
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday June 9th, 2023
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Tuesday, June 6th at 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. Mtg. ID : 847 2470 9202; passcode: 763431; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84724709202?pwd=R2JOcTZDbzdOVmxmUUhRYURIN3Jsdz09>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. The public may speak on any agenda item at this time or after the Board has discussed the item, but prior to a vote. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration.

C. APPROVAL OF MINUTES

C1) MAY REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of May 12th, 2023.

270 Alpine Meadows Road, Alpine Meadows, CA 96146
Phone: (530) 583-2342 • Fax: (530) 583-0228 • www.alpinesprings.org

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the May 2023 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the activities of North Tahoe Fire Protection District, with special regard to those which impact Alpine Meadows, including May 2023 dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of May 2023.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the May 2023 Water/Sewer Report.

D5) TTSA REPORT

The Regular Meeting for April 19th, 2023, report was handed out at the April meeting. The next meeting was May 17th, 2023, and the report will be submitted with the June agenda.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)

Met June 8th, the previous month May 11th, 2023, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

Met May 31, 2023

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)

No meeting

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) ASCWD THE LOCAL AGENCY RESPONSIBLE FOR PROVIDING RESIDENTAL GARBAGE SERVICE IN ALPINE MEADOWS

An opportunity for discussion and public comment, an informational only agenda item, no action on this matter will occur during this meeting.

F2) RESIDENTIAL GARBAGE SERVICE AGREEMENT BETWEEN ASCWD AND TTSD.

Consideration for approval of a three-year contract agreement renewal between ASCWD and TTSD.

F3) FISCAL YEAR 2023/2024 OPERATIONS AND CAPITAL BUDGET

Consideration of Resolution 4-2023 Alpine Springs County Water District Operating and Capital Improvement Plan Budgets for Fiscal Year July 1,2023, through June 30, 2024.

F4) GOALS AND OBJECTIVES 2022/2023

Review of the Board Directors self-evaluations of the 2022/2023 District Goals and Objectives.

F5) SPRING SUMMER 2023 ASCWD NEWSLETTER

Review and consider for approval the content of the spring summer 2023 ASCWD Newsletter.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

General Manager: Joe Mueller

G. FUTURE AND OPEN AGENDA ITEMS

- NTFPD AGREEMENT AMENDMENT

H. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

I. CLOSED SESSION

- 11) GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
General Manager performance evaluation for fiscal year 2022/2023

J. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

K. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Friday June 9th, 2023, at 9:00 a.m.

I certify that on or before Tuesday June 6th, 2023, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Pam Zinn

Pam Zinn, Office Manager.

C1

1 **ALPINE SPRINGS COUNTY WATER DISTRICT**
2 **MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

3 **May 12, 2023**

4 **NOTE: Due to continued COVID restrictions, this meeting was a "hybrid" of an in-person meeting for Board and staff**
5 **and Zoom for additional attendees**

6
7
8 **A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

9 President Grant called the meeting to order at 9:00 AM.

10
11 Directors Present: President Janet S. Grant, Vice-President Janice Ganong, Evan Salke, Dave Smelser and
12 Christine York

13 Directors Absent: None

14
15 Staff Present: General Manager Joseph Mueller, Miguel Ramirez, and District CPA Mike Dobrowski.

16
17 Guests included NTFPD Fire Marshall Brent Armstrong and approximately 45 members of the public in
18 person and online.

19
20 **B. PUBLIC COMMENT**

21 Ron Scoglio asked where the funds for repairs to the fire house come from. The response was that
22 NTFPD pays those costs.

23
24 Mary Bennett read a statement voicing concerns about a number of items, including how property tax is
25 distributed, the NTFPD lease of the fire house, the share the ski area pays for NTFPD services, the date
26 the of the last Alpine Meadows General Plan, upcoming development agreements, the possible sale of
27 greenbelt lots to build up reserves, and why ASCWD pays a CPA in Reno rather than hiring a local
28 bookkeeper,

29
30 Rachelle Latimer is on the Alpine Meadows Fire Safe Council. She is concerned that ASCWD is no
31 longer covering the cost of chipping services or defensible space inspections , making it more difficult for
32 residents.

33
34 Jason Mack asked that ASCWD open a discussion about building a bike trail along the first mile of
35 Alpine Meadows Road.

36
37 A gentleman has heard that NTFPD is staffing the Alpine Meadows station more than is required in the
38 contract, but that service may be cut. He encouraged keeping personnel in Alpine Meadows, particularly
39 EMS.

40
41 In response to questions, Mueller and Brent Armstrong summarized the contract between ASCWD and
42 NTFPD. Chipping is a priority and options are being explored. For the past seven years, the station has
43 been staffed 7 days a week, 365 days a year. Continuing that will be budget driven. Both Mueller and
44 Armstrong invited the public to call them any time with questions or suggestions.

45
46 Jerry Mirnoff said uninsured, unbonded workers are being hired to do defensible space. They are working
47 without proper safety measures, which is a concern.

48
49 **C. APPROVAL OF MINUTES**

50 **C1) APRIL REGULAR BOARD MEETING**

51 **It was moved by Smelser and seconded by Ganong to approve the minutes of the April 14, 2023**
52 **Regular Board meeting as amended. Motion carried unanimously.**

1
2 **D. PUBLIC HEARING**

3 **D1) PUBLIC HEARING CONCERNING PROPOSED RATE INCREASES TO**
4 **WATER, SEWER, AND GARBAGE SERVICE FEES.**

5 The Public Hearing was opened at 9:32 AM.
6

7 Mueller said information on the Master Plan and Rate Study is available on the ASCWD website. He
8 reviewed the Proposition 218 process, noting there have been six public meetings over the past five
9 months regarding these projects and the Rate Study.
10

11 Josiah Close from HDR Engineering gave a presentation on the components of the Rate Study, including
12 the data evaluated to develop the recommended rates for the next five years for water, sewer, and garbage
13 services. The useful life of infrastructure helped drive the recommendations, as well as replacement costs,
14 cost of service and the need to rebuild Reserves to be used for emergency repairs, such as the tank failure
15 a few years ago.
16

17 The public asked questions during the presentation clarifying components of the Study and proposed
18 strategies to achieve the needs. It was noted that because of Brown Act requirements, only those present
19 could offer verbal comment today. There were suggestions that community meetings be held in the
20 evenings so people who work can attend. Interest was expressed in having educational workshops about
21 District water and sewer systems.
22

23 The proposed capital projects were reviewed and there were recommendations for a robust bid process
24 and consideration of alternative funding. Mueller explained the design and construction process. There
25 may be cases where design work could be done separately from construction for some projects but that
26 would not necessarily result in cost efficiencies in the long run, given potential construction costs and
27 inflation.
28

29 There were comments about the proposed rates, noting potential impacts to those on a fixed income.
30 Mueller clarified that the proposed rates are not necessarily what the rates will be for the next five years.
31 Every year during the budgeting process, staff and the Board prioritize capital projects for the next year
32 and can adjust rates accordingly, up to the noticed 218 amounts.
33

34 Mueller explained the District's role in trash collection. TTSD erroneously categorized condominium
35 projects as commercial, not residential. Per code, a local agency must be responsible for trash service. The
36 District charges the actual TTSD fee plus a fee for administering the contract and maintaining a reserve
37 funds for rate stabilization, CIP implementation, and emergencies. The District cannot change the
38 classification. A discussion specifically about garbage fees will be on a future ASCWD agenda.
39

40 It was noted that the park is not funded by water, sewer, or garbage rates but is rather a general fund
41 activity. .
42

43 Discussion continued regarding the proposed rates and capital projects. There was a request for a
44 spreadsheet linking the proposed projects to the rates and expenditures. There was a request that all
45 pertinent documents be placed on the District website.
46

47 The Public Hearing was closed at 12:10 PM.
48

49 Mueller reported there were 188 protests submitted per the Proposition 218 process, which is below the
50 385 required.
51

1 **It was moved by Ganong and seconded by York to Motion to adopt by Ordinance #1-2023 the**
2 **noticed maximum utility rates for FY 2023/24 through FY 2027/28 with the direction that annually**
3 **the utility rates are reviewed by the Budget and Finance Committee and the Board of Directors to**
4 **assess the District’s revenue requirements and make a determination if an amount other than the**
5 **maximum per fund should be implemented.**

6 **ROLL CALL VOTE: AYES: Smelser, Ganong, York, Salke, and Grant**

7 **NAYS: None**

8 **Motion carried unanimously.**

9
10 Everyone was thanked for attending this meeting and was encouraged to continue participating in the
11 District’s business. Salke noted this Board continually strives to be more transparent and communicative.
12 Come to meetings, offer comments and input, and let staff know if there is something that should be on an
13 agenda.

