

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday September 9th , 2022
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

This will be a hybrid meeting held in person and available by ZOOM for the general public. The board room at 270 Alpine Meadows Rd. is open to the public with Members and Staff present. Current masking requirements will be enforced. Public comments will be accepted by the board and should be submitted to the Board Secretary by sending an email to info@alpinesprings.org; by mail or in person at 270 Alpine Meadows Rd., Alpine Meadows, CA by Tuesday August 9th, 2022 at 9:00 a.m. and via ZOOM on any item on the agenda until the close of public comment on the item.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. **Mtg. ID: 843 8574 4265; passcode: 787438**; Please mute yourself unless you are speaking. Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84385744265?pwd=bVE5UnA2cDVBMXN1emdlcFZURmM1Zz09>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) AUGUST REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of August 12th, 2022.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the August 2022 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the month's expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including August 2022 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of August 2022.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the August 2022 Water/Sewer Report.

D5) TTSA REPORT

Representative David Smelser, shall report on TTSA activities that impact Alpine Meadows, including the TTSA Board meetings. Regular Meeting held on August 17th, 2022.

E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

E1) DISTRICT BOARD ELECTIONS

Informational only

E2) CLIMATE TRANSFORMATION ALLIANCE

Consider a request to join the Climate Transformation Alliance

E3) OCTOBER REGULAR MEETING OF THE BOARD OF DIRECTORS AND BUDGET AND FINANCE COMMITTEE

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

Discuss the possible rescheduling of the October regular meeting of the Board of Directors and the Budget and Finance Committee.

E4) AGREEMENT FOR FIRE PROTECTION, EMERGENCY MEDICAL AND RELATED SERVICES BY NORTH TAHOE FIRE PROTECTION DISTRICT TO ALPINE SPRINGS COUNTY WATER DISTRICT

Discuss and provide direction, to change and/or clarify the agreement to allow additional compensation to be paid to NTFPD above what is outlined in section 6.0, Financial Provision for certain items listed in section 1.0 a, Scope of Services.

F. COMMITTEE REPORTS

F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met September 8th, 2022, the previous months August 11th, 2022, B&F report is attached.

F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting.

F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

No Meeting

G. FUTURE AND OPEN AGENDA ITEMS

- District Audit of FY2021/2022
- TTSD Contract for Board Approval

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

None

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday October 14th, 2022, at 9:00 a.m.

I certify that on or before Tuesday September 6th, 2022, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager.

EXHIBIT C1

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**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

August 12, 2022

NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff and Zoom for additional attendees

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A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Grant called the meeting to order at 9:00 AM.

Directors Present: President Janet S. Grant, Vice-President Janice Ganong, Dave Smelser, Evan Salke, and Christine York

Directors Absent: None

Staff Present: General Manager Joseph Mueller, O&M Supervisor Miguel Ramirez, District CPA Mike Dobrowski, and Recording Secretary Judy Friedman

Guests included NTFPD Fire Marshall Brent Armstrong, Chief Alan Whisler, Liz Zang, Steve Kastan, "Citizen," and Steve Hoch (per Zoom names provided).

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B. PUBLIC COMMENT

Liz Zang noted the recent resignation of the TTSA general manager. She asked about transparency and ASCWD's role in governing the organization. Zang suggested TTSA minutes and agendas be included in ASCWD meeting packets. Zang asked how member agencies select representatives to the TTSA Board, noting NTPUD recently advertised for interested parties and appointed someone new. Zang asked if TTSA meetings are open and if public comment is allowed. She asked additional questions about how TTSA operates and discloses information.

Grant explained ASCWD has a representative from the Board. ASCWD has 1/2 vote and OVPSD has 1/2 vote. The representative brings items of specific concern to ASCWD. Grant invited Zang to submit written comments if she would like more response to the issues she raised. Ganong suggested ASCWD needs to consider items that impact its customers, such as TTSA rate increases. The general manager severance package could also financially impact ASCWD customers.

Mueller added that the regional District Managers, including from TTSA, meet regularly and are informed of each district's activities.

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C. APPROVAL OF MINUTES

C1) JULY REGULAR BOARD MEETING

It was moved by York and seconded by Smelser to approve the minutes of the July 8, 2022 Regular Board meeting as corrected. Motion carried unanimously.

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9

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

District CPA Mike Dobrowski presented July 2022 Month End Review. He and Mueller are preparing for the audit next month. He explained the "in transit timing differences" included in his report. It was noted at the Budget and Finance noted the check amount to Janet Grant is incorrect and will be adjusted.

It was moved by Smelser and seconded by Ganong to approve the financial reports for July 2022 as presented. Motion carried unanimously.

1 It was moved by York and seconded by Smelser to approve payment of checks #32577- #32624 plus
2 payroll and electronic fund transfers. Motion carried unanimously.
3

4 It was moved by Ganong and seconded by York to approve the quarterly reports for July 2021 – June
5 2022 as presented. Motion carried unanimously.
6

7 D2) FIRE DEPARTMENT REPORT

8 Fire Marshall Armstrong responded to questions raised last month about the status of the chipping program and
9 agreement for medical services.
0

1 Regarding chipping services, Armstrong acknowledged some missteps and suggested the best way to move
2 forward is a re-set. He presented statistics on the clean-up days held this summer and the amount of material
3 chipped and removed. All piles in Alpine have been addressed. NTFPD crews noted property owners may have
4 hired other services that are stacking piles and assuming NTFPD will remove them. Those contractors need to
5 remove those piles.
6

7 Armstrong explained the process to request chipping. The same crews are also fire response staff. If there is an
8 incident, they will be pulled from chipping to help fight fires. Armstrong reviewed the funding for chipping
9 programs, which is different for the basin than for Alpine, because of grant requirements. Taxes collected from
0 Alpine are used to fund services in Alpine.

1 Staffing exceeds the agreement as the Alpine station now has paid staff 365/24/7. There is a line item in the
2 ASCWD budget for fuels reduction. To that end, NTFPD's work has resulted in the ISO rating dropping from 7
3 to 3.
4

5 Discussion followed as the ASCWD/NTFPD agreement was clarified. Mueller explained the scope of services
6 and compensation in the current contract. The contract can be amended but that should be discussed in Closed
7 Session. Discussion continued regarding the terms of the agreement, practical application, and interpretation.
8

9 Chief Whisler reported the contract only calls for the station to be staffed 150 days a year. But keeping it fully
0 staffed is the right thing to do for the community. There are other instances where NTFPD delivers more than
1 the agreement calls for.
2

3 Whisler reported on calls responded to in the past month.
4

5 Discussion continued regarding details of the ASCWD/NTFPD contract. The Board agreed to convene a Closed
6 Session to review the contract and determine any recommendations for revisions.
7

8 D3) GENERAL MANAGER'S REPORT

9 General Manager Mueller presented his report for July 2022. He reviewed projects and General Business items
0 in the report.
1

2 Data collection for the Master Plan has been completed. A draft Plan should be presented by the end of the year.
3

4 The post office is experiencing nation-wide staffing shortages. If mail cannot be delivered in a timely manner, it
5 may be returned to sender. As a result, many customer's payments to ASCWD were returned. Mueller
6 explained the challenges with tracking those payments and delays.
7
8

1 OVPSD received two grants for forest fuels reduction work, including \$800,000 from Calfire to treat 150 acres,
2 not all of which is on OVPSD property.. The forester they are using to identify areas to be addressed is also
3 looking at ASCWD properties and will submit treatment plan. If ASCWD receives a grant from Calfire, it will
4 cover the cost of the forester. It would have been more beneficial to submit a grant request with OVPSD
5 because it would show a bigger impact, but the forester thinks ASCWD is in a good position.

6
7 Mueller described the work being done with a property owner to reroute a sewer line. The owner will need to
8 grant an easement to the District.

0 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

1 Miguel Ramirez presented the Water/Wastewater report for July 2022. He reviewed maintenance and repairs
2 addressed during the month. Ramirez showed photos of tree impacting sewer line that homeowner is going to
3 deal with and repairs in process.

4
5 Mueller noted that with so much construction going on in the valley this summer, staff is spending numerous
6 hours working with contractors.

7
8 The Park History report was in today's meeting packet. Revenues have gone up, but numbers are only slightly
9 increased. Mueller is hearing good things as the perception is that the park is not as crowded this year.

0
1 Mueller and Ramirez answered questions clarifying their reports.

2 **D5) TTSA REPORT**

3 Representative Dave Smelser presented the report of the July 20, 2022 TTSA Board meeting. General Manager
4 LaRue Griffin has resigned and the Board agreed to a separation package that includes Griffin consulting until
5 March 20, 2023. Maintenance Manager Richard Pallante was appointed acting GM as a recruitment plan is
6 implemented.

7
8 Smelser reported charges were not filed against the woman who climbed the fence last month. Security
9 measures are being reviewed.

0
1
2 Ganong asked that TTSA meeting agendas and minutes be included in ASCWD Board packets. It was noted
3 those documents are available online. A brief discussion followed regarding ASCWD's responsibility to its
4 customers as regards TTSA. The TTSA Board makes independent decisions. That said, as noted above, each
5 member agency appoints a representative. Smelser noted the upcoming rate study that could increase fees
6 substantially. He will bring all pertinent information to this Board, which can offer comment either to Smelser
7 or at TTSA meetings.

8 **E. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

9 **E1) LAFCO REQUEST FOR NOMINATION SPECIAL DISTRICT ALTERNATE LAFCO** 0 **COMMISSIONER**

1 Mueller noted Rick Stephens was appointed as a regular voting member of LAFCO, which opened the
2 "alternate" seat. There were no nominations from ASCWD.

3 **E2) TAHOE TRUCKEE SIERRA DISPOSAL CONTRACT**

4 **Discuss changes and updates to the TTSD contract; the proposed contract is updated from our**
5 **current 1991 agreement. The proposed agreement eliminates the ability for residential trash**
6 **services via single family curbside service or dumpster service provided for multi-family from self-**
7
8

1 **procuring services directly from TTSD. Discuss how to implement the administration fee to those**
2 **customers that have contracted directly with TTSD and have not paid the District's**
3 **administration fee in the past**

4 Mueller presented the August 5, 2022 staff report and the first draft of the revised TTSD contract. He noted that
5 since the agreement was last addressed in 1991, there are many changes to be considered. There are 141
6 residential units (approximately 21% of ASCWD customers) that self-contract for trash service because at one
7 time TTSD classified condominiums as commercial and not residential. Mueller described the staff time that
8 goes into negotiating and administering contracts, which those self-contracting benefit from. In addition, the
9 District contract with TTSD provides for green-waste pick-up, Christmas tree drop-offs, and other special
0 services in the Valley. Mueller estimates the value of those services to be approximately \$100,000 per year and
1 if those self-contracting did not pay into the cost, other owners would pay approximately 20% more.

2
3 Discussion followed regarding the current contract and proposed revisions. Mueller clarified the ASCWD
4 charter includes water, sewer, and trash. The three local entities that have trash included in their charter are
5 ASCWD, OVPSD, and Northstar CSD, which allow for negotiating special rates with TTSD.

6
7 The topic was open to public comment.

8
9 Steve Hoch from the River Run Condominium Association feels there is no benefit from the ASCWD contract.
0 He stated it is inappropriate for ASCWD to impose a fee after a long-standing precedent of HOAs to self-
1 contract for services, which River Run has been doing since the early 1980's. If there was an actual cost savings
2 and/or benefit to the Association, the fee may be acceptable.

3
4 Steve Kastan representing another HOA which does not self-contract, ASCWD handles their trash service. He
5 has 1 dumpster for 24 units and feels the Association would benefit from a reduced fee for trash pickup
6 services. .

7
8 Public comment was closed. Discussion followed clarifying the HOA issues and District-negotiated rates with
9 TTSD.

0
1 There was consensus that TTSD mis-classified HOAs as commercial rather than residential. Self-contracting for
2 trash services should not continue. That said, if that practice continues, the Board agreed the ASCWD
3 administration fees should be equally shared among all customers.

4
5 Discussion continued as details of the proposed contract were clarified and suggestions made for revisions.
6 Mueller will update the document and bring it back to the Board for action. He will reach out to the
7 condominiums to see if there is a way the District can help reduce their costs.

8
9 **E3) FY 2021/2022 GOALS & OBJECTIVES**

0 Mueller presented the updated FY 2021/2022 Quarter 4 goals and objectives spreadsheet, incorporating
1 comments from last month's Board review.

