
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, August 9th, 2024
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Tuesday August 6th, 2024 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. Mtg. ID: 833 6440 7767; passcode: 368706; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/83364407767?pwd=rLV2tYCAv7TNYmwGR7FVy3Lr1KGBf3.1>

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. This is an opportunity for members of the public to address the Board on items that are not on this agenda or any agenda item that they cannot stay for. Please state your name for the record. Comments are limited to five minutes. Under state law, the Board cannot take action on an item not on the agenda. After the closing of Public Comment, the Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

C. APPROVAL OF MINUTES

C1) JULY REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of July 12th, 2024.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the July 2024 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the July 2024 activities of North Tahoe Fire Protection District for Alpine Meadows, dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of July 2024.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the July 2024 Water/Sewer Report.

D5) TTSA REPORT

The Board of Directors meeting was held on July 17th, 2024, meeting summary attached.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met August 8th, the previous month July 11th, 2024, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

Met July 25th, 2024, to discuss the Goals and Objectives policy 4.6.0 and the 2024/25 Goals and Objectives Matrix.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

- F1)** SUBCOMMITTEE AND BOARD REVIEW AND COMMENTS ON THE AD-HOC COMMUNITY ADVISORY RECOMONDATIONS ON FIRE PROTECTION, EMERGENCY MEDICAL AND RELATED SERVICES
Receive and approve the comments from the subcommittee on the review of the ad hoc community advisory board recommendations.
- F2)** DISTRICT ANNUAL GOALS AND OBJECTIVES POLICY 4.6.0
Review for approval updates to the District Annual Goals and Objectives Policy Number 4.6.0

G. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

H. CLOSED SESSION

ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 2 cases

I. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

J. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday September 13th, 2024, at 9:00 a.m.

I certify that on or before Tuesday August 6th, 2024, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Joe Mueller, General Manager
Alpine Springs County Water District

EXHIBIT C1

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **July 12, 2024**
4

5 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

6 President Grant called the meeting to order at 9:00 AM.

7
8 Directors Present: President Janet S. Grant, Jan Ganong, Evan Salke, and Christine York

9 Directors Absent: Smelser

10 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and Office Manager Laurie Axell

11
12 Guests included CPA Mike Dobrowski, NTFPD Fire Chief Steve Leighton, Fire Marshall Brent
13 Armstrong, Alan Whisler, and Jamie Shephard, and Liz Zang. There may have been others who did not
14 identify themselves.

15
16 **B. PUBLIC COMMENT**

17 There were no comments on items not on today's agenda.
18

19 **C. APPROVAL OF MINUTES**

20 **C1) JUNE REGULAR BOARD MEETING**

21 **It was moved by York and seconded by Ganong to approve the minutes of the June 14, 2024**
22 **Regular Board meeting as corrected. Motion carried unanimously.**
23

24 **D. DEPARTMENT REPORTS**

25 **D1) FINANCIAL REPORT**

26 District CPA Mike Dobrowski presented the year-end financial reports and monthly reports through
27 June 2024. Invoices will be going out soon.
28

29 **It was moved by York and seconded by Ganong to approve the financial reports through June**
30 **2024 as presented. Motion carried unanimously.**
31

32 **It was moved by Ganong and seconded by York approve payment of checks #33783 – 33788 and**
33 **33790 – 33831, payroll, and electronic fund transfers. Motion carried unanimously.**
34

35 **D2) FIRE DEPARTMENT REPORT**

36 NTFPD Chief Leighton updated the group on the Royal Fire, burning near Royal Gorge since July 2.
37 Given reports of hot, windy conditions and possible dry lighting in the area this weekend, a strike team
38 has been funded by Cal OES if it is needed.
39

40 Leighton has met with multiple agencies to develop a public document regarding evacuation from the
41 north shore. Actual evacuation routes will depend on the situation. Grant monies have been received to
42 make Highway 89 and Highway 267 better options and NTFPD is focusing on Highway 89.
43

44 Leighton is watching California legislative actions including AB 40, the Ambulance Patient Off-Load
45 time requiring a facility to take the patient as quickly as possible to get the ambulance back in service.
46 He is also representing homeowners as the insurance issue is being considered. Insurance companies
47 need to be aware of owners and fire departments working together to harden neighborhoods, address
48 forest fuels management, and do defensible space.
49

50 Leighton said six staff are attending today's meeting to bring attention to the need to get resolution on
51 the contract issue. He needs to plan for the future. Leighton explained why he feels NTFPD is the best

1 partner in Alpine Meadows. He asked to meet with Mueller and any Board members to get the contract
2 discussions moving forward productively and completed.
3

4 Whisler reported NTFPD responded to two calls in Alpine in June. The District has acquired ebikes to
5 assist with rescue calls on hiking and dirt bike trails.
6

7 **D3) GENERAL MANAGER’S REPORT**

8 Mueller presented his June 2024 written report. He has met with the new Alpenglow development
9 team, which signed an agreement with Carollo Engineers regarding the water system. The previously
10 approved entitlements are still in place and include an electric sewage lift system. A gravity line is a
11 better option and Mueller will continue to work with them on that. It was noted their agreement
12 requires them to provide a new fire engine.
13

14 Mueller said the community Park Picnic Open House was a huge success with a good turnout and
15 conversations about park amenities.
16

17 There was a brief conversation about the best times to provide green waste dumpsters for community
18 clean-up days. July 4 weekend is generally too late and the dumpsters were not full this year. Memorial
19 Day is when people tend to clean their yards.
20

21 Mueller noted a situation where an owner clear-cut his property and left the slash on District property
22 to be cleared. Also, there was a lot of activity in the creek, so Lahontan and Placer County were
23 notified. The community needs to be better educated about the use of District property. Any action
24 regarding the owner may be considered in a Closed Session at a future meeting.
25

26 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

27 Miguel Ramirez presented the Water/Wastewater Report for June 2024, noting the maintenance and
28 repairs addressed during the month. There is no clear agreement on who should pay for repairs and
29 maintenance for the snow making well. That will be addressed.
30

31 Ramirez is sourcing crushed oyster shells to refresh the bocce ball courts. The tennis courts should re-
32 open soon and pickleball nets will be available.
33

34 Property owners will be reminded not to put grease or “flushable” wipes into the sewer system.
35

36 Sheid helped an owner install a device onto his water meter so he can monitor water use through an
37 app. Ramirez will be watching the results.
38

39 **D5) TTSA REPORT**

40 The June 19, 2024 TTSA Board Meeting Summary was included in the meeting packets.
41

42 **E. COMMITTEE REPORTS**

43 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

44 Grant reported on the July 11, 2024 Budget & Finance Committee meeting. The Committee
45 recommends approval of the updates to the Bill Paying Policy (below) for use of credit cards and EFT.
46 There were no unbudgeted expenses in the past month. The Treasurer’s Report was included with the
47 Committee report.
48

49 Salke explained auditors within the firm change clients every three years. There was consensus to stay
50 with the same firm.
51

1 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

2 This Committee did not meet. York reported about 25 people participated in the Flower Walk, the
3 largest attendance ever.

4
5 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

6 This Committee did not meet.

7
8 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

9 This Committee did not meet.

10
11 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

12 **F1) ASCWD POLICY NUMBER 2.1.0 BILL PAYING**

13 **It was moved by Ganong and seconded by York to approve the updated Bill Paying Policy**
14 **Number 2.1.0 Motion carried unanimously.**

15
16 **F2) GOALS AND OBJECTIVES 2023/2024**

17 Mueller presented the year-end review of the 2023/2024 District Goals and Objectives Matrix. Ganong
18 reviewed the sub-goals and suggested adding some additional ones for next year. The Committee will
19 be asked to make a recommendation for Board review and approval.

20
21 Ganong asked for more detail on this year's report about timing and specifics on communications.

22
23 **F3) ELECTIONS RESOLUTION #8-2024**

24 **It was moved by Salke and seconded by York to approve Resolution #8-2024 Notice of**
25 **Governing Board Member Election to a vote of the voters. Motion carried unanimously by roll**
26 **call vote.**

27
28 **F4) FY2024/2025 ASCWD EMPLOYEE SALARY SCHEDULE RESOLUTION #9-**
29 **2024**

30 **It was moved by Salke and seconded by Ganong to approve FY 2024/2024 ASCWD Employee**
31 **Salary Schedule Resolution #9-2024. Motion carried unanimously by roll call vote.**

32
33 **G. CORRESPONDENCE TO THE BOARD**

34 The Board reviewed all correspondence.

35
36 **H. CLOSED SESSION**

37 Closed Session was not convened.

38
39 **I. DIRECTORS' COMMENTS**

40
41 **J. ADJOURNMENT**

42 There being no further business to come before the Board, the meeting was adjourned at 11:18 AM.
43 The next regularly scheduled Board meeting is Friday August 9, 2024 at 9:00 AM.

44
45 Respectfully Submitted,

46 Judy Friedman

47 Recording Secretary

48 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

49

EXHIBIT D1

Subject: *July 2024 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 08/06/24*

On a year-to-date basis our net income was \$71,273 less than the prior fiscal year. Net income was \$100,262 favorable to budget on a year-to-date basis. Invoices were sent out the 2nd week of July and dated 08/01/24. As of the end of the month, approximately \$545,000 was collected from the annual billing.

Our cash position has increased by \$717,323 from 07/31/2023 and increased by \$519,559 from the prior month.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly P&L by Fund Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Wells Fargo Prior Month statements.

Cash reserved for Capital – **\$0 + \$256,468 = \$256,468**

Prior Year + (10% of annual revenues (\$2,923,176-358,499) less Garbage)

Cash available for operations – **\$2,091,251**

(Remaining balance \$2,347,719-256,468)

In Transit Timing Differences

Wells Fargo now includes \$23,175 of estimated accrued interest.

Work in Progress Accounts	Current Year	Total
Overlay Front Half Circle	0	22,000
Bear Creek Armoring Project	0	67,234
Upgrade Backup Battery Tank 2&5	0	3,598
Total	\$ 0	\$ 92,832

Accounts Payable	
NTPPD Contract	\$ 0
Total	\$ 0

Sick and General Leave		
Sick leave Hours	320.50 Hrs.	
General leave Hours and Dollars	405.19 Hrs.	\$ 27,199.49

Prepays		
Placer Co. Env. Health Permit (5394.05) (82.00) 12 month		\$ 902.00
Garbage Contract (5404.02) 0 Mo. @ \$17,815.40		\$ 0.00
Healthplan Services (51031&41) (171.45+208.05) 0 month		\$ 0.00
SDRMA Insurance (5120.00) 12 months @ 3,600.62		\$ 39,606.80
SDRMA (5120.00) Worker's Comp 12 months @ \$1,768.10		\$ 19,449.11
Cal Special Districts Assoc (5168) 6 months @ 682.25 (Jan-Dec)		\$ 3,411.25
Total		\$ 63,369.16

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
-------------	----------------	---------------	---------------

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
07/03/24	33831	2,648.67	CERBT payment

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$5,676.30
Health & Life Ins. (Retired)	1,213.17
Pension (Employee 7.75%)	2,101.30 (Employer 7.68% Effective 07/01/23)
Payroll Taxes	431.68
Health plan co-ins.	106.40
Total	\$ 9,528.85

Cash Requirements for payroll.

<u>Pay Date</u>	<u>Amount</u>
07/11/24	\$19,015.20
07/25/24	\$18,587.23
08/08/24	\$20,511.02

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 2024

	Jul 24	Jul 23	\$ Change
Ordinary Income/Expense			
Income			
Water Revenue	0	1,391	(1,391)
Connection Fees	0	27,166	(27,166)
Park Revenue	7,835	17,711	(9,876)
Fire Mitigation Fees	0	8,992	(8,992)
Property Tax Revenue	0	513	(513)
Other Revenue	0	435	(435)
Total Income	<u>7,835</u>	<u>56,208</u>	<u>(48,373)</u>
Gross Profit	7,835	56,208	(48,373)
Expense			
Salaries and Wages - Admin	15,414	14,435	979
Salaries and Wages - O&M	14,285	16,362	(2,077)
Benefits - Office	2,409	2,527	(118)
Benefits - O&M	7,014	7,332	(319)
Health Plan Co-Insurance	106	365	(259)
Directors' Fees	1,225	925	300
Insurance - Administration	5,369	4,758	611
Park Expenditures	1,435	28	1,407
Parts/Tools/Misc. Equip	3,901	1,734	2,167
Postage and Delivery	1,079	248	831
Office Expense	525	592	(67)
Dues and Subscriptions	1,726	120	1,606
Bank and Collection Fees	266	568	(302)
Analytical Testing	1,768	0	1,768
Accounting Fees	6,001	5,798	203
Consultants-Misc.	353	356	(3)
Equipment Maintenance - Ad...	1,689	366	1,323
Vehicle Maintenance and Rep.	54	0	54
Maintenance Water and Sewer	9,041	3,968	5,073
Gas and Electric - Admin	1,023	3,542	(2,519)
Travel and Entertainment	0	252	(252)
Telephone - Administration	208	284	(77)
Government Mandates	5,998	2,903	3,096

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 2024

	<u>Jul 24</u>	<u>Jul 23</u>	<u>\$ Change</u>
Garbage Services	19,407	13,196	6,211
Depreciation Expense	22,959	21,899	1,060
Total Expense	<u>123,253</u>	<u>102,558</u>	<u>20,696</u>
Net Ordinary Income	(115,418)	(46,350)	(69,069)
Other Income/Expense			
Other Income			
Interest Revenue	<u>3,748</u>	<u>5,960</u>	<u>(2,212)</u>
Total Other Income	<u>3,748</u>	<u>5,960</u>	<u>(2,212)</u>
Other Expense			
Interest Expense	<u>11</u>	<u>18</u>	<u>(7)</u>
Total Other Expense	<u>11</u>	<u>18</u>	<u>(7)</u>
Net Other Income	<u>3,737</u>	<u>5,941</u>	<u>(2,204)</u>
Net Income	<u>(111,682)</u>	<u>(40,408)</u>	<u>(71,273)</u>

Alpine Springs County Water District
 Profit & Loss Budget Performance 2024/2025
 July 2024

