg. ID: 831 8652 3316; passcode: 185396; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/83186523316?pwd=Q3RBM2Q4QU1yOkt2MmFDaldyaGhYZz09>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) JULY REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of July 14th, 2023.

270 Alpine Meadows Road, Alpine Meadows, CA 96146
Phone: (530) 583-2342 • Fax: (530) 583-0228 • www.alpinesprings.org

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the July 2023 monthly and yearly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including July 2023 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of July 2023.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the July 2023 Water/Sewer Report.

D5) TTSA REPORT

The Regular Meeting for June 21st, 2023, report was handed out at the July meeting. The next meeting was July 19th, 2023, and the report will be submitted with the August agenda.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met August 7th, the previous month July 13th, 2023, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

No meeting

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) TRUCKEE 2040 GENERAL PLAN

Presentation by the Truckee Town Manager on the Truckee 2040 general plan and downtown specific plan.

F2) DISTRICT WATER AND WASTEWATER MASTER PLAN.

Receive and approve the 2023 District Water and Wastewater Master Plan prepared by Carollo Engineers.

F3) FY2023/2024 ASCWD EMPLOYEE SALARY SCHEDULE RESOLUTION 7-2023

Consideration of Resolution 7-2023 Alpine Springs County Water District Fy2023/2024 Employee Salary Schedule

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

G. FUTURE AND OPEN AGENDA ITEMS

- NTFPD NEGOTIATIONS

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday September 8th, 2023, at 9:00 a.m.

I certify that on or before Wednesday August 2nd, 2023, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Alpine Springs County Water District
Pam Zinn

EXHIBIT C1

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

3 **July 14, 2023**

4 **NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff**
5 **and Zoom for additional attendees**

6
7
8 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

9 President Grant called the meeting to order at 8:30 AM. The Board convened Executive Session and Open
10 Session was reconvened at 10:30 AM.

11
12 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, Evan Salke, Dave Smelser and
13 Christine York

14 Directors Absent: None

15 Staff Present: General Manager Joseph Mueller

16
17 Guests included NTFPD Fire Marshall Brent Armstrong and Chief Alan Whisler

18
19 **B. PUBLIC COMMENT**

20 There were no comments on items not on today's agenda.

21
22 **C. APPROVAL OF MINUTES**

23 **C1) June 2023 REGULAR BOARD MEETING**

24 **It was moved by Smelser and seconded by York to approve the minutes of the June 9, 2023,**
25 **Regular Board meeting as corrected. Motion carried with Grant abstaining.**

26
27 **D. DEPARTMENT REPORTS**

28 **D1) FINANCIAL REPORT**

29 District CPA Mike Dobrowski presented the financial reports as of June 30, 2023. He clarified revenue
30 and expense line items. Meters were read the first week of July, which is a bit late, but the bills are being
31 reviewed and will be mailed this week.

32
33 Grant reported the Budget and Finance Committee recommends approval of the financial reports.

34
35 **It was moved by York and seconded by Ganong to approve the June 2023 financial reports as**
36 **presented. Motion carried unanimously.**

37
38 **It was moved by Ganong and seconded by York to approve payment of checks #32028 - 32077,**
39 **payroll, and electronic fund transfers. Motion carried unanimously.**

40
41 **D2) FIRE DEPARTMENT REPORT**

42 Whisler reported on the calls responded to in June.

43
44 Whisler reviewed staffing. There are no major fires in California at this time. Whisler is hoping for a
45 light season locally because of the moisture from the heavy winter.

46
47 Given the high temperatures in the forecast, Armstrong expects a busy weekend with a lot of visitors.
48 Homeowners are cleaning their properties.

49
50 NTFPD has seen a 280% increase in permit applications, indicating a busy construction season.

51
52 **D3) GENERAL MANAGER'S REPORT**

1 General Manager Joe Mueller presented his activity report for the month of June 2023.

2
3 Mueller continues to work with Carollo on prioritizing capital projects, as discussed during the rate
4 hearing. When that is done, a Long-Range Planning Committee meeting will be scheduled.

5
6 Mueller reported White Wolf has contracted with Carollo to finalize the Water Facilities Report.

7
8 The Snow Crest Tributary Restoration work is still scheduled to begin this fall. Mueller is working with
9 the organizers on a community outreach plan. Ganong showed photos of the meadow in its natural state
10 and after some previous work was done. She asked that care be taken to properly protect the meadow and
11 the transition areas where work will be done. A brief conversation followed. Mueller reminded the group
12 that this is not a District project, but he will pass along the concerns.

13
14 Carollo is evaluating an area where the creek has shifted and the bank near a sewer line is eroding. They
15 will present some options for a temporary and hopefully permanent solution. Lahontan Water Quality
16 Control Board has been notified.

17
18 In response to a request from Smelser, Mueller said the Town Manager has offered to give a presentation
19 on the Truckee 2040 General Plan to the Special Districts.

20
21 Mueller reported Pam Zinn has announced her retirement from the District on July 31, 2023.

22
23 Mueller provided statistics of park memberships sold. York reviewed the policy for previous pass holders.
24 She is informing people if they do not renew annually, they will lose the privilege to do so.

25 26 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

27 Shied presented the Operations Water/Wastewater Report for June 2023. The graphs in the report were
28 clarified. Mueller noted Non-Revenue Water Loss is still high but trending downward.

29 30 **D5) TTSA REPORT**

31 Smelser presented the report of the June 26, 2023, TTSA Board meeting. Options for the surplus land are
32 being investigated, although there are many variables to be considered.

33 34 **E. COMMITTEE REPORTS**

35 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

36 Grant reviewed the report of the July 13, 2023, Budget & Finance Committee meeting, including the
37 Treasurer's Report. There were no unbudgeted expenses presented and no actions taken at the meeting.

38 39 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

40 York reported that the Committee did not meet. However, she will follow up on getting the survey
41 completed and released.

42
43 The Wildflower Walk in the meadow was very pretty. Only 10 people participated and most of them were
44 new.

45 46 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

47 This Committee did not meet.

48 49 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

50 This Committee did not meet.

51

1 Salke left the meeting at this point, at 11:26 AM.

2
3

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) GOALS AND OBJECTIVES

5 Mueller presented the year-end review of the 2022/23 District Goals and Objectives Matrix included in
6 today’s meeting packet. Discussion followed as details were clarified and the means for public
7 distribution were considered.

8
9

F2) PENALTY WAIVER POLICY.

10 It was moved by Smelser and seconded by Ganong to adopt Resolution 5-2023, the Alpine Springs
11 County Water District Penalty Waiver Policy.

ROLL CALL VOTE:

13 **AYES: Smelser, Ganong, York, and Grant**

14 **NAYES: None**

15 **Motion carried unanimously.**

16 (Salke was not present for this vote)

17
18

**F3) GREEN WASTE DUMPSTER REBATE PROGRAM AND DISTRICT GREEN
19 WASTE DISPOSAL SERVICES**

20 The Board discussed options for collection of green waste. Most of the alternatives would be up to TTSD.
21 The Board will consider providing dumpsters for another green waste collection day.

22
23

23 It was moved by Smelser and seconded by Ganong to adopt Resolution 6-2023 Alpine Springs
24 County Water District authorizing the District to provide a customer rebate for green waste only
25 dumpsters.

ROLL CALL VOTE:

27 **AYES: Smelser, Ganong, York, and Grant**

28 **NAYES: None**

29 **Motion carried unanimously.**

30 (Salke was not present for this vote)

31
32

F4) BOARD MEETING TELECONFERENCING AND BROWN ACT

33 The Board reviewed the staff report regarding Brown Act requirements for teleconferencing and ways for
34 the public to comment during meetings. There was consensus to continue to broadcast and record Board
35 meetings via Zoom.

36
37

D. FUTURE AND OPEN AGENDA ITEMS

38 Next month’s meeting will be on August 7, 2023, at 9:30 AM.

- 39 • NTFPD Negotiations

40
41

E. CORRESPONDENCE TO THE BOARD

42 The Board reviewed the correspondence submitted.

43
44

I. CLOSED SESSION

45 The Board went into Closed Session at 9:00 AM. Open Session was reconvened at 10:30 AM and there
46 was no reportable action.

47
48

J. DIRECTORS’ COMMENTS

49 Ganong will review her notes from the rate hearing. She noted discussion of a public workshop to address
50 questions. Grant felt the newsletter provided quite a bit of detailed information. Also, the General

1 Manager will be hosting a “Coffee and Conversation” August 25th from 8 to 10 at the District office,
2 which is another opportunity for the public to interact with the District.

3
4 Mueller will be presenting at the Valley-wide Meeting. Let him know if there are specific topics he should
5 cover.

6
7 **K. ADJOURNMENT**

8 There being no further business to come before the Board, the meeting was adjourned at 12:40 PM.
9 The next regularly scheduled Board meeting is Monday August 7, 2023, at 9:30 AM.

10
11 Respectfully Submitted,
12 Judy Friedman
13 Recording Secretary
14 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
15

EXHIBIT D1

Subject: *July/August 2nd 2023 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 08/03/23*

On a year-to-date basis our net income was \$398,436 higher than the prior fiscal year. Most of that is due to rate increases. Financial statements as of August 2nd have been provided since the customer invoices were dated for August 1st. 511 invoices are still outstanding. Total revenues were \$109,721 higher than the budgeted August year to date revenues of \$1,605,789.

Our cash position has increased by \$235,963 from August 2nd, 2022. There remains \$1,165,295 of outstanding accounts receivable to be collected. Shide did an excellent job with his first deposit of over 130 checks.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – \$0 + \$135,768 = \$135,768

Prior Year + (10% of annual revenues (\$1,715,510-357,835) less Garbage)

Cash available for operations – \$1,638,611

(Remaining balance \$1,774,379-135,768)

In Transit Timing Differences
No significant differences.

Work in Progress Accounts	Current Year	Total
Master Plan	0	146,901
Zone 3 Water Testing Site	0	12,100
Sewer Line – Pine Trail	0	12,875
Rate Study	0	28,012
Upgrade Backup Battery Tank 2&5	0	3,598
Sewer Easement	<u>0</u>	<u>11,300</u>
Total	\$ 0	\$ 214,785

Accounts Payable	
NTFPD Contract	\$ <u>0</u>
Total	\$ 0

Sick and General Leave		
COVID Sick leave	0.00 Hrs.	
Sick leave Hours	290.00 Hrs.	
General leave Hours and Dollars	336.64 Hrs.	\$ 22,421.24

Prepays	
Sun Life Dental (5103&04) (68.77+212.89) 0 month	\$ 0.00
Garbage Contract (5404.02) 0 Mo. @ \$13,196.16	\$ 0.00
Healthplan Services (51031&41) (171.45+208.05) 0 month	\$ 0.00
SDRMA Insurance (5120.00) 11 months @ 3,707.03	\$ 40,777.24
SDRMA (5120.00) Worker's Comp 11 months @ 1,051.06	\$ 11,561.71
Principal Life (5103&04) (25.80+51.60) 0 month	\$ 0.00
Core Software (5167.00) 11 Mo. @ \$52.50	\$ 577.50
Sierra Office Solutions (5232.00) 1 Mo. @ \$237.40	\$ 0.00
SDRMA (5120.00) Worker's Comp 0 months @ 731.46	<u>\$ 0.00</u>
Total	\$ 52,916.45

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
-------------	----------------	---------------	---------------

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
07/06/23	33077	25.00	Marie Torkelson Park Refund

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$ 5,595.95
Health & Life Ins. (Retired)	996.58
Pension (Employee 7.75%)	2,593.84 (Employer 7.75% Effective 07/01/23)
Payroll Taxes	672.58
Health plan co-ins.	<u>365.33</u>
Total	\$ 10,224.28

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 1 through August 2, 2023

	<u>Jul 1 - Aug 2, 23</u>	<u>Jul 1 - Aug 2, 22</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	919,846	635,341	284,506
Connection Fees	27,166	0	27,166
Sewer Revenue	387,312	328,592	58,720
Garbage Revenue	357,835	266,604	91,231
Park Revenue	14,826	14,690	136
Fire Mitigation Fees	7,905	0	7,905
Fire Fuel Management Fees	0	25,604	(25,604)
Property Tax Revenue	0	369	(369)
Other Revenue	620	1,211	(591)
Total Income	<u>1,715,510</u>	<u>1,272,411</u>	<u>443,100</u>
Gross Profit	1,715,510	1,272,411	443,100
Expense			
Salaries and Wages - Admin	18,969	13,294	5,675
Salaries and Wages - O&M	20,667	12,513	8,154
Benefits - Office	3,424	2,864	560
Benefits - O&M	11,923	10,989	934
Health Plan Co-Insurance	365	691	(326)
Directors' Fees	925	975	(50)
Insurance - Administration	4,758	3,694	1,064
Park Expenditures	275	152	122
Parts/Tools/Misc. Equip	1,734	1,833	(98)
Postage and Delivery	248	703	(455)
Office Expense	592	1,464	(872)
Dues and Subscriptions	829	675	154
Bank and Collection Fees	0	151	(151)
Accounting Fees	11,596	10,934	662
Consultants-Misc.	356	425	(70)
NTFD Contract	0	(15,218)	15,218
Fire Fuel Management Fee	0	2,000	(2,000)
Building Maintenance	0	679	(679)
Equipment Maintenance - Ad...	603	723	(120)
Maintenance Water and Sewer	3,968	0	3,968
Gas and Electric - Admin	3,542	1,198	2,344

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July 1 through August 2, 2023