14
15 *Salke left the meeting at this point and was not present for the following items:*

16
17 **E. DEPARTMENT REPORTS**

18 **E1) FINANCIAL REPORT**

19 Dobrowski’s written report on the financials for April 2023 was in the meeting packet.

20
21 **It was moved by Smelser and seconded by Ganong to approve the April 2023 financial reports as**
22 **presented. Motion carried unanimously.**

23
24 **It was moved by Smelser and seconded by York to approve payment of checks #32952 - 32992**
25 **payroll, and electronic fund transfers. Motion carried unanimously.**

26
27 **E2) FIRE DEPARTMENT REPORT**

28 Armstrong introduced staff at today’s meeting. He said NTFPD responded to 15 calls in Alpine Meadows
29 last month.

30
31 The attorneys are vetting the proposed contract amendments. The main issue has to do with cost
32 recovery, specifically for chipping.

33
34 The item was open to Public Comment. A question was asked about NTFPD’s costs and what Alterra
35 contributes given the majority of calls in the winter are medical responses to the ski area. Mueller said
36 Alterra pays Olympic Valley Fire only when the ski area requests additional services. A brief discussion
37 followed regarding the service level provided in Alpine Meadows and how the ski area and community
38 could be impacted if that level were changed.

39
40 **E3) GENERAL MANAGER’S REPORT**

41 Mueller’s written April 2023 report on activities for the month were in the packet.

42
43 **E4) OPERATION & MAINTENANCE DEPARTMENT REPORT**

44 Miguel Ramirez presented the April 2023 Operations Report, including wastewater flows and water
45 production, as well as maintenance addressed during the month. Damages from this winter are still being
46 assessed.

47
48 **E5) TTSA REPORT**

49 The report of the April 19, 2023 TTSA Board meeting was in today’s meeting packet.

50
51 **F. COMMITTEE REPORTS**

1 **F1) BUDGET & FINANCE COMMITTEE (PRESIDENT GRANT)**

2 Grant reported that at the May 11 meeting, the Committee considered investments that may yield a higher
3 return than CDs while keeping the funds liquid. Options for T-bills will be considered.

4
5 The Committee reviewed the Operations and Capital budgets in great detail and identified no needed
6 adjustments. The Committee agrees with the recommendation to contribute \$30,000 to OPEB from the
7 proposed budget.

8
9 The Treasurer’s Report was included in the Committee report.

10
11 **F2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)**

12 York reported a greenbelt meeting is being scheduled. One of the topics will be to host a defensible space
13 workshop about greenbelt land to correspond with the upcoming Forest Forever initiative.

14
15 **F3) LONG RANGE PLANNING COMMITTEE (DIRECTOR SMELSER)**

16 Smelser said a Committee meeting will be scheduled. The group will consider items raised at today’s
17 meeting including building Reserves and getting input from the community about priorities for capital
18 projects.

19
20 **F4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR GANONG)**

21 This Committee did not meet.

22
23 **G. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION**

24 **G1) DRAFT FISCAL YEAR 2023/2024 OPERATIONS AND CAPITAL BUDGET**

25 The proposed budgets were presented. Mueller was asked to research options for condominium garbage
26 accounts. An item will be on the next agenda to clarify the billing fees, noting the administrative costs are
27 a constant.

28
29 For Public Comment, Mueller read a letter from Dawn Grass encouraging the Long-Range Planning
30 Committee to consider the studies about fire flows on Juniper Mountain and to expedite the
31 implementation of solutions.

32
33 **G2) GOALS AND OBJECTIVES 2022/2023**

34 This item was tabled.

35
36 **G3) CONSIDERATION OF RESOLUTION #3-2023 APPROPRIATION LIMITS FOR
37 FISCAL YEAR 2023/2024**

38 **It was moved by Smelser and seconded by Ganong to approve Resolution #3-2023 establishing
39 appropriations limits for FY23/24.**

40 **ROLL CALL VOTE: AYES: Smelser, Ganong, York, and Grant**

41 **NAYS: None**

42 **Motion carried unanimously.**

43 **(Salke was not present for this vote)**

44
45 **H. FUTURE AND OPEN AGENDA ITEMS**

- 46 • TTSD Contract for Board Approval

47
48 **I. CORRESPONDENCE TO THE BOARD**

49 There was no additional correspondence presented.

50
51 **J. CLOSED SESSION**

1 **J1) GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE PERFORMANCE**
2 **EVALUATION**

3 **General Manager performance evaluation for fiscal year 2022/2023**

4 This item was tabled
5

6 **K. DIRECTORS' COMMENTS**

7 Grant asked for an agenda item to review comments from today's public hearing. Mueller recommended
8 reviewing the suggestions at the next Board meeting. Any items the Board would like to investigate
9 further can be on a future agenda with a staff report.
10

11 **L. ADJOURNMENT**

12 There being no further business to come before the Board, the meeting was adjourned at 1:23 PM. The
13 next regularly scheduled Board meeting is Friday June 9, 2023 at 9:00 AM.
14

15 Respectfully Submitted,

16 Judy Friedman

17 Recording Secretary

18 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
19

D1

Subject: *May 2023 Month End Review*

For: *Alpine Springs County Water District*

To: *The Board of Directors*

Prepared by: *Michael J. Dobrowski, CPA 06/03/23*

On a year-to-date basis our net income was \$342,407 lower than the prior fiscal year. This is mainly due to the timing of property tax receipts. Interest revenue was \$19,684 greater than the prior year. Current month total expenses were \$437,559 which includes an NTFD Contract accrual amount of \$307,851.

Our cash position has increased by \$211,631 from May 2022 and has increased by \$274,232 from the prior month primarily due to the property tax revenue collection.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Quarterly Balanced Fund and P&L Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County & Bank of the West Account – Prior Month statement.

Cash reserved for Capital – **\$0 + \$195,599 = \$195,599**

Prior Year + (10% of annual revenues (\$2,223,366-267,381) less Garbage)

Cash available for operations – **\$1,440,018**

(Remaining balance \$1,635,617-195,599)

In Transit Timing Differences

No significant differences.