	Jul 24	Budget	Jul 24	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
Water Revenue	0	0	0	0	1,163,017
Connection Fees	0	2,101	0	2,101	25,214
Sewer Revenue	0	0	0	0	396,138
Garbage Revenue	0	0	0	0	377,496
Park Revenue	7,835	10,000	7,835	10,000	40,000
Fire Mitigation Fees	0	1,000	0	1,000	12,000
Property Tax Revenue	0	0	0	0	965,915
Other Revenue	0	1,797	0	1,797	21,399
Total Income	7,835	14,898	7,835	14,898	3,001,179
Gross Profit	7,835	14,898	7,835	14,898	3,001,179
Expense					
Salaries and Wages - Admin	15,414	22,127	15,414	22,127	265,601
Salaries and Wages - O&M	14,285	21,786	14,285	21,786	261,487
Benefits - Office	2,409	7,858	2,409	7,858	94,252
Benefits - O&M	7,014	9,339	7,014	9,339	112,079
Health Plan Co-insurance	106	995	106	995	11,984
Directors' Fees	1,225	960	1,225	960	11,850
Insurance - Administration	5,369	5,728	5,369	5,728	69,000
Park Expenditures	1,121	6,210	1,121	6,210	37,250
Parts/Tools/Misc. Equip	4,215	2,725	4,215	2,725	32,700
Postage and Delivery	1,079	397	1,079	397	4,720
Cleaning	0	163	0	163	2,000
Newsletter and Printing	0	0	0	0	3,200
Office Expense	525	2,078	525	2,078	24,925
Dues and Subscriptions	1,726	1,115	1,726	1,115	13,424
Bank and Collection Fees	266	300	266	300	3,501
Analytical Testing	1,768	837	1,768	837	10,000
Accounting Fees	6,001	6,115	6,001	6,115	73,435
Audit	0	0	0	0	23,000
Legal Fees	0	1,228	0	1,228	15,000
Consultants-Misc.	353	1,316	353	1,316	15,737
NTFD Contract	0	64,398	0	64,398	772,732
Fire Fuel Management Fee	0	837	0	837	10,000
OPEB Trust - Annual Funding	0	0	0	0	30,000

Alpine Springs County Water District
 Profit & Loss Budget Performance 2024/2025
 July 2024

	Jul 24	Budget	Jul 24	YTD Budget	Annual Bud...
Building Maintenance	0	2,991	0	2,991	35,925
Equipment Maintenance - A...	1,689	787	1,689	787	9,411
Vehicle Maintenance and Rep.	54	988	54	988	11,900
Maintenance Water and Sewer	9,041	12,088	9,041	12,088	145,100
Gas and Electric - Admin	1,023	6,351	1,023	6,351	76,311
SCADA System	0	1,460	0	1,460	17,586
Travel and Entertainment	0	100	0	100	1,200
Education Staff/Board	0	288	0	288	3,500
Uniforms	0	239	0	239	3,000
ASCWD Fuel	0	788	0	788	9,500
Telephone - Administration	208	287	208	287	3,400
Government Mandates	5,998	2,221	5,998	2,221	26,817
Garbage Services	19,407	19,069	19,407	19,069	228,828
Depreciation Expense	22,959	22,960	22,959	22,960	275,509
Miscellaneous - O&M	0	148	0	148	1,941
Total Expense	123,253	227,277	123,253	227,277	2,747,805
Net Ordinary Income	-115,418	-212,379	-115,418	-212,379	253,374
Other Income/Expense					
Other Income					
Interest Revenue	3,748	435	3,748	435	5,000
Total Other Income	3,748	435	3,748	435	5,000
Other Expense					
Interest Expense	11	0	11	0	0
Total Other Expense	11	0	11	0	0
Net Other Income	3,737	435	3,737	435	5,000
Net Income	-111,682	-211,944	-111,682	-211,944	258,374

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison

08/06/24

Accrual Basis

As of July 31, 2024

	Jul 31, 24	Jun 30, 24	\$ Change	Jul 31, 23	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	539	547	(8)	74	465
Bank of the West	0	0	0	568,707	(568,707)
Plumas Bank Checking	833,173	65,879	767,294	0	833,173
Placer County - Interest App.	170,936	170,936	0	362,578	(191,642)
Wells Fargo Advisors	1,156,546	1,408,021	(251,475)	356,548	799,998
LAIF Accounts	186,525	182,777	3,748	342,488	(155,963)
Total Checking/Savings	2,347,719	1,828,159	519,559	1,630,395	717,323
Accounts Receivable					
Accounts Receivable	(515,435)	130,929	(646,364)	(310,977)	(204,458)
Total Accounts Receivable	(515,435)	130,929	(646,364)	(310,977)	(204,458)
Other Current Assets					
Placer - Agency Taxes 390-770	53,078	53,078	0	54,571	(1,493)
Funds received, but not yet deposited to a bank acco...	(30,250)	0	(30,250)	0	(30,250)
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	101,678	69,502	32,176	52,916	48,762
County Collection Accounts	33,923	33,923	0	28,458	5,464
Deferred Pension Outflows	76,080	76,080	0	76,080	0
Deferred OPEB Outflows	29,960	29,960	0	29,960	0
Total Other Current Assets	264,469	262,543	1,926	241,987	22,482
Total Current Assets	2,096,753	2,221,631	(124,879)	1,561,405	535,347
Fixed Assets					
Land					
Land	360,436	360,436	0	360,436	0
Firehouse					
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment					
Park	421,227	406,227	15,000	403,391	17,836
Park Improvements Depreciable					
Land Improvements	21,728	21,728	0	21,728	0
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor					
Water System	58,095	58,095	0	58,095	0
SCADA System	6,654,204	6,654,204	0	6,646,779	7,425
Sewer System	172,423	172,423	0	155,484	16,940
Building Improvements	1,046,201	1,046,201	0	1,046,201	0
Office Equipment					
Office Equipment	357,090	357,090	0	357,090	0
Vehicles					
Vehicles	81,011	81,011	0	81,011	0
Maintenance Equipment					
Maintenance Equipment	128,749	128,749	0	128,749	0
Truckee River Interceptor					
Truckee River Interceptor	293,229	293,229	0	293,229	0
Inflow and Infiltration					
Inflow and Infiltration	358,524	358,524	0	358,524	0
Work in Progress					
Work in Progress	26,031	26,031	0	26,031	0
Work in Progress	92,832	92,832	0	3,598	89,234
Accumulated Depreciation	(5,819,972)	(5,797,013)	(22,959)	(5,556,124)	(263,848)

**Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison**

	<u>Jul 31, 24</u>	<u>Jun 30, 24</u>	<u>\$ Change</u>	<u>Jul 31, 23</u>	<u>\$ Change</u>
Total Fixed Assets	5,100,926	5,108,885	(7,959)	5,233,339	(132,413)
Other Assets					
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	17,436	17,436	0	17,436	0
TOTAL ASSETS	<u>7,215,114</u>	<u>7,347,952</u>	<u>(132,838)</u>	<u>6,812,180</u>	<u>402,934</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	0	5,814	(5,814)	15,497	(15,497)
Total Accounts Payable	0	5,814	(5,814)	15,497	(15,497)
Other Current Liabilities					
Accounts Payable - 05	54,005	54,250	(245)	54,005	0
OPEB Liability	368,622	368,622	0	368,622	0
Accrued Payroll & Payroll Tax	0	10,752	(10,752)	(100)	100
Accrued Vacation Payable	27,199	27,040	160	22,421	4,778
Deferred Pension Inflows	1,145	1,145	0	1,145	0
Deferred OPEB Inflows	54,695	54,695	0	54,695	0
Net Pension Liabilities	26,467	26,467	0	26,467	0
HRA Plan Payable	4,966	4,966	0	4,966	0
Total Other Current Liabilities	537,100	547,937	(10,837)	532,222	4,878
Total Current Liabilities	537,100	553,752	(16,652)	547,719	(10,619)
Long Term Liabilities					
Caterpillar Financial Serv	22,681	27,185	(4,504)	76,693	(54,012)
Total Long Term Liabilities	22,681	27,185	(4,504)	76,693	(54,012)
Total Liabilities	559,781	580,937	(21,156)	624,412	(64,631)
Equity					
Retained Earnings	914,035	375,196	538,839	375,196	538,839
Retained Earnings - Garbage	485,759	485,759	0	485,759	0
Retained Earnings - Park	(173,813)	(173,813)	0	(173,813)	0
Retained Earnings - Sewer	1,576,303	1,576,303	0	1,576,303	0
Retained Earnings - Water	(1,561,741)	(1,561,741)	0	(1,561,741)	0
Fund balance Undesignated	411,854	411,854	0	411,854	0
Investment in plant & equip	5,114,618	5,114,618	0	5,114,618	0
Net Income	(111,682)	538,839	(650,521)	(40,408)	(71,273)
Total Equity	6,655,334	6,767,015	(111,682)	6,187,768	467,566
TOTAL LIABILITIES & EQUITY	<u>7,215,114</u>	<u>7,347,952</u>	<u>(132,838)</u>	<u>6,812,180</u>	<u>402,934</u>

Alpine Springs County Water District
Statement of Cash Flows
July 2024

	<u>Jul 24</u>
OPERATING ACTIVITIES	
Net Income	(111,682)
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	646,364
1550.00 · Prepaid Expenses	(32,176)
1850.00 · Accumulate Depreciation:1850.02 · Accumulat...	953
1850.00 · Accumulate Depreciation:1850.03 · Accumulat...	953
1850.00 · Accumulate Depreciation:1850.04 · Accumulat...	2,865
1850.00 · Accumulate Depreciation:1850.05 · Accumulat...	16,714
2010.00 · Accounts Payable - 06 Fund	(5,814)
2070.00 · Accrued Payroll & Taxes - 05 Fu	(10,752)
2075.00 · Accrued Vacation Pay - 05 Fund	160
2010.05 · Accounts Payable - 05	(245)
Net cash provided by Operating Activities	<u>507,339</u>
INVESTING ACTIVITIES	
1725.00 · Park:1725.03 · Park Assets	(15,000)
1850.00 · Accumulate Depreciation:1850.06 · Accumulate...	1,474
Net cash provided by Investing Activities	<u>(13,526)</u>
FINANCING ACTIVITIES	
2095.05 · Caterpillar Financial Serv - 05	(4,504)
Net cash provided by Financing Activities	<u>(4,504)</u>
Net cash increase for period	489,309
Cash at beginning of period	<u>1,828,159</u>
Cash at end of period	<u><u>2,317,468</u></u>

Alpine Springs County Water District Profit & Loss by Fund

July 2023 through June 2024

4:22 PM
08/06/24
Accrual Basis

	Garbage - 02 (Enterprise)	Sewer - 04 (Enterprise)	Water - 05 (Enterprise)	Enterprise - ... (Enterprise)	Total Enterprise ...	Fire - 06 (General)	Park - 03 (General)	General - Other (General)	Total General	Unclassified	TOTAL
Ordinary Income/Expense											
Income											
Water Revenue	0.00	0.00	1,040,342.77	0.00	1,040,342.77	0.00	0.00	0.00	0.00	0.00	1,040,342.77
Connection Fees											
4050.04 Connection Fees	0.00	17,225.00	0.00	0.00	17,225.00	0.00	0.00	0.00	0.00	0.00	17,225.00
4050.05 Connection Fees	0.00	0.00	22,548.00	0.00	22,548.00	0.00	0.00	0.00	0.00	0.00	22,548.00
Connection Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Connection Fees	0.00	17,225.00	22,548.00	0.00	39,773.00	0.00	0.00	0.00	0.00	0.00	39,773.00
Sewer Revenue	0.00	388,498.55	0.00	0.00	388,498.55	0.00	0.00	0.00	0.00	0.00	388,498.55
Garbage Revenue	358,499.31	0.00	0.00	0.00	358,499.31	0.00	0.00	0.00	0.00	0.00	358,499.31
Park Revenue	0.00	0.00	0.00	0.00	0.00	0.00	45,840.42	0.00	45,840.42	0.00	45,840.42
Fire Mitigation Fees	0.00	0.00	0.00	0.00	0.00	27,371.34	0.00	0.00	27,371.34	0.00	27,371.34
Property Tax Revenue											
4510.03 - Property Tax Revenue - 03	0.00	0.00	0.00	0.00	0.00	0.00	198,430.82	0.00	198,430.82	0.00	198,430.82
4510.06 - Property Tax Revenue - 06	0.00	0.00	0.00	0.00	0.00	793,723.25	0.00	0.00	793,723.25	0.00	793,723.25
Property Tax Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Property Tax Revenue	0.00	0.00	0.00	0.00	0.00	793,723.25	198,430.82	0.00	992,154.07	0.00	992,154.07
Other Revenue	1,436.52	0.00	0.00	0.00	1,436.52	0.00	0.00	0.00	0.00	0.00	1,436.52
4999.02 - Other Revenue - 02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4999.04 - Other Revenue - 04	0.00	1,436.52	0.00	0.00	1,436.52	0.00	0.00	0.00	0.00	0.00	1,436.52
4999.05 - Other Revenue - 05	0.00	0.00	27,823.10	0.00	27,823.10	0.00	0.00	0.00	0.00	0.00	27,823.10
Other Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	1,436.52	1,436.52	27,823.10	0.00	30,696.14	0.00	0.00	0.00	0.00	0.00	30,696.14
Total Income	359,935.83	407,160.07	1,090,713.87	0.00	1,857,809.77	821,094.59	244,271.24	0.00	1,065,365.83	0.00	2,923,175.60
Gross Profit	359,935.83	407,160.07	1,090,713.87	0.00	1,857,809.77	821,094.59	244,271.24	0.00	1,065,365.83	0.00	2,923,175.60
Expense											
Salaries and Wages - Admin											
5020.02 - Salaries Administration - 02	12,890.60	0.00	0.00	0.00	12,890.60	0.00	0.00	0.00	0.00	0.00	12,890.60
5020.03 - Salaries Administration - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5020.04 - Salaries Administration - 04	0.00	25,781.17	0.00	0.00	25,781.17	0.00	51,562.37	0.00	51,562.37	0.00	51,562.37
5020.05 - Salaries Administration - 05	0.00	0.00	167,577.67	0.00	167,577.67	0.00	0.00	0.00	0.00	0.00	167,577.67
Salaries and Wages - Admin - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Salaries and Wages - Admin	12,890.60	25,781.17	167,577.67	0.00	206,249.44	0.00	51,562.37	0.00	51,562.37	0.00	257,811.81
Salaries and Wages - O&M											
5032.02 - Salaries & Wages O & M - 02	12,506.92	0.00	0.00	0.00	12,506.92	0.00	0.00	0.00	0.00	0.00	12,506.92
5032.03 - Salaries & Wages O & M - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5032.04 - Salaries & Wages O & M - 04	0.00	25,013.81	0.00	0.00	25,013.81	0.00	50,027.64	0.00	50,027.64	0.00	50,027.64
5032.05 - Salaries & Wages O & M - 05	0.00	0.00	162,589.80	0.00	162,589.80	0.00	0.00	0.00	0.00	0.00	162,589.80
Salaries and Wages - O&M - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Salaries and Wages - O&M	12,506.92	25,013.81	162,589.80	0.00	200,110.53	0.00	50,027.64	0.00	50,027.64	0.00	250,138.17
Benefits - Office											
5103.02 - Benefits - Admin. - 02	1,663.45	0.00	0.00	0.00	1,663.45	0.00	0.00	0.00	0.00	0.00	1,663.45
5103.03 - Benefits - Admin. - 03	0.00	0.00	0.00	0.00	0.00	0.00	6,653.81	0.00	6,653.81	0.00	6,653.81
5103.04 - Benefits - Admin. - 04	0.00	3,326.90	0.00	0.00	3,326.90	0.00	0.00	0.00	0.00	0.00	3,326.90
5103.05 - Benefits - Admin. - 05	0.00	0.00	21,624.86	0.00	21,624.86	0.00	0.00	0.00	0.00	0.00	21,624.86
51031.0 - Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51032.0 - Pension Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Benefits - Office - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Benefits - Office	1,663.45	3,326.90	21,624.86	0.00	26,615.21	0.00	6,653.81	0.00	6,653.81	0.00	33,269.02
Benefits - O&M											
5104.02 - Benefits - O & M - 02	4,620.09	0.00	0.00	0.00	4,620.09	0.00	0.00	0.00	0.00	0.00	4,620.09