	<u>Jul 1 - Aug 2, 23</u>	<u>Jul 1 - Aug 2, 22</u>	<u>\$ Change</u>
Travel and Entertainment	252	0	252
Telephone - Administration	0	275	(275)
Government Mandates	3,203	3,563	(360)
Garbage Services	13,196	0	13,196
Depreciation Expense	21,899	21,899	0
Total Expense	<u>123,324</u>	<u>76,476</u>	<u>46,848</u>
Net Ordinary Income	1,592,186	1,195,935	396,251
Other Income/Expense			
Other Income			
Interest Revenue	3,512	1,309	2,203
Total Other Income	3,512	1,309	2,203
Other Expense			
Interest Expense	18	0	18
Total Other Expense	18	0	18
Net Other Income	<u>3,494</u>	<u>1,309</u>	<u>2,185</u>
Net Income	<u><u>1,595,680</u></u>	<u><u>1,197,244</u></u>	<u><u>398,436</u></u>

Alpine Springs County Water District
Profit & Loss Budget Performance 2023/2024
August 2023

	Aug 23	Budget	Jul - Aug 23	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
Water Revenue	894,883	910,129	919,846	910,129	1,034,237
Connection Fees	0	2,101	27,166	4,202	25,214
Sewer Revenue	387,312	339,570	387,312	339,570	385,875
Garbage Revenue	357,835	328,824	357,835	328,824	373,663
Park Revenue	892	8,750	14,826	17,500	35,000
Fire Mitigation Fees	0	1,000	7,905	2,000	12,000
Property Tax Revenue	0	0	0	0	915,239
Other Revenue	255	1,782	620	3,564	21,400
Total Income	1,641,177	1,592,156	1,715,510	1,605,789	2,802,628
Gross Profit	1,641,177	1,592,156	1,715,510	1,605,789	2,802,628
Expense					
Salaries and Wages - Admin	0	20,719	18,969	41,438	248,615
Salaries and Wages - O&M	0	20,577	20,667	41,154	246,914
Benefits - Office	897	4,145	3,424	8,290	49,741
Benefits - O&M	4,591	9,903	11,923	19,806	118,841
Health Plan Co-Insurance	0	749	365	1,498	8,988
Directors' Fees	0	990	925	1,980	11,850
Insurance - Administration	0	4,692	4,758	9,384	56,304
Park Expenditures	814	6,083	1,089	12,166	36,500
Parts/Tools/Misc. Equip	433	2,250	2,167	4,500	27,000
Postage and Delivery	0	573	248	1,146	6,870
Cleaning	0	533	0	1,066	6,400
Newsletter and Printing	0	0	0	0	3,050
Office Expense	63	1,965	654	3,930	23,575
Dues and Subscriptions	709	972	829	1,944	11,668
Bank and Collection Fees	0	208	0	416	2,500
Analytical Testing	0	583	0	1,166	7,000
Accounting Fees	5,798	5,915	11,596	11,830	70,950
Audit	0	0	0	0	23,000
Legal Fees	0	1,252	0	2,504	15,000
Consultants-Misc.	0	1,311	356	2,622	15,735
NTFD Contract	0	61,016	0	122,032	732,191
Fire Fuel Management Fee	0	833	0	1,666	10,000
OPEB Trust - Annual Funding	0	0	0	0	30,000

8:23 AM
08/03/23
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2023/2024
August 2023

	Aug 23	Budget	Jul - Aug 23	YTD Budget	Annual Bud...
Building Maintenance	0	1,994	0	3,988	23,925
Equipment Maintenance - A...	404	801	770	1,602	9,610
Vehicle Maintenance and Rep.	0	908	0	1,816	10,900
Maintenance Water and Sewer	62	11,884	4,030	23,768	142,600
Gas and Electric - Admin	0	4,774	3,542	9,548	57,310
SCADA System	0	1,002	0	2,004	12,015
Travel and Entertainment	0	25	252	50	300
Education Staff/Board	0	292	0	584	3,500
Uniforms	0	251	0	502	3,000
ASCWD Fuel	0	792	0	1,584	9,500
Telephone - Administration	0	283	0	566	3,400
Government Mandates	300	2,068	3,203	4,136	24,817
Garbage Services	-13,196	17,828	0	35,656	213,936
Depreciation Expense	0	21,899	21,899	43,798	262,775
Miscellaneous - O&M	0	163	0	326	1,950
Total Expense	875	210,233	111,666	420,466	2,542,230
Net Ordinary Income	1,640,302	1,381,923	1,603,844	1,185,323	260,398
Other Income/Expense					
Other Income					
Interest Revenue	0	210	3,512	420	2,500
Total Other Income	0	210	3,512	420	2,500
Other Expense					
Interest Expense	0	0	18	0	0
Total Other Expense	0	0	18	0	0
Net Other Income	0	210	3,494	420	2,500
Net Income	1,640,302	1,382,133	1,607,338	1,185,743	262,898

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of August 2, 2023

	Aug 2, 23	Aug 1, 23	\$ Change	Aug 2, 22	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	74	74	0	336	(262)
Bank of the West	716,710	632,458	84,253	756,985	(40,275)
Placer County - Interest App.	361,716	361,716	0	355,418	6,298
Wells Fargo Advisors	353,390	353,390	0	0	353,390
LAIF Accounts	342,488	342,488	0	425,677	(83,188)
Total Checking/Savings	1,774,379	1,690,127	84,253	1,538,417	235,963
Accounts Receivable					
Accounts Receivable	1,165,295	1,248,656	(83,361)	597,809	567,485
Total Accounts Receivable	1,165,295	1,248,656	(83,361)	597,809	567,485
Other Current Assets					
Placer - Agency Taxes 390-770	54,116	54,116	0	49,480	4,636
Other Accounts Receivable	24,071	24,071	0	0	24,071
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	52,916	52,916	0	40,635	12,281
County Collection Accounts	30,176	30,176	0	34,347	(4,171)
Deferred Pension Outflows	43,042	43,042	0	43,042	0
Deferred OPEB Outflows	6,572	6,572	0	6,572	0
Total Other Current Assets	210,893	210,893	0	174,076	36,818
Total Current Assets	3,150,568	3,149,676	892	2,310,302	840,266
Fixed Assets					
Land					
Land	360,436	360,436	0	360,436	0
Firehouse					
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment					
Firehouse Vehicles & Equipment	343,336	343,336	0	343,336	0
Park					
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable					
Park Improvements Depreciable	21,728	21,728	0	21,728	0
Land Improvements					
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor					
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System					
Water System	6,459,766	6,459,766	0	6,459,766	0
SCADA System					
SCADA System	155,484	155,484	0	146,548	8,935
Sewer System					
Sewer System	1,022,026	1,022,026	0	1,022,026	0
Building Improvements					
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment					
Office Equipment	81,011	81,011	0	81,011	0
Vehicles					
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment					
Maintenance Equipment	293,229	293,229	0	131,068	162,161
Truckee River Interceptor					
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration					
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress					
Work in Progress	214,785	214,785	0	43,854	170,931
Accumulated Depreciation					
Accumulated Depreciation	(5,543,406)	(5,543,406)	0	(5,280,618)	(262,788)
Total Fixed Assets	5,246,058	5,246,058	0	5,166,818	79,240

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
 As of August 2, 2023

	Aug 2, 23	Aug 1, 23	\$ Change	Aug 2, 22	\$ Change
Other Assets					
Net Pension Asset	28,378	28,378	0	28,378	0
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	<u>45,814</u>	<u>45,814</u>	<u>0</u>	<u>45,814</u>	<u>0</u>
TOTAL ASSETS	<u><u>8,442,439</u></u>	<u><u>8,441,547</u></u>	<u><u>892</u></u>	<u><u>7,522,933</u></u>	<u><u>919,506</u></u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	13,196	13,196	0	545	12,651
Total Accounts Payable	<u>13,196</u>	<u>13,196</u>	<u>0</u>	<u>545</u>	<u>12,651</u>
Other Current Liabilities					
OPEB Liability	374,816	374,816	0	374,816	0
Accrued Payroll & Payroll Tax	0	0	0	0	0
Accrued Vacation Payable	22,421	22,421	0	16,802	5,619
Deferred Pension Inflows	31,598	31,598	0	31,598	0
Deferred OPEB Inflows	47,787	47,787	0	47,787	0
HRA Plan Payable	5,000	5,000	0	1,161	3,838
Total Other Current Liabilities	<u>481,622</u>	<u>481,622</u>	<u>0</u>	<u>472,165</u>	<u>9,457</u>
Total Current Liabilities	<u>494,818</u>	<u>494,818</u>	<u>0</u>	<u>472,710</u>	<u>22,108</u>
Long Term Liabilities					
Caterpillar Financial Serv	130,698	130,698	0	0	130,698
Total Long Term Liabilities	<u>130,698</u>	<u>130,698</u>	<u>0</u>	<u>0</u>	<u>130,698</u>
Total Liabilities	<u>625,516</u>	<u>625,516</u>	<u>0</u>	<u>472,710</u>	<u>152,807</u>
Equity					
Retained Earnings	726,438	726,438	0	358,176	368,263
Retained Earnings - Garbage	467,468	467,468	0	467,468	0
Retained Earnings - Park	(214,040)	(214,040)	0	(214,040)	0
Retained Earnings - Sewer	1,403,264	1,403,264	0	1,403,264	0
Retained Earnings - Water	(1,799,376)	(1,799,376)	0	(1,799,376)	0
Fund balance Undesignated	390,185	390,185	0	390,185	0
Investment in plant & equip	5,247,303	5,247,303	0	5,247,303	0
Net Income	1,595,680	1,594,789	892	1,197,244	398,436
Total Equity	<u>7,816,923</u>	<u>7,816,031</u>	<u>892</u>	<u>7,050,223</u>	<u>766,699</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,442,439</u></u>	<u><u>8,441,547</u></u>	<u><u>892</u></u>	<u><u>7,522,933</u></u>	<u><u>919,506</u></u>

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Alpine Springs County Water District
Statement of Cash Flows
July 1 through August 2, 2023

	<u>Jul 1 - Aug 2, 23</u>
OPERATING ACTIVITIES	
Net Income	1,595,680
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	(1,043,313)
1550.00 · Prepaid Expenses	(39,436)
1850.00 · Accumulate Depreciation:1850.02 · Accumul...	909
1850.00 · Accumulate Depreciation:1850.03 · Accumul...	909
1850.00 · Accumulate Depreciation:1850.04 · Accumul...	2,733
1850.00 · Accumulate Depreciation:1850.05 · Accumul...	15,942
2010.00 · Accounts Payable - 06 Fund	13,196
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accou...	(313,983)
2070.00 · Accrued Payroll & Taxes - 05 Fu	(100)
2075.00 · Accrued Vacation Pay - 05 Fund	1,939
Net cash provided by Operating Activities	<u>234,476</u>
INVESTING ACTIVITIES	
1850.00 · Accumulate Depreciation:1850.06 · Accumulat...	1,406
Net cash provided by Investing Activities	<u>1,406</u>
FINANCING ACTIVITIES	
2095.05 · Caterpillar Financial Serv - 05	(4,497)
Net cash provided by Financing Activities	<u>(4,497)</u>
Net cash increase for period	231,385
Cash at beginning of period	<u>1,542,995</u>
Cash at end of period	<u><u>1,774,379</u></u>

**Alpine Springs County Water District
Check Register for Current Month**

July 2023

8:34 AM
08/03/23

Date	Num	Name	Memo	Amount	Balance
07/05/2023	ach07052...	CalPERS (Active)	Customer ID: 2668620501 Heal...	-4,295.44	-4,295.44
07/05/2023	ach07052...	CalPERS (Retired)	CalPERS ID: 2668620501 Heal...	-842.81	-5,138.25
07/05/2023	ach07052...	CalPERS	CalPERS ID: 2668620501	-25.00	-5,163.25
*** Missing numbers here ***					
07/03/2023	33071	Boston Mutual Life Ins. Co. - G	Group #0050300 Division #00060	-299.65	-5,462.90
07/03/2023	33072	LAFCO	Alpine Springs Water (LAFCO ...	-2,204.42	-7,667.32
07/03/2023	33073	SDRMA	Property/Liability Package 2023...	-44,484.27	-52,151.59
07/03/2023	33074	Sun Life Financial	Policy #906384-0001 Dental 07...	-393.98	-52,545.57
07/05/2023	33075	Michael J. Dobrowski, CPA, LLC	July 2023 Invoice #23375	-5,797.76	-58,343.33
07/05/2023	33076	North Tahoe FPD	Through May 2023	-296,372.59	-354,715.92
07/06/2023	33077	Marie Torkelson	Returned Park Card Refund	-25.00	-354,740.92
07/17/2023	33078	AWAXX Systems, Inc.	Invoice #14163	-247.16	-354,988.08
07/17/2023	33079	Best Best & Krieger LLP	Invoice #969014 Prof. Serv. thr...	-182.00	-355,170.08
07/17/2023	33080	Eastern Regional Landfill	Acct # 0000-0200-0	-172.50	-355,342.58
07/17/2023	33081	Liberty Utilities	Acct 88509407-88105912 (5/26...	-132.14	-355,474.72
07/17/2023	33082	Mountain Hardware and Sports	Customer #39 Invoice #949359	-19.63	-355,494.35
07/17/2023	33083	Mountain High Home Services, LLC	Invoice #1429 dates 06/07/23 &...	-360.00	-355,854.35
07/17/2023	33084	North Lake Auto Parts	Acct #300	-0.99	-355,855.34
07/17/2023	33085	Sierra Controls, LLC	Inv. #124105, Inv. #124106 & l...	-4,858.70	-360,714.04
07/17/2023	33086	Silver State Analytical Laboratories	Water Tests Drinking Water	-756.20	-361,470.24
07/17/2023	33087	Tahoe Truckee Sierra Disposal Co., Inc.	Cust.#000355 Inv. #683478 & l...	-4,036.08	-365,506.32
07/17/2023	33088	B & L Backflow Testing Specialists, LLC	Inv. #293355-AL, Inv #293356-AL ...	-525.00	-366,031.32
07/17/2023	33089	FedEx	Acct #1834-0409-1 Inv. 8-185-1...	-100.44	-366,131.76
07/17/2023	33090	Richard Limbird	Reimbursement	-120.00	-366,251.76
07/17/2023	33091	Longo Inc.	Invoice #9785 Service 06/26/23	-2,466.75	-368,718.51
07/17/2023	33092	Mountain Hardware and Sports	Customer #39 Invoice #949818	-221.53	-368,940.04
07/17/2023	33093	Principal Life	Account # 1113469-10001 7/15...	-129.00	-369,069.04
07/17/2023	33094	Professional Communications Messaging	Account # 193072 07/01/2023 ...	-42.40	-369,111.44
07/17/2023	33095	Miguel G. Ramirez	Reimbursements	-126.79	-369,238.23
07/17/2023	33096	Tahoe Supply Company	Customer: ALPSR #1495 Inv. ...	-53.27	-369,291.50
07/17/2023	33097	Tahoe Truckee Sanitation Agency	Acct #17339.01 07/01/23 - 12/3...	-714.56	-370,006.06
07/17/2023	33098	Tahoe Truckee Sanitation Agency {C}	Acct. #17348.01 07/01/23 - 12/...	-556.28	-370,562.34
07/17/2023	33099	USA BlueBook	Customer #814589 INV00070677	-498.38	-371,060.72
07/31/2023	33100	Liberty Utilities	Acct 88509407-88105912 (5/26...	-1,318.15	-372,378.87

