
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, November 10th, 2023
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Tuesday November 7th, 2023 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. Mtg. ID: 882 3201 6428; passcode: 359442; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/88232016428?pwd=i0VMpFI33ZHVNtfb63KhRzwWKBqgrZ.1>

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) OCTOBER REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of October 13th, 2023.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the October 2023 monthly and yearly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including October 2023 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of October 2023.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the October 2023 Water/Sewer Report.

D5) TTSA REPORT

The Regular Meeting summary report for October 18th, 2023, is attached.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met November 9th, the previous month October 12th, 2023, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting, Park closed Monday October 16th.

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

No Meeting

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

No Business items for Discussion

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

G. FUTURE AND OPEN AGENDA ITEMS

- Request for proposals for Fire Protect and Emergency Medical
- FY2022/2023 District Audit
- CIP project reprioritization
- Carollo project management and design contract work related to CIPs.

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

None

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday December 8th, 2023, at 9:00 a.m.

I certify that on or before Tuesday November 7th, 2023, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Joe Mueller, General Manger
Alpine Springs County Water District

EXHIBIT C1

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**
3 **October 13, 2023**

4 This meeting was a "hybrid" of an in-person meeting for Board and staff and Zoom for additional attendees
5
6

7 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

8 President Grant called the meeting to order at 9:00 AM.
9

10 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, and Dave Smelser. Christine
11 York arrived at 9:42 AM

12 Directors Absent: Salke

13 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and Office Manager Laurie Axell
14

15 Guests included Liz Zang, Steve Siig, NTFPD Chief Steve Leighton, Fire Marshall Brent Armstrong, Chief
16 Alan Whisler, Jason Mack, and Ricky Holak
17

18 **B. PUBLIC COMMENT**

19 Siig has heard the NTFPD agreement is going to be terminated. He asked if another agreement will be in
20 place and if not, what the impacts are. Mueller explained today's proposed action is to sunset the existing
21 agreement in 36 months and determine the best course of action going forward. Negotiations on amending
22 the current contract are at an impasse.
23

24 **C. APPROVAL OF MINUTES**

25 **C1) SEPTEMBER REGULAR BOARD MEETING**

26 It was moved by Smelser and seconded by Ganong to approve the minutes of the September 8, 2023
27 Regular Board meeting as corrected. Motion carried unanimously.
28

29 **D. DEPARTMENT REPORTS**

30 **D1) FINANCIAL REPORT**

31 District CPA Mike Dobrowski presented the financial reports as of September 30, 2023. Net income is
32 higher than this time last year and there is a positive cash flow, which allows Reserves to grow. However,
33 there are quite a few delinquent accounts. Late notices will go out again next week.
34

35 It was moved by Ganong and seconded by Smelser to approve the financial reports for the month of
36 September 2023 as presented. Motion carried unanimously.
37

38 It was moved by Ganong and seconded by Smelser to approve payment of checks #33166 through
39 33217, except 33167 and 33168 which were voided, payroll, and electronic fund transfers. Motion
40 carried unanimously.
41

42 **D2) FIRE DEPARTMENT REPORT**

43 The NTFPD call report was in today's meeting packet.
44

45 **D3) GENERAL MANAGER'S REPORT**

46 General Manager Joe Mueller presented his activity report for the month of September 2023. He
47 highlighted the projects and administrative issues being addressed. Mueller is working with Placer County
48 on building permits that conflict with ASCWD water or sewer lines.
49

50 Axell was recognized for getting the bank accounts transferred from Bank of the West to Plumas.
51

52 **D4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

53 Miguel Ramirez presented the Water/Wastewater Report for September 2023, including maintenance and

1 repairs. He showed photos of a broken sewer main caused by someone felling a tree. Ramirez and Axell are
2 working on streamlining the permitting process and notifications.
3

4 **D5) TTSA REPORT**

5 Smelser presented the September 20, 2023, TTSA Board Meeting Summary. He described the Covid
6 testing being done to set a baseline so the collections can measure a spike in cases.
7

8 **E. COMMITTEE REPORTS**

9 **E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

10 Grant reported on the October 12, 2023, Budget & Finance Committee meeting. One million dollars
11 earmarked for quarterly Operating expenses was invested into 90-day CDs and Treasury Bills with Wells
12 Fargo so the funds are earning higher interest.
13

14 There is an Unbudgeted Expense approximately \$80,000 for design and permitting of the Bear Creek
15 Armoring project. The Armoring project will prevent further erosion which can expose sewer lines. A brief
16 discussion followed.
17

18 **It was moved by Smelser and seconded by Ganong to approve \$42,000 for engineering and**
19 **permitting of the Armoring project and work costs of up to \$40,000. Motion carried unanimously.**
20

21 **E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

22 This Committee did not meet. The park is scheduled to close on October 16, 2023. Ricky Holak asked that
23 pickleball courts be considered for the park.
24

25 **E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

26 To follow up on comments from the Rate Study meeting, the Committee met to consider reprioritizing
27 projects identified in the Carollo report. Carollo submitted a revised Capital Improvement Projects Review
28 Memorandum. Mueller noted an appendix with 2013 prioritizations. Discussion followed on the best way
29 to move forward and get community input. There was agreement to include the appendix so the public can
30 do a side-by-side comparison and to make it clear that the appendix is the 2013 plan.
31

32 **E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

33 This Committee did not meet.
34

35 **F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

36 **F1) SNOW CREST MEADOW RESTORATION**

37 Michele Prestowitz provided a status update on the project, showing images of the design. She described
38 the work done. Prestowitz is pleased with the project and expects to see new growth in the spring given the
39 rewatering of the area. A written timetable and history of the project were included in today's meeting
40 packet.
41

42 Prestowitz answered questions clarifying how this project differs from the previous ones and opportunities
43 for future improvements.
44

45 **F2) AGREEMENT FOR FIRE PROTECTION, EMERGENCY MEDICAL AND** 46 **RELATED SERVICES BY THE NORTH TAHOE FIRE PROTECTION DISTRICT TO** 47 **THE ALPINE SPRINGS COUNTY WATER DISTRICT**

48 The Board discussed whether or not to move forward with the notice of termination of the agreement with
49 NTFPD, given there has been no movement toward consensus on an amendment to reflect current
50 practices. If terminated the current agreement would expire in three years. Discussion followed on pros
51 and cons of the options.
52

1 The topic was open to public comment. Siig asked for clarification of the hurdles. Holak voiced concern
2 about community pushback if the contract is terminated without more information being provided.
3 Armstrong said NTFPD does not support this position. NTFPD feels it has gone beyond the requirements
4 of the current contract.

5
6 Discussion continued as the measures taken over the past several months to reach agreement were clarified.
7 Mueller said there needs to be a contract that clearly outlines the roles and responsibilities of each party.
8 The contract needs to be clear on the services being provided and the costs paid for those services. The next
9 three years will be spent investigating options with NTFPD and other possible alternatives. Under the
10 contract, NTFPD will continue to provide service during that time.