Alpine Springs County Water District
Profit & Loss by Fund
 July 2023 through June 2024

4:22 PM
 08/06/24
 Accrual Basis

	Garbage - 02 (Enterprise)	Sewer - 04 (Enterprise)	Water - 05 (Enterprise)	Enterprise - ... (Enterprise)	Total Enterpr...	Fire - 06 (General)	Park - 03 (General)	General - Other (General)	Total General	Unclassified	TOTAL
5104.03 · Benefits - O & M - 03	0.00	0.00	0.00	0.00	0.00	0.00	18,480.36	0.00	18,480.36	0.00	18,480.36
5104.04 · Benefits - O & M - 04	0.00	9,240.16	0.00	0.00	9,240.16	0.00	0.00	0.00	9,240.16	0.00	9,240.16
5104.05 · Benefits - O & M - 05	0.00	0.00	60,061.13	0.00	60,061.13	0.00	0.00	0.00	60,061.13	0.00	60,061.13
51041.0 · Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51042.0 · Pension Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51043.0 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Benefits - O&M - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Benefits - O&M	4,620.09	9,240.16	60,061.13	0.00	73,921.38	0.00	18,480.36	0.00	18,480.36	0.00	92,401.74
Health Plan Co-Insurance	134.99	0.00	0.00	0.00	134.99	0.00	0.00	0.00	0.00	0.00	134.99
5106.02 · Health Plan Co-insur. - 02	0.00	0.00	0.00	0.00	0.00	0.00	539.92	0.00	539.92	0.00	539.92
5106.03 · Health Plan Co-insur. - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5106.04 · Health Plan Co-insur. - 04	0.00	269.96	0.00	0.00	269.96	0.00	0.00	0.00	269.96	0.00	269.96
5106.05 · Health Plan Co-insur. - 05	0.00	0.00	1,754.75	0.00	1,754.75	0.00	0.00	0.00	1,754.75	0.00	1,754.75
Health Plan Co-Insurance - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Health Plan Co-Insurance	134.99	269.96	1,754.75	0.00	2,159.70	0.00	539.92	0.00	539.92	0.00	2,699.62
Directors' Fees	2,260.00	0.00	0.00	0.00	2,260.00	0.00	0.00	0.00	0.00	0.00	2,260.00
5110.02 · Directors Fees - 02	0.00	0.00	0.00	0.00	0.00	0.00	2,260.00	0.00	2,260.00	0.00	2,260.00
5110.03 · Directors Fees - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5110.04 · Directors Fees - 04	0.00	2,260.00	0.00	0.00	2,260.00	0.00	0.00	0.00	2,260.00	0.00	2,260.00
5110.05 · Directors Fees - 05	0.00	0.00	2,260.00	0.00	2,260.00	0.00	0.00	0.00	2,260.00	0.00	2,260.00
5110.06 · Directors Fees - 06	0.00	0.00	0.00	0.00	0.00	2,260.00	0.00	0.00	2,260.00	0.00	2,260.00
Directors' Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Directors' Fees	2,260.00	2,260.00	2,260.00	0.00	6,780.00	2,260.00	2,260.00	0.00	4,520.00	0.00	11,300.00
Insurance - Administration	14,366.76	0.00	0.00	0.00	14,366.76	0.00	0.00	0.00	0.00	0.00	14,366.76
5120.02 · Insurance - Admin. - 02	0.00	0.00	0.00	0.00	0.00	0.00	14,366.76	0.00	14,366.76	0.00	14,366.76
5120.03 · Insurance - Admin. - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120.04 · Insurance - Admin. - 04	0.00	14,366.74	0.00	0.00	14,366.74	0.00	0.00	0.00	14,366.74	0.00	14,366.74
5120.05 · Insurance - Admin. - 05	0.00	0.00	14,366.73	0.00	14,366.73	0.00	0.00	0.00	14,366.73	0.00	14,366.73
Insurance - Administration - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Insurance - Administration	14,366.76	14,366.74	14,366.73	0.00	43,100.23	0.00	14,366.76	0.00	14,366.76	0.00	57,466.99
Park Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	13,701.47	0.00	13,701.47	0.00	13,701.47
Parts/Tools/Misc. Equip	329.21	0.00	0.00	0.00	329.21	0.00	0.00	0.00	0.00	0.00	329.21
5151.02 · Parts/Tools/Misc. Equip. - 02	0.00	0.00	0.00	0.00	0.00	0.00	904.55	0.00	904.55	0.00	904.55
5151.03 · Parts/Tools/Misc. Equip. - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5151.04 · Parts/Tools/Misc. Equip. - 04	0.00	-7,889.49	0.00	0.00	-7,889.49	0.00	0.00	0.00	-7,889.49	0.00	-7,889.49
5151.05 · Parts/Tools/Misc. Equip. - 05	0.00	0.00	15,191.00	0.00	15,191.00	0.00	0.00	0.00	15,191.00	0.00	15,191.00
5151.06 · Parts/Tools/Misc. Equip. - Other	0.00	0.00	0.00	0.00	0.00	329.20	0.00	0.00	329.20	0.00	329.20
Parts/Tools/Misc. Equip. - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Parts/Tools/Misc. Equip	329.21	-7,889.49	15,191.00	0.00	7,630.72	329.20	904.55	0.00	1,233.75	0.00	8,864.47
Postage and Delivery	158.22	0.00	0.00	0.00	158.22	0.00	0.00	0.00	0.00	0.00	158.22
5162.02 · Postage & Delivery - 02	0.00	0.00	0.00	0.00	0.00	0.00	632.85	0.00	632.85	0.00	632.85
5162.03 · Postage & Delivery - 03	0.00	316.43	0.00	0.00	316.43	0.00	0.00	0.00	316.43	0.00	316.43
5162.04 · Postage & Delivery - 04	0.00	0.00	2,056.76	0.00	2,056.76	0.00	0.00	0.00	2,056.76	0.00	2,056.76
5162.05 · Postage & Delivery - 05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Postage and Delivery - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Postage and Delivery	158.22	316.43	2,056.76	0.00	2,531.41	0.00	632.85	0.00	632.85	0.00	3,164.26
Cleaning	148.13	0.00	0.00	0.00	148.13	0.00	0.00	0.00	0.00	0.00	148.13
5165.02 · Cleaning Service - 02	0.00	0.00	0.00	0.00	0.00	0.00	592.54	0.00	592.54	0.00	592.54
5165.03 · Cleaning Service - 03	0.00	296.27	0.00	0.00	296.27	0.00	0.00	0.00	296.27	0.00	296.27
5165.04 · Cleaning Service - 04	0.00	0.00	1,925.74	0.00	1,925.74	0.00	0.00	0.00	1,925.74	0.00	1,925.74
5165.05 · Cleaning Service - 05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cleaning - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Alpine Springs County Water District
Profit & Loss by Fund

July 2023 through June 2024

4:22 PM
08/06/24

Accrual Basis

	Garbage - 02 (Enterprise)	Sewer - 04 (Enterprise)	Water - 05 (Enterprise)	Enterprise - ... (Enterprise)	Total Enterprise...	Fire - 06 (General)	Park - 03 (General)	General - Other (General)	Total General	Unclassified	TOTAL
Total Cleaning	148.13	296.27	1,925.74	0.00	2,370.14	0.00	592.54	0.00	592.54	0.00	2,962.68
Newsletter and Printing											
5166.02 - Newsletter - 02	172.08	0.00	0.00	0.00	172.08	0.00	0.00	0.00	0.00	0.00	172.08
5166.03 - Newsletter - 03	0.00	0.00	0.00	0.00	0.00	0.00	688.34	0.00	688.34	0.00	688.34
5166.04 - Newsletter - 04	0.00	344.17	0.00	0.00	344.17	0.00	0.00	0.00	0.00	0.00	344.17
5166.05 - Newsletter - 05	0.00	0.00	2,237.08	0.00	2,237.08	0.00	0.00	0.00	0.00	0.00	2,237.08
Newsletter and Printing - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Newsletter and Printing	172.08	344.17	2,237.08	0.00	2,753.33	0.00	688.34	0.00	688.34	0.00	3,441.67
Office Expense											
5167.02 - Office Expense - 02	653.91	0.00	0.00	0.00	653.91	0.00	0.00	0.00	0.00	0.00	653.91
5167.03 - Office Expense - 03	0.00	0.00	0.00	0.00	0.00	0.00	2,615.62	0.00	2,615.62	0.00	2,615.62
5167.04 - Office Expense - 04	0.00	1,307.81	0.00	0.00	1,307.81	0.00	0.00	0.00	0.00	0.00	1,307.81
5167.05 - Office Expense - 05	0.00	0.00	8,500.77	0.00	8,500.77	0.00	0.00	0.00	0.00	0.00	8,500.77
Office Expense - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Office Expense	653.91	1,307.81	8,500.77	0.00	10,462.49	0.00	2,615.62	0.00	2,615.62	0.00	13,078.11
Dues and Subscriptions											
5168.02 - Dues & Subscriptions - 02	308.08	0.00	0.00	0.00	308.08	0.00	0.00	0.00	0.00	0.00	308.08
5168.03 - Dues & Subscriptions - 03	0.00	0.00	0.00	0.00	0.00	0.00	1,232.30	0.00	1,232.30	0.00	1,232.30
5168.04 - Dues & Subscriptions - 04	0.00	616.16	0.00	0.00	616.16	0.00	0.00	0.00	0.00	0.00	616.16
5168.05 - Dues & Subscriptions - 05	0.00	0.00	4,124.96	0.00	4,124.96	0.00	0.00	0.00	0.00	0.00	4,124.96
Dues and Subscriptions - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dues and Subscriptions	308.08	616.16	4,124.96	0.00	5,049.20	0.00	1,232.30	0.00	1,232.30	0.00	6,281.50
Bank and Collection Fees											
5169.03 - Bank Fees - 03	0.00	0.00	0.00	0.00	0.00	0.00	1,318.08	0.00	1,318.08	0.00	1,318.08
5169.04 - Bank Fees - 04	0.00	872.39	0.00	0.00	872.39	0.00	0.00	0.00	0.00	0.00	872.39
5169.05 - Bank Fees - 05	0.00	0.00	872.39	0.00	872.39	0.00	0.00	0.00	0.00	0.00	872.39
5169.06 - Bank Fees - 06	0.00	0.00	0.00	0.00	0.00	872.41	0.00	0.00	872.41	0.00	872.41
Bank and Collection Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Bank and Collection Fees	0.00	872.39	872.39	0.00	1,744.78	872.41	1,318.08	0.00	2,190.49	0.00	3,935.27
Analytical Testing											
Accounting Fees	0.00	0.00	10,953.20	0.00	10,953.20	0.00	0.00	0.00	0.00	0.00	10,953.20
5180.02 - Consultants-Accounting - 02	14,158.13	0.00	0.00	0.00	14,158.13	0.00	0.00	0.00	0.00	0.00	14,158.13
5180.03 - Consultants-Accounting - 03	0.00	0.00	0.00	0.00	0.00	0.00	14,158.13	0.00	14,158.13	0.00	14,158.13
5180.04 - Consultants-Accounting - 04	0.00	14,158.13	0.00	0.00	14,158.13	0.00	0.00	0.00	0.00	0.00	14,158.13
5180.05 - Consultants-Accounting - 05	0.00	0.00	14,158.13	0.00	14,158.13	0.00	0.00	0.00	0.00	0.00	14,158.13
5180.06 - Consultants-Accounting - 06	0.00	0.00	0.00	0.00	0.00	14,158.12	0.00	0.00	14,158.12	0.00	14,158.12
Accounting Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounting Fees	14,158.13	14,158.13	14,158.13	0.00	42,474.39	14,158.12	14,158.13	0.00	28,316.25	0.00	70,790.64
Audit											
5181.02 - Consultants-Audit - 02	4,429.00	0.00	0.00	0.00	4,429.00	0.00	0.00	0.00	0.00	0.00	4,429.00
5181.03 - Consultants-Audit - 03	0.00	0.00	0.00	0.00	0.00	0.00	4,429.00	0.00	4,429.00	0.00	4,429.00
5181.04 - Consultants-Audit - 04	0.00	4,429.00	0.00	0.00	4,429.00	0.00	0.00	0.00	0.00	0.00	4,429.00
5181.05 - Consultants-Audit - 05	0.00	0.00	4,429.00	0.00	4,429.00	0.00	0.00	0.00	0.00	0.00	4,429.00
5181.06 - Consultants-Audit - 06	0.00	0.00	0.00	0.00	0.00	4,429.00	0.00	0.00	4,429.00	0.00	4,429.00
Audit - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Audit	4,429.00	4,429.00	4,429.00	0.00	13,287.00	4,429.00	4,429.00	0.00	8,858.00	0.00	22,145.00
Legal Fees											
5190.03 - Consultants-Legal Fees - 03	0.00	0.00	0.00	0.00	0.00	0.00	335.87	0.00	335.87	0.00	335.87
5190.04 - Consultants-Legal Fees - 04	0.00	2,351.05	0.00	0.00	2,351.05	0.00	0.00	0.00	0.00	0.00	2,351.05
5190.05 - Consultants-Legal Fees - 05	0.00	0.00	2,351.05	0.00	2,351.05	0.00	0.00	0.00	0.00	0.00	2,351.05
5190.06 - Consultants-Legal Fees - 06	0.00	0.00	0.00	0.00	0.00	1,679.34	0.00	0.00	1,679.34	0.00	1,679.34