2
3 **It was moved by York and seconded by Smelser to approve the FY 2021/2022 Quarter 4 Goals and**
4 **Objectives spreadsheet. Motion carried unanimously.**

5
6 **F. COMMITTEE REPORTS**

7 **F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

1 Grant presented the report of the August 11, 2022 Committee meeting, including the Treasurer's Report. It was
2 determined that as a public agency, ASCWD cannot invest in the Vanguard Short Term Inflation Protected
3 Securities Fund.

4
5 **F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

6 This Committee did not meet.

7
8 **F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

9 This Committee did not meet.

0
1 **F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

2 This Committee did not meet.

3
4 **E. FUTURE AND OPEN AGENDA ITEMS**

- 5 • District Audit of FY 2021/2022 – the audit will begin mid-September

6
7 **F. CORRESPONDENCE TO THE BOARD**

8 Two letters were received. Both were requests to purchase a pass to the park. The policy will not be changed for
9 this year, but the Park, Recreation & Greenbelt Committee will consider the requests at its next meeting.

0
1 **G. CLOSED SESSION**

2 Closed Session was not convened.

3
4 **H. DIRECTORS' COMMENTS**

5 Smelser observed a family sending a young girl over the fence at the park to open it for the rest of the family.
6 Something more secure needs to be considered.

7
8 The Board agreed a Closed Session regarding the NTFPD contract should be convened.

9
0 **I. ADJOURNMENT**

1 There being no further business to come before the Board, the meeting was adjourned at 12:26 PM The
2 next regularly scheduled Board meeting is Friday September 9, 2022 at 9:00 AM.

3
4 Respectfully Submitted,

5 Judy Friedman

6 Recording Secretary

7 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

EXHIBIT D1

Subject: *August 2022 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 09/05/22*

On a year to date basis our net income was \$19,059 lower than the prior fiscal year. Current month total expenses were \$127,915 which were under budget by \$59,688. (Mainly due to the NTFD contract timing).

Our cash position has increased by \$300,784 from August 2021 and has increased by \$337,717 from the prior month.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – **\$0 + \$103,028= \$103,028**

Prior Year + (10% of annual revenues (\$1,296,881-266,604) less Garbage)

Cash available for operations – **\$1,776,204**

(Remaining balance \$1,879,232-103,028)

In Transit Timing Differences

Customer deposits posted after prior month end close, approximately \$218,315.

Work in Progress Accounts**Current Year****Total**

| | | | |
|---------------------------|----|---|---------------|
| Master Plan | | | 49,417 |
| Zone 3 Water Testing Site | | | 3,434 |
| Sewer Easement | | 0 | <u>11,300</u> |
| Total | \$ | 0 | \$ 64,151 |

Accounts Payable

| | | |
|---------------|--|---------------------|
| Fire Contract | | \$ 40,710.84 |
| Total | | <u>\$ 40,710.84</u> |

Sick and General Leave

| | | |
|---------------------------------|-------------|--------------|
| COVID Sick leave | 0.00 Hrs. | |
| Sick leave Hours | 164.00 Hrs. | |
| General leave Hours and Dollars | 352.88 Hrs. | \$ 17,443.35 |

Prepays

| | |
|--|--------------------|
| Sun Life Dental (5103&04) (68.77+212.89) 0 month | \$ 0.00 |
| Garbage Contract (5404.02) 1 Mo. @ \$13,145.60 | \$ 13,145.60 |
| Healthplan Services (51031&41) (171.45+208.05) 0 month | \$ 0.00 |
| SDRMA Insurance (5120.00) 10 months @ 2,962.64 | \$ 29,626.40 |
| CALPERS (51031&41) (800.74+3,202.94) 0 month | \$ 0.00 |
| Sierra Office Solutions (5232.00) 0 month @ 156.72 | \$ 0.00 |
| Principal Life (5103&04) (25.80+51.60) 0 month | \$ 0.00 |
| SDRMA (5120.00) Worker's Comp 10 months @ 731.46 | <u>\$ 7,314.50</u> |
| Total | \$ 50,086.50 |

Stale-Dated Checks

| <u>Date</u> | <u>Check #</u> | <u>Amount</u> | <u>Vendor</u> |
|-------------|----------------|---------------|---------------|
|-------------|----------------|---------------|---------------|

Last disbursement issued from prior financial reports.

| <u>Date</u> | <u>Check or EFT #</u> | <u>Amount</u> | <u>Vendor</u> |
|-------------|-----------------------|---------------|--------------------------|
| 08/01/22 | EFT080122 | 3,669.24 | CalPers Health Insurance |

Benefits Breakdown (YTD)

| | |
|------------------------------|--|
| Health & Life Ins. (Active) | \$ 9,137.18 |
| Health & Life Ins. (Retired) | 2,743.83 |
| Pension (Employee 6.75%) | 4,151.21 (Employer 7.59% Effective 07/01/21) |
| Payroll Taxes | 1,377.48 |
| Health plan co-ins. | <u>691.48</u> |
| Total | \$ 18,101.18 |

9:11 AM
09/05/22

Alpine Springs County Water District
Check Register for Current Month

August 2 - 31, 2022

| Date | Num | Name | Memo | Amount | Balance |
|------------|-------|---|-----------------------------------|------------|------------|
| 08/16/2022 | 32625 | Badger Meter | Invoice 80103759 Services for ... | -489.78 | -489.78 |
| 08/16/2022 | 32626 | Carollo Engineers | Invoice FB26166 | -16,863.75 | -17,353.53 |
| 08/16/2022 | 32627 | FedEx | Acct #1834-0409-1 | -108.50 | -17,462.03 |
| 08/16/2022 | 32628 | Hunt Propane | Invoice #889801 | -214.50 | -17,676.53 |
| 08/16/2022 | 32629 | Liberty Utilities | Account 88509407-88105912 (...) | -79.44 | -17,755.97 |
| 08/16/2022 | 32630 | Liberty Utilities | Account 88550011-88105912 (...) | -1,314.49 | -19,070.46 |
| 08/16/2022 | 32631 | Longo Inc. | Invoices 9657; 9658; 9659 | -12,036.20 | -31,106.66 |
| 08/16/2022 | 32632 | Mountain Hardware and Sports | Customer #39 | -124.44 | -31,231.10 |
| 08/16/2022 | 32633 | Mountain High Home Services, LLC | Invoice 1060 | -180.00 | -31,411.10 |
| 08/16/2022 | 32634 | Principal Life | Account #1113469-10001 | -25.80 | -31,436.90 |
| 08/16/2022 | 32635 | Professional Communications Messaging | Invoice #19307208012022 | -43.19 | -31,480.09 |
| 08/16/2022 | 32636 | Sierra Office Solutions | Customer #AS32:900020 (07/2... | -206.67 | -31,686.76 |
| 08/16/2022 | 32637 | Silver State Analytical Laboratories | Water Tests | -609.00 | -32,295.76 |
| 08/16/2022 | 32638 | Swigard's True Value Hardware, Inc. | Account #11050 | -70.72 | -32,366.48 |
| 08/16/2022 | 32639 | Tahoe Truckee Sierra Disposal Co., Inc. | Customer No. 001431 | -1,055.42 | -33,421.90 |
| 08/16/2022 | 32640 | Tahoe Truckee Sierra Disposal Co., Inc. | VOID: Customer No. 000355 \$... | 0.00 | -33,421.90 |
| 08/16/2022 | 32641 | Tahoe Truckee Sierra Disposal Co., Inc. | Customer No. 028540 | -39,436.80 | -72,858.70 |
| 08/16/2022 | 32642 | Thatcher Company Of Nevada, Inc. | Customer C1081 ASCWD | -1,745.16 | -74,603.86 |
| 08/31/2022 | 32643 | ACC Business | Account #00001194781 | -338.41 | -74,942.27 |
| 08/31/2022 | 32644 | Alpine Defensible Space | Invoice 243 | -10,500.00 | -85,442.27 |
| 08/31/2022 | 32645 | Avaya Financial Services | Contract No. 753-0021553-000 ... | -158.91 | -85,601.18 |
| 08/31/2022 | 32646 | B & L Backflow Testing Specialists, LLC | Invoice 27157-AL | -70.00 | -85,671.18 |
| 08/31/2022 | 32647 | Best Best & Krieger LLP | Invoice #942185 | -1,207.50 | -86,878.68 |
| 08/31/2022 | 32648 | Boston Mutual Life Ins. Co. - G | Group #0050300 Division #000060 | -204.67 | -87,083.35 |
| 08/31/2022 | 32649 | FedEx | Acct #1834-0409-1 | -102.17 | -87,185.52 |
| 08/31/2022 | 32650 | Ken Gracey | Defensible space grant offset. | -4,500.00 | -91,685.52 |
| 08/31/2022 | 32651 | Longo Inc. | Invoice 9665 | -2,496.03 | -94,181.55 |
| 08/31/2022 | 32652 | Mountain Hardware and Sports | Customer #39 | -422.21 | -94,603.76 |
| 08/31/2022 | 32653 | Mountain Pipeline TV Inspection & Sealing | Invoice 1372 | -350.00 | -94,953.76 |
| 08/31/2022 | 32654 | ODP Business Solutions, LLC | Acct #60641324 | -115.38 | -95,069.14 |
| 08/31/2022 | 32655 | Silver State Analytical Laboratories | Water Tests | -64.00 | -95,133.14 |
| 08/31/2022 | 32656 | The Paper Trail | Invoice 5180 | -475.00 | -95,608.14 |
| 08/31/2022 | 32657 | Verizon Wireless | Account #271135177-00001 (0... | -168.01 | -95,776.15 |
| 08/31/2022 | 32658 | USA BlueBook | Customer #814589 | -3,434.47 | -99,210.62 |

9:11 AM
09/05/22

Alpine Springs County Water District
Check Register for Current Month

August 2 - 31, 2022

| Date | Num | Name | Memo | Amount | Balance |
|------------------------------|-------------|-------------------|---------------------------------|---------|-------------|
| 08/31/2022 | 32659 | Janet Grant | Aug Budget & Finance and Boa... | -225.00 | -99,435.62 |
| 08/31/2022 | 32660 | Janice Ganong | Aug Board of Directors Mtg | -150.00 | -99,585.62 |
| 08/31/2022 | 32661 | Evan Salke {1} | Aug Budget & Finance & Board... | -200.00 | -99,785.62 |
| 08/31/2022 | 32662 | David Smelser {1} | Aug Board of Directors Mtg | -150.00 | -99,935.62 |
| 08/31/2022 | 32663 | Christine York | Aug Board of Directors Mtg | -150.00 | -100,085.62 |
| *** Missing numbers here *** | | | | | |
| 08/15/2022 | EFT081522 | CalPERS | CalPERS ID: 2668620501 | -350.00 | -100,435.62 |
| *** Missing numbers here *** | | | | | |
| 08/26/2022 | EFT08262... | Bank of the West | Acct #9637 Confirmation Code... | -352.31 | -100,787.93 |

9:12 AM
09/05/22

Alpine Springs County Water District
Subsequent Payments Listing
September 1 - 5, 2022

| Date | Num | Name | Memo | Amount | Balance |
|------------------------------------|-------------|--------------------------------|---|-----------|-----------|
| 09/01/2022 | 32664 | Sun Life Financial | Policy #906384 Dental | -212.89 | -212.89 |
| 09/01/2022 | 32665 | Michael J. Dobrowski, CPA, LLC | Inv#22454 | -5,467.01 | -5,679.90 |
| *** Missing numbers here *** | | | | | |
| 09/01/2022 | EFT09012... | CalPERS (Retired) | CalPERS ID: 2668620501 Health Insurance... | -766.40 | -6,446.30 |
| *** Duplicate document numbers *** | | | | | |
| 09/01/2022 | EFT09012... | CalPERS (Active) | Customer ID: 2668620501 Health Insurance... | -2,965.70 | -9,412.00 |