11
12 **It was moved by Smelser and seconded by Ganong to direct the General Manager to draft and serve**
13 **the North Tahoe Fire Protection District with a Notice of Termination of the Agreement for fire**
14 **protection, emergency medical and related services to ASCWD. Motion carried with York**
15 **abstaining.**

16 17 **F3) FALL 2023 ASCWD NEWSLETTER**

18 The proposed Fall 2023 newsletter was included in the packet. Discussion followed regarding ways to
19 distribute it, including sending out a condensed version and posting the entire newsletter on the website and
20 putting more information on the postcard about how to access the newsletter. Mueller was asked to include
21 something about the Notice of Termination of the NTFPD contract and use his best judgement in
22 distributing the newsletter.

23 24 **G. FUTURE AND OPEN AGENDA ITEMS**

- 25 • FY 2022/23 District Audit
- 26 • Budget & Finance to consider a policy regarding rates to be charged for a leak.

27 28 **H. CORRESPONDENCE TO THE BOARD**

29 Grant presented an owner's request to reduce the fees charged as a result of a leak. Mueller said the leak
30 was addressed in a timely manner after the District alerted the owner. The Budget and Finance Committee
31 was asked to recommend a policy to the Board so the GM can make a determination on this type of request,
32 based on historical water usage and how quickly a leak was addressed.

33
34 **It was moved by Ganong and seconded by York to charge the owner at the Tier 2 rates. Motion**
35 **carried unanimously.**

36 37 **I. CLOSED SESSION**

38 Closed Session was not convened.

39 40 **J. DIRECTORS' COMMENTS**

41 The Board considered strategies to communicate the decision about the NTFPD contract. Mueller will ask
42 the attorney to draft a message and talking points.

43 44 **K. ADJOURNMENT**

45 There being no further business to come before the Board, the meeting was adjourned at 11:58 AM.
46 The next regularly scheduled Board meeting is Friday November 10, 2023, at 9:00 AM.

47
48 Respectfully Submitted,

49 Judy Friedman

50 Recording Secretary

51 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

EXHIBIT D1

Subject: *October 2023 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 11/06/23*

On a year-to-date basis our net income was \$220,297 higher than the prior fiscal year. Most of that is due to rate increases. Net income was \$335,528 higher than budget on a year to date basis.

Our cash position has increased by \$557,234 from the prior year. There remains \$96,573 of outstanding accounts receivable to be collected.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – \$0 + \$138,919= \$138,919

Prior Year + (10% of annual revenues (\$1,746,459-357,270) less Garbage)

Cash available for operations – \$2,283,848

(Remaining balance \$2,422,767-138,919)

In Transit Timing Differences
No significant differences.

Work in Progress Accounts	Current Year	Total
Overlay Front Half Circle	22,000	22,000
Upgrade Backup Battery Tank 2&5	<u>0</u>	<u>3,598</u>
Total	\$ 22,000	\$ 25,598

Accounts Payable	Total
NTFPD Contract	\$ <u>0</u>
Total	\$ 0

Sick and General Leave		
Sick leave Hours	286.00 Hrs.	
General leave Hours and Dollars	289.67 Hrs.	\$ 21,266.28

Prepays	
Sun Life Dental (5103&04) (68.77+212.89) 0 month	\$ 0.00
Garbage Contract (5404.02) 2 Mo. @ \$17,815.40	\$ 35,630.80
Healthplan Services (51031&41) (171.45+208.05) 0 month	\$ 0.00
SDRMA Insurance (5120.00) 8 months @ 3,707.03	\$ 29,656.15
SDRMA (5120.00) Worker's Comp 8 months @ 1,051.06	\$ 8,408.53
Cal Special Districts Assoc (5168) 12 months @ 682.25 (Jan-Dec)	\$ 8,187.00
Core Software (5167.00) 8 Mo. @ \$52.50	<u>\$ 420.00</u>
Total	\$ 82,302.48

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
-------------	----------------	---------------	---------------

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
10/08/23	Auto100823	284.50	AT&T

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$18,296.72
Health & Life Ins. (Retired)	7,494.23
Pension (Employee 7.75%)	10,662.15 (Employer 7.68% Effective 07/01/23)
Payroll Taxes	3,438.29
Health plan co-ins.	<u>433.77</u>
Total	\$ 40,325.16

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July through October 2023

	<u>Jul - Oct 23</u>	<u>Jul - Oct 22</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	918,590	639,540	279,050
Connection Fees	27,166	27,166	0
Sewer Revenue	387,312	329,575	57,737
Garbage Revenue	357,270	267,381	89,889
Park Revenue	20,647	16,620	4,026
Fire Mitigation Fees	11,187	14,857	(3,670)
Fire Fuel Management Fees	0	25,604	(25,604)
Property Tax Revenue	513	16,781	(16,268)
Other Revenue	23,775	17,893	5,882
Total Income	<u>1,746,459</u>	<u>1,355,418</u>	<u>391,042</u>
Gross Profit	1,746,459	1,355,418	391,042
Expense			
Salaries and Wages - Admin	73,433	64,755	8,679
Salaries and Wages - O&M	75,159	68,286	6,873
Benefits - Office	9,787	8,715	1,073
Benefits - O&M	30,104	24,881	5,223
Health Plan Co-Insurance	434	1,795	(1,362)
Directors' Fees	3,525	3,550	(25)
Insurance - Administration	19,032	11,728	7,305
Park Expenditures	3,190	4,379	(1,189)
Parts/Tools/Misc. Equip	10,721	7,414	3,307
Postage and Delivery	1,049	1,401	(352)
Cleaning	1,440	675	765
Office Expense	4,439	3,500	939
Dues and Subscriptions	1,190	1,007	183
Bank and Collection Fees	1,282	2,100	(818)
Analytical Testing	5,193	793	4,400
Accounting Fees	23,191	21,868	1,323
Legal Fees	2,249	1,901	348
Consultants-Misc.	1,489	1,705	(216)
NTFD Contract	43,301	(15,218)	58,518
Fire Fuel Management Fee	4,233	3,280	952
Building Maintenance	2,898	1,110	1,787

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July through October 2023

	<u>Jul - Oct 23</u>	<u>Jul - Oct 22</u>	<u>\$ Change</u>
Equipment Maintenance - Ad...	3,203	3,015	188
Vehicle Maintenance and Rep.	3,642	2,074	1,568
Maintenance Water and Sewer	79,408	31,088	48,321
Gas and Electric - Admin	8,511	5,319	3,192
SCADA System	11,958	5,688	6,270
Travel and Entertainment	252	0	252
Education Staff/Board	714	445	269
Uniforms	805	0	805
ASCWD Fuel	2,151	2,203	(52)
Telephone - Administration	1,138	1,081	57
Government Mandates	4,653	8,040	(3,387)
Garbage Services	71,262	52,606	18,656
Depreciation Expense	87,596	87,596	0
Miscellaneous - O&M	327	347	(20)
Total Expense	<u>592,957</u>	<u>419,126</u>	<u>173,831</u>
Net Ordinary Income	<u>1,153,503</u>	<u>936,292</u>	<u>217,210</u>
Other Income/Expense			
Other Income			
Interest Revenue	7,879	4,723	3,156
Total Other Income	<u>7,879</u>	<u>4,723</u>	<u>3,156</u>
Other Expense			
Interest Expense	70	0	70
Total Other Expense	<u>70</u>	<u>0</u>	<u>70</u>
Net Other Income	<u>7,809</u>	<u>4,723</u>	<u>3,086</u>
Net Income	<u><u>1,161,312</u></u>	<u><u>941,015</u></u>	<u><u>220,297</u></u>