Alpine Springs County Water District
Profit & Loss by Fund

July 2023 through June 2024

4:22 PM
08/06/24

Accrual Basis

	Garbage - 02 (Enterprise)	Sewer - 04 (Enterprise)	Water - 05 (Enterprise)	Enterprise - ... (Enterprise)	Total Enterpr...	Fire - 06 (General)	Park - 03 (General)	General - Other (General)	Total General	Unclassified	TOTAL
Legal Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Legal Fees	0.00	2,351.05	2,351.05	0.00	4,702.10	1,679.34	335.87	0.00	2,015.21	0.00	6,717.31
Consultants-Misc.	443.62	0.00	0.00	0.00	443.62	0.00	0.00	0.00	0.00	0.00	443.62
5196.02 - Consultants-Misc. - 03	0.00	0.00	0.00	0.00	0.00	0.00	887.23	0.00	887.23	0.00	887.23
5196.03 - Consultants-Misc. - 03	0.00	887.22	0.00	0.00	887.22	0.00	0.00	0.00	0.00	0.00	887.22
5196.04 - Consultants-Misc. - 04	0.00	0.00	5,766.97	0.00	5,766.97	0.00	0.00	0.00	0.00	0.00	5,766.97
5196.05 - Consultants-Misc. - 05	0.00	0.00	0.00	0.00	0.00	887.21	0.00	0.00	887.21	0.00	887.21
5196.06 - Consultants-Misc. - 06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Consultants-Misc. - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Consultants-Misc.	443.62	887.22	5,766.97	0.00	7,097.81	887.21	887.23	0.00	1,774.44	0.00	8,872.25
NTFD Contract	0.00	0.00	0.00	0.00	0.00	794,718.55	0.00	0.00	794,718.55	0.00	794,718.55
OPEB Trust - Annual Funding	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00
5225.02 - OPEB Trust - Annual Funding-02	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00
5225.03 - OPEB Trust - Annual Funding-03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5225.04 - OPEB Trust - Annual Funding-04	0.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00
5225.05 - OPEB Trust - Annual Funding-05	0.00	0.00	19,500.00	0.00	19,500.00	0.00	0.00	0.00	0.00	0.00	19,500.00
OPEB Trust - Annual Funding - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total OPEB Trust - Annual Funding	1,500.00	3,000.00	19,500.00	0.00	24,000.00	0.00	6,000.00	0.00	6,000.00	0.00	30,000.00
Building Maintenance	530.21	0.00	0.00	0.00	530.21	0.00	0.00	0.00	0.00	0.00	530.21
5231.02 - Building Maint/Supplies - 02	0.00	0.00	0.00	0.00	0.00	0.00	2,191.56	0.00	2,191.56	0.00	2,191.56
5231.03 - Building Maint/Supplies - 03	0.00	1,060.43	0.00	0.00	1,060.43	0.00	0.00	0.00	1,060.43	0.00	1,060.43
5231.04 - Building Maint/Supplies - 04	0.00	0.00	7,087.02	0.00	7,087.02	0.00	0.00	0.00	7,087.02	0.00	7,087.02
5231.05 - Building Maint/Supplies - 05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Building Maintenance	530.21	1,060.43	7,087.02	0.00	8,677.66	0.00	2,191.56	0.00	2,191.56	0.00	10,869.22
Equipment Maintenance - Admin	391.90	0.00	0.00	0.00	391.90	0.00	0.00	0.00	0.00	0.00	391.90
5232.02 - R & M Admin. - 02	0.00	0.00	0.00	0.00	0.00	0.00	1,567.56	0.00	1,567.56	0.00	1,567.56
5232.03 - R & M Admin. - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5232.04 - R & M Admin. - 04	0.00	783.78	0.00	0.00	783.78	0.00	0.00	0.00	0.00	0.00	783.78
5232.05 - R & M Admin. - 05	0.00	0.00	5,946.36	0.00	5,946.36	0.00	0.00	0.00	5,946.36	0.00	5,946.36
Equipment Maintenance - Admin - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Equipment Maintenance - Admin	391.90	783.78	5,946.36	0.00	7,122.04	0.00	1,567.56	0.00	1,567.56	0.00	8,689.60
Vehicle Maintenance and Rep.	453.33	0.00	0.00	0.00	453.33	0.00	0.00	0.00	0.00	0.00	453.33
5239.02 - R & M Vehicles - 02	0.00	0.00	0.00	0.00	0.00	0.00	1,813.32	0.00	1,813.32	0.00	1,813.32
5239.03 - R & M Vehicles - 03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5239.04 - R & M Vehicles - 04	0.00	906.67	0.00	0.00	906.67	0.00	0.00	0.00	906.67	0.00	906.67
5239.05 - R & M Vehicles - 05	0.00	0.00	5,893.31	0.00	5,893.31	0.00	0.00	0.00	5,893.31	0.00	5,893.31
Vehicle Maintenance and Rep. - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Vehicle Maintenance and Rep.	453.33	906.67	5,893.31	0.00	7,253.31	0.00	1,813.32	0.00	1,813.32	0.00	9,066.63
Maintenance Water and Sewer	0.00	62,777.17	57,969.63	0.00	62,777.17	0.00	0.00	0.00	0.00	0.00	62,777.17
5240.04 - R & M Water/Sewer - 04	0.00	0.00	57,969.63	0.00	57,969.63	0.00	0.00	0.00	0.00	0.00	57,969.63
5240.05 - R & M Water/Sewer - 05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Water and Sewer - Other	0.00	62,777.17	57,969.63	0.00	120,746.80	0.00	0.00	0.00	0.00	0.00	120,746.80
Total Maintenance Water and Sewer	0.00	62,777.17	57,969.63	0.00	120,746.80	0.00	0.00	0.00	0.00	0.00	120,746.80
Gas and Electric - Admin	12,653.35	0.00	0.00	0.00	12,653.35	4,232.55	0.00	0.00	4,232.55	0.00	16,885.90
5311.02 - Gas & Electric - Admin - 02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5311.03 - Gas & Electric - Admin - 03	0.00	0.00	0.00	0.00	0.00	0.00	11,170.51	0.00	11,170.51	0.00	11,170.51
5311.04 - Gas & Electric - Admin - 04	0.00	11,885.07	0.00	0.00	11,885.07	0.00	0.00	0.00	0.00	0.00	11,885.07
5311.05 - Gas & Electric - Admin - 05	0.00	0.00	20,479.28	0.00	20,479.28	0.00	0.00	0.00	0.00	0.00	20,479.28
5311.06 - Gas & Electric - Admin - 06	0.00	0.00	0.00	0.00	0.00	20,479.27	0.00	0.00	20,479.27	0.00	20,479.27
Gas and Electric - Admin - Other	0.00	0.00	0.00	0.00	0.00	-7,296.25	0.00	0.00	-7,296.25	0.00	-7,296.25

Alpine Springs County Water District
Profit & Loss by Fund

July 2023 through June 2024

4:22 PM
08/06/24
Accrual Basis

	Garbage - 02 (Enterprise)	Sewer - 04 (Enterprise)	Water - 05 (Enterprise)	Enterprise - ... (Enterprise)	Total Enterprise...	Fire - 06 (General)	Park - 03 (General)	General - Other (General)	Total General	Unclassified	TOTAL
Total Gas and Electric - Admin	12,653.35	11,885.07	20,479.28	0.00	45,017.70	17,415.57	11,170.51	0.00	28,586.08	0.00	73,603.78
SCADA System											
5312.05 - SCADA System - 05	0.00	0.00	18,007.31	0.00	18,007.31	0.00	0.00	0.00	0.00	0.00	18,007.31
Total SCADA System	0.00	0.00	18,007.31	0.00	18,007.31	0.00	0.00	0.00	0.00	0.00	18,007.31
Travel and Entertainment											
Education Staff/Board	0.00	0.00	1,873.28	0.00	1,873.28	0.00	0.00	0.00	0.00	0.00	1,873.28
5323.04 - Education (GM & Board) - 04	0.00	583.03	0.00	0.00	583.03	0.00	0.00	0.00	0.00	0.00	583.03
5323.05 - Education (GM & Board) - 05	0.00	0.00	453.02	0.00	453.02	0.00	0.00	0.00	0.00	0.00	453.02
Education Staff/Board - Other	0.00	0.00	1,829.68	0.00	1,829.68	0.00	0.00	0.00	0.00	0.00	1,829.68
Total Education Staff/Board	0.00	583.03	453.02	0.00	1,036.05	0.00	0.00	0.00	0.00	0.00	1,036.05
Uniforms											
5324.02 - Uniforms - 02	125.75	0.00	0.00	0.00	125.75	0.00	0.00	0.00	0.00	0.00	125.75
5324.03 - Uniforms - 03	0.00	0.00	0.00	0.00	0.00	0.00	503.00	0.00	503.00	0.00	503.00
5324.04 - Uniforms - 04	0.00	251.50	0.00	0.00	251.50	0.00	0.00	0.00	0.00	0.00	251.50
5324.05 - Uniforms - 05	0.00	0.00	1,829.68	0.00	1,829.68	0.00	0.00	0.00	0.00	0.00	1,829.68
Uniforms - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Uniforms	125.75	251.50	1,829.68	0.00	2,206.93	0.00	503.00	0.00	503.00	0.00	2,709.93
ASCWD Fuel											
5342.02 - ASCWD Fuel - 02	411.37	0.00	0.00	0.00	411.37	0.00	0.00	0.00	0.00	0.00	411.37
5342.03 - ASCWD Fuel - 03	0.00	0.00	0.00	0.00	0.00	0.00	1,645.48	0.00	1,645.48	0.00	1,645.48
5342.04 - ASCWD Fuel - 04	0.00	822.74	0.00	0.00	822.74	0.00	0.00	0.00	0.00	0.00	822.74
5342.05 - ASCWD Fuel - 05	0.00	0.00	5,347.82	0.00	5,347.82	0.00	0.00	0.00	0.00	0.00	5,347.82
ASCWD Fuel - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total ASCWD Fuel	411.37	822.74	5,347.82	0.00	6,581.93	0.00	1,645.48	0.00	1,645.48	0.00	8,227.41
Telephone - Administration											
5371.02 - Telephone - 02	189.78	0.00	0.00	0.00	189.78	0.00	0.00	0.00	0.00	0.00	189.78
5371.03 - Telephone - 03	0.00	0.00	0.00	0.00	0.00	0.00	759.13	0.00	759.13	0.00	759.13
5371.04 - Telephone - 04	0.00	379.56	0.00	0.00	379.56	0.00	0.00	0.00	0.00	0.00	379.56
5371.05 - Telephone - 05	0.00	0.00	2,467.14	0.00	2,467.14	0.00	0.00	0.00	0.00	0.00	2,467.14
Telephone - Administration - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Telephone - Administration	189.78	379.56	2,467.14	0.00	3,036.48	0.00	759.13	0.00	759.13	0.00	3,795.61
Government Mandates											
5394.02 - Gov Mandates - Garbage - 02	947.85	0.00	0.00	0.00	947.85	0.00	0.00	0.00	0.00	0.00	947.85
5394.03 - Gov Mandates - Parks - 03	0.00	0.00	0.00	0.00	0.00	0.00	3,791.38	0.00	3,791.38	0.00	3,791.38
5394.04 - Gov Mandates - Sewer - 04	0.00	1,895.68	0.00	0.00	1,895.68	0.00	0.00	0.00	0.00	0.00	1,895.68
5394.05 - Gov Mandates - Water - 05	0.00	0.00	12,321.96	0.00	12,321.96	0.00	0.00	0.00	0.00	0.00	12,321.96
5394.06 - Gov Mandates - Fire - 06	0.00	0.00	0.00	0.00	0.00	241.65	0.00	0.00	241.65	0.00	241.65
Government Mandates - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Government Mandates	947.85	1,895.68	12,321.96	0.00	15,165.49	241.65	3,791.38	0.00	4,033.03	0.00	19,198.52
Garbage Services											
5405.02 - Other Garbage Services - 02	17,815.40	0.00	0.00	0.00	17,815.40	0.00	0.00	0.00	0.00	0.00	17,815.40
Garbage Services - Other	195,969.40	0.00	0.00	0.00	195,969.40	0.00	0.00	0.00	0.00	0.00	195,969.40
Total Garbage Services	213,784.80	0.00	0.00	0.00	213,784.80	0.00	0.00	0.00	0.00	0.00	213,784.80
Depreciation Expense											
5513.02 - Depreciation - 02	10,908.00	0.00	0.00	0.00	10,908.00	0.00	0.00	0.00	0.00	0.00	10,908.00
5513.03 - Depreciation - 03	0.00	0.00	0.00	0.00	0.00	0.00	10,908.00	0.00	10,908.00	0.00	10,908.00
5513.04 - Depreciation - 04	0.00	32,796.00	0.00	0.00	32,796.00	0.00	0.00	0.00	0.00	0.00	32,796.00
5513.05 - Depreciation - 05	0.00	0.00	191,304.00	0.00	191,304.00	0.00	0.00	0.00	0.00	0.00	191,304.00
5513.06 - Depreciation - 06	0.00	0.00	0.00	0.00	0.00	16,872.00	0.00	0.00	16,872.00	0.00	16,872.00

Alpine Springs County Water District
Profit & Loss by Fund

July 2023 through June 2024

4:22 PM
08/06/24
Accrual Basis

	Garbage - 02 (Enterprise)	Sewer - 04 (Enterprise)	Water - 05 (Enterprise)	Enterprise - ... (Enterprise)	Total Enterpri...	Fire - 06 (General)	Park - 03 (General)	General - Other (General)	Total General	Unclassified	TOTAL
Total Depreciation Expense	10,908.00	32,796.00	191,304.00	0.00	235,008.00	16,872.00	10,908.00	0.00	27,780.00	0.00	262,788.00
Miscellaneous - O&M											
5602.02 - Misc. - O & M - 02	64.10	0.00	0.00	0.00	64.10	0.00	0.00	0.00	0.00	0.00	64.10
5602.03 - Misc. - O & M - 03	0.00	0.00	0.00	0.00	0.00	0.00	256.36	0.00	256.36	0.00	256.36
5602.04 - Misc. - O & M - 04	0.00	128.18	0.00	0.00	128.18	0.00	0.00	0.00	0.00	0.00	128.18
5602.05 - Misc. - O & M - 05	0.00	0.00	833.19	0.00	833.19	0.00	0.00	0.00	0.00	0.00	833.19
Miscellaneous - O&M - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Miscellaneous - O&M	64.10	128.18	833.19	0.00	1,025.47	0.00	256.36	0.00	256.36	0.00	1,281.83
Total Expense	311,203.63	215,217.69	854,114.99	0.00	1,380,536.31	853,863.05	225,993.14	0.00	1,079,856.19	0.00	2,460,392.50
Net Ordinary Income	48,732.20	191,942.38	236,598.88	0.00	477,273.46	-32,768.46	18,278.10	0.00	-14,490.36	0.00	462,783.10
Other Income/Expense											
Other Income											
Interest Revenue	15,239.85	0.00	0.00	0.00	15,239.85	0.00	0.00	0.00	0.00	0.00	15,239.85
4850.02 Interest Revenue	0.00	0.00	0.00	0.00	0.00	0.00	15,239.85	0.00	15,239.85	0.00	15,239.85
4850.04 Interest Revenue	0.00	15,239.85	0.00	0.00	15,239.85	0.00	0.00	0.00	0.00	0.00	15,239.85
4850.05 Interest Revenue	0.00	0.00	15,239.85	0.00	15,239.85	0.00	0.00	0.00	0.00	0.00	15,239.85
4850.06 Interest Revenue	0.00	0.00	0.00	0.00	0.00	15,278.13	0.00	0.00	15,278.13	0.00	15,278.13
Interest Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Interest Revenue	15,239.85	15,239.85	15,239.85	0.00	45,719.55	15,278.13	15,239.85	0.00	30,517.98	0.00	76,237.53
Total Other Income	15,239.85	15,239.85	15,239.85	0.00	45,719.55	15,278.13	15,239.85	0.00	30,517.98	0.00	76,237.53
Other Expense											
Interest Expense	0.00	0.00	181.44	0.00	181.44	0.00	0.00	0.00	0.00	0.00	181.44
Total Other Expense	0.00	0.00	181.44	0.00	181.44	0.00	0.00	0.00	0.00	0.00	181.44
Net Other Income	15,239.85	15,239.85	15,058.41	0.00	45,538.11	15,278.13	15,239.85	0.00	30,517.98	0.00	76,056.09
Net Income	63,972.05	207,182.23	251,657.29	0.00	522,811.57	-17,490.33	33,517.95	0.00	16,027.62	0.00	538,839.19