9:09 AM
09/05/22

Alpine Springs County Water District
Statement of Cash Flows
July through August 2022

| | <u>Jul - Aug 22</u> |
|--|-------------------------|
| OPERATING ACTIVITIES | |
| Net Income | 1,075,026 |
| Adjustments to reconcile Net Income to net cash provided by operations: | |
| 1150.00 · Accounts Receivable - 05 Fund | (29,634) |
| 1550.00 · Prepaid Expenses | 7,388 |
| 1550.00 · Prepaid Expenses:1550.02 · Prepaid Expense... | (13,146) |
| 1041.00 Placer Co - Taxes 770 | (369) |
| 1850.00 · Accumulate Depreciation:1850.02 · Accumulat... | 1,818 |
| 1850.00 · Accumulate Depreciation:1850.03 · Accumulat... | 1,818 |
| 1850.00 · Accumulate Depreciation:1850.04 · Accumulat... | 5,466 |
| 1850.00 · Accumulate Depreciation:1850.05 · Accumulat... | 31,884 |
| 2010.00 · Accounts Payable - 06 Fund | (18,725) |
| 2010.00 · Accounts Payable - 06 Fund:2010.06 · Accoun... | (4,835) |
| 2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.02 · Acc... | (374) |
| 2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.03 · Acc... | (1,495) |
| 2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.04 · Acc... | (747) |
| 2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.05 · Acc... | (4,858) |
| 2075.00 · Accrued Vacation Pay - 05 Fund | (540) |
| | <hr/> |
| Net cash provided by Operating Activities | 1,048,679 |
| INVESTING ACTIVITIES | |
| 1830.05 · Work in Progress:1842.05 · Water & Wastewate... | (16,864) |
| 1830.05 · Work in Progress:1845.05 · Zone 3 Water Testin... | (3,434) |
| 1850.00 · Accumulate Depreciation:1850.06 · Accumulate... | 2,812 |
| | <hr/> |
| Net cash provided by Investing Activities | (17,486) |
| | <hr/> |
| Net cash increase for period | 1,031,193 |
| Cash at beginning of period | 848,039 |
| | <hr/> |
| Cash at end of period | <u><u>1,879,232</u></u> |

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
 As of August 31, 2022

| | <u>Aug 31, 22</u> | <u>Jul 31, 22</u> | <u>\$ Change</u> | <u>Aug 31, 21</u> | <u>\$ Change</u> |
|-----------------------------------|-------------------|-------------------|------------------|-------------------|------------------|
| ASSETS | | | | | |
| Current Assets | | | | | |
| Checking/Savings | | | | | |
| Petty Cash | 336 | 336 | 0 | 380 | (43) |
| Bank of the West | 598,912 | 761,195 | (162,283) | 300,454 | 298,458 |
| Placer County - Interest App. | 355,418 | 355,418 | 0 | 354,353 | 1,065 |
| LAIF Accounts | 924,565 | 424,565 | 500,000 | 923,260 | 1,305 |
| Total Checking/Savings | 1,879,232 | 1,541,514 | 337,717 | 1,578,448 | 300,784 |
| Accounts Receivable | | | | | |
| Accounts Receivable | 142,340 | 603,796 | (461,456) | 128,006 | 14,334 |
| Total Accounts Receivable | 142,340 | 603,796 | (461,456) | 128,006 | 14,334 |
| Other Current Assets | | | | | |
| Placer - Agency Taxes 390-770 | 49,480 | 49,480 | 0 | 364 | 49,116 |
| Interfund Receivable - Enterp | 0 | 0 | 0 | 0 | 0 |
| Prepaid Expenses | 50,087 | 40,635 | 9,452 | 35,234 | 14,853 |
| County Collection Accounts | 34,347 | 34,347 | 0 | 36,481 | (2,134) |
| Deferred Pension Outflows | 41,103 | 41,103 | 0 | 41,103 | 0 |
| Deferred OPEB Outflows | 29,374 | 29,374 | 0 | 29,374 | 0 |
| Total Other Current Assets | 204,390 | 194,939 | 9,452 | 142,555 | 61,835 |
| Total Current Assets | 2,225,961 | 2,340,248 | (114,287) | 1,849,009 | 376,953 |
| Fixed Assets | | | | | |
| Land | 360,436 | 360,436 | 0 | 360,436 | 0 |
| Firehouse | 376,338 | 376,338 | 0 | 376,338 | 0 |
| Firehouse Vehicles & Equipment | 343,336 | 343,336 | 0 | 343,336 | 0 |
| Park | 403,391 | 403,391 | 0 | 403,391 | 0 |
| Park Improvements Depreciable | 21,728 | 21,728 | 0 | 21,728 | 0 |
| Land Improvements | 129,444 | 129,444 | 0 | 129,444 | 0 |
| Alpine Springs Interceptor | 58,095 | 58,095 | 0 | 58,095 | 0 |
| Water System | 6,459,766 | 6,459,766 | 0 | 6,357,449 | 102,318 |
| SCADA System | 146,548 | 146,548 | 0 | 146,548 | 0 |
| Sewer System | 1,022,026 | 1,022,026 | 0 | 1,022,026 | 0 |
| Building Improvements | 357,090 | 357,090 | 0 | 357,090 | 0 |
| Office Equipment | 81,011 | 81,011 | 0 | 81,011 | 0 |
| Vehicles | 128,749 | 128,749 | 0 | 128,749 | 0 |
| Maintenance Equipment | 131,068 | 131,068 | 0 | 131,068 | 0 |
| Truckee River Interceptor | 358,524 | 358,524 | 0 | 358,524 | 0 |
| Inflow and Infiltration | 26,031 | 26,031 | 0 | 26,031 | 0 |

9:06 AM

09/05/22

Accrual Basis

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of August 31, 2022

| | <u>Aug 31, 22</u> | <u>Jul 31, 22</u> | <u>\$ Change</u> | <u>Aug 31, 21</u> | <u>\$ Change</u> |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| Work in Progress | 64,152 | 43,854 | 20,298 | 11,300 | 52,852 |
| Accumulated Depreciation | (5,284,940) | (5,263,041) | (21,899) | (5,009,830) | (275,109) |
| Total Fixed Assets | 5,182,794 | 5,184,395 | (1,601) | 5,302,734 | (119,940) |
| Other Assets | | | | | |
| Land Usage and Easement Right | 17,436 | 17,436 | 0 | 17,436 | 0 |
| Total Other Assets | 17,436 | 17,436 | 0 | 17,436 | 0 |
| TOTAL ASSETS | <u>7,426,191</u> | <u>7,542,079</u> | <u>(115,888)</u> | <u>7,169,179</u> | <u>257,013</u> |
| LIABILITIES & EQUITY | | | | | |
| Liabilities | | | | | |
| Current Liabilities | | | | | |
| Accounts Payable | | | | | |
| Accounts Payable | 40,711 | 53,609 | (12,898) | 24,626 | 16,085 |
| Total Accounts Payable | 40,711 | 53,609 | (12,898) | 24,626 | 16,085 |
| Other Current Liabilities | | | | | |
| Accounts Payable - 05 | 0 | 0 | 0 | 38,129 | (38,129) |
| OPEB Liability | 398,216 | 398,216 | 0 | 398,216 | 0 |
| Accrued Payroll & Payroll Tax | 100 | 100 | 0 | 0 | 100 |
| Accrued Vacation Payable | 17,443 | 16,802 | 641 | 22,857 | (5,414) |
| Deferred Pension Inflows | 184 | 184 | 0 | 184 | 0 |
| Deferred OPEB Inflows | 72,115 | 72,115 | 0 | 72,115 | 0 |
| Net Pension Liabilities | 13,862 | 13,862 | 0 | 13,862 | 0 |
| HRA Plan Payable | 1,161 | 1,161 | 0 | 0 | 1,161 |
| Total Other Current Liabilities | 503,082 | 502,441 | 641 | 545,363 | (42,281) |
| Total Current Liabilities | 543,792 | 556,050 | (12,257) | 569,989 | (26,196) |
| Total Liabilities | 543,792 | 556,050 | (12,257) | 569,989 | (26,196) |
| Equity | | | | | |
| Retained Earnings | 302,268 | 302,268 | 0 | 0 | 302,268 |
| Retained Earnings - Garbage | 467,468 | 467,468 | 0 | 467,468 | 0 |
| Retained Earnings - Park | (214,422) | (214,422) | 0 | (214,422) | 0 |
| Retained Earnings - Sewer | 1,403,264 | 1,403,264 | 0 | 1,403,264 | 0 |
| Retained Earnings - Water | (1,897,500) | (1,897,500) | 0 | (1,897,500) | 0 |
| Fund balance Undesignated | 369,900 | 369,900 | 0 | 369,900 | 0 |
| Investment in plant & equip | 5,376,395 | 5,376,395 | 0 | 5,376,395 | 0 |
| Net Income | 1,075,026 | 1,178,657 | (103,630) | 1,094,085 | (19,059) |
| Total Equity | 6,882,399 | 6,986,029 | (103,630) | 6,599,190 | 283,209 |
| TOTAL LIABILITIES & EQUITY | <u>7,426,191</u> | <u>7,542,079</u> | <u>(115,888)</u> | <u>7,169,179</u> | <u>257,013</u> |

9:03 AM
09/05/22
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2022/2023
August 2022

| | Aug 22 | Budget | Jul - Aug 22 | YTD Budget | Annual Bud... |
|--------------------------------|---------------|---------------|------------------|------------------|------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| Water Revenue | 0 | 0 | 636,028 | 633,540 | 783,437 |
| Connection Fees | 0 | 2,101 | 0 | 4,202 | 25,214 |
| Sewer Revenue | 0 | 0 | 328,592 | 326,446 | 326,446 |
| Garbage Revenue | 0 | 0 | 266,604 | 264,553 | 264,553 |
| Park Revenue | 1,670 | 8,750 | 15,897 | 17,500 | 35,000 |
| Fire Mitigation Fees | 8,034 | 1,000 | 8,034 | 2,000 | 12,000 |
| Fire Fuel Management Fees | 0 | 0 | 25,604 | 25,604 | 25,604 |
| Property Tax Revenue | 0 | 0 | 369 | 0 | 831,558 |
| Other Revenue | 14,581 | 1,782 | 15,754 | 3,564 | 21,400 |
| Total Income | 24,285 | 13,633 | 1,296,881 | 1,277,409 | 2,325,212 |
| Gross Profit | 24,285 | 13,633 | 1,296,881 | 1,277,409 | 2,325,212 |
| Expense | | | | | |
| Salaries and Wages - Admin | 17,144 | 18,336 | 30,438 | 36,672 | 220,025 |
| Salaries and Wages - O&M | 17,151 | 20,359 | 29,663 | 40,718 | 244,305 |
| Benefits - Office | 2,063 | 3,583 | 4,222 | 7,166 | 42,998 |
| Benefits - O&M | 5,929 | 7,861 | 13,188 | 15,722 | 94,338 |
| Health Plan Co-Insurance | 0 | 281 | 691 | 562 | 3,381 |
| Directors' Fees | 875 | 990 | 1,850 | 1,980 | 11,850 |
| Insurance - Administration | 3,694 | 3,716 | 7,388 | 7,432 | 44,596 |
| Park Expenditures | 1,008 | 3,600 | 1,160 | 7,200 | 21,600 |
| Parts/Tools/Misc. Equip | 1,650 | 2,000 | 3,483 | 4,000 | 24,000 |
| Postage and Delivery | 132 | 624 | 835 | 1,248 | 7,485 |
| Cleaning | 180 | 438 | 180 | 876 | 5,250 |
| Newsletter and Printing | 0 | 0 | 0 | 0 | 2,500 |
| Office Expense | 748 | 1,823 | 2,211 | 3,646 | 21,875 |
| Dues and Subscriptions | 0 | 919 | 675 | 1,838 | 11,023 |
| Bank and Collection Fees | 1,042 | 208 | 1,186 | 416 | 2,501 |
| Analytical Testing | 128 | 583 | 128 | 1,166 | 7,000 |
| Accounting Fees | 5,467 | 5,630 | 10,934 | 11,260 | 67,570 |
| Audit | 0 | 0 | 0 | 0 | 19,250 |
| Legal Fees | 1,208 | 1,252 | 1,208 | 2,504 | 15,000 |
| Consultants-Misc. | 475 | 1,292 | 900 | 2,584 | 15,500 |
| NTFD Contract | 0 | 55,437 | 0 | 110,874 | 665,246 |
| Fire Fuel Management Fee | 16,055 | 2,134 | 18,055 | 4,268 | 25,604 |