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08/03/23

Alpine Springs County Water District
Check Register for Current Month
July 2023

Date	Num	Name	Memo	Amount	Balance
07/31/2023	33101	Sierra Controls, LLC	Inv. #124175 Dated 06/30/2023	-2,323.03	-374,701.90
07/31/2023	33102	Avaya Financial Services	Contract No. 753-0021553-000 ...	-158.91	-374,860.81
07/31/2023	33103	FedEx	Acct #1834-0409-1 Inv. 8-199-4...	-147.75	-375,008.56
07/31/2023	33104	Hunt Propane	Acct. # 5385 Inv. #945181 Date...	-3,271.19	-378,279.75
07/31/2023	33105	Mountain Pipeline TV Inspection & Sealing	Invoice #1436	-3,968.00	-382,247.75
07/31/2023	33106	ODP Business Solutions, LLC	Acct #60641324	-78.08	-382,325.83
07/31/2023	33107	Placer County	Annual Renewal Fee	-673.11	-382,998.94
07/31/2023	33108	Miguel G. Ramirez	Reimbursements	-252.04	-383,250.98
07/31/2023	33109	Thatcher Company Of Nevada, Inc.	Customer C1081 ASCWD	-1,235.85	-384,486.83
07/31/2023	33110	The Paper Trail	Invoice #5614	-355.50	-384,842.33
07/31/2023	33111	Pam Zinn	Health Reimbursement	-238.54	-385,080.87
07/31/2023	33112	Janet Grant	Jul 2023 Budget, Finance & Bo...	-275.00	-385,355.87
07/31/2023	33113	Janice Ganong	Jul 2023 Board Mtg	-150.00	-385,505.87
07/31/2023	33114	Evan Salke {1}	Jul 2023 Budget, Finance & Bo...	-200.00	-385,705.87
07/31/2023	33115	David Smelser {1}	Jul 2023 Board Mtg	-150.00	-385,855.87
07/31/2023	33116	Christine York	Jul 2023 Board Mtg	-150.00	-386,005.87
*** Missing numbers here ***					
07/16/2023	Auto071623	Bank of the West	Acct #9637 Confirmation Code...	-212.40	-386,218.27
*** Missing numbers here ***					
07/21/2023	AUTO072...	Caterpillar Financial Services Corp	Contract # 001-70093002	-4,515.56	-390,733.83

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Alpine Springs County Water District
Subsequent Payments Listing

August 1 - 3, 2023

Date	Num	Name	Memo	Amount	Balance
08/01/2023	ach08012...	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-4,294.95	-4,294.95
08/01/2023	ach08012...	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-842.73	-5,137.68
		*** Missing numbers here ***			
08/01/2023	33117	California Rural Water Association	Annual CRWA Membership 8/23 - 8/24	-709.00	-5,846.68
08/01/2023	33118	Sierra Office Solutions	Customer #AS32:900020-B 7/28/23 - 8/27/23	-237.40	-6,084.08
08/01/2023	33119	Sun Life Financial	Policy #906384-0001 Dental 08/01/23-08/31...	-350.43	-6,434.51
08/01/2023	33120	Underground Service Alert	Account #100633	-300.00	-6,734.51
08/01/2023	33121	Michael J. Dobrowski, CPA, LLC	August 2023 Invoice #	-5,797.76	-12,532.27

EXHIBIT D2

NTFPD-ASCWD Response Calls
July 2023

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Full Address	Basic Incident Postal Code (FD1.19)	Basic Incident Type (FD1.21)	Basic Apparatus Call Sign List	Basic Primary Action Taken (FD1.49)	Basic Additional Actions Taken 2 (FD1.66)
2023018370	7/1/2023 9:04	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2023018424	7/1/2023 15:38	439173611	96146	EMS call, excluding vehicle accident with injury	B5, M56	Provide advanced life support (ALS)	
2023018516	7/2/2023 9:35	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2023018673	7/2/2023 20:36	2201 SCOTT PEAK PL #38	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2023018823	7/4/2023 8:17	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M51	Provide advanced life support (ALS)	Transport person
2023018833	7/4/2023 9:53	1552 MINERAL SPRINGS Trail	96146	Gas leak (natural gas or LPG)	B5, E56	Hazardous materials leak, control & containment	
2023018891	7/4/2023 16:32	2600 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	M52	Provide advanced life support (ALS)	
2023019486	7/9/2023 12:40	0.5 Miles from Base of 5 Lakes Trail Head and Alpine Mead	96146	Natural vegetation fire, other	B5, E56	Salvage & overhaul	
2023019715	7/11/2023 18:46	1500 ALPINE MEADOWS RD / 1502 DEER PARK Drive	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	

Total Calls = 9

EXHIBIT D3



AGENDA NO: D3
MEETING DATE: 08/07/2023

General Managers Report

TO: ASCWD Board of Directors Date: July 31, 2023
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of July 2023

Projects

1) District Master Plan

Master Plan placed on August agenda to receive and approve.

Upcoming project activity

Review with long range planning committee.

2) Alpenglow (Previously Alpine Sierra) Subdivision

No Activity this month.

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

3) White Wolf Subdivision

No Activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

4) Snow Crest Tributary Restoration

Working with Truckee River Watershed Council on project expectations and notifications.

Upcoming project activity

Continued project participation as needed.

General Business

- Continuing to work on options and mitigation measures for a District sewer mainline the resides next to Bear creek, the creek flow has shifted, thus eroding the bank and into our backfill material. Made several attempts to contact the water board to discuss.
- Prepared the annual Fire Mitigation fund interest statement.
- Redirected all district office email correspondence to the General Managers email address.
- Discussed NTFPD proposed contract agreement amendment with District Directors and legal counsel.
- Responded to community questions on green waste disposal alternatives.
- Prepared for the retirement of the Office Manager.
- Advertised and interviewed candidates for the position of Office Manager.
- Prepared the employment offer to Laurie Axell the district's new Office Manager.
- Joined operations staff in cross training of office duties.
- Answered questions on the inclusion of garbage service to the residential condos in our service area.
- Arranged for dumpsters for the July 28th Fire Safe cleanup event.
- Assisted Operation staff on park pass sales and park gate card operational issues.
- Assisted Operations with the evaluation of numerous water losses and / or leak identification.
- Approved a change in design from a contractor on the rerouting of the districts sewer main to accommodate a garage.
- Worked with customers on rate questions, clarifications, and future project needs.
- Worked with annual audit team on pre-site visit preparations.
- Attended the monthly area General Managers meeting.

Office Activities Performed by Office Manager

- Trained district staff on office duties in preparation for Office Managers retirement July 31st.
- Processed two new construction permits and have one pending waiting on NTFPD review.
- Processed a total of 169 park memberships (118 residents, 51 non-residents).

EXHIBIT D4

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 7-1-23 THRU 7-31 -23**

TO: Board of Directors
DATE August 7, 2023
FROM: Miguel Ramirez, Operations & Maintenance

Wastewater Flows: 31 Days / July 2023 normal operation throughout the month.

<u>Minimum Flow</u>	<u>Maximum Flow</u>	<u>Average Flow</u>
19,000 GPD	209,000 GPD	63,000 GPD

Operations / Maintenance / Repairs:

- All routine water zone samples came back absent from Coliform and E-coli.
- Started our annual hydrant flushing and valve maintenance program. (Yearly maintenance program that helps exercise valves and hydrants).
- We had Lakeside paving do some paving repair work in the front and in the back near our fuel dock. (The pavement has been breaking down from the snow removal equipment and the alligator spots needed to be removed and replaced).
- Mountain Pipeline and Alpine Septic are almost complete with our annual cleaning on the Collection system.
- Cla-Val inspected and repaired some of the pressure regulating valves in the system. (The annual service that oversees the maintenance of these valves on a yearly basis).



R-5 Valve service



Collection System Cleaning

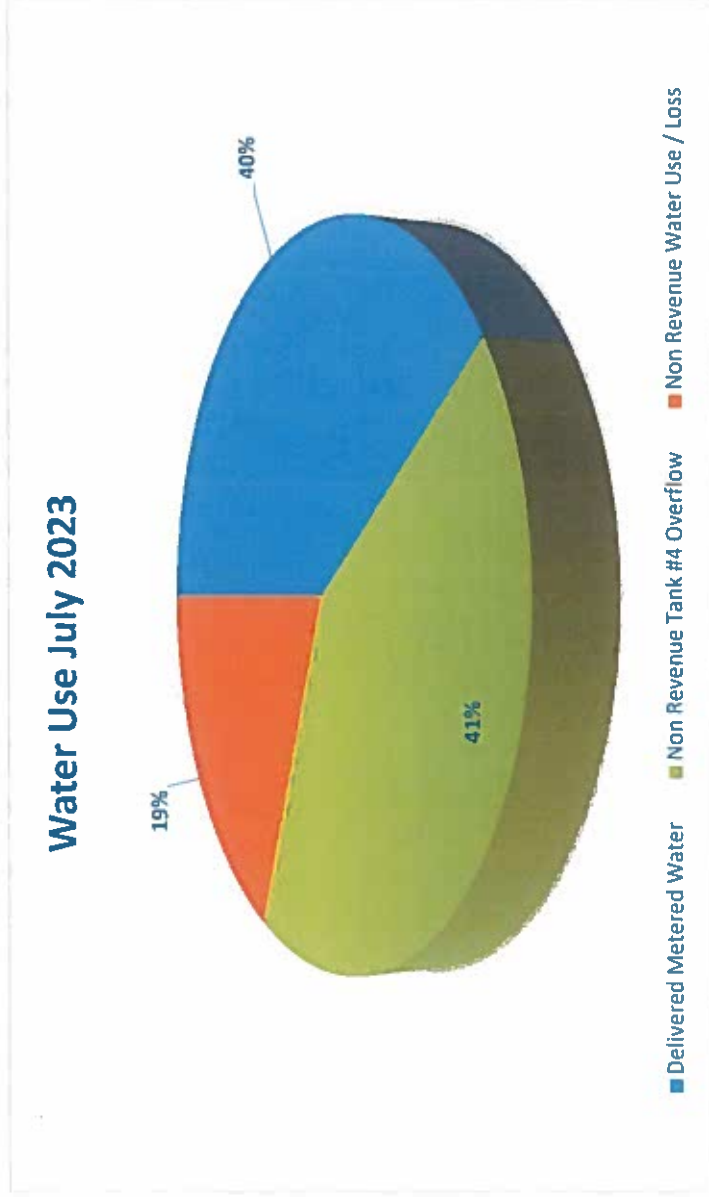
58.0 ft. ANH MB-1
Upstream MH No; ANH MB
Downstream MH No; ANH MB