Work in Progress Accounts**Current Year****Total**

Master Plan	97,146	146,901
Zone 3 Water Testing Site	12,100	12,100
Sewer Line – Pine Trail	12,875	12,875
Rate Study	23,891	23,891
Upgrade Backup Battery Tank 2&5	3,598	3,598
Sewer Easement	<u>0</u>	<u>11,300</u>
Total	\$149,609	\$ 210,664

Accounts Payable

NTFPD Contract		<u>\$ 0</u>
Total		\$ 0

Sick and General Leave

COVID Sick leave	0.00 Hrs.	
Sick leave Hours	278.00 Hrs.	
General leave Hours and Dollars	286.61 Hrs.	\$ 16,375.72

Prepays

Sun Life Dental (5103&04) (68.77+212.89) 1 month	\$ 281.66
Garbage Contract (5404.02) 1 Mo. @ \$13,196.16	\$ 13,196.16
Healthplan Services (51031&41) (171.45+208.05) 0 month	\$ 0.00
SDRMA Insurance (5120.00) 1 months @ 2,962.64	\$ 2,962.64
SDRMA (5120.00) Worker's Comp 12 months @ 1,051.06	\$ 12,612.77
Principal Life (5103&04) (25.80+51.60) 1 month	\$ 77.40
SDRMA (5120.00) Worker's Comp 1 months @ 731.46	<u>\$ 731.36</u>
Total	\$ 29,861.99

Stale-Dated Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>
-------------	----------------	---------------	---------------

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
05/05/23	ach050523b	842.81	CalPers Retired Health Insurance

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$43,661.13
Health & Life Ins. (Retired)	15,391.31
Pension (Employee 6.75%)	22,824.39 (Employer 7.47% Effective 07/01/22)
Payroll Taxes	8,634.45
Health plan co-ins.	<u>8,748.10</u>
Total	\$ 99,259.38

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July 2022 through May 2023

	<u>Jul '22 - May 23</u>	<u>Jul '21 - May 22</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Water Revenue	639,592	635,095	4,497
Connection Fees	27,166	47,609	(20,443)
Sewer Revenue	329,675	312,653	17,022
Garbage Revenue	267,381	257,010	10,371
Park Revenue	16,715	17,034	(319)
Fire Mitigation Fees	17,166	41,119	(23,953)
Fire Fuel Management Fees	25,604	24,827	777
STR Fire Collection	0	(5,260)	5,260
Property Tax Revenue	879,834	798,239	81,595
Other Revenue	20,233	22,241	(2,008)
Total Income	<u>2,223,366</u>	<u>2,150,566</u>	<u>72,799</u>
Gross Profit	2,223,366	2,150,566	72,799
Expense			
Salaries and Wages - Admin	193,196	160,605	32,591
Salaries and Wages - O&M	179,565	171,673	7,893
Benefits - Office	24,787	23,160	1,627
Benefits - O&M	65,724	64,261	1,464
Health Plan Co-Insurance	8,748	6,536	2,212
Directors' Fees	10,400	7,550	2,850
Insurance - Administration	38,917	38,545	372
Park Expenditures	4,437	4,143	295
Parts/Tools/Misc. Equip	16,018	10,635	5,383
Postage and Delivery	4,244	3,975	269
Cleaning	2,475	2,310	165
Newsletter and Printing	768	1,021	(254)
Office Expense	13,663	12,715	948
Dues and Subscriptions	9,882	9,179	703
Bank and Collection Fees	2,589	1,924	665
Analytical Testing	2,313	1,865	449
Accounting Fees	61,791	58,785	3,006
Audit	20,500	19,250	1,250
Legal Fees	8,073	8,874	(800)
Consultants-Misc.	4,551	4,593	(42)

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
 July 2022 through May 2023

	<u>Jul '22 - May 23</u>	<u>Jul '21 - May 22</u>	<u>\$ Change</u>
NTFD Contract	716,320	371,273	345,047
Fire Fuel Management Fee	(20,102)	15,701	(35,803)
OPEB Trust - Annual Funding	30,000	0	30,000
Building Maintenance	5,966	17,248	(11,282)
Equipment Maintenance - Ad...	8,489	8,041	448
Vehicle Maintenance and Rep.	10,873	5,207	5,667
Maintenance Water and Sewer	39,014	54,407	(15,393)
Gas and Electric - Admin	42,655	35,217	7,438
SCADA System	11,384	15,414	(4,030)
Travel and Entertainment	342	276	66
Education Staff/Board	522	231	291
Uniforms	1,175	4,027	(2,852)
ASCWD Fuel	5,778	2,178	3,600
Telephone - Administration	2,688	10,216	(7,527)
Government Mandates	21,815	18,882	2,933
Garbage Services	144,854	135,815	9,039
Depreciation Expense	240,889	195,569	45,320
Miscellaneous - O&M	1,803	1,025	777
Total Expense	<u>1,937,106</u>	<u>1,502,325</u>	<u>434,782</u>
Net Ordinary Income	286,259	648,242	(361,983)
Other Income/Expense			
Other Income			
Interest Revenue	21,893	2,209	19,684
Total Other Income	<u>21,893</u>	<u>2,209</u>	<u>19,684</u>
Other Expense			
Interest Expense	109	0	109
Total Other Expense	<u>109</u>	<u>0</u>	<u>109</u>
Net Other Income	<u>21,784</u>	<u>2,209</u>	<u>19,575</u>
Net Income	<u><u>308,043</u></u>	<u><u>650,450</u></u>	<u><u>(342,407)</u></u>

8:00 AM
06/03/23
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2022/2023
May 2023

	May 23	Budget	Jul '22 - May 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Water Revenue	0	0	639,592	633,540	783,437
Connection Fees	0	2,101	27,166	23,113	25,214
Sewer Revenue	0	0	329,675	326,446	326,446
Garbage Revenue	0	0	267,381	264,553	264,553
Park Revenue	-5	8,750	16,715	26,250	35,000
Fire Mitigation Fees	2,309	1,000	17,166	11,000	12,000
Fire Fuel Management Fees	0	0	25,604	25,604	25,604
Property Tax Revenue	0	332,623	879,834	831,558	831,558
Other Revenue	100	1,783	20,233	19,603	21,400
Total Income	2,404	346,257	2,223,366	2,161,667	2,325,212
Gross Profit	2,404	346,257	2,223,366	2,161,667	2,325,212
Expense					
Salaries and Wages - Admin	17,144	18,336	193,196	201,696	220,025
Salaries and Wages - O&M	13,720	20,359	179,565	223,949	244,305
Benefits - Office	3,395	3,583	24,787	39,413	42,998
Benefits - O&M	6,130	7,861	65,724	86,471	94,338
Health Plan Co-Insurance	990	281	8,748	3,091	3,381
Directors' Fees	925	990	10,400	10,890	11,850
Insurance - Administration	3,694	3,716	38,917	40,876	44,596
Park Expenditures	0	3,600	4,437	18,000	21,600
Parts/Tools/Misc. Equip	693	2,000	16,018	22,000	24,000
Postage and Delivery	688	624	4,244	6,864	7,485
Cleaning	0	438	2,475	4,818	5,250
Newsletter and Printing	474	0	768	2,500	2,500
Office Expense	877	1,822	13,663	20,052	21,875
Dues and Subscriptions	0	919	9,882	10,109	11,023
Bank and Collection Fees	0	208	2,589	2,288	2,501
Analytical Testing	32	583	2,313	6,413	7,000
Accounting Fees	5,798	5,630	61,791	61,930	67,570
Audit	0	0	20,500	19,250	19,250
Legal Fees	78	1,252	8,073	13,772	15,000
Consultants-Misc.	608	1,292	4,551	14,212	15,500
NTFD Contract	307,851	55,437	716,320	609,807	665,246
Fire Fuel Management Fee	0	2,134	-20,102	23,474	25,604
OPEB Trust - Annual Funding	30,000	30,000	30,000	30,000	30,000
Building Maintenance	1,072	1,206	5,966	13,266	14,465
Equipment Maintenance - Adm...	370	801	8,489	8,811	9,611

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06/03/23
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2022/2023
May 2023

	May 23	Budget	Jul '22 - May 23	YTD Budget	Annual Budget
Vehicle Maintenance and Rep.	1,585	676	10,873	7,436	8,100
Maintenance Water and Sewer	3,770	9,516	39,014	104,676	114,200
Gas and Electric - Admin	900	4,534	42,655	49,874	54,400
SCADA System	170	818	11,384	8,998	9,806
Travel and Entertainment	0	25	342	275	300
Education Staff/Board	0	292	522	3,212	3,500
Uniforms	237	283	1,175	3,113	3,400
ASCWD Fuel	0	792	5,778	8,712	9,500
Telephone - Administration	0	117	2,688	1,287	1,400
Government Mandates	948	2,143	21,815	23,573	25,723
Garbage Services	13,196	13,169	144,854	144,859	158,034
Depreciation Expense	21,899	21,899	240,889	240,889	262,774
Miscellaneous - O&M	317	266	1,803	2,926	3,200
Total Expense	437,559	217,602	1,937,106	2,093,782	2,281,310
Net Ordinary Income	-435,156	128,655	286,259	67,885	43,902
Other Income/Expense					
Other Income					
Interest Revenue	0	210	21,893	2,310	2,500
Total Other Income	0	210	21,893	2,310	2,500
Other Expense					
Interest Expense	20	0	109	0	0
Total Other Expense	20	0	109	0	0
Net Other Income	-20	210	21,784	2,310	2,500
Net Income	-435,175	128,865	308,043	70,195	46,402