9:03 AM
 09/05/22
 Accrual Basis

Alpine Springs County Water District
 Profit & Loss Budget Performance 2022/2023
 August 2022

| | Aug 22 | Budget | Jul - Aug 22 | YTD Budget | Annual Bud... |
|------------------------------|-----------------|-----------------|------------------|----------------|------------------|
| OPEB Trust - Annual Funding | 0 | 0 | 0 | 0 | 30,000 |
| Building Maintenance | 0 | 1,206 | 679 | 2,412 | 14,465 |
| Equipment Maintenance - A... | 1,027 | 801 | 1,750 | 1,602 | 9,611 |
| Vehicle Maintenance and Rep. | 0 | 676 | 0 | 1,352 | 8,100 |
| Maintenance Water and Sewer | 14,952 | 9,516 | 14,952 | 19,032 | 114,200 |
| Gas and Electric - Admin | 516 | 4,534 | 1,714 | 9,068 | 54,400 |
| SCADA System | 0 | 818 | 0 | 1,636 | 9,806 |
| Travel and Entertainment | 0 | 25 | 0 | 50 | 300 |
| Education Staff/Board | 0 | 292 | 0 | 584 | 3,500 |
| Uniforms | 0 | 283 | 0 | 566 | 3,400 |
| ASCWD Fuel | 0 | 792 | 0 | 1,584 | 9,500 |
| Telephone - Administration | 269 | 117 | 543 | 234 | 1,400 |
| Government Mandates | 350 | 2,143 | 3,913 | 4,286 | 25,723 |
| Garbage Services | 13,938 | 13,169 | 26,291 | 26,338 | 158,034 |
| Depreciation Expense | 21,899 | 21,899 | 43,798 | 43,798 | 262,774 |
| Miscellaneous - O&M | 0 | 266 | 0 | 532 | 3,200 |
| Total Expense | 127,915 | 187,603 | 222,052 | 375,206 | 2,281,310 |
| Net Ordinary Income | -103,630 | -173,970 | 1,074,829 | 902,203 | 43,902 |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| Interest Revenue | 0 | 210 | 197 | 420 | 2,500 |
| Total Other Income | 0 | 210 | 197 | 420 | 2,500 |
| Net Other Income | 0 | 210 | 197 | 420 | 2,500 |
| Net Income | -103,630 | -173,760 | 1,075,026 | 902,623 | 46,402 |

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July through August 2022

| | <u>Jul - Aug 22</u> | <u>Jul - Aug 21</u> | <u>\$ Change</u> |
|-------------------------------------|---------------------|---------------------|------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Water Revenue | 636,028 | 617,044 | 18,984 |
| Connection Fees | 0 | 22,395 | (22,395) |
| Sewer Revenue | 328,592 | 312,470 | 16,121 |
| Garbage Revenue | 266,604 | 257,010 | 9,594 |
| Park Revenue | 15,897 | 7,520 | 8,377 |
| Fire Mitigation Fees | 8,034 | 947 | 7,087 |
| Fire Fuel Management Fees | 25,604 | 24,827 | 777 |
| STR Fire Collection | 0 | 2,217 | (2,217) |
| Property Tax Revenue | 369 | 364 | 5 |
| Other Revenue | 15,754 | 15,391 | 362 |
| Total Income | <u>1,296,881</u> | <u>1,260,185</u> | <u>36,697</u> |
| Gross Profit | 1,296,881 | 1,260,185 | 36,697 |
| Expense | | | |
| Salaries and Wages - Admin | 30,438 | 26,177 | 4,261 |
| Salaries and Wages - O&M | 29,663 | 34,784 | (5,121) |
| Benefits - Office | 4,222 | 4,203 | 19 |
| Benefits - O&M | 13,188 | 12,348 | 840 |
| 51053 - Bank Service Charges | 15 | 0 | 15 |
| Health Plan Co-Insurance | 691 | 525 | 166 |
| Directors' Fees | 1,850 | 1,450 | 400 |
| Insurance - Administration | 7,388 | 7,351 | 37 |
| Park Expenditures | 1,160 | 2,818 | (1,658) |
| Parts/Tools/Misc. Equip | 3,483 | 1,847 | 1,636 |
| Postage and Delivery | 835 | 824 | 11 |
| Cleaning | 180 | 240 | (60) |
| Office Expense | 2,211 | 2,192 | 19 |
| Dues and Subscriptions | 675 | 835 | (160) |
| Bank and Collection Fees | 1,186 | 1,092 | 94 |
| Analytical Testing | 128 | 450 | (322) |
| Accounting Fees | 10,934 | 10,483 | 451 |
| Legal Fees | 1,208 | 477 | 731 |
| Consultants-Misc. | 900 | 935 | (35) |
| NTFD Contract | 0 | (33,798) | 33,798 |
| Fire Fuel Management Fee | 18,055 | 980 | 17,075 |
| Building Maintenance | 679 | 11,001 | (10,323) |

9:02 AM
 09/05/22
 Accrual Basis

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July through August 2022

| | <u>Jul - Aug 22</u> | <u>Jul - Aug 21</u> | <u>\$ Change</u> |
|-------------------------------|-------------------------|-------------------------|------------------------|
| Equipment Maintenance - Ad... | 1,750 | 1,694 | 55 |
| Vehicle Maintenance and Rep. | 0 | 399 | (399) |
| Maintenance Water and Sewer | 14,952 | 6,502 | 8,450 |
| Gas and Electric - Admin | 1,714 | 2,499 | (785) |
| SCADA System | 0 | 3,635 | (3,635) |
| Travel and Entertainment | 0 | 120 | (120) |
| Education Staff/Board | 0 | 46 | (46) |
| Uniforms | 0 | 557 | (557) |
| ASCWD Fuel | 0 | 109 | (109) |
| Telephone - Administration | 543 | 1,718 | (1,175) |
| Government Mandates | 3,913 | 1,178 | 2,735 |
| Garbage Services | 26,291 | 24,626 | 1,665 |
| Depreciation Expense | 43,798 | 35,558 | 8,240 |
| Miscellaneous - O&M | 0 | 435 | (435) |
| Total Expense | <u>222,052</u> | <u>166,291</u> | <u>55,761</u> |
| Net Ordinary Income | 1,074,829 | 1,093,894 | (19,065) |
| Other Income/Expense | | | |
| Other Income | | | |
| Interest Revenue | 197 | 191 | 6 |
| Total Other Income | <u>197</u> | <u>191</u> | <u>6</u> |
| Net Other Income | <u>197</u> | <u>191</u> | <u>6</u> |
| Net Income | <u><u>1,075,026</u></u> | <u><u>1,094,085</u></u> | <u><u>(19,059)</u></u> |

EXHIBIT D2

NTFPD-ASCWD
August 2022 Response Calls

| Basic Incident Number (FD1) | Basic Incident Date Time | Basic Incident Full Address | Basic Incident Postal Code (FD1.19) | Basic Incident Type (FD1.21) | Basic Apparatus Call Sign List | Basic Primary Action Taken (FD1.48) | Basic Additional Actions Taken 2 (FD1.66) |
|-----------------------------|--------------------------|---------------------------------------|-------------------------------------|---|--------------------------------|-------------------------------------|---|
| 2022021753 | 8/9/2022 7:14 | 2430 RIVER RD / 2 ALPINE MEADOWS ROAD | 96146 | Dispatched and cancelled en route auto/mutual aid | B5, E56 | Cancelled en route | |
| 2022023927 | 8/30/2022 12:47 | 2430 =L(39170842 river rd | 96146 | EMS call, excluding vehicle accident with injury | E51, M51, | Provide advanced life support (ALS) | |
| Total Calls= 2 | | | | | | | |

EXHIBIT D3



AGENDA NO: D3

MEETING DATE: 09/09/2022

General Managers Report

TO: ASCWD Board of Directors Date: September 7, 2022
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of August 2022

Projects

1) District Master Plan

Worked with Carollo throughout the month on overall Master Plan development.

Upcoming project activity

Anticipating additional data collection and transmittal.

2) TTSD Contract

Refining Condo units dumpster use, pickup schedules, and fees

Upcoming project activity

Continue to refine contract terms and rates for future adoption.

3) Alpenglow (Previously Alpine Sierra) Subdivision

No activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

4) White Wolf Subdivision

Responded to request on what is a commercial and residential customer.

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

5) B2B Gondola Project

Reviewed the Weekly Construction Update Emails for anything that may impact the Districts activities or our infrastructure.

Upcoming project activity

A line dedication agreement detailing District line ownership and Private line ownership needs to be drafted for execution. Construction coordination will take place throughout the project as it pertains to district utilities.

6) Snow Crest Tributary Restoration

No activity this month

Upcoming project activity

Continued project participation as needed.

General Business

- Prepared letter agreements for sewer easement transfers on five properties.
- Discussed with NTFPD staff and John Colins the previous ASCWD GM the history of the development of the contract Scope of Services and Financial Provisions
- Continued work reviewing the Scope of Services and Financial Provisions of the NTFPD contract with BBK
- Worked with customers on billing questions, clarifications, and request.
- Continued discussions with a homeowner, their engineer, and designer on ways to address utility conflicts for a proposed construction project.
- Continued to work with staff on cross training and area needs assessments.
- Participated in the monthly area General Managers meeting.
- Continued work on a new TTSD contract that places all customers within the Districts service area under the District billing system.
- Work with a property owner, Carollo, and BBK on the relocation of a common sewer line that serves two customers that runs through the property owners desired construction area.

Office Activities Performed by Office Manager

- Worked with our outside webmaster making minor updates.
- Processed two change of account ownerships, updated four addresses for existing customers and responded to four inquiries from title companies and received one completed service applications (waiting on nine additional).
- Performed back up of office computers.
- Sent bills to CPA for mid-month and month end processing.
- Sent CORE data to the Cloud for September 2022 monthly water meter readings.
- Trying to fix some of the meter reading problems with new solutions from CORE, but it didn't work so we will continue to work with them.
- Responded to customers questions about the park.
- Was able to get Robert Pascarella added to the LTD plan but they will not allow any additional employees to be added. I recommend researching another LTD provider. I have asked Boston Mutual for recommendations with no response.
- Sent three new owner service application.

- Ordered office supplies.
- Deposits are becoming smaller due to most of our customers have paid. Bank of the West continues to be closed and open during various times.
- Answered billing questions. Mostly on the sewer count and penalties.
- Set up payment plans for five customers.
- Posted agendas & packets to website.
- Set up zoom meetings
- Started pulling documents and completing reports for the Audit in September.
- Answered questions about green waste pickup and drop off.

EXHIBIT D4

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 8-1-22 THRU 8-31-22**

TO: Board of Directors
DATE: August 9th, 2022
FROM: Miguel Ramirez, Operations & Maintenance

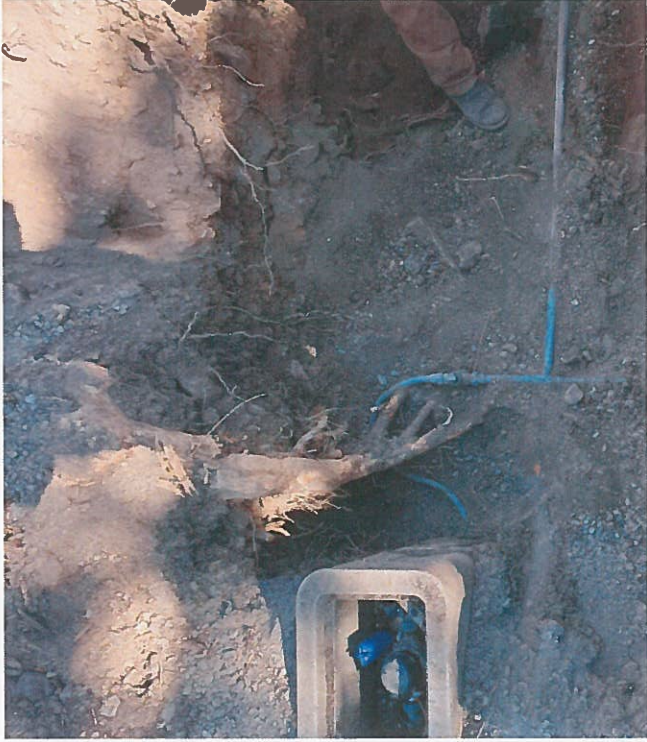
Wastewater Flows: 31 Days / August 2022 normal operation throughout the month.

| <u>Minimum Flow</u> | <u>Maximum Flow</u> | <u>Average Flow</u> |
|---------------------|---------------------|---------------------|
| 6,000 GPD | 105,000 GPD | 31,000 GPD |