Alpine Springs County Water District
 Profit & Loss Budget Performance 2023/2024
 October 2023

	Oct 23	Budget	Jul - Oct 23	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
Water Revenue	0	0	918,590	910,129	1,034,237
Connection Fees	0	2,101	27,166	8,405	25,214
Sewer Revenue	0	0	387,312	339,570	385,875
Garbage Revenue	0	0	357,270	328,824	373,663
Park Revenue	-250	0	20,647	17,500	35,000
Fire Mitigation Fees	0	1,000	11,187	4,000	12,000
Property Tax Revenue	0	0	513	45,762	915,239
Other Revenue	119	1,782	23,775	7,128	21,400
Total Income	-131	4,883	1,746,459	1,661,318	2,802,628
Gross Profit	-131	4,883	1,746,459	1,661,318	2,802,628
Expense					
Salaries and Wages - Admin	19,977	20,719	73,433	82,876	248,615
Salaries and Wages - O&M	20,724	20,577	75,159	82,308	246,914
Benefits - Office	3,133	4,145	9,787	16,580	49,741
Benefits - O&M	7,750	9,903	30,104	39,612	118,841
Health Plan Co-Insurance	0	749	434	2,996	8,988
Directors' Fees	0	990	3,525	3,960	11,850
Insurance - Administration	4,758	4,692	19,032	18,768	56,304
Park Expenditures	426	0	3,190	18,249	36,500
Parts/Tools/Misc. Equip	4,498	2,250	10,721	9,000	27,000
Postage and Delivery	122	573	1,049	2,292	6,870
Cleaning	360	533	1,440	2,132	6,400
Newsletter and Printing	0	0	0	1,525	3,050
Office Expense	565	1,965	4,439	7,860	23,575
Dues and Subscriptions	0	972	1,190	3,888	11,668
Bank and Collection Fees	0	208	1,282	832	2,500
Analytical Testing	5,054	583	5,193	2,332	7,000
Accounting Fees	5,798	5,915	23,191	23,660	70,950
Audit	0	0	0	0	23,000
Legal Fees	1,547	1,252	2,249	5,008	15,000
Consultants-Misc.	423	1,311	1,489	5,244	15,735
NTFD Contract	458	61,016	43,301	244,064	732,191
Fire Fuel Management Fee	0	833	4,233	3,332	10,000
OPEB Trust - Annual Funding	0	0	0	0	30,000

7:03 PM
 11/06/23
 Accrual Basis

Alpine Springs County Water District
 Profit & Loss Budget Performance 2023/2024
 October 2023

	<u>Oct 23</u>	<u>Budget</u>	<u>Jul - Oct 23</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Building Maintenance	109	1,994	2,898	7,976	23,925
Equipment Maintenance - A...	1,296	801	3,203	3,204	9,610
Vehicle Maintenance and Rep.	432	908	3,642	3,632	10,900
Maintenance Water and Sewer	40,781	11,884	79,408	47,536	142,600
Gas and Electric - Admin	469	4,774	8,511	19,096	57,310
SCADA System	6,939	1,002	11,958	4,008	12,015
Travel and Entertainment	0	25	252	100	300
Education Staff/Board	0	292	714	1,168	3,500
Uniforms	217	251	805	1,004	3,000
ASCWD Fuel	0	792	2,151	3,168	9,500
Telephone - Administration	285	283	1,138	1,132	3,400
Government Mandates	0	2,068	4,653	8,272	24,817
Garbage Services	17,815	17,828	71,262	71,312	213,936
Depreciation Expense	21,899	21,899	87,596	87,596	262,775
Miscellaneous - O&M	0	163	327	652	1,950
Total Expense	<u>165,832</u>	<u>204,150</u>	<u>592,957</u>	<u>836,374</u>	<u>2,542,230</u>
Net Ordinary Income	-165,964	-199,267	1,153,503	824,944	260,398
Other Income/Expense					
Other Income					
Interest Revenue	0	210	7,879	840	2,500
Total Other Income	0	210	7,879	840	2,500
Other Expense					
Interest Expense	17	0	70	0	0
Total Other Expense	17	0	70	0	0
Net Other Income	-17	210	7,809	840	2,500
Net Income	<u>-165,980</u>	<u>-199,057</u>	<u>1,161,312</u>	<u>825,784</u>	<u>262,898</u>

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison

11/06/23

Accrual Basis

As of October 31, 2023

	Oct 31, 23	Sep 30, 23	\$ Change	Oct 31, 22	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	425	425	0	259	166
Bank of the West	358,906	529,028	(170,122)	580,892	(221,987)
Placer County - Interest App.	364,400	364,400	0	356,185	8,216
Wells Fargo Advisors	1,356,548	1,356,548	0	0	1,356,548
LAIF Accounts	342,488	342,488	0	928,198	(585,709)
Total Checking/Savings	2,422,767	2,592,889	(170,122)	1,865,533	557,234
Accounts Receivable					
Accounts Receivable	96,573	160,537	(63,964)	61,194	35,379
Total Accounts Receivable	96,573	160,537	(63,964)	61,194	35,379
Other Current Assets					
Placer - Agency Taxes 390-770	0	0	0	8	(8)
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	82,302	43,295	39,007	29,553	52,750
County Collection Accounts	28,458	28,458	0	34,347	(5,888)
Deferred Pension Outflows	43,042	43,042	0	43,042	0
Deferred OPEB Outflows	6,572	6,572	0	6,572	0
Total Other Current Assets	160,375	121,368	39,007	113,521	46,854
Total Current Assets	2,679,715	2,874,793	(195,078)	2,040,248	639,467
Fixed Assets					
Land					
Land	360,436	360,436	0	360,436	0
Firehouse					
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment					
Park	343,336	343,336	0	343,336	0
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable					
Land Improvements	21,728	21,728	0	21,728	0
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor					
Water System	58,095	58,095	0	58,095	0
SCADA System	6,646,779	6,646,779	0	6,459,766	187,013
SCADA System	172,423	166,316	6,107	146,548	25,875
Sewer System	1,046,201	1,046,201	0	1,022,026	24,175
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment					
Office Equipment	81,011	81,011	0	81,011	0
Vehicles					
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment					
Maintenance Equipment	293,229	293,229	0	131,068	162,161
Truckee River Interceptor					
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration					
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress					
Work in Progress	25,598	25,598	0	138,048	(112,450)
Accumulated Depreciation	(5,605,129)	(5,583,230)	(21,899)	(5,346,315)	(258,815)
Total Fixed Assets	5,223,274	5,239,065	(15,792)	5,195,315	27,959
Other Assets					