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison

As of May 31, 2023

	May 31, 23	Apr 30, 23	\$ Change	May 31, 22	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	38	101	(63)	336	(298)
Bank of the West	584,027	9,732	574,295	444,020	140,007
Placer County - Interest App.	360,085	360,085	0	355,065	5,019
Wells Fargo Advisors	352,492	352,492	0	0	352,492
LAIF Accounts	338,976	638,976	(300,000)	624,565	(285,589)
Total Checking/Savings	1,635,617	1,361,385	274,232	1,423,986	211,631
Accounts Receivable					
Accounts Receivable	(12,044)	20,217	(32,262)	(7,779)	(4,266)
Total Accounts Receivable	(12,044)	20,217	(32,262)	(7,779)	(4,266)
Other Current Assets					
Placer - Agency Taxes 390-770	0	385,192	(385,192)	880	(880)
Other Accounts Receivable	24,071	24,071	0	0	24,071
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	29,862	34,139	(4,277)	15,819	14,043
County Collection Accounts	30,176	1,717	28,458	34,347	(4,171)
Deferred Pension Outflows	43,042	43,042	0	41,103	1,939
Deferred OPEB Outflows	6,572	6,572	0	29,374	(22,802)
Total Other Current Assets	133,723	494,734	(361,011)	121,523	12,200
Total Current Assets	1,757,296	1,876,337	(119,041)	1,537,730	219,565
Fixed Assets					
Land	360,436	360,436	0	360,436	0
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment	343,336	343,336	0	343,336	0
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable	21,728	21,728	0	21,728	0
Land Improvements	129,444	129,444	0	129,444	0
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System	6,459,766	6,459,766	0	6,357,449	102,318
SCADA System	150,782	146,548	4,234	146,548	4,234
Sewer System	1,022,026	1,022,026	0	1,022,026	0
Building Improvements	357,090	357,090	0	357,090	0
Office Equipment	81,011	81,011	0	81,011	0
Vehicles	128,749	128,749	0	128,749	0
Maintenance Equipment	293,229	293,229	0	131,068	162,161
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress	210,664	208,006	2,658	11,300	199,364
Accumulated Depreciation	(5,499,608)	(5,477,709)	(21,899)	(5,169,841)	(329,767)
Total Fixed Assets	5,281,033	5,296,040	(15,007)	5,142,723	138,310

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06/03/23

Accrual Basis

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison

As of May 31, 2023

	May 31, 23	Apr 30, 23	\$ Change	May 31, 22	\$ Change
Other Assets					
Net Pension Asset	28,378	28,378	0	0	28,378
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	45,814	45,814	0	17,436	28,378
TOTAL ASSETS	<u>7,084,142</u>	<u>7,218,190</u>	<u>(134,048)</u>	<u>6,697,889</u>	<u>386,253</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	307,851	0	307,851	0	307,851
Total Accounts Payable	307,851	0	307,851	0	307,851
Other Current Liabilities					
Accounts Payable - 05	0	0	0	38,129	(38,129)
OPEB Liability	374,816	374,816	0	398,216	(23,400)
Accrued Payroll & Payroll Tax	0	1,988	(1,988)	0	0
Accrued Vacation Payable	16,376	16,616	(240)	18,221	(1,845)
Deferred Pension Inflows	31,598	31,598	0	184	31,414
Deferred OPEB Inflows	47,787	47,787	0	72,115	(24,328)
Net Pension Liabilities	0	0	0	13,862	(13,862)
HRA Plan Payable	5,000	5,000	0	1,608	3,392
Total Other Current Liabilities	475,576	477,805	(2,228)	542,334	(66,758)
Total Current Liabilities	783,428	477,805	305,623	542,334	241,094
Long Term Liabilities					
Caterpillar Financial Serv	139,692	144,188	(4,496)	0	139,692
Total Long Term Liabilities	139,692	144,188	(4,496)	0	139,692
Total Liabilities	923,120	621,992	301,127	542,334	380,786
Equity					
Retained Earnings	358,176	358,176	0	0	358,176
Retained Earnings - Garbage	467,468	467,468	0	467,468	0
Retained Earnings - Park	(214,040)	(214,040)	0	(214,422)	382
Retained Earnings - Sewer	1,403,264	1,403,264	0	1,403,264	0
Retained Earnings - Water	(1,799,376)	(1,799,376)	0	(1,897,500)	98,124
Fund balance Undesignated	390,185	390,185	0	369,900	20,285
Investment in plant & equip	5,247,303	5,247,303	0	5,376,395	(129,092)
Net Income	308,043	743,218	(435,175)	650,450	(342,407)
Total Equity	6,161,023	6,596,198	(435,175)	6,155,555	5,467
TOTAL LIABILITIES & EQUITY	<u>7,084,142</u>	<u>7,218,190</u>	<u>(134,048)</u>	<u>6,697,889</u>	<u>386,253</u>

Alpine Springs County Water District
Statement of Cash Flows
July 2022 through May 2023

	<u>Jul '22 - May 23</u>
OPERATING ACTIVITIES	
Net Income	308,043
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	124,751
1550.00 · Prepaid Expenses	67,151
1550.00 · Prepaid Expenses:1550.02 · Prepaid Expenses - 02	(52,684)
1600.05 · County Collection Accts	4,171
1041.00 · Placer Co - Taxes 770	49,111
1160.06 · Other Accounts Receivable	(24,071)
1850.00 · Accumulate Depreciation:1850.02 · Accumulated ...	9,999
1850.00 · Accumulate Depreciation:1850.03 · Accumulated ...	9,999
1850.00 · Accumulate Depreciation:1850.04 · Accumulated ...	30,063
1850.00 · Accumulate Depreciation:1850.05 · Accumulated ...	175,362
2010.00 · Accounts Payable - 06 Fund	6,768
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accounts ...	262,306
2070.00 · Accrued Payroll & Taxes - 05 Fu	(100)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.02 · Accrue...	(374)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.03 · Accrue...	(1,495)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.04 · Accrue...	(747)
2070.00 · Accrued Payroll & Taxes - 05 Fu:2070.05 · Accrue...	(4,858)
2075.00 · Accrued Vacation Pay - 05 Fund	(1,608)
2010.05 · Accounts Payable - 05	(17,201)
2091.05 · HRA Plan Payable	3,838
Net cash provided by Operating Activities	<u>948,424</u>
INVESTING ACTIVITIES	
1751.05 · SCADA System	(4,234)
1800.00 · Maintenance Equipment	(162,161)
1830.05 · Work in Progress:1834.04 · Pine Trail Sewer Line - ...	(12,875)
1830.05 · Work in Progress:1837.05 · Upgrade Backup Batte...	(3,598)
1830.05 · Work in Progress:1842.05 · Water & Wastewater M...	(97,146)
1830.05 · Work in Progress:1845.05 · Zone 3 Water Testing ...	(12,100)
1830.05 · Work in Progress:1846.05 · Rate Study	(23,891)
1850.00 · Accumulate Depreciation:1850.06 · Accumulated D...	15,466
Net cash provided by Investing Activities	<u>(300,539)</u>
FINANCING ACTIVITIES	
2095.05 · Caterpillar Financial Serv - 05	139,692
Net cash provided by Financing Activities	<u>139,692</u>
Net cash increase for period	787,578
Cash at beginning of period	<u>848,039</u>
Cash at end of period	<u><u>1,635,617</u></u>