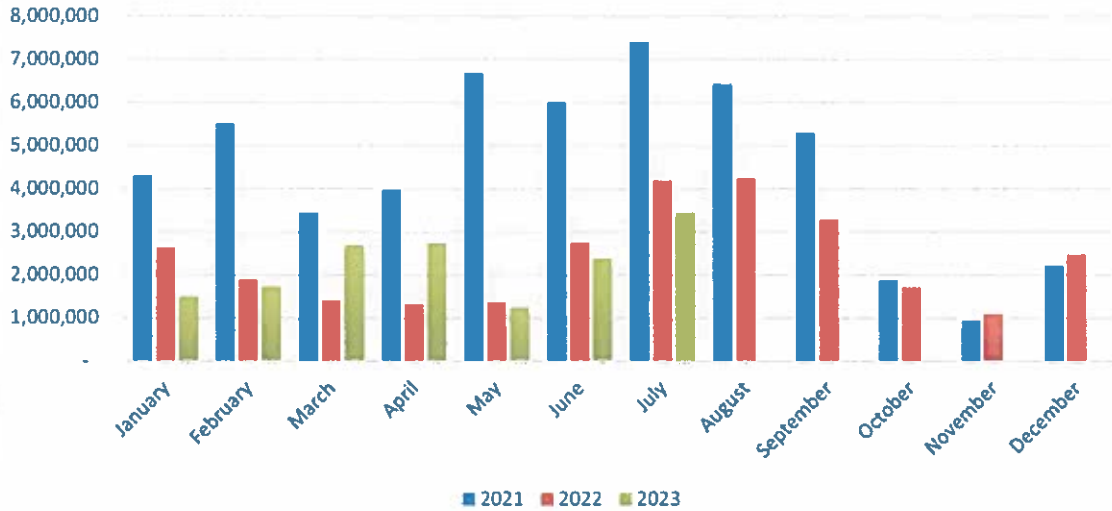
New SCADA Computer

ALPINE SPRINGS COUNTY WATER DISTRICT JULY 2023 WATER REPORT

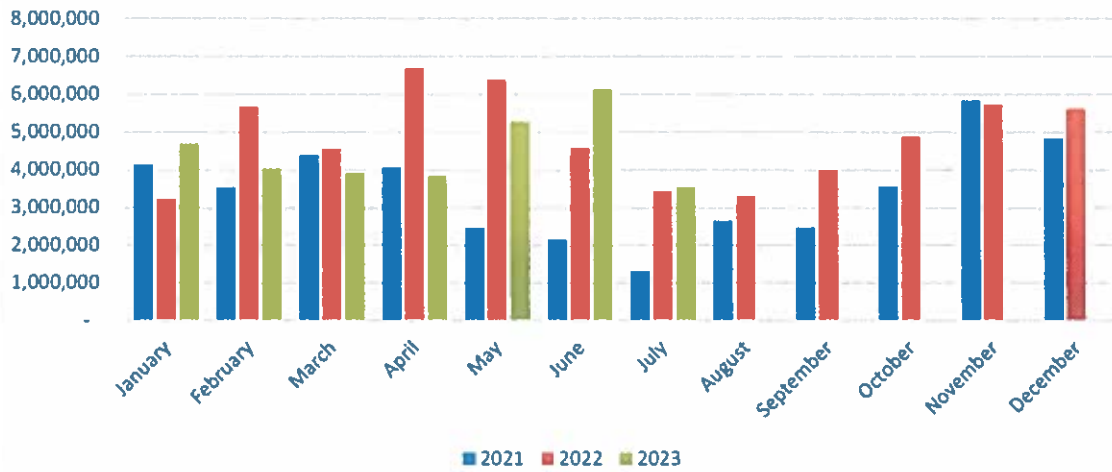
Total Potable Water Production	8,596,697	Gallons
Delivered Metered Water	3,434,918	Gallons
Non Revenue Tank #4 Overflow	3,526,143	Gallons
Non Revenue Water Use / Loss	1,635,636	Gallons



Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)



EXHIBIT D5

T-TSA BOARD MEETING SUMMARY

07/19/2023 Regular BOD Meeting

1) The July 19, 2023 Board meeting was held in person:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

1) Trevor Shamblin 2) Jason Hays 3) Jeff Navarrete

3) No Sanitary Sewer Overflows.

4) Status Report:

a) Compliance Report:

- All plant waste discharge requirements were met for the month.

b) Operations Report:

- Plant performed well through the month.
- Continue to monitor and evaluate Sodium Hypochlorite project for effluent disinfection.
- Water Information Management Solution (WIMS) is currently being utilized by staff and internal configuration set-up is ongoing.

c) Laboratory Report:

- Staff performed necessary laboratory testing.
- Lab staff in the process of implementing quality systems improvements. Lab assessment completed on May 31st, report received, corrective action in process.
- LIMS implementation completed.

d) Capital Projects Report:

- Projects Under Construction: 2021 Chlorine Scrubber Improvements; Projects in Bid Phase: 2023 Roof Repair Project, 2023 Digital Scanning of the Sewer Lines Project; Projects in Development: Boiler Replacement Project, 2022 Filter Influent Condition Assessment Project, 2022 Sodium Hypochlorite Disinfection Full Scale Project, 2022 TRI Alpine Meadows to Olympic Valley Rehabilitation Project.

e) Other Items Report:

- The Board Approved:

- Ordinance No. 2-2023 Amending Ordinance No. 2-2015, As Amended, Making Conforming Changes to Agency Connection Charges.
- Resolution No. 7-2023 adopting 2022-2023 Delinquency tax roll billing report and approving billing and collection of charges (All).
- Resolution No. 8-2023 adopting 2022-2023 Delinquency tax roll billing report and approving billing and collection of charges on the County of Placer tax roll.
- Resolution No. 9-2023 adopting 2022-2023 Delinquency tax roll billing report and approving billing and collection of charges on the Nevada County tax roll.
- Approved Resolution No. 10-2023 for CalPERS Delegation of Authority and Resolution No. 11-2023 Authorizing Contributions to and Disbursements from CalPERS CERBT.
- Award for 2023 Digital Scanning of Sewer Lines Project to Pro-Pipe, Inc. at \$1.79 per lineal foot for a project estimate of \$54,058.00.
- General Manager to approve payment to title company for Surplus Property research, not to exceed \$20,000.00.
- Approval of Climate Transformation Alliance Membership and Appointment of Board Representative, Director Scott Wilson.

- Other

- Discussion and Review of Employee Health Benefits.

EXHIBIT E1

Alpine Springs County Water
Budget and Finance Committee Report
Thursday, July 13, 2022 9:30 a.m.

Members: Janet Grant, District Director, Chair
Evan Salke, District Director
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff:None
Guests: None

Items discussed and recommendations to board:

1. PUBLIC COMMENT
 - a. No public comment.

2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION
 - a. Monthly Financial Reports
 - i. The committee recommends approving the June 2023 financials.
 - b. Treasurer's Report.
 - i. We discussed the monthly treasurer's report and the potential for increased revenue with Wells Fargo through short term T-bill investment as our revenue comes in from our annual water bills.
 - c. Penalty Waiver and Rebate Program.
 - i. The committee discussed the financial impact of potential future programs. The potential penalty waiver program will have no budget impact this year. The potential green waste rebate program will have no budget impact this year.
 - d. Unbudgeted Expenses
 - i. No unbudgeted expenses are reported for this month. However, we did discuss the potential up front cost of \$6,000 to \$7,000 to implement a program to provide an audio visual program to our customers.

3. MEMBERS' COMMENTS
 - a. There were no members comments today.

4. CORRESPONDENCE
 - a. There was no correspondence this month.

5. ADJOURNMENT
 - a. The committee adjourned at 10:20 a.m.

6. NEXT MEETING
 - a. Next B&F meeting: to be determined

EXHIBIT E2

ASCWD PARK USE AND REVENUE HISTORY

	As of August 2, 2023										
	2023	2022	2021	2020	2019	2018	2017	2016	2015		
Season Passes Resident	117	119	245	163	175	159	165	150	135		
Season Passes Non resident	51	64	Note #1	Note #1	Note #1	Note #1	Note #1	Note #1	Note #1		
Day Passes	1	6	50	16	18	26	30	19	16		
Week Passes	Note #2	Note #2	4	6	6	7	8	9	12		
Pass Revenue Total	\$ 38,740	\$ 39,580	\$ 45,200	\$ 25,080	\$ 26,970	\$ 24,700	\$ 25,760	\$ 23,370	\$ 20,585		
Season Pass Revenue	\$ 38,700	\$ 39,340	\$ 44,100	\$ 24,450	\$ 26,250	\$ 23,850	\$ 24,750	\$ 22,500	\$ 19,575		
Day Pass Revenue	\$ 40	\$ 240	\$ 800	\$ 270	\$ 360	\$ 430	\$ 530	\$ 330	\$ 290		
Week Pass Revenue	Note #2	Note #2	\$ 300	\$ 360	\$ 360	\$ 420	\$ 480	\$ 540	\$ 720		
Group use #	8	9	6	0	20	26	17	18	30		
Group Use Revenue	\$ 600	\$ 2,175	\$ 400	\$ -	\$ 2,100	\$ 4,300	\$ 1,650	\$ 2,150	\$ 2,850		
Total Season Revenue	\$ 39,340	\$ 41,755	\$ 45,600	\$ 25,080	\$ 29,070	\$ 29,000	\$ 27,410	\$ 25,520	\$ 23,435		

Note #1:

Note #2:

Distinguishing between Resident and Non Resident for Season Passes began with the 2022 Park Season Beginning in 2022 Week passes where eliminated and Day Pass issuance restricted

EXHIBIT F1



AGENDA NO: F1

MEETING DATE: 08/07/2023

Staff Report

TO: ASCWD Board of Directors

Date: July 26, 2023

FROM: Joe Mueller, General Manager

SUBJECT: TRUCKEE 2040 GENERAL PLAN

BACKGROUND

Presentation by the Truckee Town Manager on the Truckee 2040 general plan and downtown specific plan. In May of 2023, the Truckee Town Council unanimously approved the Truckee 2040 General Plan. As part of this approval, the Truckee town staff has been provided with direction and authorization to convene a River Revitalization Steering Committee which will help guide efforts towards reimagining the Truckee river corridors along east and west river streets in Truckee. Jen Callaway the Town Manager will give a presentation on the Truckee 2040 General Plan, and a high-level overview and the plan in action.

Members of the TTSA Board, felt it was important for member agency boards and communities to understand what the town is working towards, particularly as it relates to relocation of industry off the river and the need to identify potential receiver sites for those businesses, and why the town is working with TTSA as they own over 900 acres of land along Joerger dr.

DISCUSSION:

Discuss and comment. This is an informational only agenda item, no action on this matter will occur.

ATTACHMENTS:

- 1- Presentation on the Truckee 2040 General Plan and Downtown Specific Plan



TRUCKEE 2040

general plan + downtown specific plan

WHAT'S NEXT?

TRUCKEE 2040:

- Unanimously approved by TC on May 9th.
- Blueprint or guide for the future of Truckee
- 7 Updated Elements:
 - Land Use
 - Community Character
 - Mobility Element
 - Economic Development
 - Conservation and Open Space
 - Safety and Noise
 - Climate Action Plan
- Addresses issues that were not contemplated or as relevant during the 2006 development of the 2025 Plan

VISION FOR THE FUTURE

In 2040, Truckee is welcoming, inclusive, and thriving mountain town with a diverse community, strong four-season economy, and healthy environment. Truckee features a variety of housing types, arts and culture, and services to support full-time residents and visitors. Our historic downtown is the heart and soul of our town. As the hub, it connects a revitalized and accessible Truckee River with our neighborhoods and regional amenities through a comprehensive network of multi-use trails and transportation solutions.



PLANNING BEGAN IN FEB. 2018 AND INCLUDED:

37

Agendized
Town Council
Meetings

60

Additional
Workshops

19

General Plan
Advisory
Committee
Meetings

154

New Policies

175

New Action
Items

Comprehensive
mobility
element

New policies
specific to fire
evacuation,
prevention and
fuels reduction

THE 2040 GENERAL PLAN AT A GLANCE:



TRUCKEE 2040: CAP & MOBILITY

CLIMATE ACTION PLAN : A FIRST FOR THE TOWN

Reducing the town's impact on the local and global environment



MOBILITY ELEMENT : COMPREHENSIVE LOOK AT TRANSIT

Expansion of policies that will make getting around our region much easier - Micro transit, e-bike sharing and ride share



TRUCKEE 2040: SAFETY & NOISE

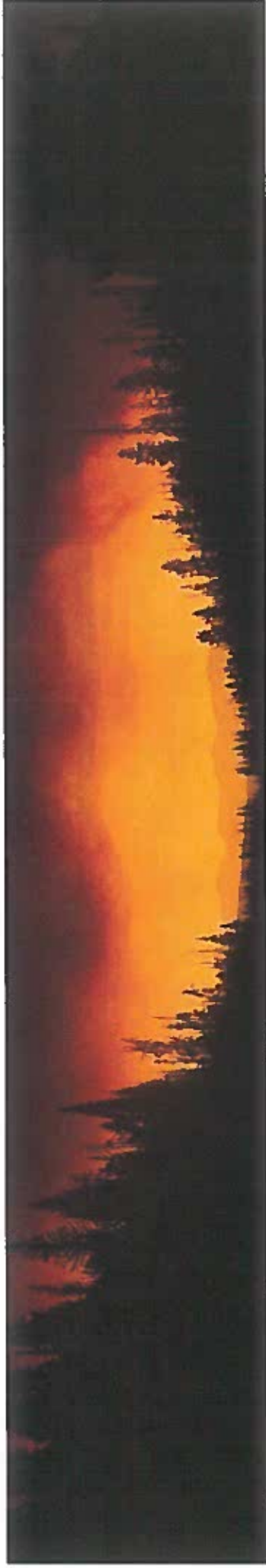
EMPHASIS ON WILDFIRE

- Increasing defensible space and controlled burns
- Encouraging fire-resistant features and roofing materials on buildings and homes
- Guidance around future land development, to mitigate potential wildfire spread
- Updating landscaping and fire-resistant vegetation standards
- Public awareness and readiness programs



TRUCKEE 2040: EMERGENCY RESPONSE/PREPAREDNESS

- High priority on emergency preparedness actions, policies and post-disaster displacement, housing and rebuilding
- Evacuation planning and route optimization
- Emergency hazard drills and congestion modeling
- Improved region-wide communication technologies with key organizations