Operations / Maintenance / Repairs:

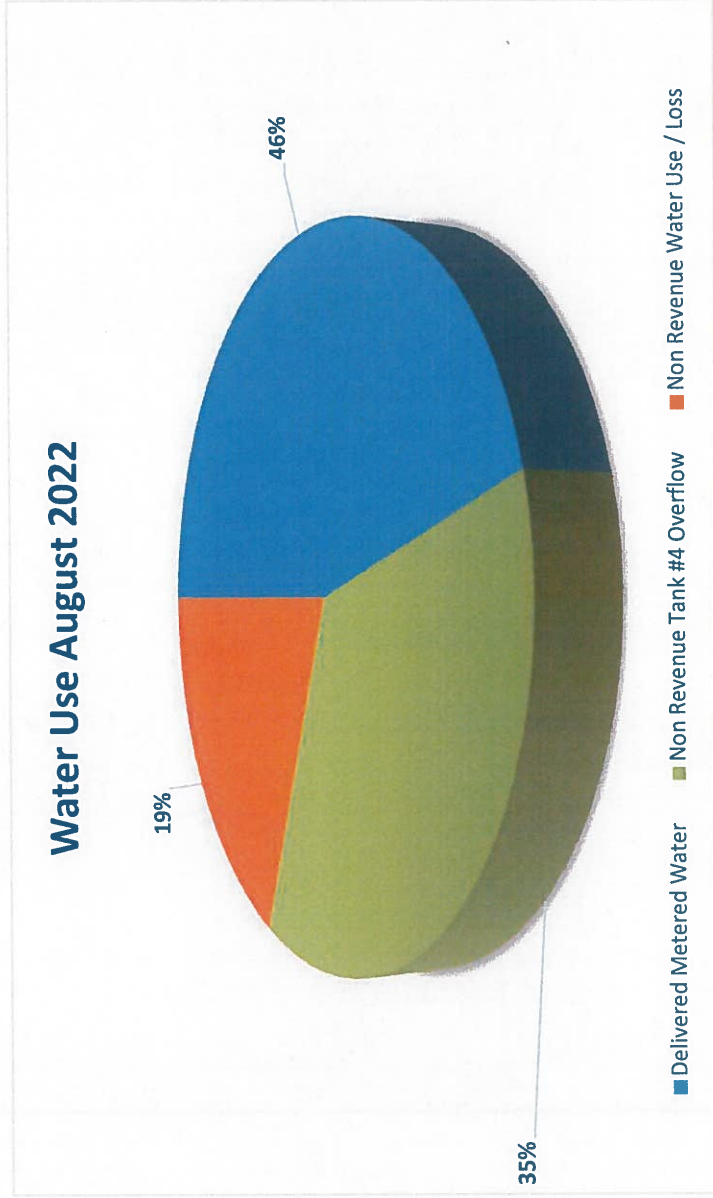
- All routine water zone samples came back absent from Coliform and E-coli.
- We tested at 270 Alpine Meadows Rd for TTHM's (Trihalomethanes) and HAA5 (Haloacetic Acids). Both samples came back non detect for the State.
- We are still currently working on our valve exercising and hydrant flushing program.
- I found a leak on our water main in Juniper Mountain while attempting to do a final inspection for a recent remodel. (The leak has been repaired and was contributing to some of the unaccounted water loss in our distribution system).
- We assisted Longo INC on the installation of our new site sampling station located on Beaver Dam Trail.
- We watched over the removal of a hazard tree in our sewer easement. (This tree is interfering with our sewer main located in the Pine Trail/ Snow Crest area).
- We currently have 54 homeowner leaks in the valley.

Zone 3 Sample site, Plastic bushing on Juniper, Beaver Dam connection and leak on Cortina Ct.

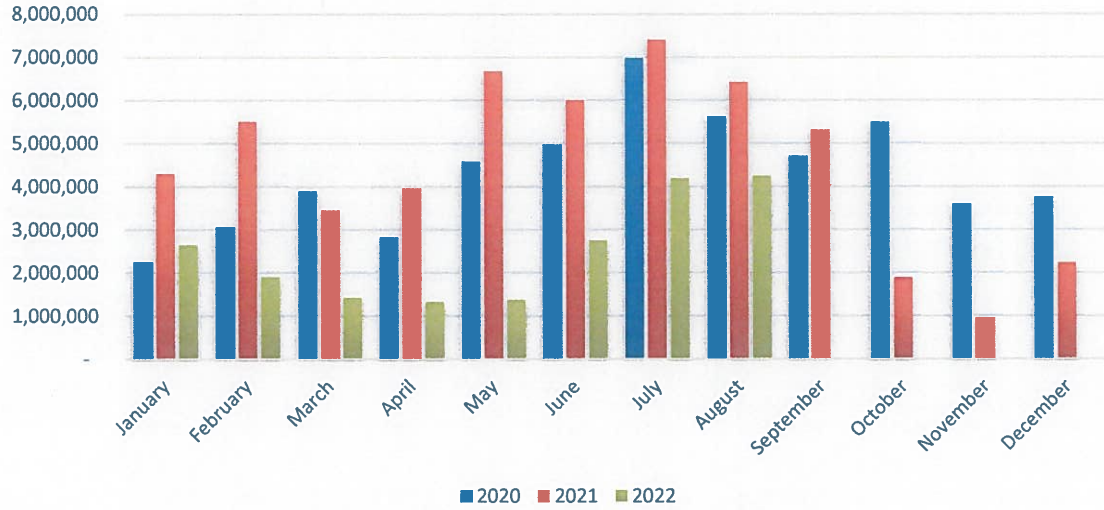


ALPINE SPRINGS COUNTY WATER DISTRICT August 2022 WATER REPORT

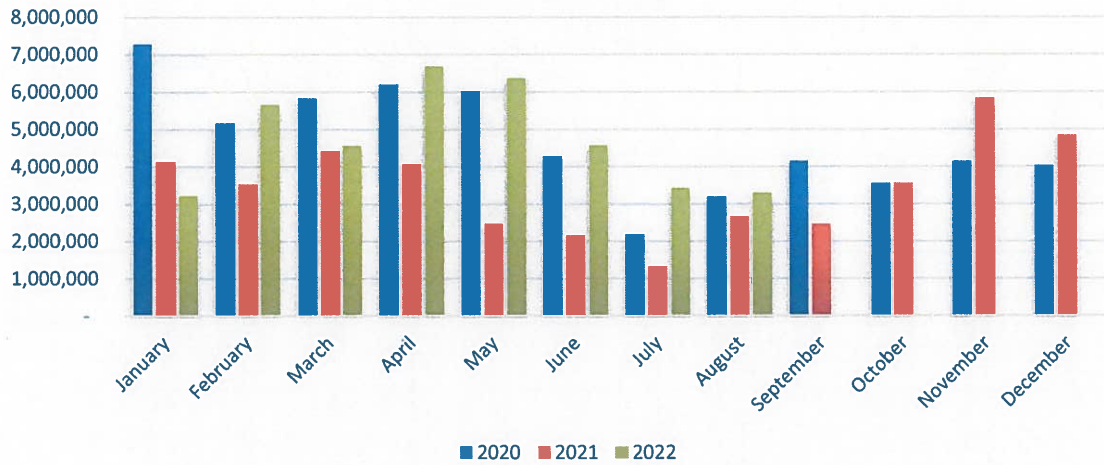
| | |
|---------------------------------------|-------------------|
| Total Potable Water Production | 9,337,556 Gallons |
| Delivered Metered Water | 4,243,205 Gallons |
| Non Revenue Tank #4 Overflow | 3,293,278 Gallons |
| Non Revenue Water Use / Loss | 1,801,073 Gallons |



Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)

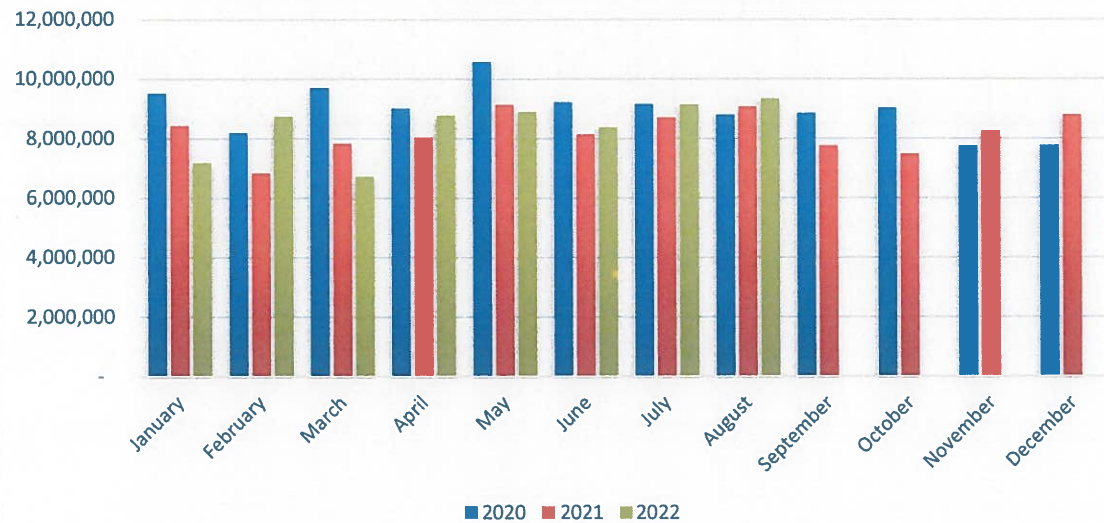


EXHIBIT D5

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

T-TSA BOARD MEETING REPORT AUGUST 17, 2022

TIME: 9:00 AM

Meeting via ZOOM teleconference.

Members Present:

Blake Tresan, Truckee Sanitary District

Lane Lewis, NTPUD

Dale Cox, SVPUD

Dave Smelser, ASCWD

Dan Wilkins, TCPUD, President

LaRue Griffin, T-TSA General Manager

T-TSA Staff

1. The flow from Alpine Meadows is unrestricted and in compliance.
2. All wasted discharge requirements for the month are being met.
3. Discussed employee health benefits changes that may save T-TSA some money.
4. Discussed buffer land (1,200 ac) signage and protection from misuse.
5. AT&T paid for fire damage to phone and fiber optic lines to T-TSA.
6. T-TSA has gone 3696 days without a lost time incident/injury. Wow, ten years!
7. Maintenance and Engineering reported upgrades and repairs to the plant including Wi-Fi, Telephone, Security and recoating of facilities that may extend their useful life up to 20 years. Some of the projects are those that Corolla suggested be done. That is reducing the large dollar figure Corolla estimated in their report.

Respectfully submitted,

Dave Smelser

EXHIBIT E1



AGENDA NO: E1

MEETING DATE: 9/9/2022

Staff Report

TO: ASCWD Board of Directors

Date: September 03, 2022

FROM: Joe Mueller, General Manager

SUBJECT: DISTRICT BOARD ELECTIONS

INFORMATIONAL ONLY:

The District received notification from the Placer County Elections Office that the number of candidates that filed for the ASCWD board of directors equals the number of seats. The three seats up for reelection will be filled by the three incumbent directors. The Board of Supervisors will appoint those candidates in lieu of election at a meeting no later than the date of the election.

ATTACHMENTS:

Letter from Placer County Elections Office Candidate Services

RYAN RONCO

COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

LISA CRAMER

ASSISTANT CLERK

STEPHEN AYE

ASSISTANT RECORDER-REGISTRAR OF VOTERS



2956 RICHARDSON DRIVE
AUBURN, CA 95603

MAILING ADDRESS:

P.O. Box 5278
AUBURN, CA 95604

ELECTIONS OFFICE

530-886-5650 • Toll Free 800-824-8683 • Fax 530-886-5688

www.placercountyelections.gov • election@placer.ca.gov

Candidate Services

Dear Board Secretary,

During the candidate filing period for the November 8, 2022 General Election, the number of candidates that filed for the board of directors for your district did not exceed the number of offices to be filled at this election. Please review the paragraphs below and choose the one that applies to your district. If your district has more than one division/ward up for election this year, multiple paragraphs may apply.

The number of candidates equals the number of seats. Pursuant to Elections Code 10515(a), the qualified candidates for your district will be appointed in lieu of election by the Board of Supervisors. The Board of Supervisors will appoint those candidates in lieu of election at a meeting no later than the date of the election. The candidates will be seated at the organizational meeting of the Board of Directors of the District.