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Alpine Springs County Water District
Check Register for Current Month

May 2023

Date	Num	Name	Memo	Amount	Balance
05/03/2023	32993	Michael J. Dobrowski, CPA, LLC	May 2023 Invoice #	-6,301.76	-6,301.76
05/04/2023	32994	Paul O. Bancroft	Health Insurance Reimbursement	-129.15	-6,430.91
05/17/2023	32995	Atomic Printing	Account No. 682 Invoice #39427	-473.72	-6,904.63
05/17/2023	32996	Best Best & Krieger LLP	Invoice #964793 Prof. Serv. thr...	-78.00	-6,982.63
05/17/2023	32997	Diamond Maps	Account #6022 Invoice #5374 5...	-228.00	-7,210.63
05/17/2023	32998	FedEx	Acct #1834-0409-1 Inv. 8-128-7...	-73.36	-7,283.99
05/17/2023	32999	Flyers Energy	Acct ID: 31116 Invoice #23-81...	-65.81	-7,349.80
05/17/2023	33000	Independent Technologies	Invoice #5261 & Invoice #5225	-450.00	-7,799.80
05/17/2023	33001	Liberty Utilities	Acct 88509407-88105912 (03/2...	-557.50	-8,357.30
05/17/2023	33002	Mountain Hardware and Sports	Customer #39 Invoice K41374	-84.37	-8,441.67
05/17/2023	33003	Sierra Controls, LLC	Invoice #123944 & Invoice 123...	-4,403.89	-12,845.56
05/17/2023	33004	Sun Life Financial	Policy #906384-0001 Dental 06...	-281.66	-13,127.22
05/17/2023	33005	Swigard's True Value Hardware, Inc.	Acct#11050 Inv. #38400/1 & In...	-136.44	-13,263.66
05/17/2023	33006	Tahoe Truckee Sierra Disposal Co., Inc.	Cust.#000355 Inv. 679460 (04/...	-342.18	-13,605.84
05/17/2023	33007	Total Compensation Systems, Inc.	Invoice #11838	-720.00	-14,325.84
05/31/2023	33008	Avaya Financial Services	Contract No. 753-0021553-000 ...	-158.91	-14,484.75
05/31/2023	33009	Badger Meter	Invoice #80128323 Services M...	-46.69	-14,531.44
05/31/2023	33010	Boston Mutual Life Ins. Co. - G	Group #0050300 Division #00060	-299.65	-14,831.09
05/31/2023	33011	FedEx	Acct #1834-0409-1 Inv. 8-144-1...	-72.72	-14,903.81
05/31/2023	33012	HDR Engineering, Inc.	Invoice 1200522971 Prof. Servi...	-2,658.29	-17,562.10
05/31/2023	33013	Miguel G. Ramirez	Reimbursements	-972.93	-18,535.03
05/31/2023	33014	Mountain Hardware and Sports	Customer #39 Invoices 944438...	-968.86	-19,503.89
05/31/2023	33015	Mountain Pipeline TV Inspection & Sealing	Invoice #1424	-3,770.00	-23,273.89
05/31/2023	33016	Robert Pascarella	Expense Reimbursement	-253.25	-23,527.14
05/31/2023	33017	SDRMA	Workers Compensation Progra...	-12,612.77	-36,139.91
05/31/2023	33018	Silver State Analytical Laboratories	Water Tests Drinking Water	-32.00	-36,171.91
05/31/2023	33019	Thatcher Company Of Nevada, Inc.	Customer C1081 ASCWD	-510.11	-36,682.02
05/31/2023	33020	The Paper Trail	Invoice #5531	-608.00	-37,290.02
05/31/2023	33021	USA BlueBook	Customer #814589 INV00013458	-316.73	-37,606.75
05/31/2023	33022	Janet Grant	May 2023 Board Mtg	-275.00	-37,881.75
05/31/2023	33023	Janice Ganong	May 2023 Board Mtg	-150.00	-38,031.75
05/31/2023	33024	Evan Salke {1}	May 2023 Board Mtg	-200.00	-38,231.75
05/31/2023	33025	David Smelser {1}	May 2023 Board Mtg	-150.00	-38,381.75
05/31/2023	33026	Christine York	May 2023 Board Mtg	-150.00	-38,531.75

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Alpine Springs County Water District
Check Register for Current Month

May 2023

Date	Num	Name	Memo	Amount	Balance
05/02/2023	✖ AUTO050...	Bank of the West	Acct #9637 Confirmation Code...	-1,797.37	-40,329.12
05/05/2023	✖ ach050523a	CalPERS (Active)	Customer ID: 2668620501 Heal...	-3,467.11	-43,796.23
05/05/2023	✖ ach050523b	CalPERS (Retired)	CalPERS ID: 2668620501 Heal...	-842.81	-44,639.04
05/07/2023	✖ AUTO050...	Verizon Wireless	Account #271135177-00001 (3/...	-164.01	-44,803.05
05/18/2023	✖ ach051823	CalPERS ((CERBT)	CERBT Acct #2668620501-001	-30,000.00	-74,803.05
05/21/2023	✖ AUTO052...	Caterpillar Financial Services Corp	Contract # 001-70093002	-4,515.56	-79,318.61

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Alpine Springs County Water District
Subsequent Payments Listing

June 1 - 3, 2023

Date	Num	Name	Memo	Amount	Balance
06/01/2023	33027	Michael J. Dobrowski, CPA, LLC	June 2023 Invoice #23337	-5,797.76	-5,797.76
*** Missing numbers here ***					
06/01/2023	✚ ach060123	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-3,467.11	-9,264.87
*** Missing numbers here ***					
06/01/2023	✚ ach060123b	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-842.81	-10,107.68

EXHIBIT D2

NTPFD-ASCWD Response Calls
May 2023

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Full Address	Basic Incident Postal Code (FD1.19)	Basic Incident Type (FD1.21)	Basic Apparatus Call Sign List	Basic Primary Action Taken (FD1.48)	Basic Additional Actions Taken 2 (FD1.66)
2023012522	5/3/2023 10:40	2600 ALPINE MEADOWS ROAD	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	Basic Additional Actions Taken 2 (FD1.66)
2023012526	5/3/2023 11:01	2600 ALPINE MEADOWS ROAD	96146	EMS call, excluding vehicle accident with injury	M51	Provide advanced life support (ALS)	Transport person
2023012941	5/8/2023 11:46	270 ALPINE MEADOWS ROAD	96146	Smoke detector activation, no fire - unintentional	B5	Investigate	
2023013094	5/10/2023 11:25	2600 ALPINE MEADOWS ROAD	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2023013103	5/10/2023 13:49	2600 ALPINE MEADOWS ROAD	96146	EMS call, excluding vehicle accident with injury	M51	Emergency medical services, other	
2023013432	5/13/2023 23:38	2600 ALPINE MEADOWS ROAD	96146	Fire, other	B5, E51, E56	Fire control or extinguishment, other	
2023013474	5/14/2023 13:36	1777 VILLAGE SOUTH	96146	EMS call, excluding vehicle accident with injury	M51	Provide advanced life support (ALS)	
2023013683	5/16/2023 15:20	2430 RIVER RD / 2 ALPINE MEADOWS ROAD	96146	Dispatched and cancelled en route	B5, E51, M	Cancelled en route	
2023013792	5/17/2023 19:12	1520 DEER PARK DRIVE	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2023013871	5/18/2023 11:29	2600 ALPINE MEADOWS ROAD	96146	EMS call, excluding vehicle accident with injury	M51	Provide advanced life support (ALS)	
2023014112	5/20/2023 16:40	2285 RIVER ROAD	96146	EMS call, excluding vehicle accident with injury	M56	Refusal of EMS care	
2023014227	5/21/2023 18:42	2285 RIVER ROAD	96146	EMS call, excluding vehicle accident with injury	M56	Provide advanced life support (ALS)	
2023014233	5/21/2023 19:49	2285 RIVER ROAD	96146	Assist police or other governmental agency	M56	Assist physically disabled	
2023014705	5/26/2023 20:22	1830 DEER PARK DRIVE	96146	Gas leak (natural gas or LPG)	B5, E51, M	Investigate	Hazardous materials leak control & containment
2023015188	5/30/2023 23:12	1565 UPPER BENCH ROAD	96146	Gas leak (natural gas or LPG)	B5, E56, M	Investigate	

Total Calls= 15

EXHIBIT D3



AGENDA NO: D3

MEETING DATE: 06/09/2023

General Managers Report

TO: ASCWD Board of Directors Date: June 02, 2023
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of May 2023

Projects

1) District Master Plan

Discussed capital improvement projects sequencing over the next five years and the opportunities and justification for possible reprioritizing.