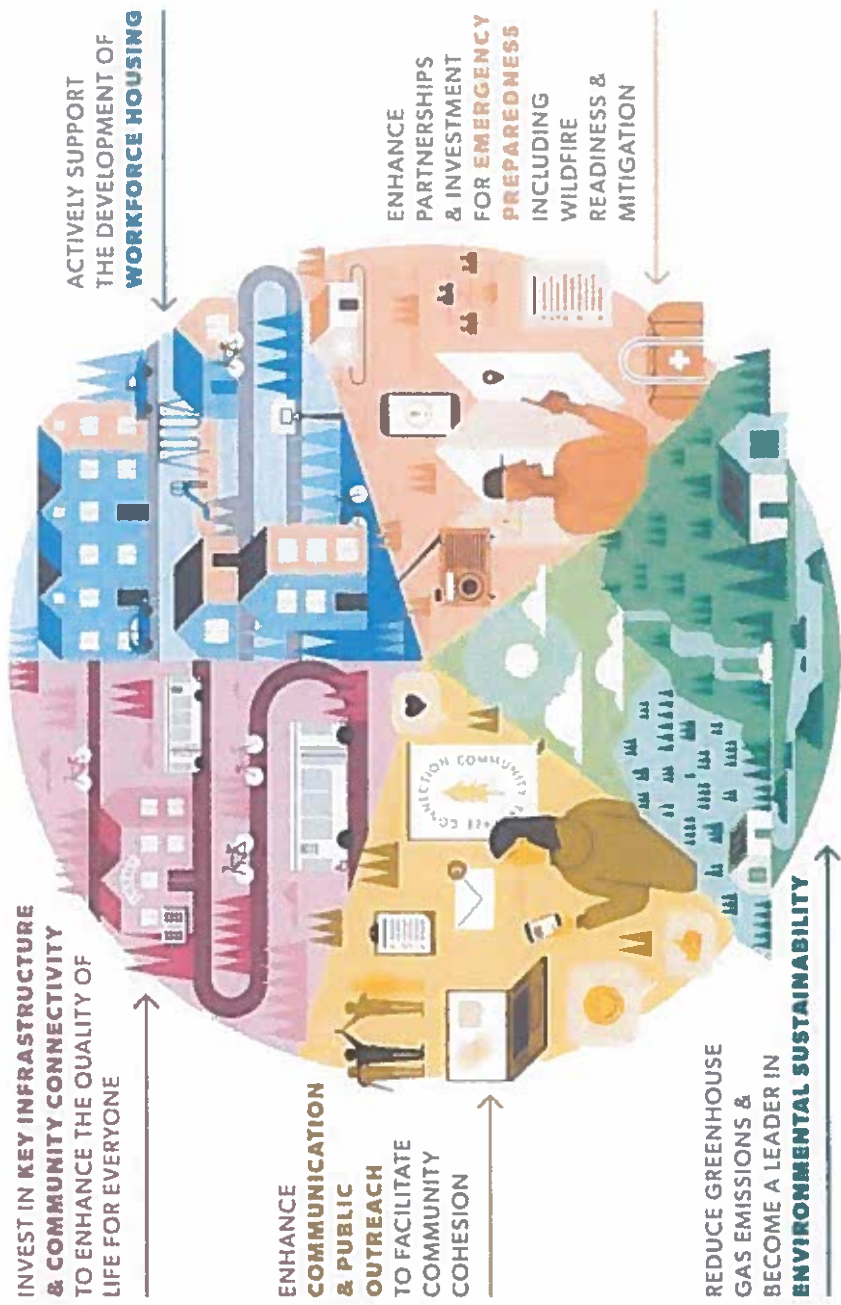
WHAT'S NEXT?



TOWN OF TRUCKEE

Strategic Focus Areas and Two-Year Plan

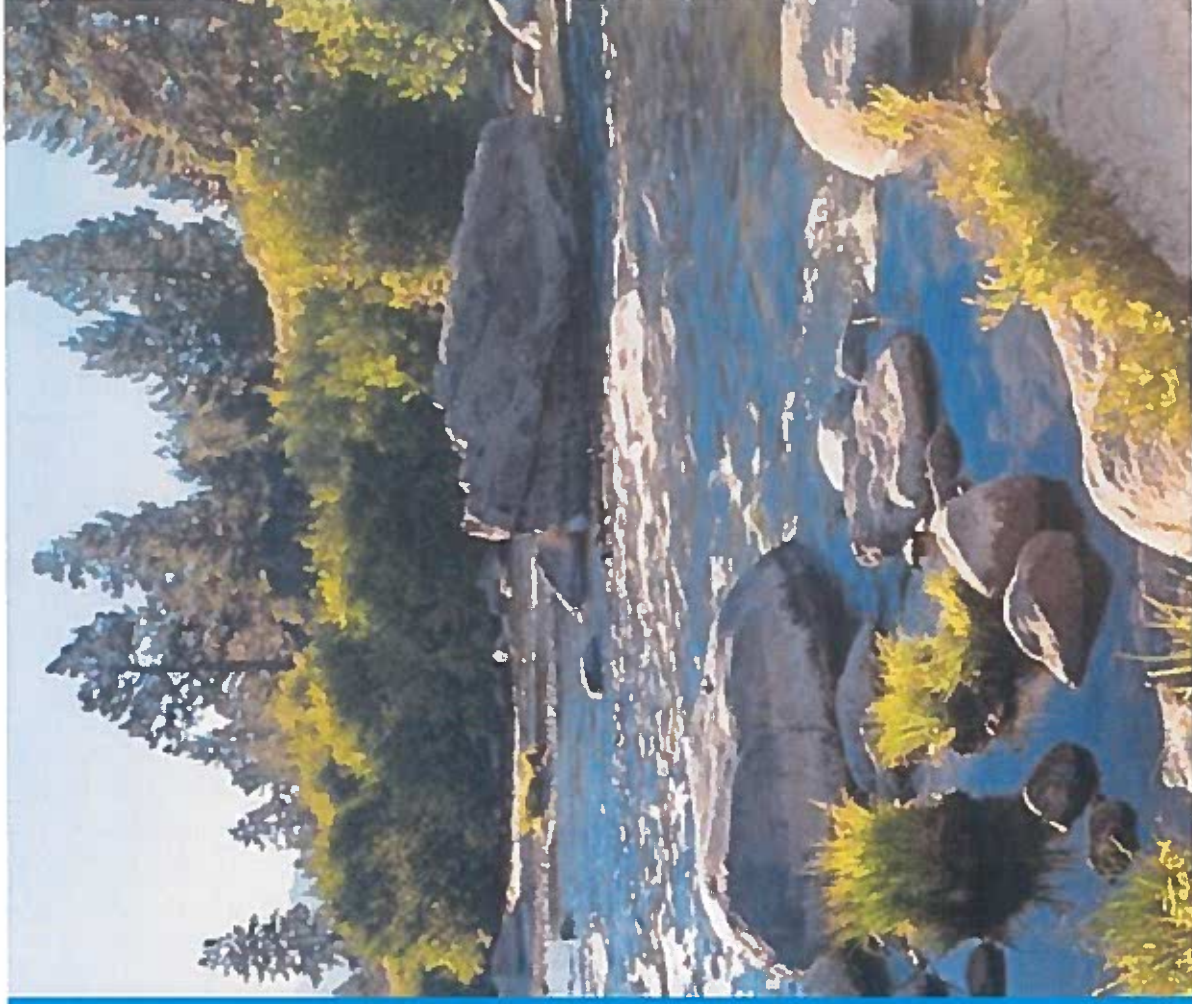
Fiscal years:
2023/24 - 2024/25



- Town Council proposed 2-year strategic plan includes over 70 action items from the 2040 General Plan
- Aligning the Town's Development Code with the Truckee 2040 General Plan
- Work with TFHD to complete their Master Plan
- Convening the River Revitalization Steering Committee to begin discussions and visioning for a reimagined River Street Corridor which will celebrate our Truckee River

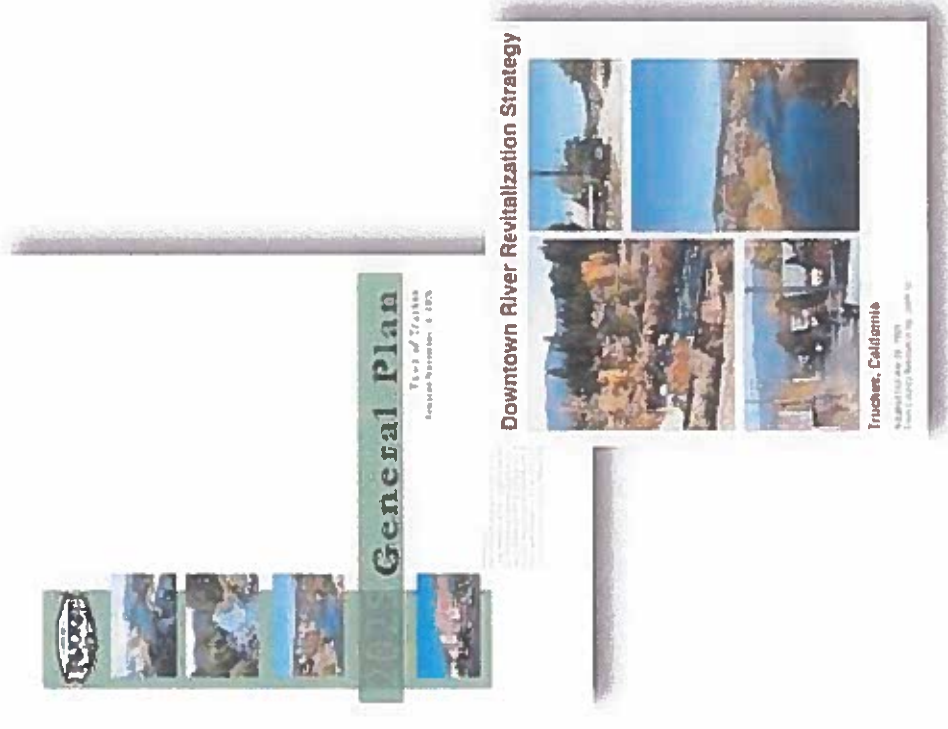


TRUCKEE RIVER REVITALIZATION



WHERE WE'VE BEEN

- River revitalization is a longstanding Town goal
- River revitalization and prioritization has been identified as a part of Truckee's unique character since the first general plan.
- The Downtown River Revitalization Strategy reaffirmed the Town's commitment to prioritize the Truckee River
- The 2040 General Plan reaffirmed the Town's commitment to prioritize the Truckee River



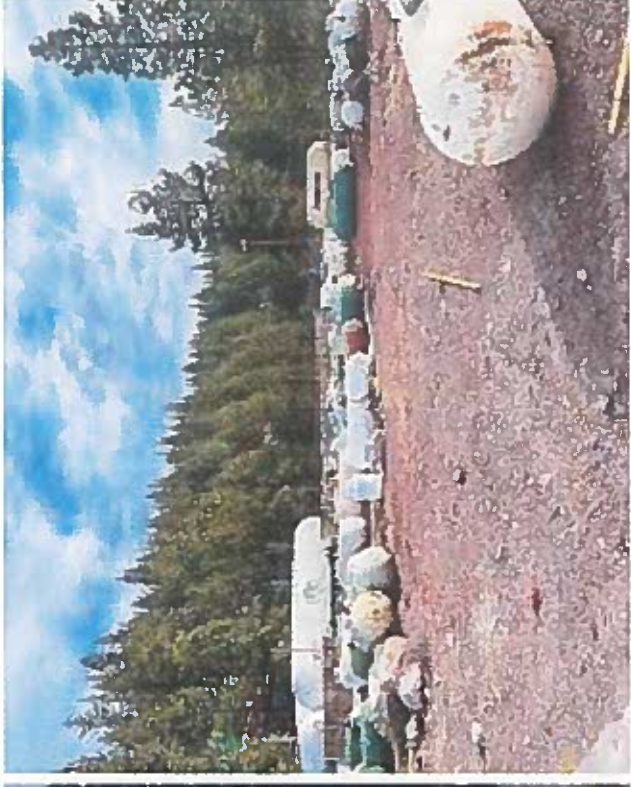
WHERE WE'RE GOING

- Initiating redevelopment and revitalization in the downtown and river corridor
- Incentivizing industrial uses to relocate off the River to enhance & activate the River; this will be a significant long-term process.
- River Revitalization Steering Committee (R2SC)
- Celebration of the river as a Truckee gem



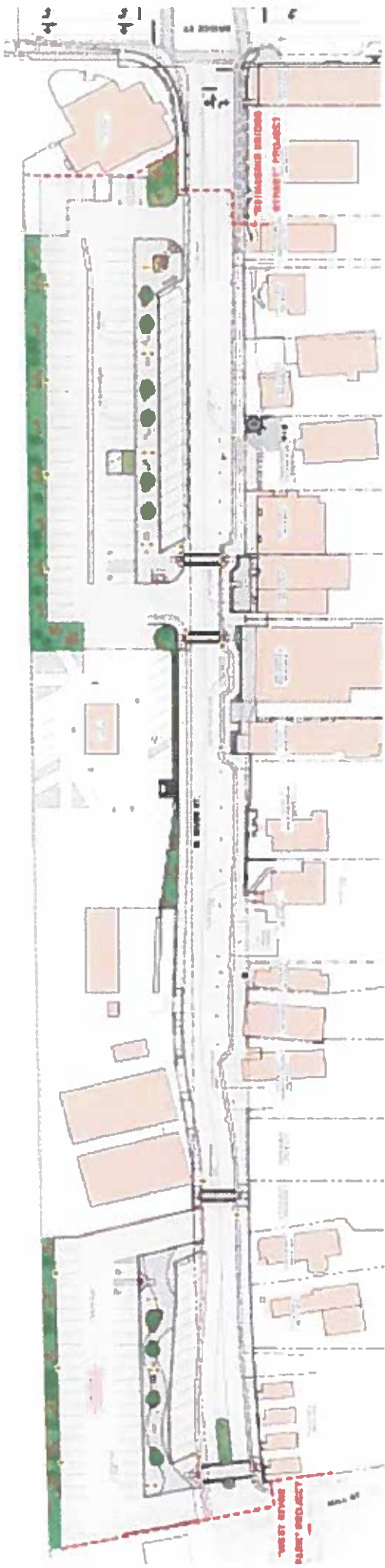
WHY NOW?