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
 As of October 31, 2023

	<u>Oct 31, 23</u>	<u>Sep 30, 23</u>	<u>\$ Change</u>	<u>Oct 31, 22</u>	<u>\$ Change</u>
Net Pension Asset	28,378	28,378	0	28,378	0
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	45,814	45,814	0	45,814	0
TOTAL ASSETS	<u>7,948,802</u>	<u>8,159,672</u>	<u>(210,870)</u>	<u>7,281,376</u>	<u>667,426</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	0	42,843	(42,843)	13,169	(13,169)
Total Accounts Payable	0	42,843	(42,843)	13,169	(13,169)
Other Current Liabilities					
Accounts Payable - 05	0	(2,000)	2,000	0	0
OPEB Liability	374,816	374,816	0	374,816	0
Accrued Payroll & Payroll Tax	0	0	0	0	0
Accrued Vacation Payable	21,266	20,814	452	18,851	2,416
Deferred Pension Inflows	31,598	31,598	0	31,598	0
Deferred OPEB Inflows	47,787	47,787	0	47,787	0
HRA Plan Payable	4,966	4,966	0	1,161	3,805
Total Other Current Liabilities	480,434	477,982	2,452	474,213	6,221
Total Current Liabilities	480,434	520,824	(40,391)	487,382	(6,948)
Long Term Liabilities					
Caterpillar Financial Serv	117,203	121,702	(4,499)	0	117,203
Total Long Term Liabilities	117,203	121,702	(4,499)	0	117,203
Total Liabilities	597,637	642,527	(44,890)	487,382	110,255
Equity					
Retained Earnings	336,874	336,874	0	0	336,874
Retained Earnings - Garbage	519,082	519,082	0	519,082	0
Retained Earnings - Park	(181,351)	(181,351)	0	(181,351)	0
Retained Earnings - Sewer	1,609,737	1,609,737	0	1,609,737	0
Retained Earnings - Water	(1,737,234)	(1,737,234)	0	(1,737,234)	0
Fund balance Undesignated	395,443	395,443	0	395,443	0
Investment in plant & equip	5,247,303	5,247,303	0	5,247,303	0
Net Income	1,161,312	1,327,292	(165,980)	941,015	220,297
Total Equity	7,351,165	7,517,146	(165,980)	6,793,995	557,171
TOTAL LIABILITIES & EQUITY	<u>7,948,802</u>	<u>8,159,672</u>	<u>(210,870)</u>	<u>7,281,376</u>	<u>667,426</u>

Alpine Springs County Water District
Statement of Cash Flows
July through October 2023

	<u>Jul - Oct 23</u>
OPERATING ACTIVITIES	
Net Income	1,161,312
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	25,428
1550.00 · Prepaid Expenses	(51,007)
1550.00 · Prepaid Expenses:1550.02 · Prepaid Expenses - 02	(17,815)
1041.00 · Placer Co - Taxes 770	54,058
1850.00 · Accumulate Depreciation:1850.02 · Accumulated Deprec...	3,636
1850.00 · Accumulate Depreciation:1850.03 · Accumulated Deprec...	3,636
1850.00 · Accumulate Depreciation:1850.04 · Accumulated Deprec...	10,932
1850.00 · Accumulate Depreciation:1850.05 · Accumulated Deprec...	63,768
2010.00 · Accounts Payable - 06 Fund	(247)
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accounts Payable...	(346,186)
2070.00 · Accrued Payroll & Taxes - 05 Fu	(8,939)
2075.00 · Accrued Vacation Pay - 05 Fund	784
	<hr/>
Net cash provided by Operating Activities	899,360
INVESTING ACTIVITIES	
1751.05 · SCADA System	(16,940)
1830.05 · Work in Progress	(22,000)
1850.00 · Accumulate Depreciation:1850.06 · Accumulated Deprec. ...	5,624
	<hr/>
Net cash provided by Investing Activities	(33,316)
FINANCING ACTIVITIES	
2095.05 · Caterpillar Financial Serv - 05	(17,992)
	<hr/>
Net cash provided by Financing Activities	(17,992)
Net cash increase for period	848,052
Cash at beginning of period	<u>1,574,715</u>
Cash at end of period	<u><u>2,422,767</u></u>

7:08 PM
11/06/23

Alpine Springs County Water District
Check Register for Current Month
October 2023

Date	Num	Name	Memo	Amount	Balance
10/08/2023	ach10082...	CalPERS (Retired)	CalPERS ID: 2668620501 Heal...	-842.73	-842.73
*** Missing numbers here ***					
10/03/2023	33209	North Tahoe FPD	Through August 2023	-42,842.74	-43,685.47
10/03/2023	33210	Principal Life	Account # 1113469-10001 10/1...	-77.40	-43,762.87
10/03/2023	33211	Professional Communications Messaging	Account # 193072 10/01/2023 ...	-42.40	-43,805.27
10/03/2023	33212	Sierra Office Solutions	Customer #AS32:900020-B 9/2...	-237.40	-44,042.67
10/03/2023	33213	Silver State Analytical Laboratories	Water Tests Drinking Water	-2,419.00	-46,461.67
10/03/2023	33214	Sun Life Financial	Policy #906384-0001 Dental 10...	-100.57	-46,562.24
10/03/2023	33215	USA BlueBook	Customer #814589	-351.67	-46,913.91
10/03/2023	33216	Western Nevada Supply Company	Account #14905	-933.87	-47,847.78
10/04/2023	33217	Michael J. Dobrowski, CPA, LLC	October 2023 Invoice #23466	-5,797.76	-53,645.54
*** Missing numbers here ***					
10/17/2023	33219	Best Best & Krieger LLP	Invoice #976709 Prof. Serv. thr...	-1,546.50	-55,192.04
10/17/2023	33220	Boston Mutual Life Ins. Co. - G	Group #0050300 Division #00060	-24.70	-55,216.74
10/17/2023	33221	California Special Districts Association	Membership ID: 1 RMS-Regula...	-8,187.00	-63,403.74
10/17/2023	33222	Eastern Regional Landfill	Acct # 0000-0200-0	-186.36	-63,590.10
10/17/2023	33223	FedEx	Acct #1834-0409-1	-61.46	-63,651.56
10/17/2023	33224	Longo Inc.	vice October 2023	-38,045.72	-101,697.28
10/17/2023	33225	ODP Business Solutions, LLC	Acct #60641324	-121.19	-101,818.47
10/17/2023	33226	Rainbow Print & Office Supply	Acct. #2342-01	-56.95	-101,875.42
10/17/2023	33227	Silver State Analytical Laboratories	Water Tests Drinking Water	-2,387.00	-104,262.42
10/17/2023	33228	Tahoe Truckee Sierra Disposal Co., Inc.	Cust.#000355 09/01/23 - 09/30/...	-370.71	-104,633.13
10/17/2023	33229	USA BlueBook	Customer #814589	-1,951.50	-106,584.63
10/31/2023	33230	Avaya Financial Services	Contract No. 753-0021553-000 ...	-158.91	-106,743.54
10/31/2023	33231	Badger Meter	Invoice #80133652 Services Jul...	-693.38	-107,436.92
10/31/2023	33232	Boston Mutual Life Ins. Co. - G	Group #0050300 Division #00060	-191.15	-107,628.07
10/31/2023	33233	Cashman Equipment Company	Customer #001306 Invoice IN...	-431.94	-108,060.01
10/31/2023	33234	FedEx	Acct #1834-0409-1	-60.69	-108,120.70
10/31/2023	33235	Liberty 1402 Beaver Dam	Acct 200008698793 (8/29/2023...	-98.56	-108,219.26
10/31/2023	33236	Mountain Hardware and Sports	Customer #39	-239.36	-108,458.62
10/31/2023	33237	Mountain High Home Services, LLC	Invoice #1581 dates 10/13/23 &...	-360.00	-108,818.62
10/31/2023	33238	North Tahoe FPD	Through September 2023	-458.02	-109,276.64
10/31/2023	33239	Principal Life	Account # 1113469-10001 11/1...	-25.80	-109,302.44
10/31/2023	33240	Rainbow Print & Office Supply	Acct. #2342-01	-31.46	-109,333.90