Upcoming project activity

Place the Master Plan on the agenda for Board Approval.

2) TTSD Contract

Finalized the terms and conditions of the ASCWD / TTSD 3-year agreement.

Upcoming project activity

Agreement is on the agenda for possible adoption at the June Board of Directors Meeting.

3) Alpenglow (Previously Alpine Sierra) Subdivision

No Activity this month.

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

4) White Wolf Subdivision

No Activity this month.

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

5) Snow Crest Tributary Restoration

No Activity this month.

Upcoming project activity

Continued project participation as needed.

General Business

- Prepared the ASCWD Spring / Summer Newsletter
- FY 2023/24 Final Budget preparation.
- Assisted Operation staff on park preparations and the determination of the season opening day.
- Discussed investment opportunities for the Districts operations funds with Wells Fargo.
- Worked with our web designer on providing online applications and payments for park use.
- Assisted Operations with the evaluation of numerous water losses and / or leak identification.
- Worked with Parks, Recreation, and Greenbelt Committee on the level of district involvement on defensible space activities on private lands.
- Assisted operations with the annual state water report.
- Worked with customers on rate questions, clarifications, and future project needs.
- Discussed employment opportunities with potential applicants.
- Attended the monthly area General Managers meeting.

Office Activities Performed by Office Manager

- Worked with our outside webmaster making minor updates.
- Processed one change of account ownership, responded to one inquiry from a title company.
- Processed one new construction permit and one remodel/addition permit.
- Pitney Bowes postage machine has been returned per management direction. Stamps will be used in the future.
- Ordered new blinds for the boardroom.
- Posted agendas and packets for PR&G Committee, B&F Committee and Regular Board of Directors meeting; archived priors months packet to the archive section of the website.
- Posted April approved minutes to the website.
- Made a new permit sign off sheet to use when plans come into the office, waiting for Joes review and comments.
- Posted Resolutions, Ordinances and Policies to the website.
- Still waiting for Advanced Auto Body to repair the Ford Ranger that they have had since May 1st. Miguel will call and see if they have a timeframe for finishing the truck.
- Worked with Xerox to make sure our automatic reading and supply replenishment program was working since we ran out of Cyan toner last month and they requested a meter reading this month which both should have been automatically completed through their program.

EXHIBIT D4

**ASCWD OPERATIONS REPORT
WATER / WASTEWATER
FOR 5-1-23 THRU 5-31 -23**

TO: Board of Directors
DATE June 9th, 2023
FROM: Miguel Ramirez, Operations & Maintenance

Wastewater Flows: 31 Days / May 2023 normal operation throughout the month.

<u>Minimum Flow</u>	<u>Maximum Flow</u>	<u>Average Flow</u>
108,000 GPD	305,000 GPD	142,000 GPD

Operations / Maintenance / Repairs:

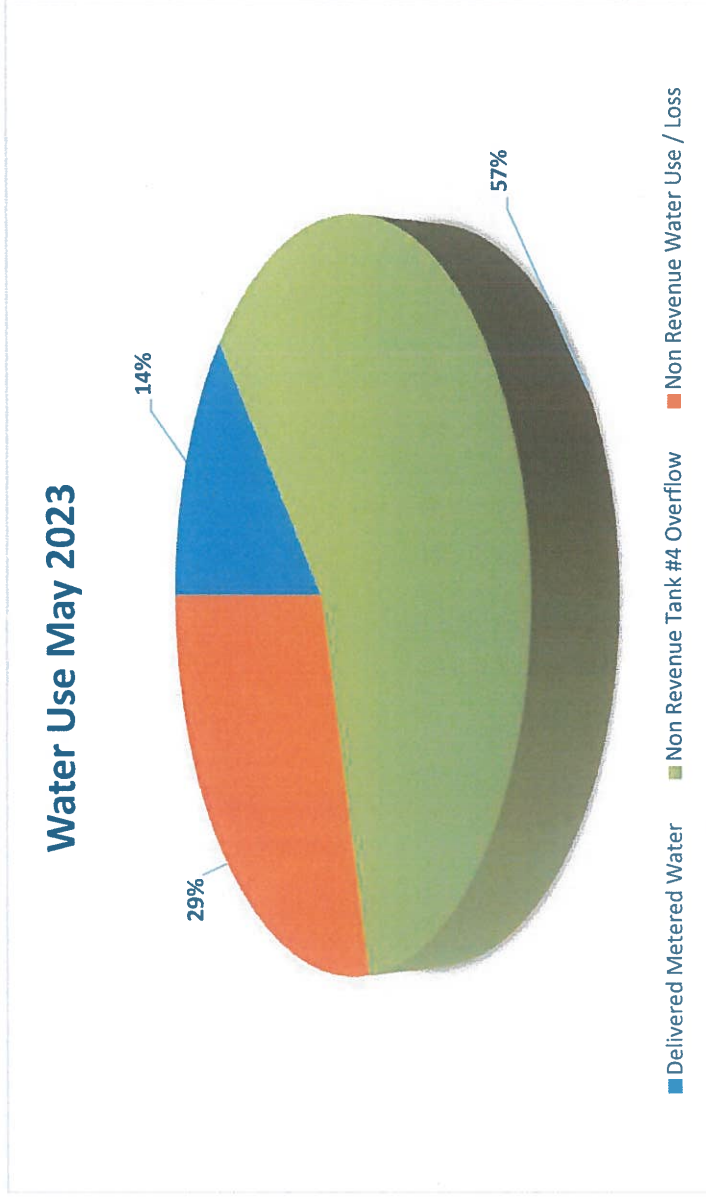
- All routine water zone samples came back absent from Coliform and E-coli.
- We have started our annual I&I investigation program on the collection system. (Locating infiltration and inflow problems with our manholes and wastewater lines).
- Mountain Pipeline has repaired 4 manholes so far and has stopped about 8 gallons per minute of inflow.
- Alpine septic removed the debris found in a lower manhole on Alpine Meadows Rd. (Rocks, pavement, and sticks were all found inside).
- Started our annual cleanup for the park now that the snow has melted.
- Black Top Sealing has filled, sealed, and re-stripped the park parking lot.



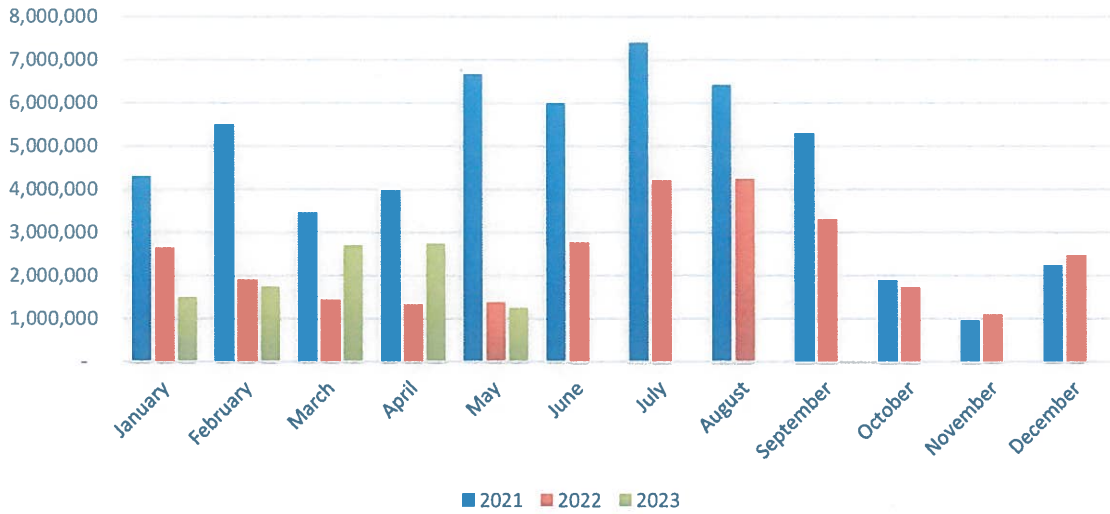
Manhole debris, broken concrete collar, BTS (Black Top Sealing) in the park.