There is an insufficient number of qualified candidates to fill the positions. The Board of Supervisors has authority to appoint person(s) to fill the remaining positions at the aforementioned board meeting. Historically, the Board of Supervisors has delegated that responsibility to the District's Board of Directors. In order for us to present the names of the individual(s) to be appointed by the Board of Supervisors in time to meet the deadline set by Elections Code 10515(a), we request that the District submit the names to the Elections Division no later than **Friday, September 30th, 2022.**

There are no qualified candidates. In the event that there are no qualified candidates for the district office(s), the procedure for appointing an individual(s) to serve in that office is the same as that described in the previous paragraph (Elections Code 10515(b)). Any individual so appointed will take office and serve as if elected at a general district election.

If you have any questions please call Candidate Services at 530-886-5650 or email us at candidates@placer.ca.gov.

Sincerely,

Ryan Ronco

County Clerk-Recorder-Registrar

Sarah Flores

Candidate Services

Enc. Elections Code 10515

EXHIBIT E2



AGENDA NO: E2

MEETING DATE: 9/9/2022

Staff Report

TO: ASCWD Board of Directors

Date: September 03, 2022

FROM: Joe Mueller, General Manager

SUBJECT: CLIMATE TRANSFORMATION ALLIANCE (CTA)

BACKGROUND

In August 2022, a request was made by the Founding Members of the Climate Transformation Alliance (CTA) for the ASCWD to consider joining the alliance. The CTA is a regional (Truckee/North Tahoe) public-private partnership of local governments, special districts, community organizations, businesses, and individuals. The CTA was formed by Founding Members (Town of Truckee, Truckee Tahoe Airport District and the Truckee Donner PUD) to develop a collaborative working group committed to the advancement of local policy and initiatives that promote community resilience in response to climate change. The focus is on reducing greenhouse gas (GHG) emissions, adapting the region to change, and progression of a sustainable economy. The goal is for the Truckee-North Tahoe community to be carbon neutral by 2045.

The CTA represents a comprehensive group of local and regional stakeholders. Currently there are approximately twenty public/private entities who have signed the attached Charter, which has a framework based on the Mountain Housing Council structure. In addition to the Charter, the Strategic Plan is also attached for the Board's review.

DISCUSSION:

Consider request to join the Climate Transformation Alliance.

Membership in the CTA requires the Board to commit one Board member and one staff member to attend quarterly meetings to establish the program of the CTA, initially consisting of three parts: technical support and capacity development, research and knowledge management, and public education and advocacy.

FISCAL IMPACT:

Currently, there is no financial commitment, however it is likely that a funding commitment request will be forthcoming to pay for the administration and facilitation of the CTA.

RECOMMENDATION:

Approve the request to join the Climate Transformation Alliance (CTA) and appoint a Board member along with the General Manager as ASCWD representatives.

ATTACHMENTS:

1. Climate Transformation Alliance Charter
2. Climate Transformation Alliance Strategic Plan

Climate Transformation Alliance CHARTER

Establishment:

The Founding Members who have endorsed the Charter hereby establish the Climate Transformation Alliance (CTA). The CTA is a regional public private partnership of local governments, special districts, community organizations, businesses, and individuals. The CTA is committed to the development of local policy and initiatives that will promote the resilience of the community and its physical and social infrastructure systems to climate and disaster risks, reduce net greenhouse gas (GHG) emissions, and thereby advance the sustainable economic development of our region.



Climate Context

The greenhouse effect is a process that traps heat in the Earth's lower atmosphere. These naturally occurring gasses dispersed into the atmosphere determine the Earth's climate by trapping solar radiation and capturing heat that would otherwise escape into space. Scientific observation indicates that average air and ocean temperatures have steadily increased globally over the last 100 years. Scientific studies have demonstrated that human activities are accelerating the concentration of GHG emissions, which affects the global climate. The most significant contributor is the burning of fossil fuels for transportation and electricity generation, which introduces large amounts of carbon dioxide and other GHG emissions into the atmosphere. Collectively, these gases, primarily water vapor, carbon dioxide, methane, and nitrous oxide, intensify the natural greenhouse effect, causing global average surface temperatures to rise.

According to the Sierra Nevada section of California's 4th Climate Assessment, the Truckee North Lake Tahoe region likely faces significant challenges associated with regional climate change. From record temperatures to proliferating wildfires and decreased snowpack, climate change poses an immediate and escalating threat to the region's environment, economic strength, and public health. The region is affected by more intense dry and wet periods under warmer conditions, which lead to extended and more frequent periods of drought and flooding. The total area in the region burned by wildfires increases in tandem with rising temperatures. As trees are stressed from higher temperatures and reduced water availability, they become more vulnerable to insects and pathogens, resulting in significant tree mortality. More intense atmospheric river storms and periodic shortages in runoff and water supply, as well as substantial changes in runoff patterns and timing, impact the region. This affects groundwater recharge as well as water supply in downstream communities. Climate change impairs healthy ecosystems.

A healthy ecosystem provides cultural, social, and economic benefits that local communities rely on for agriculture, tourism, recreation, fishing, and other industries. Finally, as temperatures increase in other regions of California and the intermountain west, the "climate refugee" effect is beginning to impact our region, driving increased visitation during high heat events and driving changes in regional markets such as recreation and real estate.



Climate Context (Continued)

Since 2005, the State of California has responded to growing concerns over the effects of climate change by legislatively adopting a comprehensive approach to mitigating emissions and adapting to climate change in the public and private sectors. In response to the impacts of climate change, many communities in California are taking responsibility for addressing emissions at the local level. Since many of the major sources of GHG emissions are directly or indirectly controlled through local policies, local governments have a strong role to play in reducing GHG emissions within their boundaries. Through proactive measures around land use, transportation demand management, energy efficiency, green building, waste diversion, and more, local governments can dramatically reduce emissions in their communities. California state climate policies encourage local governments and public agencies to develop even more effective solutions at the local level and provide funds to mitigate emissions and adapt to climate change. However, the goal of achieving truly substantial regional reductions in GHG emissions cannot be achieved by local governments alone. Achieving meaningful results will require a community wide effort that includes the private sector and individuals alike.

California mandates and guidance on measuring and reducing GHG emissions include:

- Executive order on California global warming impacts and targets (EO S-3-05, 2005)
- The California Global Warming Solutions Act (AB 32, 2006) and its successor bill (SB 32, 2016)
- The Sustainable Communities and Climate Protection Act (SB 375, 2008)
- The California Clean Energy and Pollution Reduction Act (SB 350, 2015)
- Local government requirements for climate adaptation and resilience strategies (SB 379, 2015)
- The California Air Resources Board (CARB) 2017 Climate Change Scoping Plan
- The 100 Percent Clean Energy Act of 2018 (SB 100, 2018) and executive order to achieve carbon neutrality (EO B-55-18, 2018)

All of the above legislation provides guidance and protocols for local governments to participate in the State's GHG reduction efforts.



Vision, Mission and Guiding Principles

Vision

The Truckee North Lake Tahoe region will be net carbon neutral by 2045 through a combination of GHG emissions reduction in the built environment and sinking or storing carbon in natural lands. Carbon neutrality will improve the environment, reduce the risk of wildfire, create new opportunities for innovation and business creation, diversify our economy, improve public health, equity and safety, and meet our commitment to steward the region for the benefit of future generations.

Mission

- To work together to define an on-going agency and community collaboration focused on reducing regional GHG emissions and speeding the ability of the community to address the potential future impacts of climate change
- To engage in a process to conduct joint data aggregation, fact finding, policy analysis and public education, in order to increase agency and public understanding about climate and climate related issues
- To identify, explore, and encourage interim projects that partners and/or private interests may participate in
- To explore opportunities for obtaining funding from public and private sources, including state and federal programs and granting agencies, to implement projects that will reduce GHG emissions, or assist the community with adapting to the impacts of climate change
- To communicate to stakeholders and the public about the actions of the partners to meet regional GHG emissions reduction and climate adaptation goals





Vision, Mission and Guiding Principles (Continued)

Guiding Principles

Participants in the Charter agree to model their behavior on the “Speak Your Peace” principles developed by the Tahoe Truckee Community Foundation.
<https://www.ttcf.net/news/speak-your-peace-campaign/>

Members will strive to make decisions through a “modified consensus model.” The intent of “modified consensus” is to ensure that actions represent an overwhelming support from the group. The definition of “modified consensus” means that, in all decisions, participants will express support or opposition as 1) I support, 2) I can live with it, 3) I cannot support, and 4) I abstain. In a modified consensus model, it takes more than one “I cannot support” statement to block action. Those declaring, “I cannot support” are encouraged to express their rationale for objection in writing to aid in seeking consensus at a later date. “Voting” will be a consensus-building tool used on a very limited basis to aid with informing the process of managing the scope of work described in this Charter, or to bring decisions forward to the respective jurisdictions. When the process requires the use of a vote, the meeting notes will reflect the votes of those who supported, could live with, could not support, or abstained.

Membership

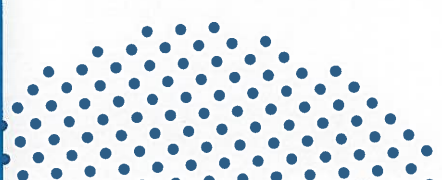
Local governments, community organizations, businesses, and other stakeholders who have endorsed this Charter shall be Founding Members of the CTA. Each member will have one vote in decision-making processes.

The membership will be composed of the Governing Council and the Founding Members.

Prospective Members shall convey their endorsement of the Charter and place their request to be a member of the CTA with the Co-Chairs of the Governing Council of the CTA. The Co-Chairs shall place the request of the prospective members before the Founding Members and facilitate a decision on new membership.

Prospective Members will place their requests to be members before their respective jurisdiction or organization governing bodies for approval.

Members may elect to leave the CTA at will by notifying the Co-Chairs of the Governing Council.





Governance Arrangements

Governing Council Members

The initial parties to the Charter are designated as the Governing Council Members, and act as an executive committee with responsibility to generate agendas, manage finances, oversee contracts, manage membership, and manage work planning. The Governing Council Members are:

- Town of Truckee is an incorporated City within Nevada County, California with these boundaries. Keep Truckee Green is the division of the Town of Truckee that is charged with meeting the Town's 100% renewable commitment
- Truckee Tahoe Airport District, a Special District of the State of California that manages the Truckee Tahoe Airport
- Truckee Donner Public Utilities District
- Additional Governing Council Members may be added at the Governing Council's discretion
- The Governing Council may appoint sub-committees composed of Governing Council Members and Founding Members to do its business

The Founding Members

The Governing Council Members and the Founding Members act as the governing body of the CTA with responsibility to provide overall strategic direction, to approve work plans and budgets, to participate in resource mobilization efforts, to consider and develop climate mitigation and adaptation strategies and projects, to serve as a public education and engagement body, to amend this Charter by consensus, and approve inclusion of new members.





Authority

Members, jurisdictions, and agencies are not bound to specific action by decisions made as a result of this Charter. By signing the Charter, participants recognize that each is first bound to their jurisdiction, agency, or entity, and operates within their respective entity's constraints. Members do not assume liability for other member's actions, obligations or liabilities, or any third-party claims that arise out of this initiative.

Funding Arrangements

Members shall make voluntary or in-kind contributions to the CTA to fund its operations.

Members shall, to the best of their ability, participate in fundraising efforts to support the operation of the CTA, including but not limited to participating in community outreach and education efforts, participating in private philanthropic efforts, and participating in the development of grant or funding requests.

The CTA shall maintain two funds, an "Operating Fund" and a "Climate Fund." Members may make contributions to either fund.

The Operating Fund shall cover the core operating expenses of the CTA, including staffing, contracts for operations, and expenses related to maintaining the CTA.

The Climate Fund shall be used to support implementation of CTA or Member programs. The Climate Fund may be used as a multi-donor trust fund where contributions may be either general or restricted in nature.

The two funds shall be created at the Tahoe Truckee Community Foundation, who will act as the fiscal sponsor, and will be managed as part of their corpus.

The Members, respecting restrictions established by contributors, shall direct the funds.

Nothing in this funding arrangement restricts Members from directly receiving funds for specific projects as a part of their jurisdictional, agency, or organizational mission.





The Program of the Climate Transformation Alliance

The Members shall establish the program of the CTA.