7:08 PM
11/06/23

Alpine Springs County Water District
Check Register for Current Month
October 2023

Date	Num	Name	Memo	Amount	Balance
10/31/2023	33241	Robert Pascarella	Expense Reimbursement	-216.50	-109,550.40
10/31/2023	33242	Sierra Controls, LLC	Inv. #124497	-6,107.46	-115,657.86
10/31/2023	33243	Sierra Controls, LLC	Inv. #124496	-6,938.85	-122,596.71
10/31/2023	33244	Silver State Analytical Laboratories	Water Tests Drinking Water	-248.00	-122,844.71
10/31/2023	33245	Tahoe City Lumber	Account #2-500750	-52.17	-122,896.88
10/31/2023	33246	Truckee & Tahoe Pest Control, Inc.	Acct. #111393, Invoice #24160	-109.00	-123,005.88
10/31/2023	33247	Tahoe Truckee Sierra Disposal Co., Inc.	Cust.#028540 10/01/23 - 12/31/...	-53,446.20	-176,452.08
10/31/2023	33248	The Paper Trail	Invoice #5717	-422.50	-176,874.58
10/31/2023	33249	Western Nevada Supply Company	Account #14905	-943.54	-177,818.12
*** Missing numbers here ***					
10/04/2023	AUTO100...	Verizon Wireless	Account #271135177-00001 (8/...	-164.31	-177,982.43
*** Missing numbers here ***					
10/08/2023	ach100823	CalPERS (Active)	Customer ID: 2668620501 Heal...	-5,276.84	-183,259.27
*** Missing numbers here ***					
10/08/2023	AUTO100...	AT&T {319907901}		-284.50	-183,543.77
*** Missing numbers here ***					
10/19/2023	eft101923	BMO Bank N.A.	Transaction code #5512224	-1,078.49	-184,622.26
*** Missing numbers here ***					
10/21/2023	AUTO102...	Caterpillar Financial Services Corp	Contract # 001-70093002	-4,515.56	-189,137.82

7:10 PM
11/06/23

Alpine Springs County Water District
Subsequent Payments Listing

November 1 - 6, 2023

Date	Num	Name	Memo	Amount	Balance
11/06/2023	ach11062...	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-842.73	-842.73
*** Missing numbers here ***					
11/03/2023	33250	Michael J. Dobrowski, CPA, LLC	November 2023 Invoice #23500	-5,863.76	-6,706.49
11/03/2023	33251	Professional Communications M...	Account # 193072 11/01/2023 - 11/30/2023	-42.40	-6,748.89
11/03/2023	33252	Sierra Office Solutions	Customer #AS32:900020-B 10/28/23 - 11/2...	-237.40	-6,986.29
11/03/2023	33253	Sun Life Financial	Policy #906384-0001 Dental 11/01/23-11/30...	-487.97	-7,474.26
11/05/2023	33254	Alpine Meadows Ski Resort (SN...	Refund overpayment	-24,675.68	-32,149.94
11/05/2023	33255	FONSTAD, ET AL, DIEGO G	Check #105 overpayment.	-2,621.66	-34,771.60
11/06/2023	33256	Alpine Springs County Water Dis...	Plumas Bank Account Setup	-50,000.00	-84,771.60
*** Missing numbers here ***					
11/04/2023	AUTO110...	Verizon Wireless	Account #271135177-00001 (9/16/23 - 10/1...	-165.28	-84,936.88
*** Missing numbers here ***					
11/06/2023	ach110623	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-4,448.59	-89,385.47

EXHIBIT D2

NTFPD-ASCWD Response Calls
October 2023

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Full Address	Basic Incident Postal Code (FD1.19)	Basic Incident Type (FD1.21)	Basic Apparatus Call Sign List	Basic Primary Action Taken (FD1.48)	Basic Additional Actions Taken 2 (FD1.66)
2023078672	10/5/2023 18:06	2430 RIVER RD / 2 ALPINE MEADOWS Road and Twin Crags	96146	Motor vehicle accident with injuries	B5, E51, M56	Provide advanced life support (ALS)	

Total Calls= 1

EXHIBIT D3



AGENDA NO: D3

MEETING DATE: 11/10/2023

General Managers Report

TO: ASCWD Board of Directors Date: November 02, 2023
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of October 2023

Projects

1) Alpenglow (Previously Alpine Sierra) Subdivision

Met with Chris Nelson with Capstone Partners for a project update.

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

2) White Wolf Subdivision

Carollo reached out to the developer to see if there were any questions on their review of the water planning document preformed on ASCWDs behalf.

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

General Business

- Worked with Sierra Tahoe Enterprises in coordinating the staging of their snow removal equipment.
- Hosted a meeting between a homeowner and Placer County on a potential remodel and expansion of a residence that has a sewer mainline running directly under the home.
- Reviewed numerous building and/or remodeling plans with Operations staff and Placer County that have conflicts with District water or sewer lines.
- Assessed potentially hazardous trees on District green belt lands that could pose a threat to homes.
- Worked with Carollo on Capital Improvement Project sequencing and budgeting outlook over the next five years to now include provisions for the possible abandonment of spring one, in case of an unrepairable failure.
- Continued to make progress with Carollo and the army corps on design options, mitigation measures, and permitting for Bear creek armoring to protect a District sewer

mainline that resides next to the creek, the creek flow has shifted, thus eroding the bank and into our backfill material.