Alpine Springs County Water District
Check Register for Current Month

July 2024

3:44 PM
08/06/24

Date	Num	Name	Memo	Amount	Balance
07/03/2024	ach07032...	CalPERS (Active)	Customer ID: 2668620501 Heal...	-4,908.54	-4,908.54
07/03/2024	ach07032...	CalPERS (Retired)	CalPERS ID: 2668620501 Heal...	-899.17	-5,807.71
*** Missing numbers here ***					
07/09/2024	ACH07/09...	AT&T {319907901}	Account #319907901	-207.75	-6,015.46
*** Missing numbers here ***					
07/18/2024	Ach07/18/...	Intermedia	Account #2588835	-102.85	-6,118.31
*** Missing numbers here ***					
07/21/2024	Ach07/21/...	Caterpillar Financial Services Corp	Contract #001-70093002	-4,515.56	-10,633.87
*** Missing numbers here ***					
07/22/2024	Ach07/22/...	Liberty 1402 Beaver Dam	Acct 200008698793 (5/25/2024...	-178.65	-10,812.52
*** Missing numbers here ***					
07/24/2024	Ach07/24/...	CalPERS	CalPERS ID: 2668620501	-165.00	-10,977.52
*** Missing numbers here ***					
07/24/2024	Ach07/22/...	CalPERS	CalPERS ID: 2668620501	-1,791.00	-12,768.52
*** Missing numbers here ***					
07/02/2024	33825	Western Nevada Supply Company	Invoice #71309265	-45.72	-12,814.24
07/02/2024	33826	Independent Technologies	Invoice #6209	-150.00	-12,964.24
07/02/2024	33827	Sierra Office Solutions	Inv #IN4238198	-272.73	-13,236.97
07/02/2024	33828	Joseph Mueller	CCR postcard mailing	-854.55	-14,091.52
07/02/2024	33829	Michael J. Dobrowski, CPA, LLC	July 2024 Invoice #24389	-6,542.68	-20,634.20
07/03/2024	33830	BMO Bank N.A.	Confirmation #5777588	-244.63	-20,878.83
07/03/2024	33831	LAFCO	Alpine Springs County Water Di...	-2,648.67	-23,527.50
07/22/2024	33832	Best Best & Krieger LLP	Inv. #1000923	-130.00	-23,657.50
07/22/2024	33833	Big Bear Automotive Repair Inc.	Invoices #37074	-421.71	-24,079.21
07/22/2024	33834	FedEx	Account #1834-0409-1	-49.87	-24,129.08
07/22/2024	33835	Goodwin Consulting Group, Inc.	Project #3535 ASWD	-2,997.50	-27,126.58
07/22/2024	33836	Miguel G. Ramirez	Health Reimbursement	-234.74	-27,361.32
07/22/2024	33837	Mountain Pipeline TV Inspection & Sealing	Invoice #1491	-5,621.35	-32,982.67
07/22/2024	33838	Sierra Office Solutions	Acct #AS32:900020-B	-246.33	-33,229.00
07/22/2024	33839	Tahoe City Chevron, Inc.	Account #147	-125.67	-33,354.67
07/22/2024	33840	Tahoe Truckee Sierra Disposal Co., Inc.	Customer #000355	-370.71	-33,725.38
07/22/2024	33841	Blacktop Sealing and Striping	Inv. #2148	-1,560.00	-35,285.38
07/22/2024	33842	California Rural Water Association	Membership #202406	-744.00	-36,029.38

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08/06/24

Alpine Springs County Water District
Check Register for Current Month

July 2024

Date	Num	Name	Memo	Amount	Balance
07/22/2024	33843	Dacus Enterprises	Invoice #0072024	-15,000.00	-51,029.38
07/23/2024	33844	Hunt Propane	Account #5385	-214.50	-51,243.88
07/23/2024	33845	Independent Technologies	Invoice #6246 7/17/24	-150.00	-51,393.88
07/23/2024	33846	Longo Inc.	Invoice #9891 07/10/24	-2,745.15	-54,139.03
07/23/2024	33847	Placer County APCD	Annual Renewal Fee	-708.10	-54,847.13
07/23/2024	33848	Richard Limbird	Medical Reimbursement	-106.40	-54,953.53
07/23/2024	33849	Silver State Analytical Laboratories	Invs. #RN317472	-43.20	-54,996.73
07/23/2024	33850	Tahoe Truckee Sanitation Agency	Acct. #17348.01	-659.78	-55,656.51
07/23/2024	33851	Tahoe Truckee Sanitation Agency	Acct. #17339.01	-847.56	-56,504.07
07/23/2024	33852	NAPA Sierra	Account #3317	-54.10	-56,558.17
07/23/2024	33853	USA BlueBook	Customer #814589	-2,621.87	-59,180.04
07/23/2024	33854	Xerox Financial Service	Inv. #5955937	-375.39	-59,555.43
07/31/2024	33855	Badger Meter	Customer #23930	-833.52	-60,388.95
07/31/2024	33856	Cal State Water Resources Control Board		-134.79	-60,523.74
07/31/2024	33857	Eastern Regional Landfill	Account #200	-162.50	-60,686.24
07/31/2024	33858	FedEx	Account #1834-0409-1	-50.05	-60,736.29
07/31/2024	33859	Janet Grant	Jul 24 Bdgt., Fin., & BoD Mtgs ...	-375.00	-61,111.29
07/31/2024	33860	Janice Ganong	Jul 24 BOD, Fire Sub-Com, Ad...	-350.00	-61,461.29
07/31/2024	33861	Evan Salke {1}	Jul 24 Bdgt., Fin & BoD Mtgs., ...	-200.00	-61,661.29
07/31/2024	33862	David Smelser {1}	Jul 2024 Board of Directors Mtg.	-150.00	-61,811.29
07/31/2024	33863	Christine York	Jul 2024 Board of Directors Mtg	-150.00	-61,961.29
07/31/2024	33864	Mountain Hardware and Sports	Customer #39	-619.27	-62,580.56
07/31/2024	33865	Silver State Analytical Laboratories	Invs. #RN317472	-1,725.00	-64,305.56
07/31/2024	33866	Swigard's True Value Hardware, Inc.	Customer #11050	-24.51	-64,330.07
07/31/2024	33867	Tahoe Truckee Sierra Disposal Co., Inc.	Customer #000355	-57,716.67	-122,046.74
07/31/2024	33868	Thatcher Company Of Nevada, Inc.	Customer C1081	-1,312.91	-123,359.65
07/31/2024	33869	The Paper Trail	07/12/2024 Board Meeting	-352.50	-123,712.15
07/31/2024	33870	Underground Service Alert	Account #100633	-300.00	-124,012.15
07/31/2024	33871	Western Nevada Supply Company	Invoice #11364954	-594.81	-124,606.96
*** Missing numbers here ***					
07/08/2024	ach070824	Verizon Wireless	Account #271135177-00001	-164.56	-124,771.52
*** Missing numbers here ***					
07/01/2024	200011	Badger Meter	Customer #23930 Inv. #801629...	-53.52	-124,825.04
07/01/2024	200012	Professional Communications Messaging	Account #193072 Confirmation ...	-42.40	-124,867.44
07/11/2024	200013	SDRMA	Member #7084	-425.56	-125,293.00

EXHIBIT D2

NTPFD-ASCWD Response Calls
July 2024

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Full Address	Basic Incident Postal Code (FD1.19)	Basic Incident Type (FD1.21)	Basic Apparatus Call Sign List	Basic Primary Action Taken (FD1.48)	Basic Additional Actions Taken 2 (FD1.66)
2024018876	7/2/2024 12:41	1100 ALPINE MEADOWS RD Road and Juniper M	96146	Motor vehicle accident with injuries	B5, E51, M	Transport person	Provide advanced life support (ALS)
2024020121	7/11/2024 18:37	2285 RIVER Road	96146	EMS call, excluding vehicle accident with injury	E56, M51	Provide advanced life support (ALS)	Provide basic life support (BLS)
2024020471	7/14/2024 9:03	1036 SNOW CREST Road	96146	Alarm system activation, no fire - unintentional	B5, E56, M	Investigate	Restore fire alarm system
2024020476	7/14/2024 9:19	355 ALPINE MEADOWS Road	96146	EMS call, excluding vehicle accident with injury	E51, M51	Transport person	Provide advanced life support (ALS)
2024020514	7/14/2024 15:26	2285 RIVER Road	96146	EMS call, excluding vehicle accident with injury	M56	Transport person	Provide advanced life support (ALS)
2024020516	7/14/2024 15:49	2285 RIVER Road	96146	EMS call, excluding vehicle accident with injury	M51	Refusal of EMS care	
2024020694	7/15/2024 23:15	1453 PINE Trail	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2024020969	7/18/2024 13:15	2285 RIVER Road	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2024020993	7/18/2024 15:42	500 ALPINE MEADOWS RD / 1000 SNOW CREST	96146	Motor vehicle accident with injuries	B5, E51	Provide advanced life support (ALS)	Transport person
2024021879	7/25/2024 11:49	2285 RIVER Road	96146	Electrical wiring/equipment problem, other	E56	Investigate	
2024022245	7/28/2024 8:02	1497 MINERAL SPRINGS Trail	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2024022531	7/30/2024 17:02	2430 RIVER RD / 2 ALPINE MEADOWS Road	96146	Motor vehicle accident with injuries	B5, M56	Investigate	
2024022573	7/31/2024 6:05	2120 BEAR CREEK Drive	96146	Smoke detector activation, no fire - unintentional	B5, E51, M	Restore fire alarm system	

Total Calls= 13

EXHIBIT D3



AGENDA NO: D3
MEETING DATE: 08/09/2024

General Managers Report

TO: ASCWD Board of Directors Date: August 02, 2024
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of July 2024

Projects

1) Alpenglow (Previously Alpine Sierra) Subdivision

Provided additional information to the development team on utilities and Fire equipment purchases.

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

2) White Wolf Subdivision

No activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

General Business

- Reviewed the LAFCO Draft Request for Proposals for a comprehensive service review study focusing on fire protection and emergency medical transportation services provided by five local agencies in Eastern Placer County.
- Met with the NTFPD Chief to go over potential future contract language and next steps to ensure the process moves forward.
- Continue to meet with numerous community members to discuss fire protection and emergency medical services expectations and what is currently in our agreement for services.
- Reviewed District greenbelt lands with a Forester for the development of a shovel ready treatment plan.
- Met with Carollo on CIP projects, Tank inspections and AME well improvements.
- Met with Palisades on the cost and repair options of the snowmaking well.
- Reviewed the state required lead and copper inventory report for our system.

- Reviewed building and/or remodeling plans with Operations staff for potential conflicts with District water or sewer lines.
- Assisted Operations with the evaluation of water losses and / or leak identification.
- Attended the monthly area General Managers meeting.

Office Activities Performed by Office Manager

- Continued to work with AWAXX on preparations to update the park card reader system.
- Worked with Liberty Utilities on billing problems in their system.
- Assisted customers with park pass applications and performed card activations.
- Moved accounting QuickBooks to RightWorks hosting to improve productivity.
- Answered questions on customer annual billings.
- Provided follow up on a customer damage claim with SDRMA.

ASCWD PARK USE AND REVENUE HISTORY

	As of August 2, 2024											
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015		
Season Passes Resident	90	118	119	245	163	175	159	165	150	135		
Season Passes Non resident	37	52	64	Note #1	Note #1	Note #1	Note #1	Note #1	Note #1	Note #1		
Day Passes	6	12	6	50	16	18	26	30	19	16		
Week Passes	Note #2	Note #2	Note #2	4	6	6	7	8	9	12		
Pass Revenue Total	\$ 29,340	\$ 39,680	\$ 39,580	\$ 45,200	\$ 25,080	\$ 26,970	\$ 24,700	\$ 25,760	\$ 23,370	\$ 20,585		
Season Pass Revenue	\$ 29,100	\$ 39,200	\$ 39,340	\$ 44,100	\$ 24,450	\$ 26,250	\$ 23,850	\$ 24,750	\$ 22,500	\$ 19,575		
Day Pass Revenue	\$ 240	\$ 480	\$ 240	\$ 800	\$ 270	\$ 360	\$ 430	\$ 530	\$ 330	\$ 290		
Week Pass Revenue	Note #2	Note #2	Note #2	\$ 300	\$ 360	\$ 360	\$ 420	\$ 480	\$ 540	\$ 720		
Group use #	11	8	9	6	0	20	26	17	18	30		
Group Use Revenue	\$ 1,409	\$ 600	\$ 2,175	\$ 400	\$ -	\$ 2,100	\$ 4,300	\$ 1,650	\$ 2,150	\$ 2,850		
Total Season Revenue	\$ 30,749	\$ 40,280	\$ 41,755	\$ 45,600	\$ 25,080	\$ 29,070	\$ 29,000	\$ 27,410	\$ 25,520	\$ 23,435		

Note #1:
Note #2:

Distinguishing between Resident and Non Resident for Season Passes began with the 2022 Park Season
Beginning in 2022 Week passes where eliminated and Day Pass issuance restricted

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 7-1-24 THRU 7-31-24**

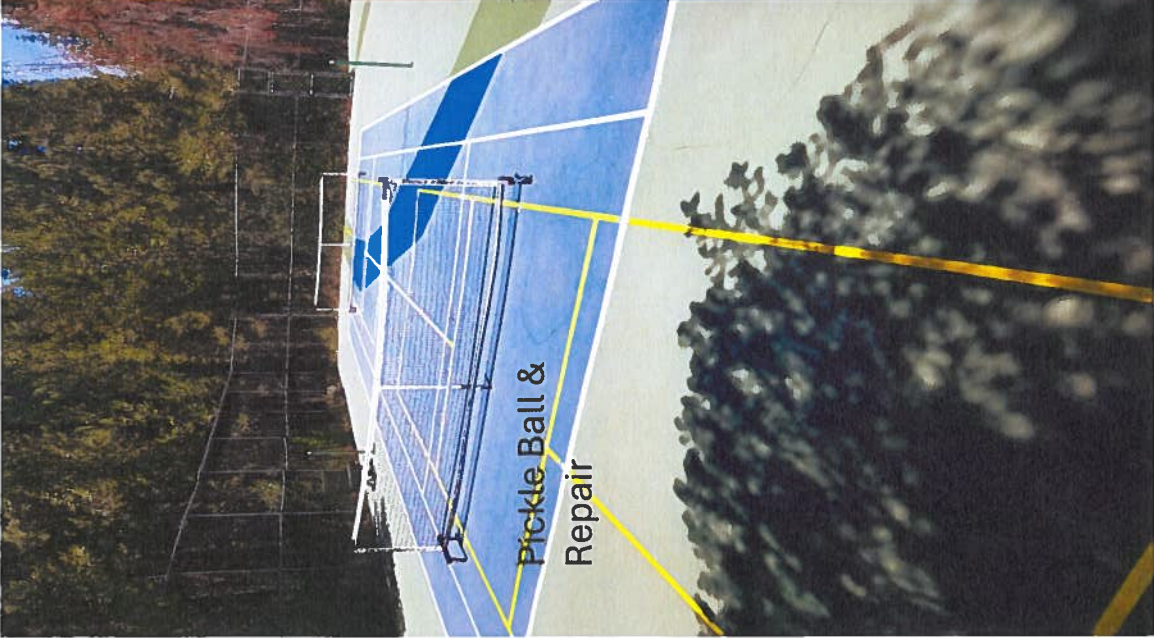
TO: Board of Directors
DATE: August 9th, 2024
FROM: Miguel Ramirez, Operations & Maintenance

Wastewater Flows: 31 Days / July 2024 normal operation throughout the month.