The program of the CTA shall initially consist of the follow three parts:

1. **Technical Support and Capacity Development:** This program will focus on operations of the CTA, the development of capacity within Member organizations, and providing technical assistance to promote institutional innovation. This program will also include the development of partnerships within Member organizations to develop joint implementation projects.
2. **Research and Knowledge Management:** The focus of this program will be towards promoting the collection and dissemination of research and knowledge systems to better understand the practices necessary to reduce GHG emissions and advance climate adaptation objectives. This will include collecting and analyzing data regarding regional emissions, risks, resilience opportunities, and infrastructure needs.
3. **Public Education and Advocacy:** The focus of this program will be on dissemination of information about the activities of the CTA, regional climate risks and opportunities, and joint implementation projects. The focus will also include joint advocacy on behalf of the goals of the CTA with state and federal partners to increase opportunities for reducing GHG emissions and adapting to climate change and funding the activities of the CTA.





Procedures for Endorsement of the Charter

The Governing Council Members and Founding Members, including jurisdictions, agencies, organizations, businesses and individuals, may endorse this Charter through board resolution or signature of businesses and individuals, and conveying that action to the Governing Council.

Upon endorsement of the Charter, the CTA will consider inclusion in the membership.

Signature

Date

Name, Title

Contact (Email, Phone)

Signature

Date

Name, Title

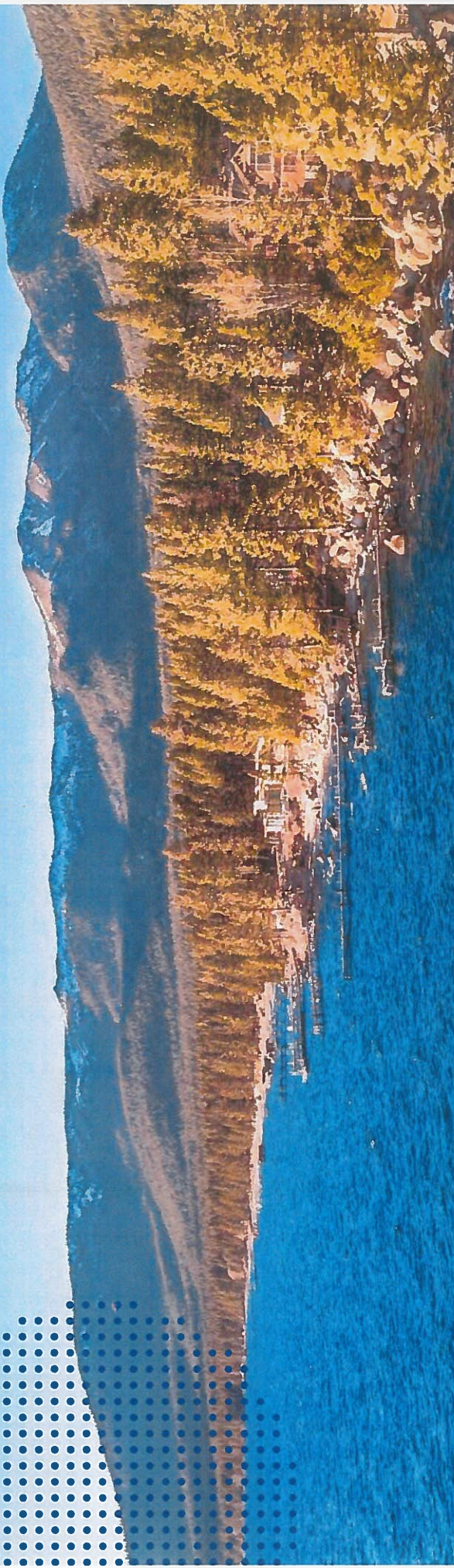
Contact (Email, Phone)

Signature

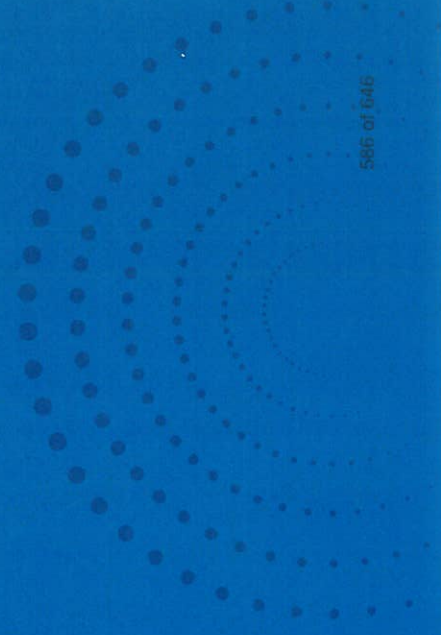
Date

Name, Title

Contact (Email, Phone)



Make carbon zero a reality
in Truckee Tahoe.
2022 Strategic Plan



The Challenge

Human activities are accelerating the concentration of greenhouse gas (GHG) emissions in our atmosphere, affecting our climate, and impacting natural, social, and economic systems. The most significant local contributors to climate change are electricity generation, building heating, the burning of fossil fuels for transportation, conversion of solid waste to GHG emissions, and disturbances to natural lands reducing their ability to sink carbon.

Our region will experience serious impacts from climate change including increasing temperatures, reduced snowpack, soil moisture, and water supply, increases in extreme weather events such as flooding and drought, and increasing incidence of wildfire. Climate change will affect our local economy as precipitation, particularly as snow, decreases and wildfire increases, causing disruption to traditional industries. Extreme heat and exposure to smoke will diminish human health, disproportionately affecting particularly vulnerable residents.

Extreme weather-related climate impacts, including the increasing incident and severity of wildfire and atmospheric river events, are interrupting the reliability of local power supply, supply chains, business activities, and stressing our emergency response capability. More intense atmospheric river storms and periodic shortages in runoff and water supply, as well as substantial changes in runoff patterns and timing, impact the region. This will affect groundwater recharge as well as water supply in downstream communities.

The Challenge (cont)

The total area in the region burned by wildfires increases in tandem with rising temperatures. As trees are stressed from higher temperatures and reduced water availability, they become more vulnerable to insects and pathogens, resulting in significant tree mortality. Nearly half of the whole community cost of wildfire is paid at the local community level by government agencies, non-governmental organizations, businesses, and homeowners. Wildfire costs accrued at the local level result from long-term damages such as landscape rehabilitation, lost business and tax revenues, increased insurance costs, degraded ecosystem services, depreciated property values, and impacts on tourism and recreation.

Acting to reduce the impacts of climate change at the local level is an economic and social imperative to secure the prosperity and safety of our residents in the future.

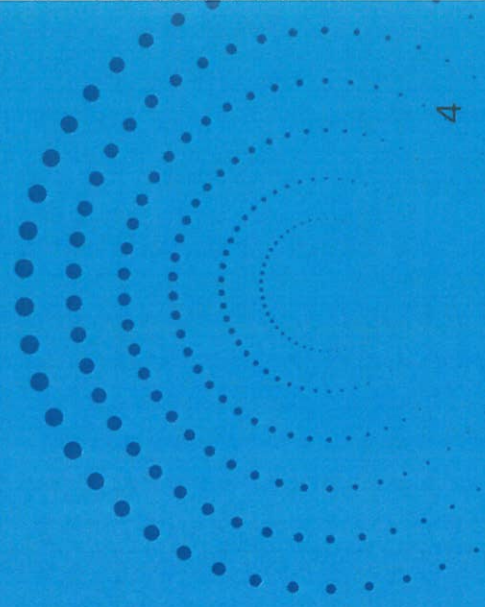
The Vision

The Truckee North Lake Tahoe region will be net carbon neutral by 2045 through a combination of greenhouse gas (GHG) emission reduction and sinking or storing carbon in natural lands. Carbon neutrality will improve the environment, reduce the risk of wildfire, create new opportunities for innovation and business creation, diversify our economy, improve public health, equity and safety, and meet our commitment to steward the region for the benefit of future generations.



Call to Action

We engage public agencies, community organizations, the private sector, and the public in respectful dialogue leading to specific implementable actions that will meet this goal.



Values

The Climate Transformation Alliance initiative convenes a multi-stakeholder cross-sector regional alliance that works collaboratively together to reduce GHG emissions and adapt our region to the impacts of climate change.

CORE VALUES

Positivity: We will approach our work from a positive frame of mind, seek solutions, expect good results, focus on doing and achieving, celebrate success, and create an optimistic future.

Collaboration: We are committed to creating a learning network to bring ideas to the table and work together to meet common climate goals. We will freely share ideas, respectfully discuss ideas and seek common ground.

Consensus on Action: Members of the group may act individually or collectively upon ideas vetted by the group based on capacity and mission.

Respect: We will communicate based on mutual respect and appreciation. We will actively listen and assume the best in each person's perspective. We will communicate openly and honestly and provide feedback frankly and politely.

Integrity: We will participate honestly and authentically. We can be counted on to keep our word and our commitments. We strive for excellence, fairness, and decision making based on the best available data and science.

Equity: We will seek just and fair inclusion by reaching out to and creating conditions where under-represented communities can engage and be honestly heard. We seek opportunity and equitable outcomes that create vibrant, healthy communities for all.

Transparency: We seek out and share information, research, data, and analysis and seek to make the most informed strategic choices individually and collectively we can make. We maintain a repository of data to share freely with participants and the public.

Role

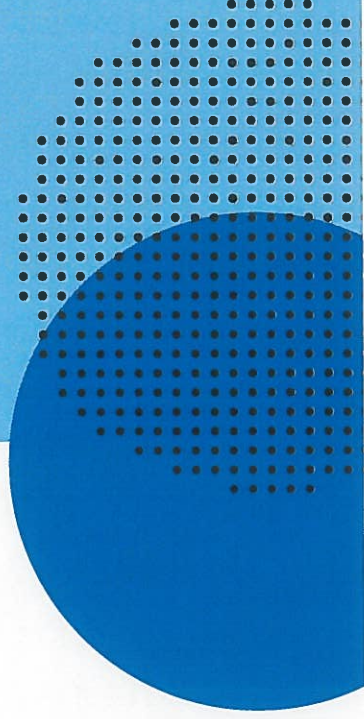
The Climate Transformation Alliance will act as a voluntary convening body to advance climate adaptation and mitigation projects, programs, and policies. Participants and agencies are not bound by any decisions made by the group or members of the group. Participants recognize that each organization or entity may operate within their organization or entity's constraints, bringing what resources they can to the effort. Signatories do not assume responsibility or liability for any other member's actions, obligations, or liabilities or any third party claims that arise out of this initiative.

SCOPE

The scope of the CTA will include the exploration of a wide range of climate adaptation and mitigation strategies.

These are likely to include: exploring achieving greenhouse gas emission reductions from improvements to the built environment through green building and development practices, energy efficiency, building decarbonization, renewable and distributed energy systems and local generation, improvements to transportation networks, zero-emission vehicle deployment, and green procurement and waste management strategies.

Strategies explored are also likely to include a focus on the utilization of natural and working lands to reduce emissions and store carbon, including forest and vegetation management, wildfire risk reduction, biomass utilization, prescribed fire, wetland restoration, groundwater recharge, and improving biological diversity to create more resilient landscapes in the face of climate change.