- Met with two retired fire chiefs to discuss our community's needs in respect to fire protection and emergency medical services.
- Began developing the RFP (request for proposals) for fire protection and emergency medical services with BBK.
- Prepared CIP design and management scope of services to be included in a future contract for said services.
- Assisted the district's new Office Manager with learning the position's, duties, and responsibilities.
- Performed numerous field meetings discussing utilities, access, and easements.
- Assisted Operations with the evaluation of numerous water losses and / or leak identification.
- Worked with customers on invoice and payment questions.
- Worked with annual audit team on pre-site visit preparations.
- Attended the monthly area General Managers meeting.

Office Activities Performed by Office Manager

- Fulfilled audit requests from Damore Hamric & Schneider.
- Filed and organized documents throughout the office.
- Finalized the change to Plumas Bank: the change will result in no fees and will include the ability for remote deposits and online access.
- As of November 1, 2023, Accounts Receivable are \$106,575 representing 30 outstanding payment invoices down from 58 last month.
- A total of 8 accounts are on the Districts payment plan representing \$18,337.
- Coordination of the new phone system beginning January 1st
 - 4 Free Phones
 - Monthly Fee \$105 (currently \$183 for Avaya and AT&T)
- Disconnected Fax Line saving \$24 a month.
- Send Fall Newsletter through Office Boss
 - Printing \$1,601
 - Postage \$366
 - Total \$1,967
- Finalize new Plumas Bank Account

EXHIBIT D4

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 10-1-23 THRU 10-31 -23**

TO: Board of Directors
DATE: November 10th, 2023
FROM: Miguel Ramirez, Operations & Maintenance

Wastewater Flows: 31 Days / October 2023 normal operation throughout the month.

<u>Minimum Flow</u>	<u>Maximum Flow</u>	<u>Average Flow</u>
7,000 GPD	78,000 GPD	30,000 GPD

Operations / Maintenance / Repairs:

- All routine water zone samples came back absent from Coliform and E-coli.
- Winterized and closed the community park for the 2023 season.
- Worked with Longo Inc. on a broken sewer line on Upper Bench and Bear Creek Dr.(Cracked line and bent up sleeve, also gaskets blocking the line restricting flow).
- Completed the Hydrant flushing program.
- The Ski Area has started snowmaking and has been using the R-2 well. (R-2 Southern well is a strictly dedicated snowmaking well).
- We are aggressively trying to contact everyone on the leak report before the winter sets in.