<u>Minimum Flow</u>	<u>Maximum Flow</u>	<u>Average Flow</u>
15,000 GPD	153,000 GPD	50,000 GPD

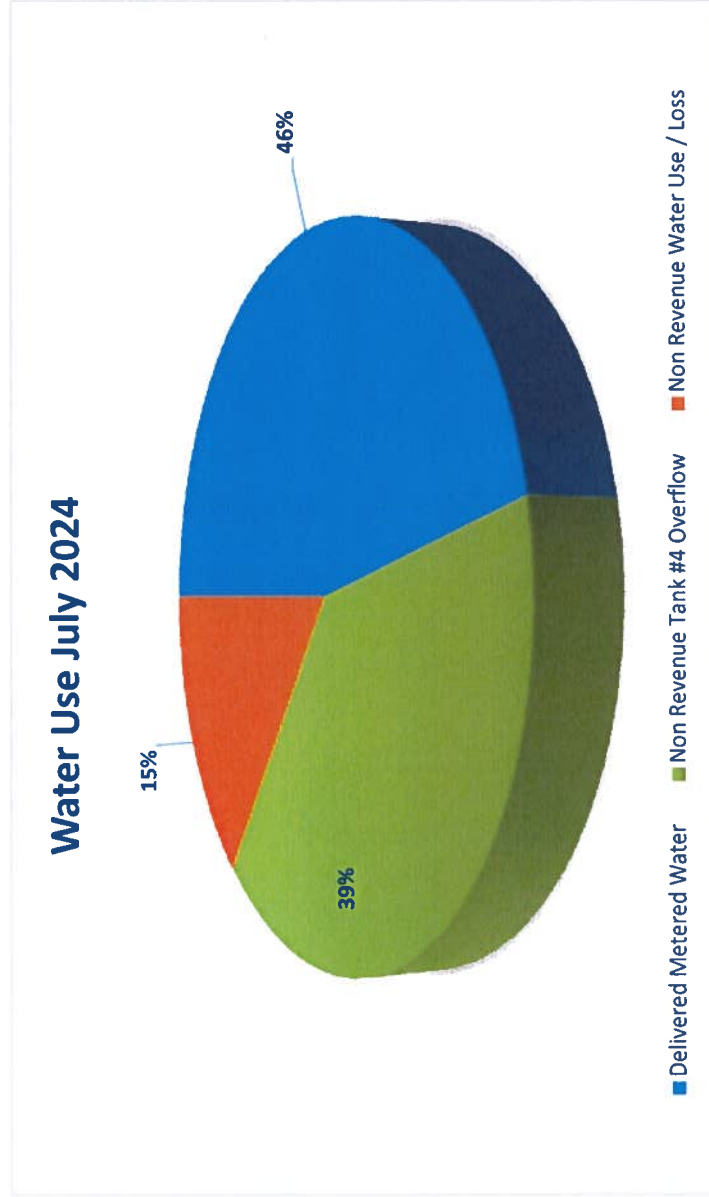
Operations / Maintenance / Repairs:

- All routine water zone samples came back absent from Coliform and E-coli.
- We are in the process of finishing up our CA SOC sampling (Synthetic Organic Compounds) and we have moved onto Nitrates, Nitrites, (Forms of Nitrogen in the environment natural and man-made). TTHm's, (Trihalomethanes are byproducts that form when organic matter mixes with sodium hypochlorite) HAA5's (A group of five regulated chemicals that are formed when disinfectants react with organic matter in water). And Asbestos sampling. (Which are yearly samples taken on the sources and from our distribution system during the month of August).
- Scheid and Robb dealt with a broken sewer lateral up on Juniper Mountain. (The sewer clean out was possibly broken from a snowplow and filled full of debris). It since has been repaired and is working normally.
- Color Crafters repaired both tennis courts and painted the west side court for the addition of Pickle Ball.
- We had the park fence repaired. (Multiple spots still needed repair from the big winter).
- We had all of 270 Alpine Meadows Rd striped and sealed. (Sealing and crack repair that is done at the district every three years).

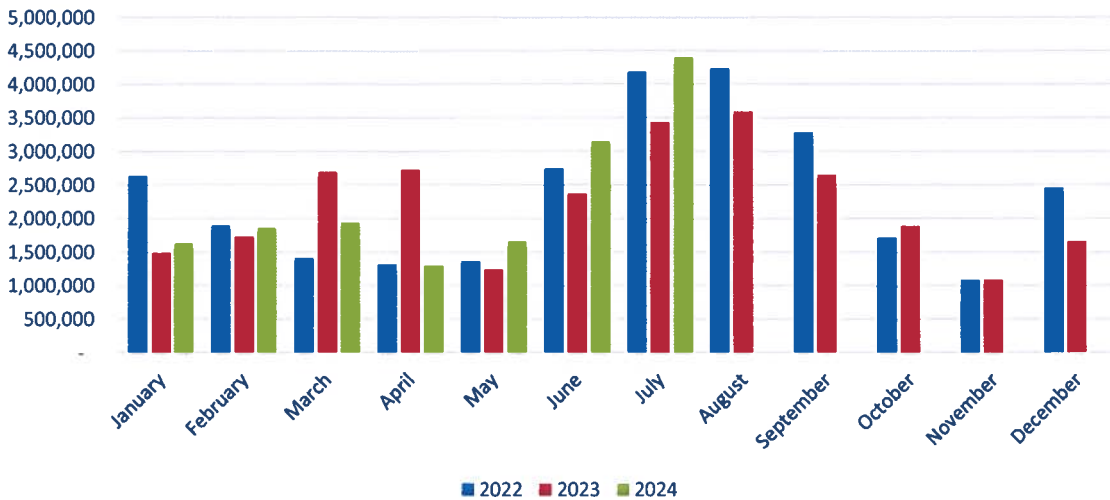


ALPINE SPRINGS COUNTY WATER DISTRICT JULY 2024 WATER REPORT

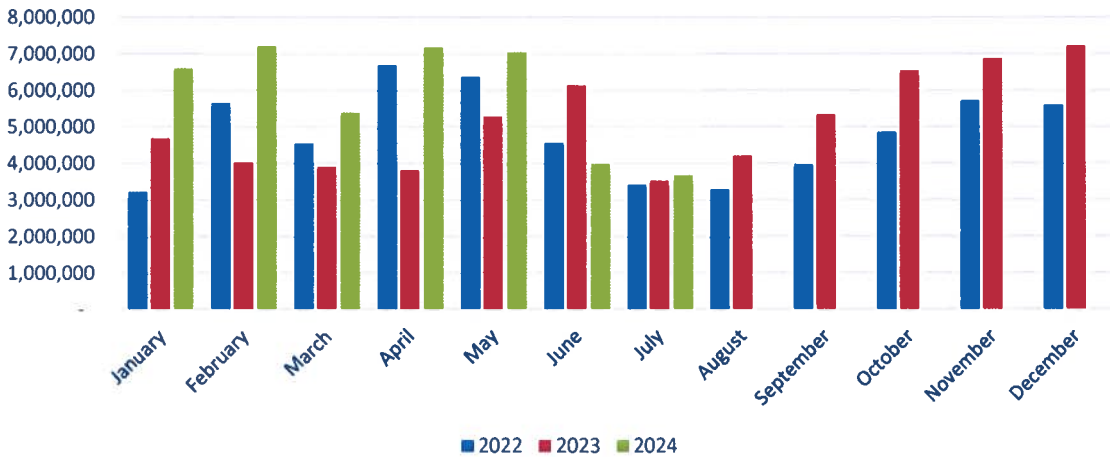
Total Potable Water Production	9,492,226	Gallons
Delivered Metered Water	4,405,970	Gallons
Non Revenue Tank #4 Overflow	3,681,092	Gallons
Non Revenue Water Use / Loss	1,405,164	Gallons



Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)

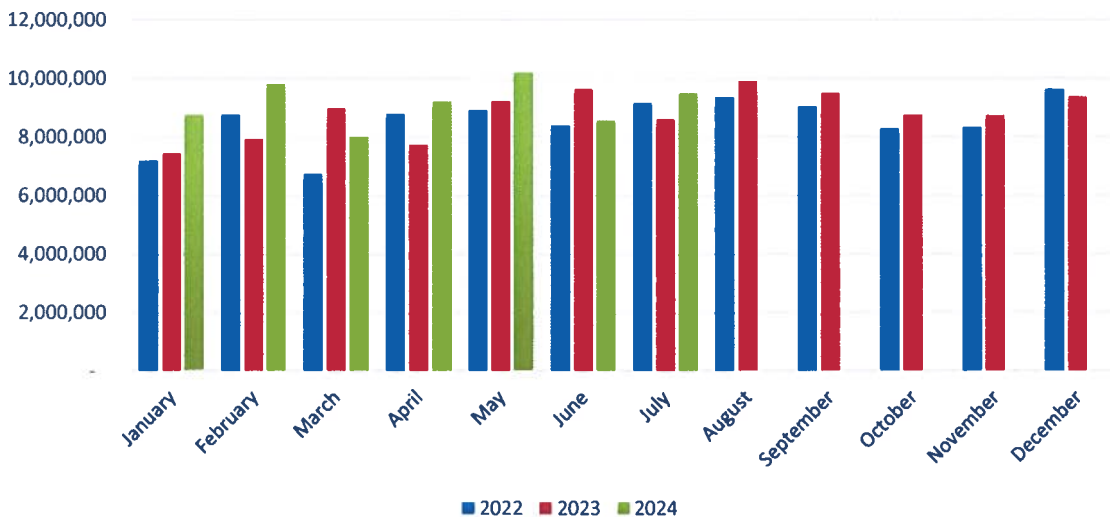


EXHIBIT D5

T-TSA BOARD MEETING SUMMARY

07/17/2024 Regular BOD Meeting

1) The M, 2024 Board meeting was held in person and via Zoom:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

- None

3) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met, and the plant performed well in June.
- For the Monitoring and Reporting Program (MRP), one of the four influent, Biological Oxygen Demand (BOD₅) samples was not reported due to a quality control issue. Non-compliance with the MRP was reported to Lahontan.

b) Laboratory Report:

- The issue with the BOD incubator resulted in the missed BOD results for influent reporting.
- Numerous SOPs updated for method update rule modifications.

c) Public Outreach:

- Plant Tours: Provided to Lumos Engineering and Tahoe City PUD.
- Public Outreach: No public outreach for the month of June.

d) Capital Projects Report:

- Digestion Improvements Project: Data assessment and facility location options are being explored. TRI Alpine Meadows to Olympic Valley Rehabilitation Project: Initial survey work and environmental assessments are underway. Outreach efforts with the first tier of stakeholders have begun. Nutrient Removal Alternatives Study: The first string of alternatives being assessed. Metrics developed for ranking alternatives.
- Please visit the "Projects" page on the Agency website for updates on ongoing projects by using the following link: <https://www.ttsa.ca.gov/home/pages/construction-projects>

e) Other Items Report: The Board Approved:

- Approval of the Regular Board meeting minutes from June 19, 2024.
- Ratification of payment of General Fund warrants and review and approval of the June Financial Results.
- Public Hearing for Public Comment Related to the Board's Consideration of Adopting Resolution(s) for the 2024-2025 Tax Roll Billing Delinquency Report(s) and Approving Billing and Collection of Delinquency Charges on County Tax Roll(s). **The Board Approved:**
 - (1) Resolution No. 05-2024 Adopting 2024-25 Tax Roll Billing Report on Delinquent Charges and Authorizing Their Collection on the County Tax Rolls;
 - (2) Resolution No. 06-2024 Referencing the Standard Form Tax Collection Services Contract with the County of Nevada for the Collection of Delinquent Charges;
 - (3) Resolution No. 07-2024 Requesting Collection of Delinquent Sewer Service Charges on the Placer County Tax Roll.
- Approval of Resolution No. 08-2024 Revising the Wastewater Capital Reserve Fund Budget and Making Related Findings.
- Approval to reject all bids for the 2024 Digital Scanning of Sewer Lines Project.
- Approval of the bid for Procurement of Sodium Hypochlorite Multi-Year Contract to Univar.
- Approval of the Agreement with Jacobs Engineering for the Fate and Transport Study – Phase 1.
- Approval of the Amended and Restated Legal Services Agreement with Bartkiewicz, Kronick & Shanahan.
- Additionally:
 - Progress Update for Nutrient Removal Alternatives Study.
 - Review of Agency Insurance Coverage.
 - Review Management Team Reports.

EXHIBIT E1

Alpine Springs County Water
Budget and Finance Committee Report
Thursday, July 11, 2024 9:30 a.m.

Members: Janet Grant, District Director, Chair
Evan Salke, District Director, absent
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff: Laurie Axell
Guests: None

Items discussed and recommendations to board:

1. PUBLIC COMMENT
 - a. No public comment.

2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION
 - a. Monthly Financial Reports
 - i. After reviewing the June financial reports and the payables, the committee recommends board approval. Mike will add some information to his monthly report to show monthly salary and wages information.
 - b. Treasurer's Report
 - i. This month we will see a reduction in the Wells Fargo CD account so we can cover expenses until revenue from customers comes in after bills are mailed next week.
 - c. ASCWD Policy Number 2.1.0 Bill Paying
 - i. The committee recommends adopting revised policy number 2.1.0 Bill Paying. With the changes we are making about credit card payments and automatic bill paying to avoid late charges the policy has been revised and brought in to line with current practices.
 - d. Unbudgeted Expenses
 - i. No unbudgeted expenses are reported for this month. Joe commented that Miguel has been on vacation and that the snow making well repair breakdown will be coming.