ALPINE SPRINGS COUNTY WATER DISTRICT MAY 2023 WATER REPORT

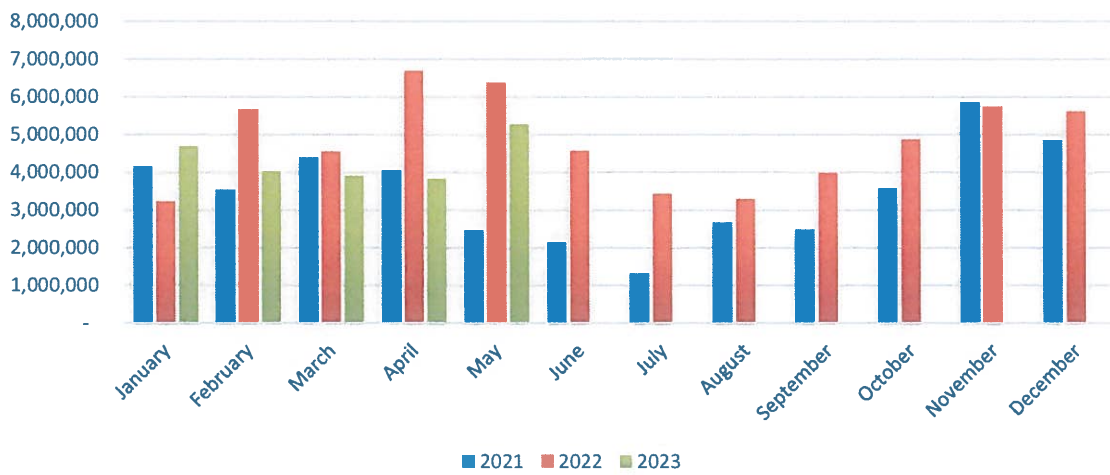
Total Potable Water Production	9,215,076	Gallons
Delivered Metered Water	1,251,329	Gallons
Non Revenue Tank #4 Overflow	5,273,259	Gallons
Non Revenue Water Use / Loss	2,690,488	Gallons



Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)

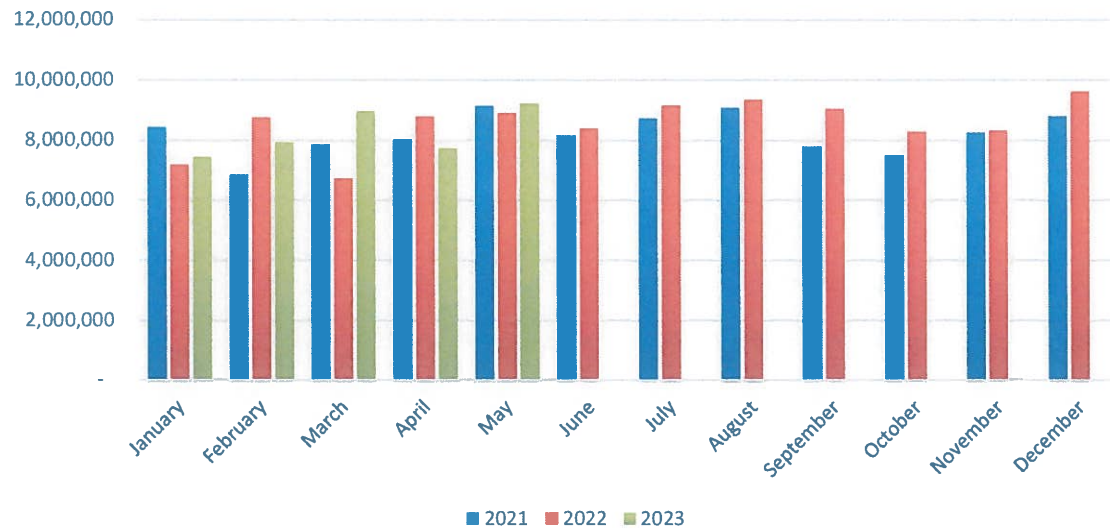


EXHIBIT D5

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York
General Manager: Joe Mueller

T-TSA BOARD MEETING REPORT MAY 17, 2023

TIME: 9:00 AM

Meeting in person

Members Present:

Blake Tresan, Truckee Sanitary District

Scott Wilson, NTPUD

Dale Cox, SVPUD via Zoom

Dan Wilcox, President

Dave Smelser, ASCWD

Michael Peak, Acting T-TSA General Manager

T-TSA Staff

1. The flow from Alpine Meadows is unrestricted and in compliance.
2. All wasted discharge requirements for the month are being met.
3. Conducted our required 218 public hearing on our rate increase. No public attended. There were just 377 protest letters out of a possible 2,715.
4. Adopted the new rate schedule.
5. The Sodium Hypochlorite Disinfection System is in place of our Chlorine System, which is being serviced, and seems to be working well and is testing equal to the Chlorine System..

Respectfully submitted,

Dave Smelser

E1

Alpine Springs County Water
Budget and Finance Committee Report
Thursday, May 11, 2022 9:30 a.m.

Members: Janet Grant, District Director, Chair
Evan Salke, District Director, absent
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff: None
Guests:

Items discussed and recommendations to board:

1. PUBLIC COMMENT
 - a. No public comment.

2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION
 - a. Monthly Financial Reports
 - i. The committee recommends approving the April 2023 financials. Mike pointed out the substantial increase in Interest Income this year.
 - b. Treasurer's Report.
 - i. We discussed the monthly treasurer's report. We had a lengthy discussion about money management and return on investment noting that T-bill are returning over 5 percent now. Joe will get with Wells Fargo about the procedure for liquidating t-bill should we need to at any time with the thought in mind that perhaps more of our funds could go to short term t-bill for a better investment return.
 - c. Draft Fiscal Year 2023/2024 Operations and Capital Budget.
 - i. The committee identified no adjustments to the draft operations budget and capital budget after reviewing the details and summary information.
 - d. Other Post Employment Benefits (OPEB)
 - i. We have budgeted \$30,000 for our annual contribution to OPEB. The committee recommends increasing our OPEB account for the full \$30,000 for this year.
 - e. Proposed Rate Increases and Rate Study
 - i. We reviewed the proposed rate increase documentation, discussed how the future projects affect capital items recommended by our Master Plan, and discussed operational needs for the next five years.
 - f. Unbudgeted Expenses
No unbudgeted expenses are reported for this month.

3. MEMBERS' COMMENTS
 - a. Evan expressed how important it is to our community to have such a devoted and talented manager and staff to take care of this community's needs.