R-2 snowmaking well

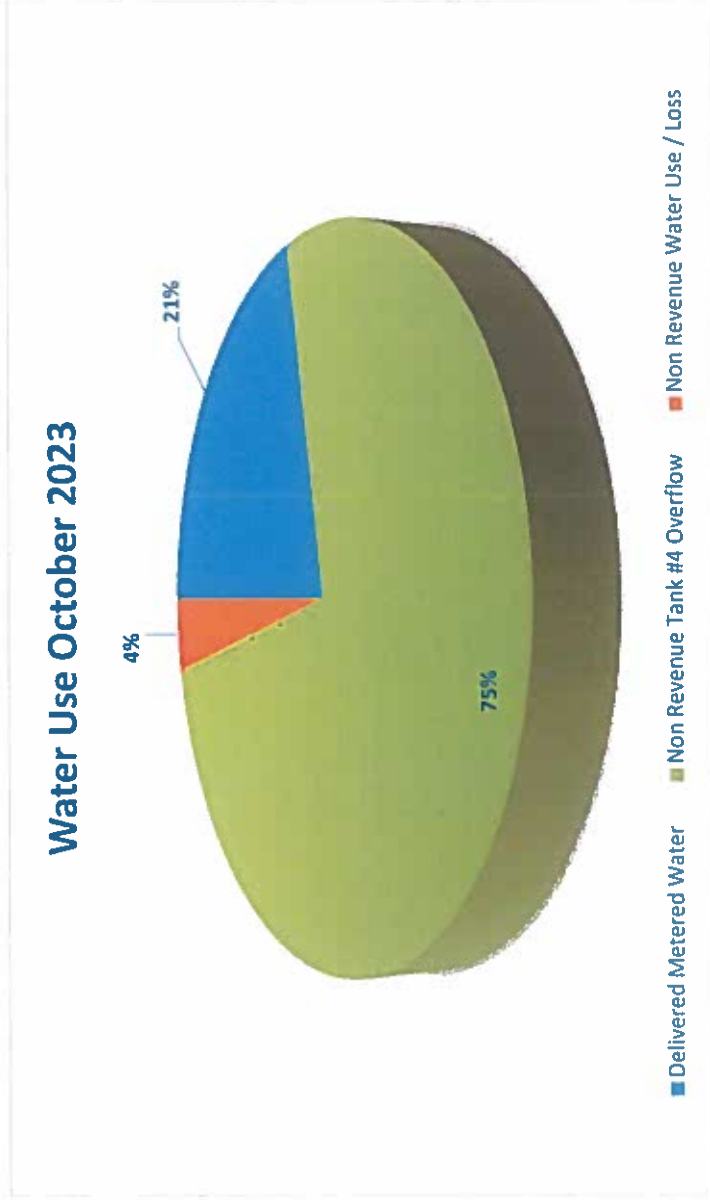
Failed gasket

Broken sewer main

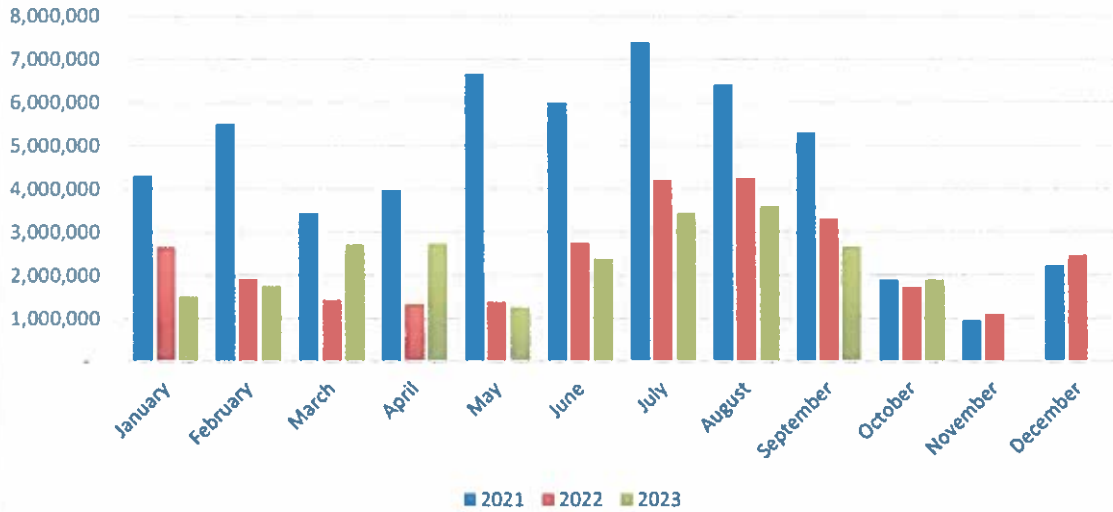


ALPINE SPRINGS COUNTY WATER DISTRICT October 2023 WATER REPORT

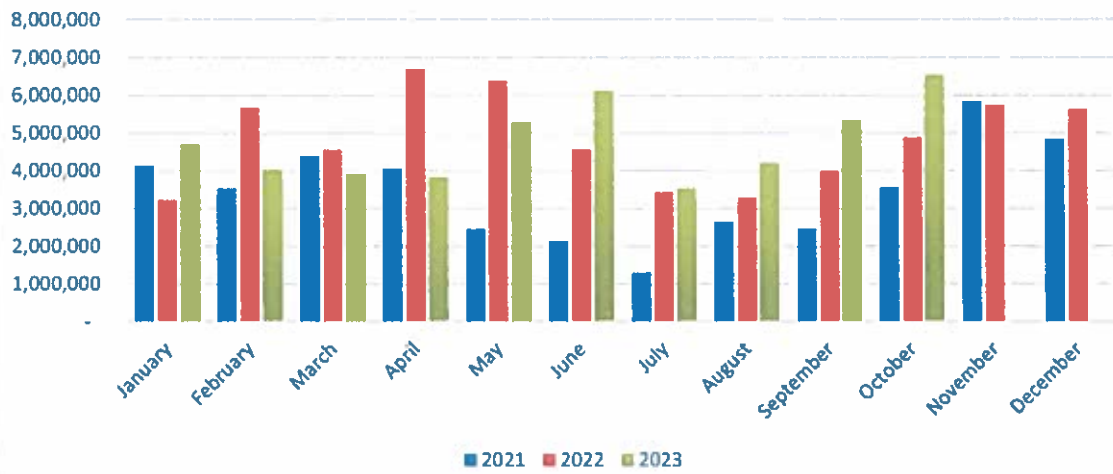
Total Potable Water Production	8,745,846	Gallons
Delivered Metered Water	1,891,537	Gallons
Non Revenue Tank #4 Overflow	6,535,841	Gallons
Non Revenue Water Use / Loss	318,468	Gallons



Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)

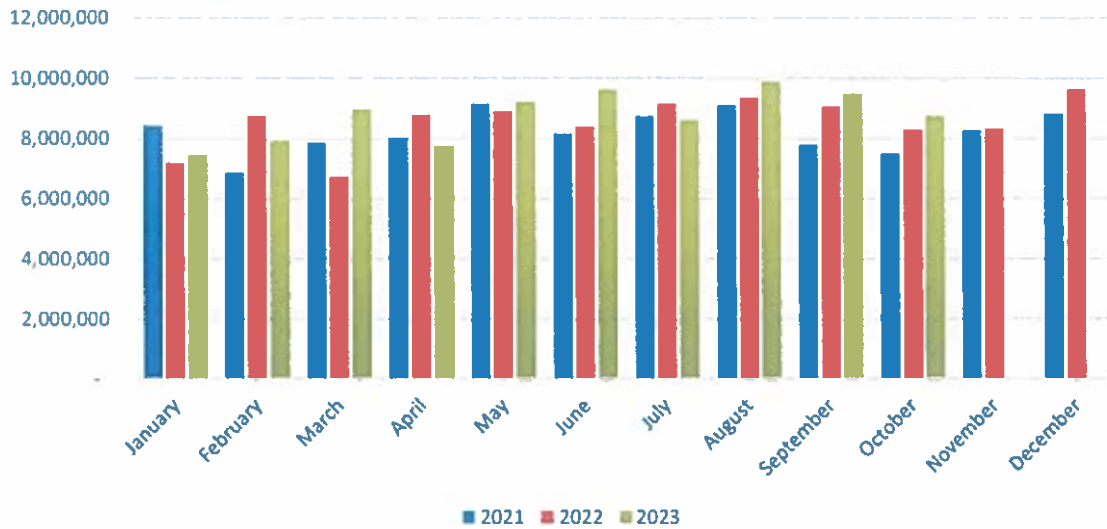


EXHIBIT D5

T-TSA BOARD MEETING SUMMARY

10/18/2023 Regular BOD Meeting

1) The October 18, 2023 Board meeting was held in person:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

None.

3) No Sanitary Sewer Overflows.

4) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met and the plant performed well through the month.
- Drained and cleaned chem and recarb clarifiers side one to facilitate clarifier repairs.
- Continue to monitor and evaluate Sodium Hypochlorite pilot project for effluent disinfection.
- Began preparation for digester cleaning.

b) Laboratory Report:

- Staff performed necessary laboratory testing.
- Lab staff in the process of implementing quality systems improvements.
- Corrective actions submitted to assessor September 27th and Lab waiting for response.

c) Capital Projects Report:

- **Projects Under Construction:** 2021 Chlorine Scrubber Improvements, 2023 Roof Repair Project, and Digital Scanning of Sewer Lines Project; **Projects in Bid Phase:** 2023 Sodium Hypochlorite Foundation Project; **Projects in Development:** Boiler Replacement Project, 2022 Filter Influent Condition Assessment Project, 2022 Sodium Hypochlorite Disinfection Full Scale Project, 2022 TRI Alpine Meadows to Olympic Valley Rehabilitation Project, and 2024 Front Parking & Landscaping Improvements Project.

d) Other Items Report: The Board Approved:

- Approval of the minutes of the Regular Board meeting on September 20, 2023.
- Ratification of payment of General Fund warrants and approval of Financial Statements.
- Approval of Classification Descriptions.
- Approval of 2023 Sodium Hypochlorite Foundation Project.