Goal 1

Organization Development

Convene the Climate Transformation Alliance

Objective 1: Organizational Charter

- Action 1: Draft and Organizational Charter
- Action 2: Legal Review by Public Agencies
- Action 3: Governing Partners Approve Charter

Objective 2: Membership

- Action 1: Presentation of Concept and Charter to Regional Leadership
- Action 2: Recruit 20 Core Members
- Action 3: Secure Sign-on From 20 Core Members

Objective 3: Budget/Funding

- Action 1: Develop 2-year Operating Budget
- Action 2: Develop Sliding Scale Membership Fee Structure
- Action 3: Secure Seed Funding for 1 year
- Action 4: Establish Process to Track Funding Opportunities
- Action 5: Submit Applications for Operational Funding



Goal 2

Communications

Catalyze Community Support

Objective 1: Develop Communications Materials

- Action 1: Develop Branding
- Action 2: Develop Program Description Materials
- Action 3: Catalog Key Community Accomplishments

Objective 2: Identify and Recruit Communications Channels

- Action 1: Develop Website and Social Media Platforms
- Action 2: Convene communications subcommittee and central point of contact

Objective 3: Secure Media Opportunitiesⁱⁿ

Objective 4: Establish Online Community Dashboard

Objective 5: Engage in Public Engagement and Outreach

- Action 1: Convene and Host Regularly Scheduled Meetings
- Action 2: Host Community Workshops



Goal 3

Data and Information Measure Progress

- Objective 1: Establish Shared Information Platform for Participants
- Objective 2: Aggregate GHG Inventory Data to Establish Regional Baseline
- Objective 3: Establish and Maintain Regional Project Tracking Database
- Objective 4: Utilize Data to Establish “Targets”
- Objective 5: (complimentary climate coordination)

Goal 4

Project Development Process Track and Report Progress

- Objective 1: Identify and Implement 2 “short term” projects
- Objective 2: Identify and Implement 2 “long Term” projects
- Objective 3: Develop longer-term Community Action Plan for
Climate Resilience

EXHIBIT E3



AGENDA NO: E3

MEETING DATE: 9/9/2022

Staff Report

TO: ASCWD Board of Directors Date: September 03, 2022
FROM: Joe Mueller, General Manager
SUBJECT: OCTOBER REGULAR MEETING OF THE BOARD OF DIRECTORS AND
BUDGET AND FINANCE COMMITTEE

DISCUSSION:

Discuss the possible rescheduling of the October regular meeting of the Board of Directors and the Budget and Finance Committee. Due to scheduling conflicts the Board President / Committee Chair will be unavailable for attendance to the October regular meeting of the Board of Directors and the Budget and Finance Committee at its normally scheduled date, the second Thursday and Friday of the month (October 13th and 14th). The District General Manager will also be unavailable for he will be out of the area to attend a Mountain and Resort Town Managers Planners Summit. Below are some options to consider for the October meetings.

1. Move the meetings to the first Thursday and Friday (October 6th and 7th).
2. Move the meetings to the third Thursday and Friday (October 20th and 21st).
3. Have the meetings on the normally scheduled dates with the Vice President Jan Ganong filling in for the President, and Operations Manager Miguel Ramirez filling in for the General Manager.
4. Go dark the month of October
5. Other Director suggestions

FISCAL IMPACT:

No financial impact

EXHIBIT E4



AGENDA NO: E4

MEETING DATE: 9/9/2022

Staff Report

TO: ASCWD Board of Directors Date: September 02, 2022
FROM: Joe Mueller, General Manager
SUBJECT: AGREEMENT FOR FIRE PROTECTION, EMERGENCY MEDICAL AND RELATED SERVICES BY NORTH TAHOE FIRE PROTECTION DISTRICT TO ALPINE SPRINGS COUNTY WATER DISTRICT

BACKGROUND

At the July 2022 Budget and Finance committee meeting the committee asked that the scope of services of the Agreement Between North Tahoe Fire Protection District (NTFPD) and Alpine Springs County Water District (ASCWD) be reviewed as to services to be provided by NTFPD.

The current contract with NTFPD, requires the ASCWD to submit 80% of property tax revenues, approximately \$700,000 annually, to NTFPD in exchange for services. Services agreed upon in the executed contract under the scope of work include:

- All fire protection, fire prevention, fire suppression
- Emergency medical services
- Hazardous materials services and response
- Enforcement of fire codes, ordinances, and investigation
- Administrative services
- Providing and supporting the Defensible Space Program
- Providing and supporting the Chipping Program
- Grant application and administration
- Staffing of the District's Fire Station for a guaranteed number of days

DISCUSSION:

During the July review of the agreement, District staff determined that NTFPD has been invoicing ASCWD outside of this agreement for services already provided under the Scope of Services, essentially double billing the District for these services. For example, the District's contract with NTFPD Scope of Work includes payment within the 80% property tax revenues for defensible space services. In addition to payment under the contract terms, the NTFPD has invoiced ASCWD separately for defensible space services. It should be noted that there is no provision within the current agreement with NTFPD that stipulates or outlines double payment for services in the Scope of Services, rather the agreement specifically states in Section 11 that ASCWD and NTFPD recognizes this to be the Entire Agreement between ASCWD and NTFPD.

The results of this review were brought to the attention of NTFPD at which time ASCWD inquired if there was another other agreement or MOU in place that authorized the separate and additional invoicing of services covered under the current agreement dated January 8, 2021. While NTFPD did explain there was no other written or approved agreements in place it was their understanding that this was an unofficial verbal agreement between the retired NTFPD Chief and the retired ASCWD General Manager beginning sometime in 2018. This unofficial agreement was not formalized in the 2021 agreement and as such when the agreement was presented to both Districts Boards and the community at a public meeting for adoption this practice was not discussed nor commented on for approval.

At the regular meeting of the Board of Directors of the ASCWD, on August 12, 2022, NTFPD requested that the practice of invoicing outside of the agreement for certain listed Scope of Services tasks be allowed to continue. ASCWD Board requested the item be agendaized for the September Board Meeting to discuss and provide direction to staff. Staff requests direction from the ASCWD Board as to moving forward with the NTFPD Fire Services contract. The Board has two paths to review, requesting that the current contract be open for discussion with NTFPD to clarify the scope of services or include a clause for a secondary payment mechanism for listed services, the approval of those services by the District, etc or to not reopen the contract and continue with the existing scope of services with no additional payment outside of the agreement. Staff request the Board provide direction to the following questions: Such direction includes:

1. Does the Board wish to review the current agreement Scope of Services and identify certain tasks which the Board is comfortable providing NTFPD additional compensation? In which case, an additional payment, budget, and approval clause would need to be negotiated with the NTFPD to provide authorization to the General Manager to pay for these services. or,
2. Does the Board wish to review and clarify any additional areas of the current agreement such as: amount and specific days of staffing, annual budgetary reports, buildings use, etc..?, and
3. Does the Board want to adhere to the current agreement with NTFPD and adhere strictly to the terms and scope of services outlined in the executed agreement, providing no additional compensation for these services? and,
If the Board agrees that ASCWD has been overpaying, or double paying, for services already provided and paid for under the current agreement, does the Board wish to request a credit for those payments from NTFPD or does the Board wish to stop the practice moving forward and not ask for a credit?

FISCAL IMPACT:

From the date of the current agreement January 8, 2021, the financial impact of the additional payments, payments made outside of the contract but for work included under the existing contract, total \$19,222.41 and breaks down as follows:

- \$4898.54 for Defensible Space Inspections
- \$6542.68 for Chipping Contractor
- \$7118.31 for Grant Management and Administration
- \$662.88 for Administration Rate

RECOMMENDATION:

Provide direction to staff on the following:

1. Does the Board wish to review the current agreement Scope of Services and identify certain tasks which the Board is comfortable providing NTFPD additional compensation? In which case, an additional payment, budget, and approval clause would need to be negotiated with the NTFPD to provide authorization to the General Manager to pay for these services. or,
2. Does the Board wish to review and clarify any additional areas of the current agreement such as: amount and specific days of staffing, annual budgetary reports, buildings use, etc.
3. Does the Board wish to adhere to the current agreement with NTFPD and adhere strictly to the terms and scope of services outlined in the executed agreement, providing no additional compensation for these services? and,
4. If the Board agrees that ASCWD has been overpaying, or double paying, for services already provided and paid for under the current agreement, does the Board wish to request a credit for those payments from NTFPD or does the Board wish to stop the practice moving forward and not ask for a credit?

EXHIBIT F1

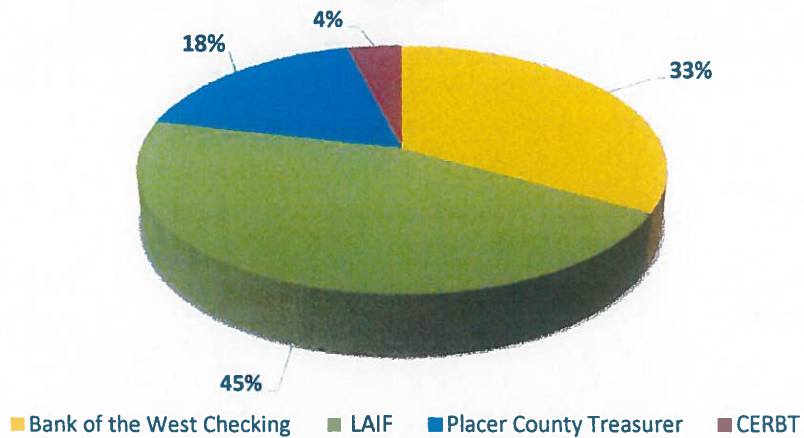
ALPINE SPRINGS COUNTY WATER DISTRICT

August 2022 TREASURERS REPORT

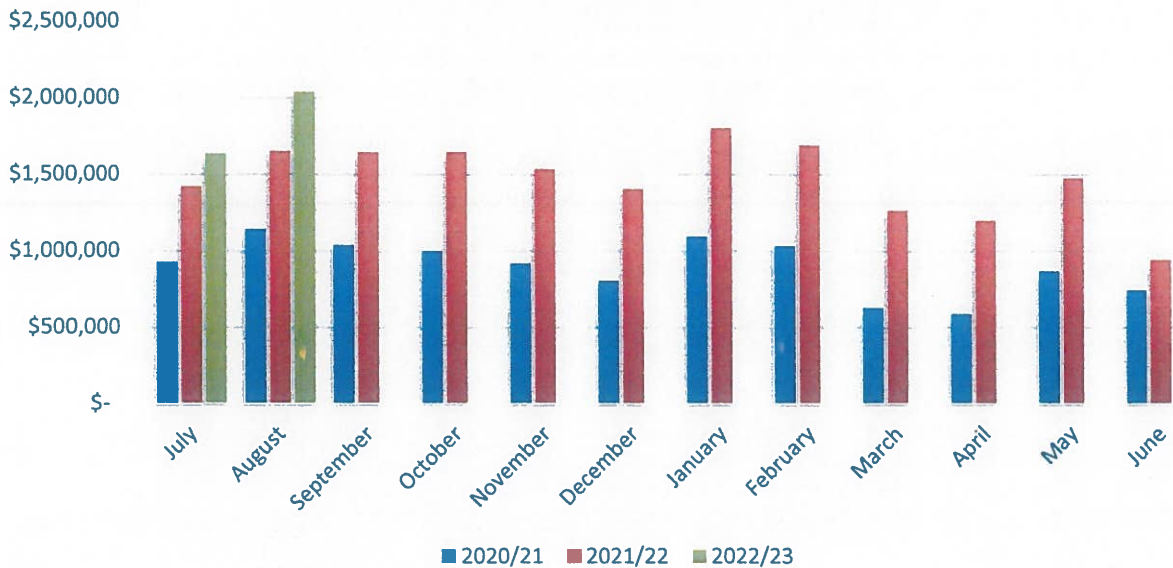
FY 22/23

| | Account Balance | Report Date | Interest |
|----------------------------------|---------------------|-------------|----------|
| Bank of the West Checking | \$ 675,753 | 9/1/2022 | 0.00% |
| LAIF | \$ 925,677 | 9/1/2022 | 1.090% |
| Placer County Treasurer | \$ 355,418 | 7/31/2022 | 0.654% |
| CERBT | \$ 80,316 | 8/31/2022 | -3.770% |
| | <u>\$ 2,037,163</u> | | |

Cash and Investments as a Percentage of Total



Total Cash and Investments By Month



Alpine Springs County Water
Budget and Finance Committee Report
Thursday, August 11, 2022 9:30 a.m.

Members: Janet Grant, District Director, Chair
Evan Salke, District Director
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff:None
Guests: None

Items discussed and recommendations to board:

1. PUBLIC COMMENT
 - a. No public comment.
2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION
 - a. Monthly Financial Reports
 - i. The committee recommends approving July 2022 financials and the quarterlies for year ending June 30, 2022.
 - ii. Treasurer's Report. The committee reviewed the treasurer's report noting improved cash position.
 - iii. Vanguard Short Term Inflation Protected Securities Fund (VIP). As a public agency the law prohibits us from investing in this kind of security.
 - iv. NTFPD Chipping and Grant Preparation Invoicing. This item was introduced last month. Joe continues to work to clarify this item with NTFPD.
3. MEMBERS' COMMENTS
 - a. No members comments.
4. CORRESPONDENCE
 - a. There was no correspondence.
5. Adjournment
 - a. The committee adjourned at 10:31 a.m.
6. NEXT MEETING
 - a. Next B&F meeting: Thursday, September 8, 2022 9:30 a.m.