- Significant Capital Investment -approximately \$40 million
- Commitment from Community to support efforts



WHAT'S HAPPENING NOW – WEST RIVER STREETScape

\$8.5 MILLION



**WEST RIVER STREET
STREETScape IMPROVEMENTS**

WHAT'S HAPPENING - REIMAGINE BRIDGE STREET: FY 23/24 - FY 24/25

\$7.5 MILLION



DONNER PASS ROAD LOOKING SOUTH



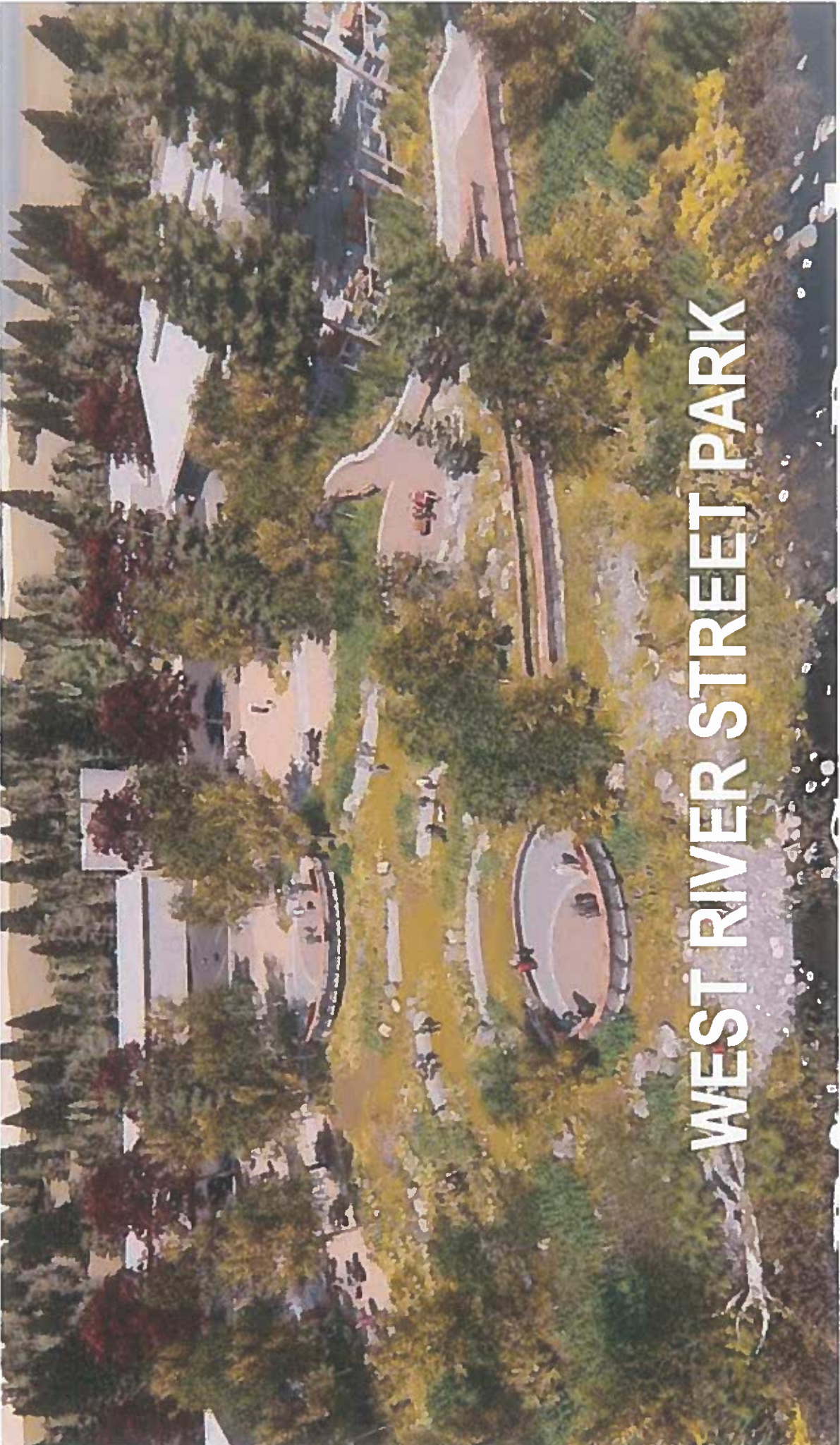
WHAT'S HAPPENING -

WEST RIVER STREET PARK:

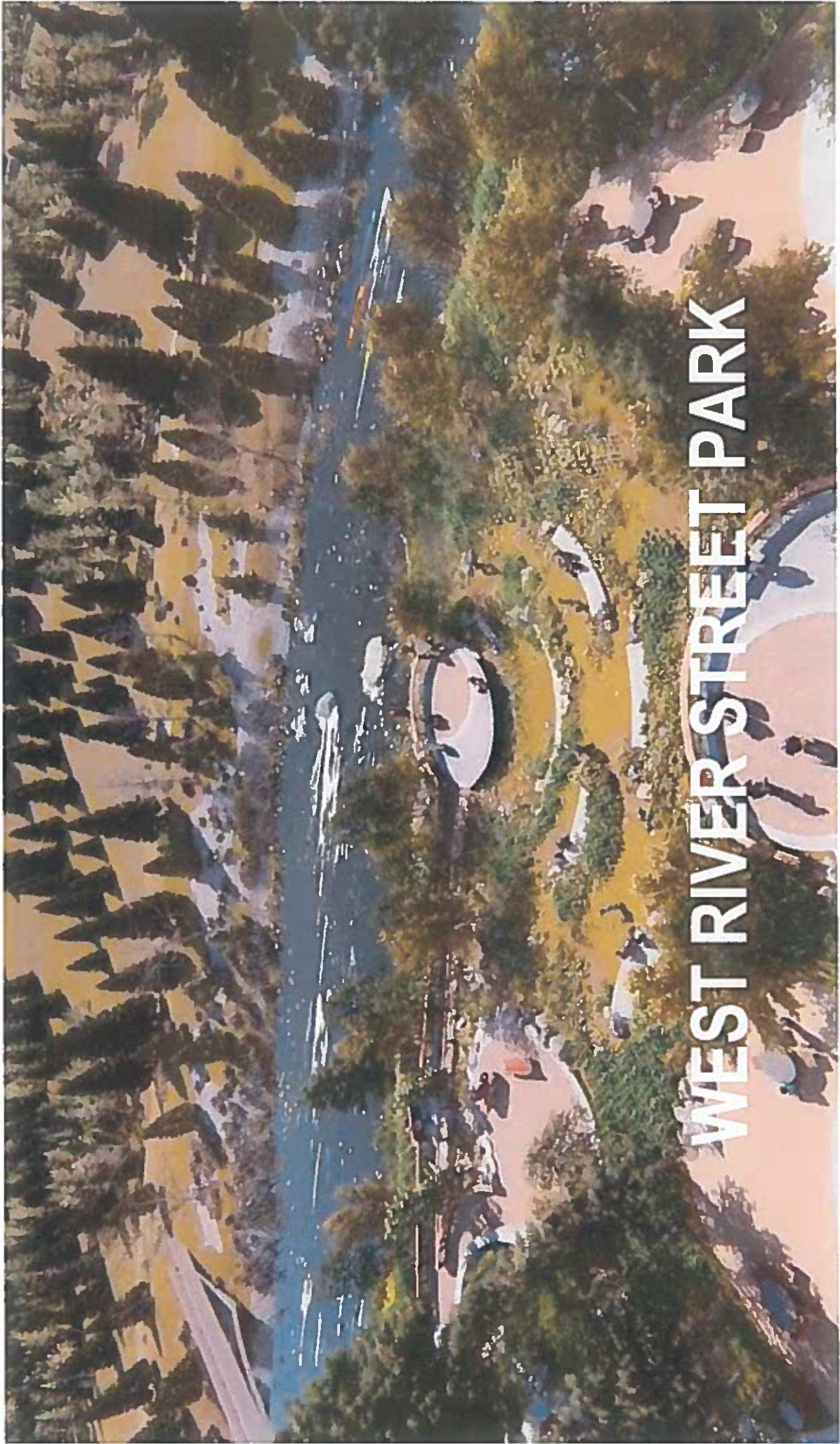
FY 23/24 - FY 24/25

\$7.5 MILLION



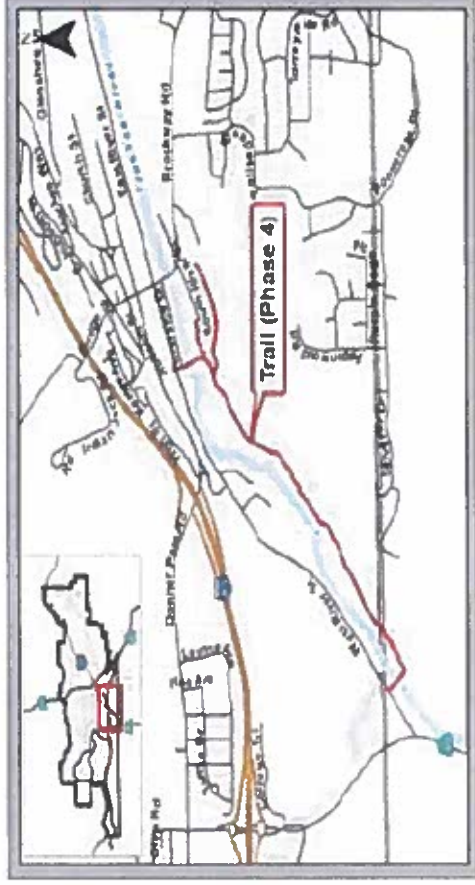


WEST RIVER STREET PARK



WEST RIVER STREET PARK

WHAT'S HAPPENING - LEGACY TRAIL PHASE 4 AND 4B:



PHASE 4:

- Project completion
FY 23/24

\$15 MILLION



PHASE 4B:

- Project completion
FY 24/25

\$6 MILLION

VISION FOR THE FUTURE

In 2040, Truckee is welcoming, inclusive, and thriving mountain town with a diverse community, strong four-season economy, and healthy environment. Truckee features a variety of housing types, arts and culture, and services to support full-time residents and visitors. Our historic downtown is the heart and soul of our town. As the hub, it

CONNECTS A REVITALIZED AND ACCESSIBLE TRUCKEE RIVER

with our neighborhoods and regional amenities through a comprehensive network of multi-use trails and transportation solutions.



TRUCKEE 2040

general plan + downtown specific plan

WEST RIVER DISTRICT

Goal LU-9: West River District

Transform the West River District into a live/work/recreate district that provides public access to the Truckee River, supports the local economy, and provides a variety of housing types. [Source: New goal]

West River District Overview

The West River District is located just southwest of historic Downtown Truckee. The area is home to industrial businesses, as well as a mix of commercial and residential uses. The 2040 General Plan aims to enhance this area by implementing the River Revitalization Strategy and allowing a mix of river-oriented uses that highlight the Truckee River while preserving the districts industrial heritage. In addition to policies and actions identified under Goal LU-1 through Goal LU-5, the following policies are applicable to the West River District, defined in Figure LU-5.



Source: Adapted by Ascent In 2022.