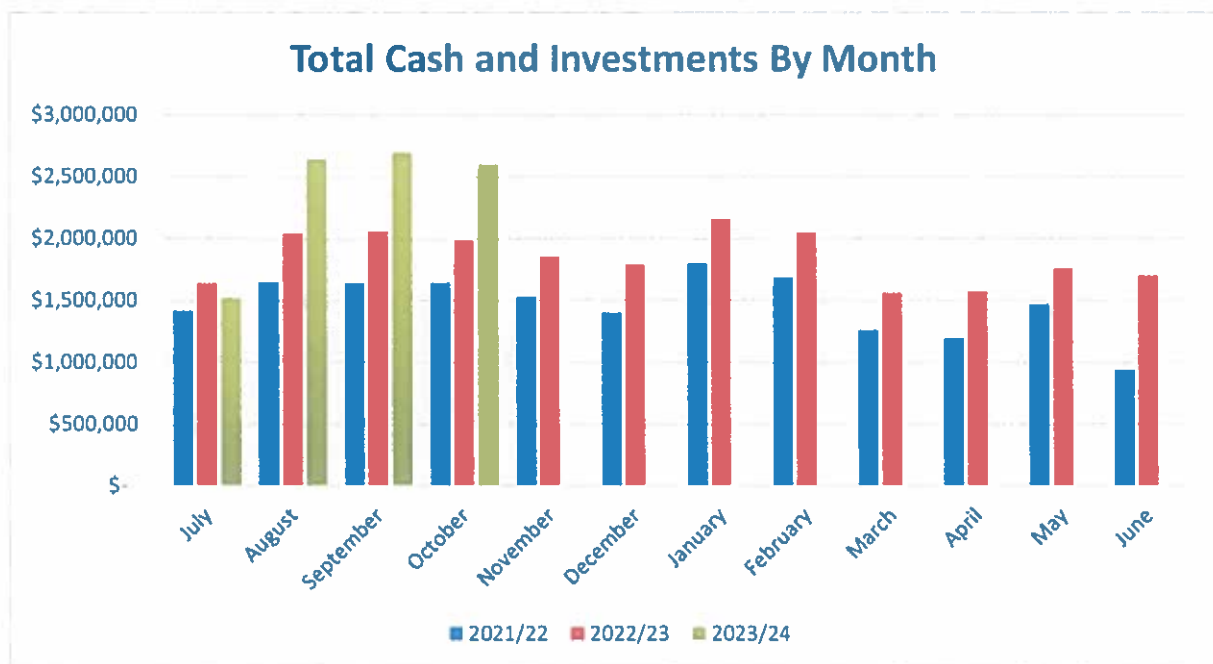
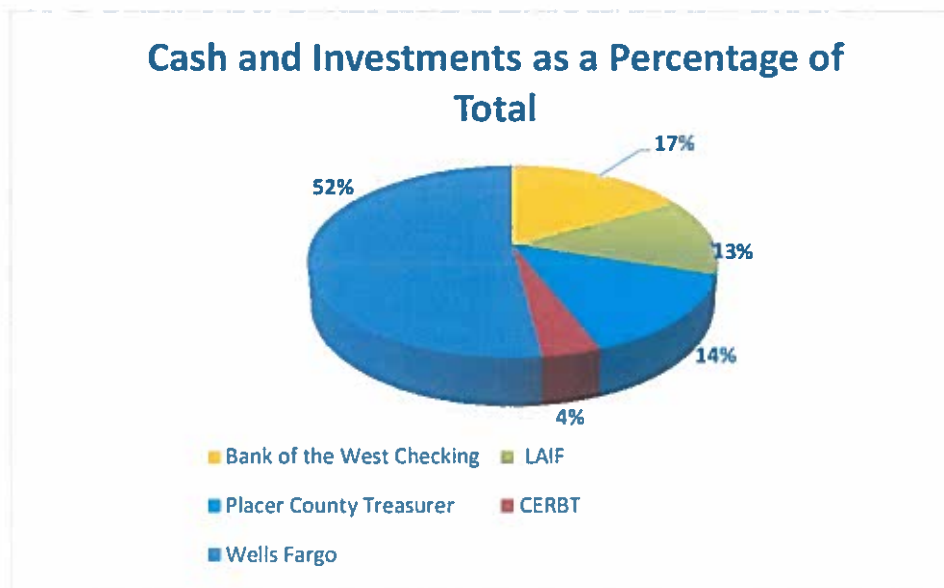
• **Additionally:**

- Presentation and Discussion Agency Sewer Connection Fee Study by HDR Engineering, Inc.
- Discussion on engaging the Regional Water Quality Control Board to update the Agency Permit.

EXHIBIT E1

ALPINE SPRINGS COUNTY WATER DISTRICT NOVEMBER 2023 TREASURERS REPORT FY 23/24

	Account Balance	Report Date	Interest
Bank of the West Checking	\$ 436,246	11/1/2023	0.00%
LAIF	\$ 345,576	11/1/2023	3.534%
Placer County Treasurer	\$ 364,400	9/30/2023	3.061%
CERBT	\$ 103,175	10/31/2023	-3.030%
Wells Fargo	<u>\$ 1,350,000</u>	9/28/2023	4.8% / 5.5%
	<u>\$2,599,397</u>		



Alpine Springs County Water District
Budget and Finance Committee Report
Thursday October 12, 2023

Members: Janet Grant, District Director, Chair
Evan Salke, District Director, absent today
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff: Laurie Axell
Guests: None

1. PUBLIC COMMENT

- a. No public comment.

2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION

a. Monthly Financial Reports

- i. The committee recommends approving the September 2023 financials. Mike updated us on the outstanding Accounts Receivable amount as of October 11 of about \$131,000. He is sending another overdue notice to our customers on Friday.

b. Treasurer's Report

- i. We discussed the monthly treasurer's report. Wells Fargo is now managing \$1,000,000 of our funds in T-bills and CD's. Both the T-bills and CD's are for 90 days. The dollar split is about 1 to 2 between the two. Additionally Laurie has put together the documentation for a change from Bank of the West to Plumas Bank for our Checking account.

c. Unbudgeted Expenses

- i. The Bear Creek Armoring Project was discussed. This project needs to be completed before winter sets in so our sewer pipes are not exposed further during spring runoff. The committee recommends proceeding with the engineering and permitting of this project estimated to cost \$42,000 and to proceed with the project at an estimated cost of \$30,000 to \$40,000.

3. MEMBERS' COMMENTS

- a. There were no member comments today.

4. CORRESPONDENCE

- a. We discussed the bill adjustment request we received this month.

5. ADJOURNMENT

- a. The committee adjourned at 10:10 a.m.

6. NEXT MEETING

- a. Next B&F meeting: November 9, 2023, 9:30 a.m.

EXHIBIT H1

Joe Mueller

From: Laurie Axell
Sent: Wednesday, November 1, 2023 9:10 AM
To: Joe Mueller
Subject: FW: Fall/Winter Newsletter

Laurie Axell
Office Manager
Alpine Springs County Water District (ASCWD)
270 Alpine Meadows Rd.
Alpine Meadows, CA 96146
office: (530)583-2342
24/7 after hours emergency # (866) 696-9608
Office hours Monday - Friday 9am - 3pm, closed weekends
www.alpinesprings.org

From: Czarnecki, Marty <[REDACTED]>
Sent: Tuesday, October 31, 2023 4:00 PM
To: Laurie Axell <laurie@alpinesprings.org>
Subject: Fall/Winter Newsletter

I am a 30-year property owner and currently a 6-month/year resident at 1820 John Scott Trail. One of your customers.

I just received an 8-page full color glossy newsletter. I am quite aware of the cost to develop, produce and mail these types of document and I wish to notify the General Manager and the Board of my strong objection to an unwarranted expense.

We recently endured a doubling of our water, sewer and trash rates and the promise of more to come. The purpose, we were told, was to address infrastructure maintenance and improvements that have long been ignored. We didn't think our rate increases were for a glossy, self-promoting brochure-type newsletter, particularly one that has no content relative to infrastructure issues. Even if the cost of the newsletter is small fraction of the infrastructure program cost, it sends the wrong message and betrays a lack of understanding of stakeholder concerns. We expect fiscal responsibility, not fiscal frivolity.

Maybe actually accomplish something before you send the next newsletter.