3. MEMBERS' COMMENTS
 - a. No members comments.

4. CORRESPONDENCE
 - a. There was no correspondence this month.

5. ADJOURNMENT
 - a. The committee adjourned at 9:55 a.m.

6. NEXT MEETING
 - a. Next B&F meeting: Thursday, August 8, 2023 9:30 a.m.

ALPINE SPRINGS COUNTY WATER DISTRICT AUGUST 2024 TREASURERS REPORT FY 23/24

	Account Balance	Report Date	Interest
Checking Plumas Bank	\$ 869,450	8/1/2024	0.00%
LAIF	\$ 186,525	8/1/2024	4.480%
Placer County Treasurer	\$ 170,936	6/30/2024	3.645%
CERBT	\$ 152,801	7/31/2024	2.780%
Wells Fargo Bonds	\$ 270,000	9/28/2023	4.800%
Wells Fargo CDs	\$ 828,525	7/25/2024	5.500%
	<u>\$ 2,478,236</u>		

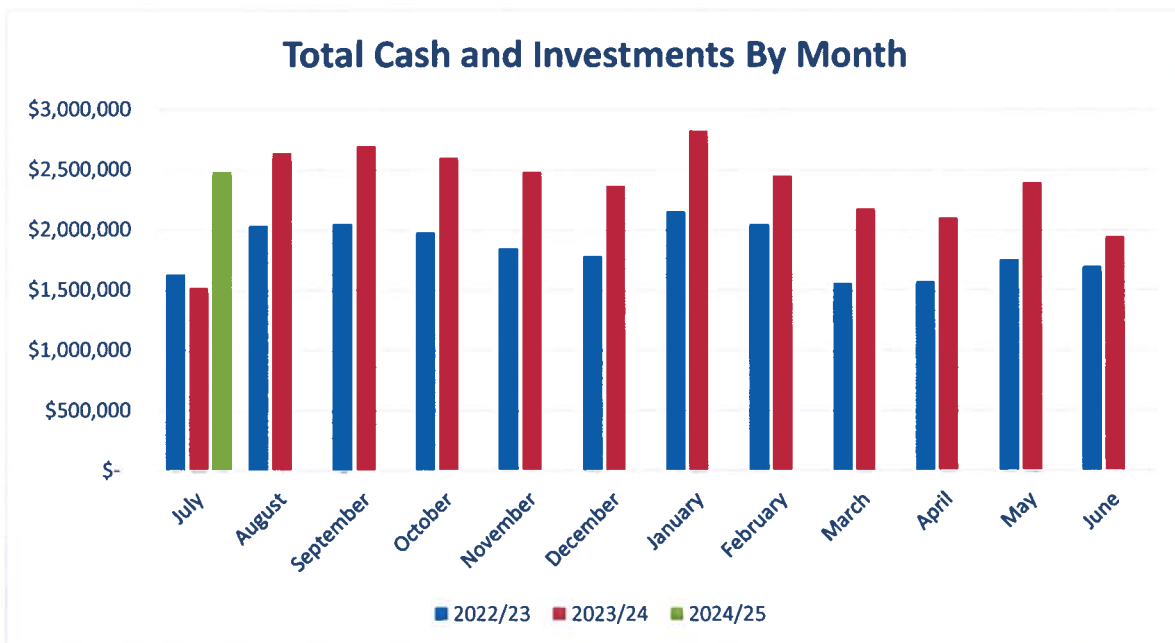
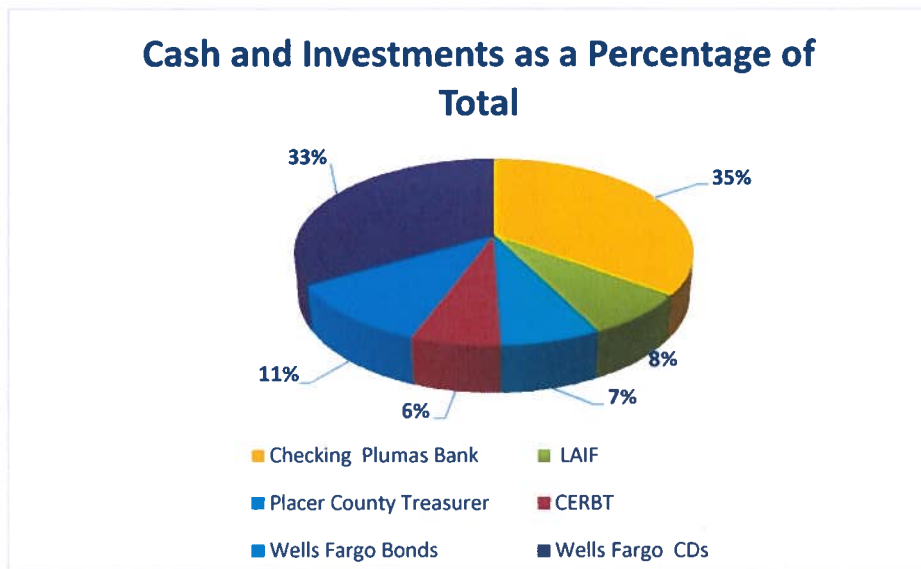


EXHIBIT E4

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

Administration and Personnel Committee Meeting **Report**

Date: Thursday July 25, 2024
Location: District Office, Board Room
270 Alpine Meadows Road
Time: 9 :30 a.m.
Members; Janice Ganong, Chair
Joe Mueller, General Manager
Evan Salke, Director

1. **CALL TO ORDER** Meeting was called to order at 9:30 am.
2. **PUBLIC COMMENT.** There was no public comment.
3. **ITEMS FOR COMMITTEE DISCUSSION & ACTION**
 - a. **Review suggested changes to the 2024-25 Board Goals and Objectives Matrix for recommendation to the Board.**

The Committee recommends that no changes to the goals and objectives are needed, as clarification can be provided in written changes to Policy 4.6.0. An information only addition to the heading is recommended, noting that the policy numbers referred to in the Matrix can be found in the ASCWD Policy Manual.

- b. **Review and suggest changes to the A&P Committee timeline and Board Policy 4.6.0 (Annual Goals and Objectives), for biannual review of past goals and creation of new goals.**

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

The Committee recommends revising 4.6.0 to improve the annual process for review. Additional wording will be presented in full, but the major recommendations are as follows:

Annually the process will be:

- 1. An initial review of the current and future Goals and Objectives Matrix by the Administration and Personnel Committee in the Spring.**
 - 2. The chair of the A&P Committee reaches out to each Director for their evaluation of the District's performance on current year goals and the formation of goals for the upcoming year as it pertains to their respective committees and the District in general.**
 - 3. Obtained Director input will constitute the Board's current goals review and help form the future year's Goals and Objectives Matrix which will be presented at the July Board meeting for approval.**
4. **MEMBERS' COMMENTS;**
There were no comments to report at this time.
5. **ADJOURNMENT.** The meeting was adjourned at 10:45am.

EXHIBIT F1



AGENDA NO: F1

MEETING DATE: 8/09/2024

Staff Report

TO: ASCWD Board of Directors

Date: July 30, 2024

FROM: Joe Mueller, General Manager

SUBJECT: SUBCOMMITTEE AND BOARD REVIEW AND COMMENTS ON THE AD-HOC COMMUNITY ADVISORY RECOMONDATIONS ON FIRE PROTECTION, EMERGENCY MEDICAL AND RELATED SERVICES

BUSINESS ITEM:

Subcommittee and Board review and comments of the ad hoc community advisory recommendations on Fire Protection, Emergency Medical, and Related Services.

Community input on a new agreement for fire protection and emergency medical services is an important initial step in obtaining expectations and needs. Community recommendations from the ad hoc advisory Board and individual community members are tools to be used to identify needs and begin discussions for possible inclusion in a future contract agreement with service providers. Obtaining and discussing community input, recommendations and feedback should not be construed as contractual language.

It should be noted that, while the ad-hoc committee utilized the current contract agreement with NTFPD as a starting point for their recommendations, this agenda item is not a discussion or action on the current ASCWD/NTFPD contract agreement for services. The ad-hoc community advisory committee was formed and tasked to provide a community perspective for the Board of Directors and staff to consider with respect to fire protection and emergency medical services within the District. The business item before the Board of Directors is to discuss and provide consideration related to those recommendations pertaining to a new agreement. All other recommendations concerning the existing agreement with NTFPD, specific language, and negotiating contract terms will be taken into consideration by the Board as the process moves forward.

As we proceed through the process and at such time that a service provider has been selected, the process of negotiating a new agreement would begin with the recommendation that all of the following considerations be utilized to formulate the new agreement: community input on needs and expectations, District staff identified clarifications, identified discussion items from past negotiations, and the currently in place agreement.

BACKGROUND:

North Tahoe Fire Protection District (NTFPD) is the Agency responsible for Fire Protection and Emergency Medical services throughout Alpine Meadows under a Contract Agreement that runs through October 2026.

In anticipation of the October 2026 agreement termination date, the District has been focused on identifying the community's expectations, needs, and wants along with evaluating the current tax revenues and other revenue streams that may provide for these important services. The District is committed to providing the community with a newly drafted contract that will accurately reflect current practices, clearly define the scope and level of services, and total financial compensation for performing said services. Providing a transparent well documented agreement that reflects our community's needs and expectations for both districts to manage and work from cohesively is essential in providing this important service to our community.

In January 2024 the ASCWD General Manager formed a community ad-hoc advisory committee, with five Alpine Meadows community members, tasked with providing community input by reviewing the existing fire service contract and helping identify expectations and the future needs of Fire Protection, Emergency Medical and related services for our community. It should be noted that this is just one of the initial steps in the process (obtaining community input) of putting a new agreement in place.

The ad-hoc Committee's recommendations were based on the reasoning that any agreement should accurately reflect staffing conditions and scope of services, aligning the community's needs and expectations while still providing operational flexibility for the service provider and a path for ASCWD to make contractual changes if conditions change in Alpine Meadows or the greater area at large.

On May 14, 2024, at the ASCWD Board of Directors meeting the District received the ad-hoc committee's letter of recommendations but did not discuss or comment on each individual recommendation. The Board did take the following action,

Direct staff to request a response on the Committee's recommendations from our current service provider (NTFPD) to determine if there is mutual agreement and a basis for negotiating a new agreement including some or all of the community identified needs and expectations.

During the time period NTFPD was requested to review the community recommendations, the ASCWD subcommittee and district staff performed a concurrent review. Due to the size of the recommendation's matrix and complexity of the items the subcommittee held numerous meetings in June to add Board content to the recommendations. The concurrent review was purposeful, for ASCWD did not want to filter or discount community feedback, before NTFPD had a chance to weigh in on it. The idea being that NTFPD, through their experience may have innovative recommendations to meet some of the community expectations. Also, a concurrent review helps to ensure the process continues to move towards completion in a timely manner.

DISCUSSION:

Discuss the subcommittees review of the recommendations from the community advisory board, on fire protection and emergency medical services past 2026.

The ASCWD Subcommittee's review and comments of those recommendations are as follows:

- The subcommittee agrees the intent (verified by a review of the 2005 Board meeting minutes) of the fire services contract was to provide staffing during fire season. As such a 150-day contract requirement should stipulate fire season, winter staffing of the station would be at the absolute discretion of the Fire District.
- The subcommittee disagrees that a 12-month termination option is necessary. The current contract allows a 36-month termination without cause, which is a reasonable time frame if the agreement is not working for either party.
- The subcommittee agrees that should staffing at the ASCWD fire station become erratic or that services are typically being provided a majority of the time by Fire stations outside of the Alpine Meadows station, an agreement should allow for the return of the fire station to ASCWD control in an expedited manner as such the station could be put to a higher and better use for the overall benefit of Alpine Meadows.
- It is understood that the ad hoc advisory committee placed a high value on year-round staffing and the operation of an ambulance out of the ASCWD station. Year-round staffing and ambulance service have not historically been part of the agreement. For numerous years ambulance service and year-round staffing has been provided outside the contract requirements and is a strong community desire to see continue. To get a general understanding how a service provider can provide staffing at these levels a financial analysis should be provided as an attachment to the contract to show the means of providing that level of service out of the ASCWD station.
- The subcommittee agrees that both districts receive mutual benefit from fire and emergency medical services continuing out of the ASCWD station beyond the 150-day contract requirement. As such the contract should acknowledge the full value of the lease of the ASCWD station as additional compensation under the Financial Provisions of the contract.
- Agreement that a definition section should be included in the contract to provide clarity.
- The Fire Chief and ASCWD General Manager are authorized to speak on or act on behalf of this contract under the direction of their respective Boards. Any redesignating of those duties and responsibilities specific to the contract would require prior written approval of the designee.
- Under the grant application and grant administration the previous contract language that came out of the March 8th, 2023, negotiations can be used as the starting point.
- Providing and supporting the chipping program should be reexamined with possible limiting of hours or number of days.
- Defensible space program, agreement that the Fire District should provide a written recommended defensible space program.
- Disagree that public information, fire education and emergency preparedness planning be removed. These services are integral to a community fire service provider.
- Reporting, agreement that the Fire District should provide an expanded monthly written report that covers grant opportunities, defensible space activities, staffing, excel call log spreadsheet, etc.

- Agreement that max payment and payment drop terms should be linked and looked at as one item.
- Termination, disagreement that additional language is needed.
- Any contract should acknowledge the benefit of the Fire District's ability to provide additional services such as the operation of a transport ambulance out of the ASCWD station.

RECOMMENDATION:

Staff recommends that the Board Receive the comments from the subcommittee on their review of the ad hoc community advisory board recommendations. Provide any additional comments and approve the use of the recommendations (ad hoc and subcommittee) for use as an additional resource going forward in securing a new agreement for Fire Protection and Emergency Medical Services

ATTACHMENTS:

1. ASCWD Community Advisory Board Recommendations to ASCWD Board Regarding Fire Contract.

ASCWD Community Advisory Board Recommendation to ASCWD Board Regarding Fire Contract

Thank you very much for the opportunity to provide community input on the Agreement for Fire Protection, Emergency Medical, and Related Services and to help shape the future of these important services for the Alpine Meadows community.

The following summarizes this Community Advisory Board's thoughts and recommendations on this matter. While a good faith effort has been made by members of this board, these recommendations are not the work of experts, and we recommend that ASCWD employ experts as may be deemed necessary to determine final scopes and terms of any agreement.

Recommendation:

The Committee recommends that Alpine Springs Community Water District (ASCWD) proceed with further good faith negotiations with North Tahoe Fire Protection District (NTFPD) toward a mutually agreeable contract with key terms as outlined below before issuing a request for proposals (RFP) or seeking services from other providers.

If terms can not be mutually agreed upon, or should NTFPD wish to revert to early 2000's staffing levels as stated in the terminated agreement, we would then recommend ASCWD fully vet all Fire and Emergency Medical service providers to establish the best fit for the community.