Figure LU-5: West River District

LU-9: West River District - Transform into a live/work/recreate District with public access to river and variety of housing

LU-9.3: Comprehensive Study of West River -Incentives and strategies

LU-3.1: Mixed-use Development -encourage to support ped friendly districts

LU-4.1: Adequate Industrial Land -facilitate relocation of existing industrial uses outside of WRD

LU-9.4: Transition of Industrial to River Oriented Uses -commercial & residential

LU-9.1: Variety of Uses -

- Minimize impacts on environment
- Housing for workforce
- Safe routes

LU-9.2: Truckee River Enhancement - protect and enhance the scenic quality of the river and its riparian/river ecosystem, increase public access and river awareness



LU-9.5: Productive Infill Development in West River District
-underutilized parcels

LU-9.6: Development Stds for Industrial Bldgs

LU-9.7: Prohibition on Visible Outdoor Storage

LU-9.9: Public Access to Truckee River - establish multiple public
access points

LU-9.A: West River Study-identify incentives for redevelopment

LU-9.B: Objective Design Standards - protect character and feature the River

2023-2025 STRATEGIC FOCUS AREAS

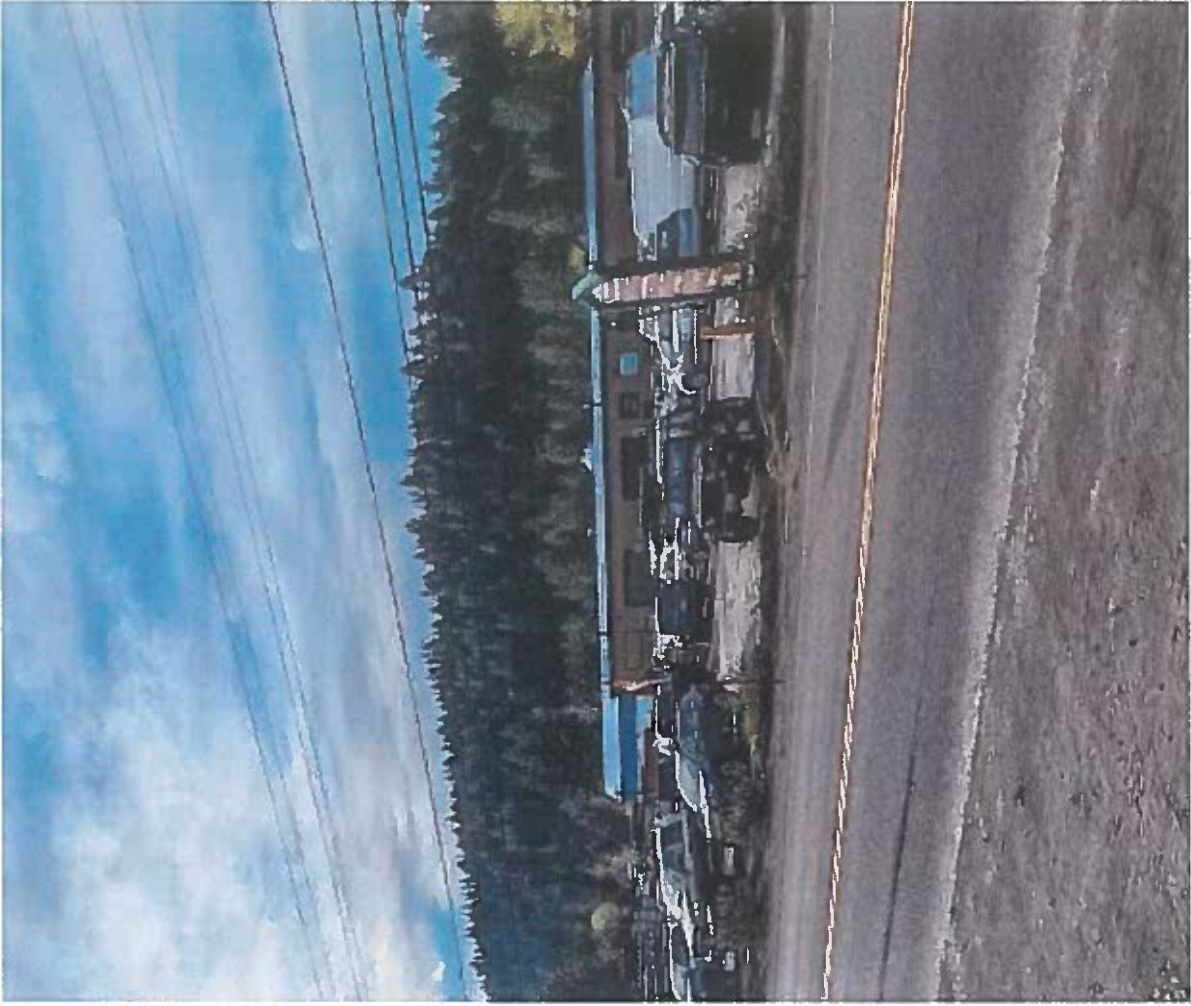


2023 STRATEGIC WORKPLAN:

GOAL 6: River Revitalization:

Incentivize Industrial Uses to Relocate off West River Street to Enhance and Activate the Truckee River

INVEST IN **KEY INFRASTRUCTURE & COMMUNITY CONNECTIVITY** TO ENHANCE THE QUALITY OF LIFE FOR EVERYONE





THE NEED FOR A COMMITTEE

- Incentivizing industrial uses to relocate off the River to enhance & activate the River will be a significant long-term process.
- The Town's draft workplan identified stakeholder advisory committee formation as the first step in this process.
- Committee formation with broad representation will ensure community engagement.
- A Brown Act Committee will ensure public access to the process.

COMMITTEE ROLES

Identifying potential
receiver sites.

Develop a vision for the River
corridor and the receiver site
locations.

Explore potential costs and develop
incentives needed to support
relocation and revitalization efforts.

COMMITTEE MEMBERSHIP

NAME	CATEGORY
Jan Holan	Property Owner 1
Alicia Barr	Property Owner 2
Tim Ruppert	Business Owner 1
Travis Pribble	Business Owner 2
Cassie Habel	TDMA
Jessica Penman	Truckee Chamber of Commerce
Stefanie Olivieri	Member at Large
Pam Hobday	Member at Large
Brian Wright	Potential Receiver Site Party 1- TDPUD
Richard Pallante	Potential Receiver Site Party 2- TTSA
Jeff Menasco	Potential Receiver Site Party 3- Truckee Tahoe Airport District
Alexis Ollar	MAP/Environmental Nonprofit
Lisa Wallace	Truckee River Legacy Foundation
Joan Jones	Builder/Developer
Mayor Romack	Town Council Member 1
Council Member Zabriskie	Town Council Member 2



R2S C
STEERING COMMITTEE



Assistant to the
Town Manager
Hillary Hobbs



PROGRAM
ANALYST II
Carissa Binkley



River Revitalization Steering Committee

Thursday, July 27, 2023 10:00 AM
10183 Truckee Airport Road, Truckee, CA 96161

Comments sent to truckee@downtowntruckee.com before 9:00 A.M. will be sent to the commissioners as well as uploaded to public view by 9:30 A.M. Click here to submit Public Comment (<https://portal.laserfiche.com/vx/40183/Forms/02.PJA>)

1. Call to Order

2. Roll Call - Committee Members Jan Holan, Alicia Barr, Travis Pribble, Tim Ruppert, Cassie Habel, Jessica Penman, Stefanie Olivier, Pam Hobday, Brian Wright, Richard Pallante, Jeffrey Menasco, Alexis Ollar, Lisa Wallace, Joan Jones, Mayor Lindsay Romack, Councilmember Jan Zabriske

3. Public Comment - This is an opportunity for members of the public to address the Committee on items that are not on this agenda. Please state your name for the record. Comments are limited to three minutes. Under state law, the Committee cannot take action on an item not on the agenda. The Committee may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

4. Presentations

4.1 Committee members will each provide a brief personal introduction and share an object that represents what the Truckee River means to them (30 minutes)

4.2 Welcome committee members and introduce background of committee formation (5 minutes)

4.3 Staff will provide an overview of the Brown Act and how it applies to this committee, including limitations on remote participation (10 minutes)

5. Discussion Items

5.1 Committee members will select Chair and Vice Chair (10 minutes)

5.2 Speak Your Peace will be reviewed as a standard of committee interactions. Committee members will consider adoption of Speak Your Peace principles (10 minutes)

5.3 Staff will present highlights from the Downtown River Revitalization Strategy document. Resource Group members will present their perspective on the process. Committee members will discuss takeaways and priorities (20 minutes)

5.4 Staff will present the role of the committee and sub-committees. Committee members will discuss the committee's priorities and discuss anticipated next steps (15 minutes)

5.5 Committee members will discuss and decide on sub-committee membership (10 minutes)

5.6 Committee members will select recurring meeting frequency, dates and times (10 minutes)

6. Adjournment

6.1 To the next regular meeting of the River Revitalization Steering Committee (to be determined at this meeting), Truckee Town Hall, 10183 Truckee Airport Road, Truckee, CA 96161

COMMITTEE SUB-GROUPS

Identify and inventory business
and property owners.

RFP and hiring
planning consultant.

SUB-COMMITTEE: PROPERTY & BUSINESS OWNER INVENTORY

Name	Category
Jessica Penman	Truckee Chamber of Commerce
Cassie Habel	TDMA
Jan Holan	Property Owner 1
Stefanie Olivieri	Member at Large
Council Member Zabriskie	Town Council Member 2
Tim Ruppert	Advisor
Carissa Binkley	Staff Lead
Jen Callaway	Town Manager

SUB-COMMITTEE: RFP FOR PLANNING CONSULTANT

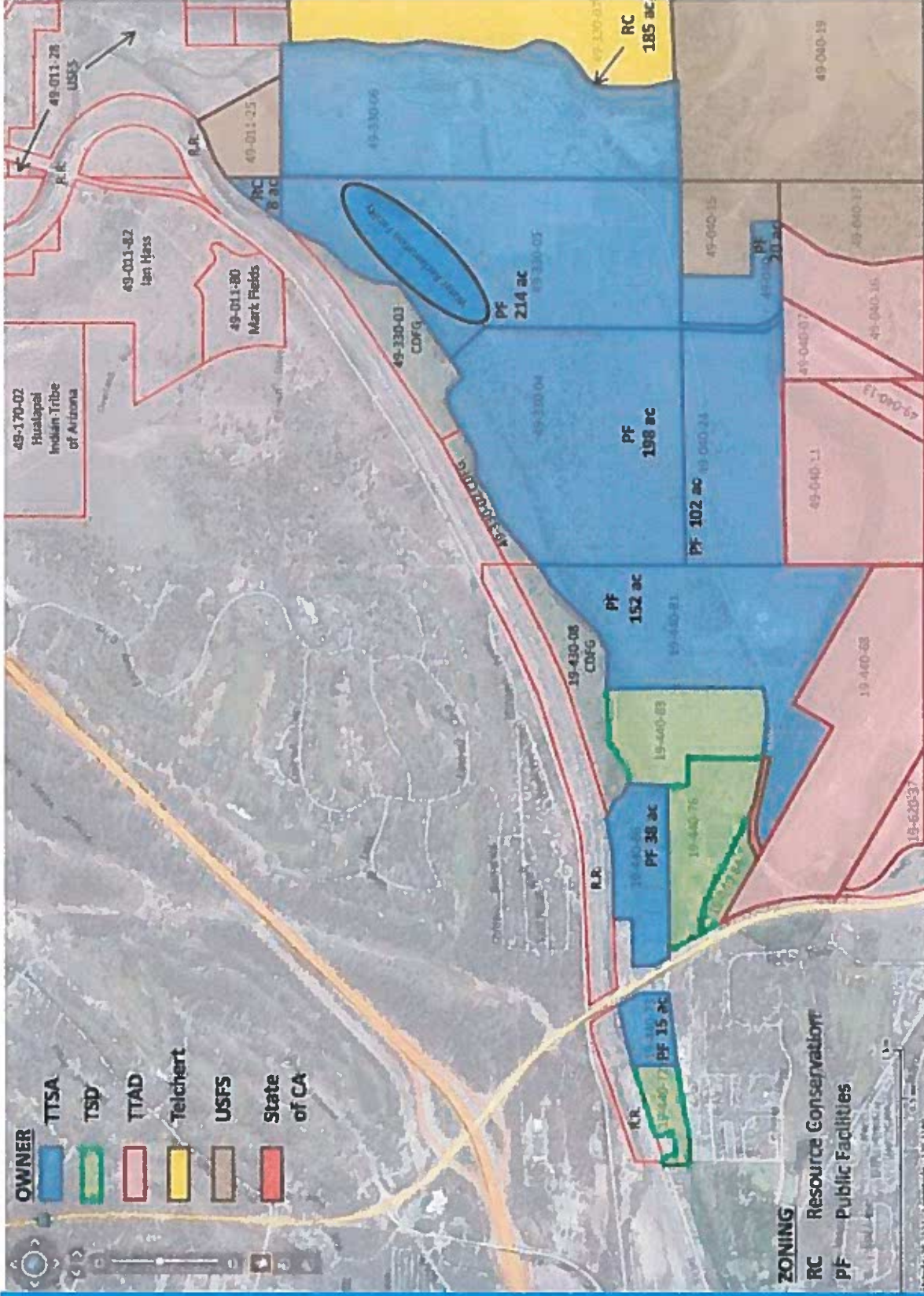
Name	Category
Alicia Barr	Property Owner 2
Pam Hobday	Member at Large
Joan Jones	Builder/Developer
Alexis Olliar	MAP/Environmental Nonprofit
Mayor Romack	Town Council Member 1
Hilary Hobbs	Staff Lead
Jen Callaway	Town Manager

NEXT STEPS

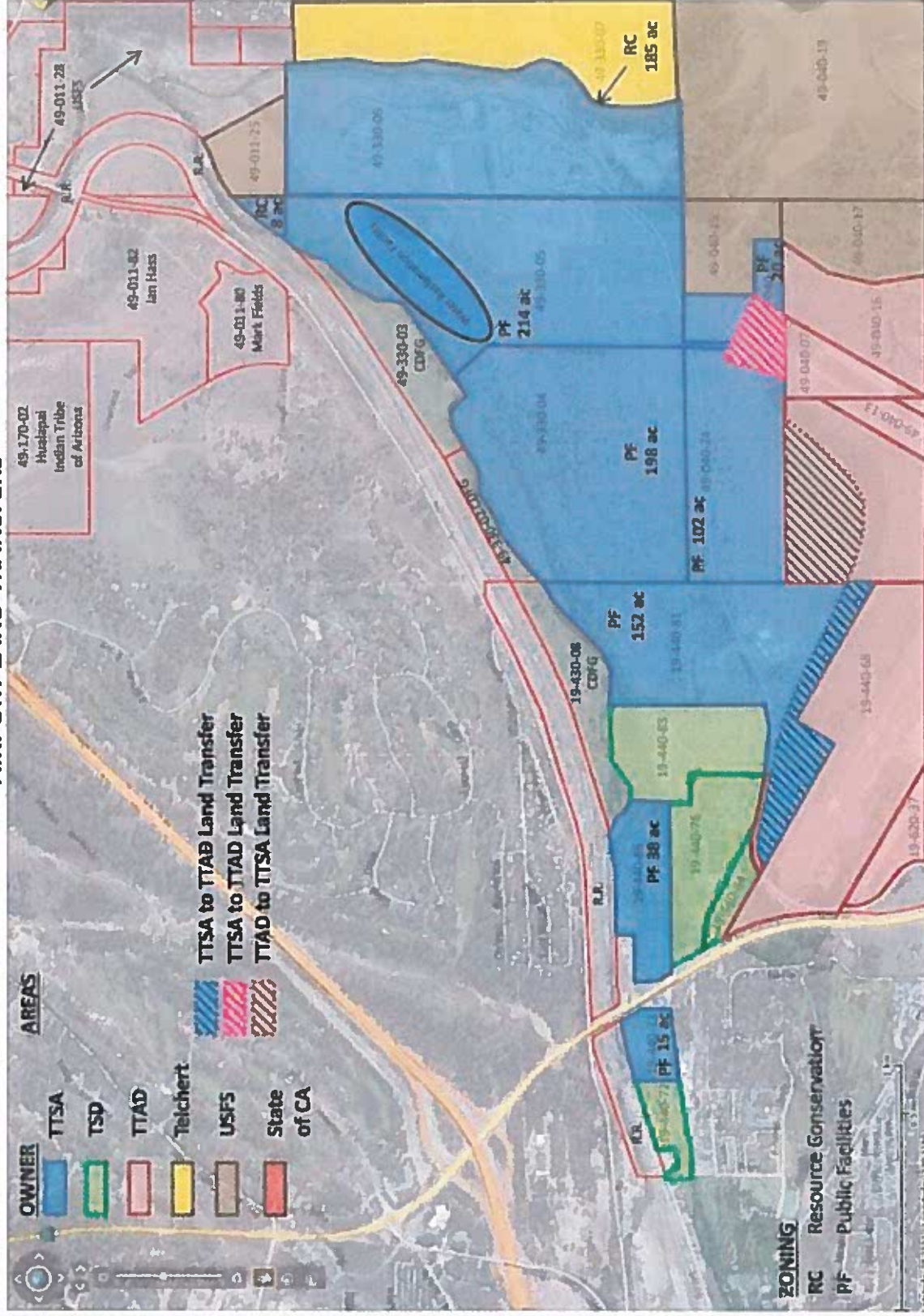


- Sub-Committee Work
- R2SC Review of 2040 Land Use
- Outreach to Donner Creek Mobile Home Park
- Understanding of Cultural Resources
- Visioning for River Corridor
- Incentive Programs & Business Plans
- Community Meetings
- Potential Receiver Site Identification
- Visioning for Receiver Site
- Recommendation to Council

Potential Receiver Land: TTSA Owned Property



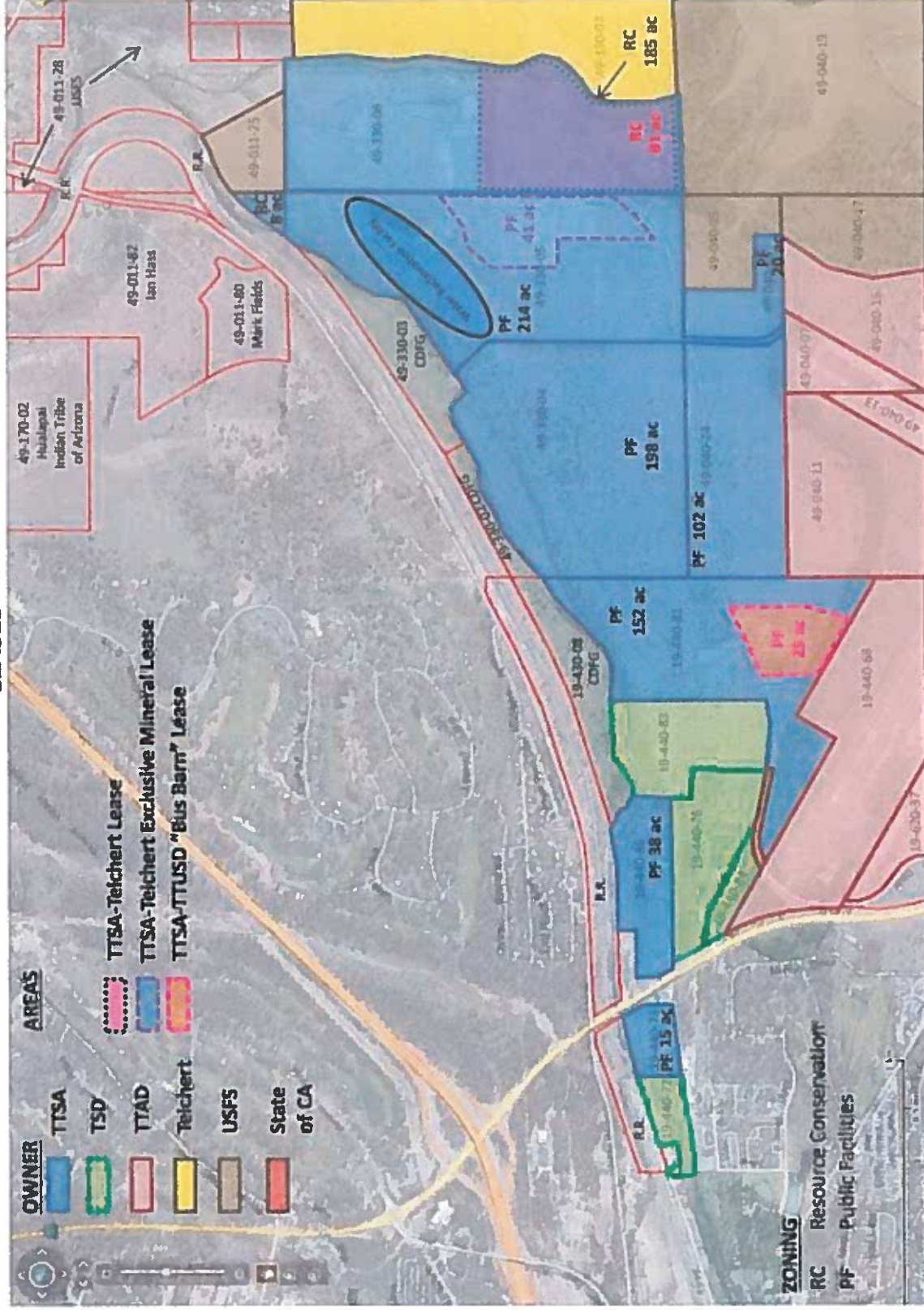
AIRPORT LAND TRANSFERS



Potential
Receiver
Land: TTSA
Owned
Property

Potential Receiver Land: TTSA Owned Property

LEASES



Questions?



EXHIBIT F2



AGENDA NO: F2

MEETING DATE: 08/07/2023

Staff Report

TO: ASCWD Board of Directors

Date: July 27, 2023

FROM: Joe Mueller, General Manager

SUBJECT: DISTRICT WATER AND WASTEWATER MASTER PLAN

BACKGROUND:

The District's Water and Wastewater Master Plan is a planning document used to guide the district staff in infrastructure management, capital improvement needs, water resources, and budgetary decisions. The District entered into an agreement with Carollo Engineers in January 2022 to prepare an updated Water and Wastewater Master plan for the District. The previous document, Long-Range Water and Sewer Master Plan was prepared by LUMOS & Associates in December 2006.

Carollo was selected from three consulting engineering firms that provided proposals. Carollo's local experience in the Tahoe area, combined with their risk-based CIP approach to rehabilitation and replacement of infrastructure weighed heavily in their favor in selection.

DISCUSSION:

Discuss for approval the methodology and general recommendations contained in the 2023 District Water and Wastewater Master Plan.

FISCAL IMPACT:

The Master Plan development is on budget and under the approved budgeted amount of \$150,000.

RECOMMENDATION:

Receive and approve the 2023 District Water and Wastewater Master Plan prepared by Carollo Engineers.

Attachments:

1. While not included as an attachment, the draft Master Plan has been made available for review in digital and hard copy form from the District office.

EXHIBIT F3



AGENDA NO: F3

MEETING DATE: 08/07/2023

Staff Report

TO: ASCWD Board of Directors

Date: July 20, 2023

FROM: Joe Mueller, General Manager

SUBJECT: Consideration of Resolution 7-2023 Adopt the FY2023/2024 ASCWD Employee Salary Schedule

BACKGROUND:

Because the District participates in CalPERS retirement, for all CalPERS-eligible positions, the District is required to adopt a publicly available pay schedule. Failure to comply with this requirement could mean that none of the base salary paid to employees would be PERSable. In order to comply with CalPERS requirements, this pay schedule must be adopted by the Board at a public meeting. While commonly referred to as a "salary" schedule, all positions that participate in CalPERS must be listed whether paid on an hourly or salaried basis (and whether exempt or non-exempt).

The requirement is imposed by CalPERS regulations, and the District is required to abide by it as a CalPERS member agency. From the California regulations (2 CCR 570.5) imposing the requirement:

(a) For purposes of determining the amount of "compensation earnable" pursuant to Government Code Sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the payrate.

DISCUSSION:

All District employee's compensation is within the listed salary range for each position.

FISCAL IMPACT:

The salaries of the District employees have been approved through the FY 2023/2024 Budget

RECOMMENDATION:

Adopt Resolution 7-2023 ASCWD Employee Salary Schedule

ATTACHMENTS:

- 1- Resolution NO. 7-2023
- 2- Alpine Springs County Water District Annual Salary Schedule updated 07/11/23

Alpine Springs County Water District Annual Salary Schedule

Effective Date	COLA	General Manager		Office Manager		O&M Supervisor		O&M Operator	
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
July 1, 2016		N/A	N/A	\$ 44,990.40	\$ 61,573.20	\$ 52,499.20	\$ 71,822.40	N/A	N/A
July 1, 2017		N/A	N/A	\$ 46,300.80	\$ 63,367.20	\$ 54,017.60	\$ 73,923.20	N/A	N/A
July 1, 2018		N/A	N/A	\$ 48,032.40	\$ 65,722.80	\$ 56,014.40	\$ 76,668.80	N/A	N/A
July 1, 2019		N/A	N/A	\$ 49,639.20	\$ 67,922.40	\$ 57,907.20	\$ 79,227.20	\$ 46,446.40	\$ 63,544.00
July 1, 2020		\$ 102,596.00	\$ 140,400.00	\$ 50,122.80	\$ 68,593.20	\$ 58,489.60	\$ 80,017.60	\$ 46,904.00	\$ 64,168.00
July 1, 2021	4.30%	\$ 107,005.60	\$ 146,442.40	\$ 52,275.60	\$ 71,541.60	\$ 61,006.40	\$ 83,449.60	\$ 48,921.60	\$ 66,955.20
July 1, 2022	6.05%	\$ 136,175.33	\$ 186,362.60	\$ 55,438.27	\$ 75,869.87	\$ 64,697.29	\$ 88,498.30	\$ 51,881.36	\$ 71,005.99
July 1, 2023	3.50%	\$ 140,941.46	\$ 192,885.29	\$ 57,378.61	\$ 78,525.31	\$ 66,961.69	\$ 91,595.74	\$ 53,697.20	\$ 73,491.20

RESOLUTION NO. 7-2023

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ALPINE SPRINGS COUNTY WATER DISTRICT FOR
ADOPTING THE SALARY SCHEDULE FOR FY2023/2024**

WHEREAS, the General Manager of the Alpine Springs County Water District (District) prepared the FY2023/2024 Salary Schedule which complies with the CalPERS regulations, and

WHEREAS, the Alpine Springs County Water District wishes to adopt the FY2023/2024 Salary Schedule.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Alpine Springs County Water District as follows:

The Board adopts the District FY2023/2024 Salary Schedule

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Directors of the Alpine Springs County Water District, California, on the 7th day of August, 2023, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JANET GRANT, President

ATTEST:

JOE MUELLER, General Manager
Secretary to the Board of Directors

EXHIBIT H

Joe Mueller

From: Steve Hoch <shoch58@gmail.com>
Sent: Sunday, July 23, 2023 9:56 AM
To: Janet Grant; David and Patricia Smelser; Janice Ganong; Evan Salke; Christine Mixon
Cc: 'Buckner, William C'; 'Steve Kastan'; zboucher2.0@gmail.com; 'Vince Baldrige'; 'Robert Nichols'; 'Sally Behel'; Joe Mueller
Subject: Garbage Admin Fees For HOAs With Shared Dumpster Service

Members of the ASCWD Board – As you know, many members of the Alpine Meadows community are very concerned about the upcoming rate increases for water, sewer and garbage.

Five AM HOAs currently have shared dumpster service. Billing these HOA homeowners individually is inconsistent with the actual service delivery, does not make sense, and is unfair. These HOAs should each have a single garbage service account and a single account admin. fee, with the cost passed through on monthly HOA dues.

Please add this item to an upcoming board agenda so the community can discuss this proposal with you and prepare a motion and vote.

Thank you for your consideration,

Steve Hoch
River Run HOA
shoch58@gmail.com

Steve Kastan
Alpine Manors II HOA
skastan2@gmail.com

Bill Buckner
Alpine Place HOA
bill.buckner@xerox.com

Zach Boucher
Alpine Meadows Condominiums
zboucher2.0@gmail.com

Sally Behel
Scott Peak Lodges Association
mach2ma@gmail.com