Key Contract Terms:

A new Agreement for Fire Protection, Emergency Medical, and Related Services should address the following terms of importance to the ASCWD community:

1. **Staffing:** The advisory committee feels the agreement should acknowledge current staffing conditions, community expectations on time of year staffing, and allow for contractual changes should those staffing levels change.
 - i. **Suggested Agreement Language:** Staff the Fire Station with a two-person crew with the minimum qualifications of an engine company, at least 150 days each calendar year, 24 hours each day, during the months of June through November, unless otherwise mutually agreed to in writing by both parties. NTFPD shall make commercially reasonable efforts to staff the Fire Station more than 150 days per a calendar year; the 150-day contract requirement will only be accumulated in the months June through November.
 - ii. Should staffing fall below the historical precedence of NTFPD staffing of the Alpine Meadows station for 365 days per a calendar year, ASCWD will have the option to terminate the Agreement for cause with a minimum of 12 months' notice.
2. **Lease of Station:** Should staffing fall below the historical precedence of NTFPD staffing of the Alpine Meadows station of 365 days per a calendar year, in addition to the option

to terminate the Agreement as outlined above, ASCWD will also have the option to continue all terms of the Agreement except for lease of the station; lease can be immediately cancelled at ASCWD option with a minimum of 30-day notice to vacate. Under this scenario, this would allow ASCWD to leverage the Alpine Meadows station, a valuable asset to the community, for higher or better use than being vacant for the majority of the year under a 150 day staffing scenario, and NTFPD would continue providing fire protection services from its other stations year-round.

Rationale:

Our recommendation is based on what we believe to be the community's desire to preserve and maintain the current and historic year-round staffing of a highly trained ambulance transport crew and ambulance operating out of the Alpine Springs Fire station. If contractual language can be established that:

- a) reflects the current and historical staffing model (staffed 365 days per year), while still allowing NTFPD operational flexibility, and
- b) provides ASCWD a path to make contractual changes if staffing is altered below the current community expected levels,

then, the recommendation is to proceed in good faith toward a new contract with NTFPD.

While recognizing the value the community places on NTFPD staging an ambulance from the Alpine Meadows station, it is important to acknowledge that Ambulance service is not only outside the scope of our fire contract, but also outside the Mission of the District. This Board's understanding is that NTFPD is able to provide this service to our community because ambulance service in Alpine Meadows is included in the NTFPD jurisdiction.

The rationale for not vetting other service providers at this time is the recognition that it is unlikely that another neighboring fire protection district would have the same incentive as NTFPD to staff our station. Other providers would likely propose a different weighting of services that fall under fire protection, and it would be important but difficult to evaluate such proposals as direct comparisons. An example of differently weighted services could be potentially including more focus on Preventative Services focused on Defensible Space than is currently provided by NTFPD, which is a high priority for some in our community. If an agreement on staffing terms with NTFPD cannot be reached, it would be important to understand other providers' capabilities and interest in providing fire protection services to Alpine Meadows.

Additional Details:

In addition to these specific terms above, the following statements represent the consistent themes expressed through community feedback:

- A more tightly defined contract, rather than a loosely defined contract, is preferred.
- Written reports and review protocols are seen as value to the community to allow for transparency and accountability.
- Preventative Fire Services, including Defensible Space programs – and associated applications for grant funding for Alpine Meadows – is seen as very important.
- Response times are important to members of the community.

Appendix

Additionally, attached as Appendix A, and incorporated herein by reference, is a matrix that identifies other scopes and terms that an agreement with NTFPD would need to address and be further negotiated if the main terms of staffing and lease of the station are generally agreed upon.

Thank you again for your partnership with the community.

The ASCWD ad-hoc Community Advisory Board:

Liz Hobart Zang, John Moise, Don Fulda, Steve Siig, Ricky Holak


Liz Hobart Zang (Apr 4, 2024 12:57 PDT)

Liz Hobart Zang


John Moise (Apr 4, 2024 17:00 PDT)

John Moise


Don Fulda (Apr 9, 2024 11:57 PDT)

Don Fulda


Steven Siig (Apr 9, 2024 15:17 PDT)

Steve Siig


Ricky Holak (Apr 9, 2024 21:34 PDT)

Ricky Holak

Appendix A

Scoping Matrix

Location	Scope/Term	Current Agreement	New Contract
header	FIRE PROTECTION	No Definition	Need definition.
header	EMERGENCY MEDICAL	No Definition	Need definition.
header	RELATED SERVICES	No Definition	Need definition.
1a	Fire Protection	Inc.	Define scope more clearly. Define scope more clearly. Move Defensible Space and Grants for defensible space to be subsets of prevention. Scope to include: Get FD input on what they see as our overall Preventative Services Needs, (ex. defensible space program) even if they aren't going to provide them. What fire prevention services are provided in their North Tahoe Service area? Are there other preventative services provided by other entities in addition to FD provided services (e.g. county funded or through tax-funded program or grant funded)
1a	Fire Prevention	Inc.	
1a	Fire Suppression	Inc.	Define scope more clearly.
1a	Rescue	Inc.	Inc. Typical.
1a	Emergency Medical Services	Inc.	Define scope more clearly. Define where emergency medical "stops" and ambulance "begins".
1a	Hazardous Materials Services and Response	Inc.	Inc. Typical.
1a	Enforcement of the Fire Codes and other Fire Protection Ordinances	Inc.	Inc. Typical.
1a	Fire Origin and Arson Investigation	Inc.	Inc. Typical.
1a	Plan Checks and Inspections	Inc.	Inc. Typical.
1a	Training and Related Administrative Services	Inc.	This is overhead and not a service being provided. This should not be listed in scope. Define scope more clearly. Move structure to be a subset of prevention. Include grants available (specific focus on defensible space and prevention grants) in monthly report (see also reporting line) and advise Alpine as to what grants Alpine should apply for and support Alpine in such efforts. Provide additional information as requested by Alpine as to the costs of pursuing such grants. Partner in good faith on grants that Alpine applies for. If Alpine elects to apply for grants or pay FD to apply for such grants proceed in good faith.
1a	Including grant application and grant administration	Inc.	
1a	fire district support services, including, but not limited to, supervision and management, dispatching, training, and equipment procurement and maintenance services:		This is overhead and not a service being provided. This should not be listed in scope. GM/Legal advise how to define outside of scope.
1a	procurement and maintenance of adequate stocks of supplies and materials	Inc.	
1a	advertising providing and supporting the Chipper Program,	Inc.	OK to remove. Remove "advertise" and "support". Move to a subset of Prevention.
1a	advertise, provide and support the Defensible Space Program	Inc.	FD to provide recommended Defensible space program.
1a	public information and fire safety education	Inc.	Remove
1a	emergency preparedness planning	Inc.	Remove
1a	and other necessary services	Inc.	Inc. Typical.
1a	all on the same basis and to the same extent as provided in the North Tahoe service area.	Inc.	Remove
4b	Staffing	150 days	Define the minimum qualifications of crew. Define what a staffing day is. i. Suggested Agreement Language: Staff the Fire Station with a two-person crew with the minimum qualifications of an engine company, at least 150 days each calendar year, 24 hours each day, during the months of June through November, unless otherwise mutually agreed to in writing by both parties. NTFPD shall make commercially reasonable efforts to staff the Fire Station more than 150 days per a calendar year; the 150-day contract requirement will only be accumulated in the months June through November. ii. Should staffing fall below the historical precedence of NTFPD staffing of the Alpine Meadows station for 365 days per a calendar year, ASCWD will have the option to terminate the Agreement for cause with a minimum of 12 months' notice

Appendix A

Scoping Matrix

			Mutually agreeable Monthly written report to be provided in advance of monthly Alpine Springs Board of Directors meeting.
1d	Reporting	Oral monthly, quarterly questions, annual operating plan including staffing schedule.	Reporting to Include: staffing, grant opportunities, defensible space program KPIs.
	supplemental fire, emergency medical or related service funding with Placer County and/or the Alpine Meadows Ski	Inc.,	No part of this agreement will prevent NTFPD from collecting additional fees from the Ski Resort (Palisades), or other sources, for additional staffing or services requested by the ski resort. And ASCWD will not take exception to the staging of Crew or equipment/apparatus at another location within the District (i.e. Palisades Tahoe Alpine Meadows Base Area).
10	Review by Alpine Springs BOD	7th year	Review of the Contract (not the Chief) between the Chief and GM annually.
1e	Fire water	Alpine Springs responsible	No change.
1e	Fire hydrant testing	Alpine Springs responsible	Update to reflect how is actually being completed.
1e	Fire hydrant snow removal	Alpine Springs responsible	No change.
exhibit	Payment	45 days after	Add industry standard language for nonperformance.
add	Mechanism for max payment	not included	An annual cap on increase should be added to the Agreement, formula to be discussed
6b	If drops 95% annually	Inc.	Renegotiate term to take into account historical growth in tax revenue and CPI over multiple years vs this one year trigger
	Term	15 years, no option to extend included.	5 year with 2 or 3 extensions.
	Termination	36 months, either party. Pay until end.	If FD terminates, or if Alpine terminates FD for cause, Alpine should not need to pay FD full value for last months. Alpine should be able to remove the expenses of finding and implementing a new FD. Reduced funding equal to the actual start up costs and a OH % for Alpine GM.
	Fire station lease		Recommend exhibit attached to agreement with a lease document. Recommend structure of lease to coordinate with \$1 mechanisms for canceling of contract.
	Title to apparatus, tools and equipment	Inc.	Any equipment, or include fees, that is provided by a developer or similar as a Condition of Approval should be the property of Alpine at the end of term.
	Station main.	Inc.	Inc.
Inc.	Capital Facilities Plan	Inc.	Inc.
	9 Insurance	Inc.	Include a mechanism for these values increasing with CPI or similar given the length of term being proposed. Perhaps part of the annual contract review to assure an in conformance with industry standard.
9t	Insurance: failure to maintain cover	This is the only holdback provision in the agreement.	Not only withhold payment, but also to employ supplemental private coverage at North Tahoe's sole expense if they fail to provide required insurance.
"Below the line"	ambulance	NTF per State Zones	This should be recognized in the agreement. recommend legal advise how. NTF will be responding to ambulance calls in the district regardless of agreement, and that NTF receives strategic advantage of this location to their revenue in general.

EXHIBIT F2



AGENDA NO: F2

MEETING DATE: 08/09/2024

Staff Report

TO: ASCWD Board of Directors

Date: July 31, 2024

FROM: Joe Mueller, General Manager

SUBJECT: DISTRICT GOALS AND OBJECTIVES POLICY #4.6.0

DISCUSSION:

On July 25, the Administration and Personnel Committee met to discuss updates to the District Goals and Objectives Policy #4.6.0. The updates and modifications are to better outline the process and timelines for review.

The updates and modifications to the policy accurately reflect the process.

FISCAL IMPACT:

No fiscal impact, the District allocates funds each year during its budget process for District Goals and Objectives.

RECOMMENDATION :

Staff recommends that the Board review and approve the recommended changes proposed by District staff and the Administration and Personnel Committee.

Attachments:

1. Edited current District Goals and Objectives Policy #4.6.0
2. Proposed Draft Goals and Objectives Policy #4.6.0

Policy Number: 4.6.0

Title: Annual Goals and Objectives

Introduction:

This policy has been developed to establish the requirement and procedure for the Board of Directors to produce a document outlining the goals and objectives of the District for the next fiscal year.

Ends:

It is necessary that the Board of Directors impart to the General Manager its desires for the upcoming fiscal year. To that end, the Board of Directors along with the General Manager shall undertake annually to create a document establishing those goals and objectives formally. This document shall be completed ~~at the prior to July~~ at the prior to July ~~Board of Directors meeting of each year.~~ Board of Directors meeting of each year.

Annually the process will be:

1. An initial review by the Administrative and Personnel Committee to occur each spring.
2. The General Manager reaches out to each Director for their input on the current year goals and the formation of the upcoming year's goals as it pertains to their respective committees and the District in general.
3. Obtained Director input will constitute the Directors current goals review and the future year's Goal Statement and Matrix to be presented at the July meeting.

This document shall be used as the yard stick by which success is measured. Because of this, the document must be developed in such a way as to create measurable end points. For that reason, ambiguous and subjective goals and objectives shall not be included in this document. On a semi-annual basis (December and July) or more frequently at the discretion of the Board, the Board and the General Manager shall evaluate progress compared to the annual goals and objectives and make changes and revisions if necessary.

Responsibility:

This document shall be a collaborative effort between the Board of Directors and the General Manager. Once the document is drafted and agreed to by both parties, it will then be the General Manager's responsibility to take appropriate steps to move the District forward in the direction of the goals and objectives.

At the end of the fiscal year, the General Manager will be responsible for reporting to the Board of Directors the relative success of the year's achievement of the goals and objectives.

Adopted: 12/10/04 Amended 3/9/07

*https://alpinespringscountywater-my.sharepoint.com/personal/joe_alpinesprings_org/Documents/Documents/Staff Reports/August 2024/4.6.0 Annual Goal Objectives amended.doc
https://alpinespringscountywater-my.sharepoint.com/personal/pam_alpinesprings_org/Documents/Documents/Policies & Procedures/4.6.0 Annual Goal & Objectives amended 04.14.23 clean.doc approved at the regular board meeting 04.14.23*

DRAFT Policy Number: 4.6.0 DRAFT

Title: Annual Goals and Objectives

Introduction:

This policy has been developed to establish the requirement and procedure for the Board of Directors to produce a document outlining the development and review of goals and objectives of the District for each fiscal year.

Ends:

It is necessary that the Board of Directors impart to the General Manager its desires for the upcoming fiscal year. To that end, the Board of Directors along with the General Manager shall undertake annually to create a document establishing those goals and objectives formally. This document shall be completed at the July Board of Directors meeting each year.

Annually the process will be:

1. An initial review by the Administrative and Personnel Committee to occur each spring.
2. The General Manager reaches out to each Director for their input on the current year goals and the formation of the upcoming year's goals as it pertains to their respective committees and the District in general.
3. Obtained Director input will constitute the Directors current goals review and the future year's Goal Statement and Matrix to be presented at the July meeting.

This document shall be used as the yardstick by which success is measured. Because of this, the document must be developed in such a way as to create measurable end points. For that reason, ambiguous and subjective goals and objectives shall not be included in this document. On a semi-annual basis (December and July) or more frequently at the discretion of the Board, the Board and the General Manager shall evaluate progress compared to the annual goals and objectives and make changes and revisions if necessary.

Responsibility:

This document shall be a collaborative effort between the Board of Directors and the General Manager. Once the document is drafted and agreed to by both parties, it will then be the General Manager's responsibility to take appropriate steps to move the District forward in the direction of the goals and objectives.

At the end of the fiscal year, the General Manager will be responsible for reporting to the Board of Directors the relative success of the year's achievement of the goals and objectives.

EXHIBIT G

August 2, 2024

Dear ASCWD Board members,

As a longtime resident of Alpine Meadows and former member of the Alpine Meadows Fire Safe Council, I would like to reiterate my request for the fire station at the bottom of AM Road to remain staffed for the safety of all residents. I am very grateful to see it is currently staffed.

I also would like to advocate for the ASCWD board to rescind their cancelation of the NTFD contract, and then work with NTFD to find agreeable terms to continue the current contract.

Thank you.

Dawn Grass

1506 Juniper Mountain Road