4. CORRESPONDENCE
 - a. There was no correspondence this month.

5. ADJOURNMENT
 - a. The committee adjourned at 11:30 a.m.

6. NEXT MEETING
 - a. Next B&F meeting: Thursday, June 8, 2023 9:30 a.m.

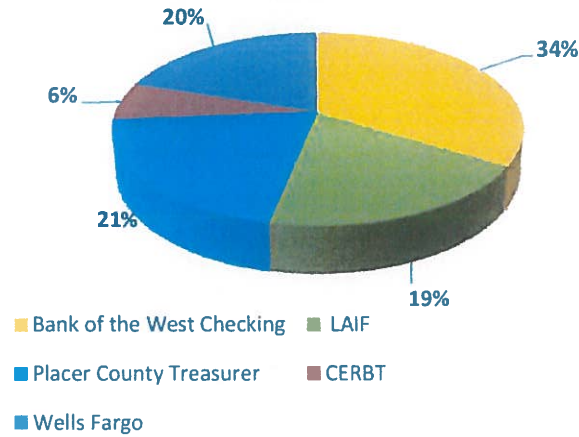
ALPINE SPRINGS COUNTY WATER DISTRICT

May 2023 TREASURERS REPORT

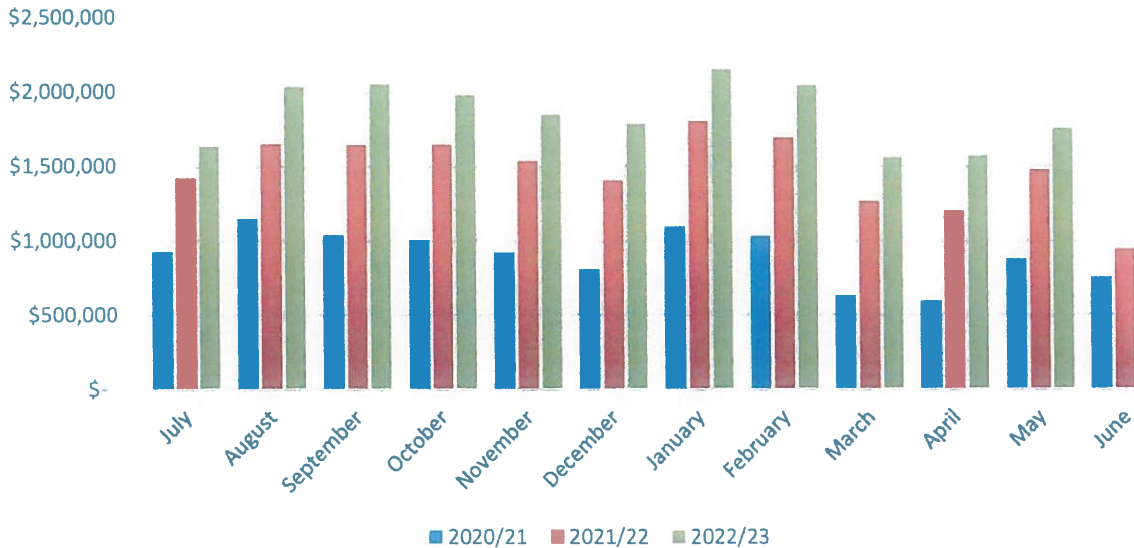
FY 22/23

	Account Balance	Report Date	Interest
Bank of the West Checking	\$ 594,229	6/1/2023	0.00%
LAIF	\$ 338,976	6/1/2023	2.870%
Placer County Treasurer	\$ 360,085	4/30/2023	2.649%
CERBT	\$ 109,466	6/1/2023	-0.930%
Wells Fargo	\$ 350,000	2/27/2023	4.840%
	<u>\$ 1,752,755</u>		

Cash and Investments as a Percentage of Total



Total Cash and Investments By Month



E2

**ALPINE SPRINGS COUNTY WATER DISTRICT
PARK RECREATION AND GREENBELT COMMITTEE REPORT**

Date: Wednesday, May 31, 2023
Location: District Office, Board Room
270 Alpine Meadows Road
Time: 3:30 pm
Members: Christine York, District Director, Chair
Jan Ganong, District Director
Joe Mueller, General Manager
Ingrid Bourke, Member
Felicia Cole, Member
Michael Cadra, Member
Don Fulda, Member
Ursula Hirsbrunner, Member
Absent: Lisa Peck, Member
Guests: none

Meeting was called to order at 3:35 pm.

1. PARK UPDATE

- a. Joe updated the committee on the state of the park now that the snow has melted.
 - i. The committee received a brief tour.
 - 1. Some trees and parts of the fence were damaged by the winter. Don Fulda volunteered his wife, Betty, to give landscaping advice to the District in this regard.
 - 2. Tennis courts are going to be evaluated, there are some sizable cracks, and the plan is to repair the playing surface for this season followed by a full re-surfacing next season.
 - ii. Staff is hopeful to have the park open by June 30

2. GREENBELT POLICIES AND CURRENT ACTION

- a. Update on district's policy to handle adjacent homeowner's desire to clear ASCWD land.
 - i. Updated information will appear in the spring newsletter.
- b. Discussion about the two or three vacant parcels in AME that have no clear owner per county records and are currently unmaintained.
 - i. Since the district has a policy directing it to acquire lands for the greenbelt when appropriate, we discussed whether action would be appropriate in this scenario.
 - 1. Further investigation is first needed to solve the issue of ownership.
 - 2. If the land is found to be abandoned, the committee thought the community should weigh in on how to proceed.
 - 3. The consensus of the committee was that the District should not acquire additional greenbelt lands without finding a mechanism for maintenance defensible space.
- c. Update on ASCWD actions
 - i. Memorial Day weekend dumpsters have been postponed until the first weekend of July.
 - 1. Need to remind the community that it's green waste only.
 - ii. Update on the uncertainty of the chipping program for this year and the new option to get a green waste dumpster through TTSD at a discount.

1. The idea of offering some reimbursement for dumpsters (like OVPSD does) will be discussed at a future board meeting.
2. Discussed the need for District to alert the community to the changes in the chipping program and defensible space program with North Tahoe Fire via the Newsletter, email blasts, or working through the HO Presidents.
- iii. Firesafe Council workday will be held on Saturday, July 29
 1. Plan is to address River Run condo association owned land that is near the river and below tank 5
 - a. Area by tank 5 is too steep to include in the volunteer workday.
 - b. Joe reported that there is some money in the budget to handle the defensible space for the area immediately around the tank.
- iv. Update on grant possibilities
 1. Need for a forester to complete a treatment plan before the district can apply for grants or look to secure funding.
 - a. Treatment plan alone is projected to cost around \$70,000.
 2. District is currently on a waitlist for a forester with projected availability Fall 2024 but will keep trying to find one who is available sooner.
 - a. Michael Cadra recently found a forester to work with so Joe will contact him.

3. FUTURE GREENBELT ACTION

- i. Continued discussion of district's future defensible space needs
 1. Besides routine clearing around critical infrastructure like tanks, there is no planned action for this year or funding to pursue planning or projects.
 2. The district needs a forester to move forward.
 - a. Without a formal written plan, there is no way to perform the defensible space work on our greenbelt lands in conjunction with the work the Forest Service tentatively has planned for 2024.
- ii. Discussion of the idea of holding a community workshop to discuss what defensible space work has already been completed on the greenbelt and to evaluate the priorities in treating what remains.
 1. After a lengthy discussion, the idea of a survey emerged as the next step
 - a. The committee will work on some questions and Joe will put together a survey to help gauge what the community wants and how involved they want the district to be in future defensible space efforts. The survey will be prefaced with background information about current defensible space and fire safety plans in the valley as well as grants that have been applied for to help the community understand the District's future plans. It will also explain the changes in chipping and defensible space programs offered through North Tahoe Fire and alternatives including green waste dumpsters provided by the District and available for HO's to rent.
 - i. This will help get a sense of whether the community supports a parcel tax like Truckee's Measure T if it means defensible space needs can be accomplished faster and more comprehensively.
 1. There was acknowledgement that after the district's rate increase, residents may be reluctant to pay more or if they prefer a voluntary contribution method like the NFF project.

- 2. A measure like this would likely take a few years to develop though so discussion is still pertinent.
- ii. Also want to get a sense of what the community's expectations of the district are both in relation to defensible space on the greenbelt and as the governing agency of Alpine Meadows
 - 1. While NTFPD remains the governing agency in relation to fire concerns, there was discussion about whether the district should be taking more of a leadership role in relation to defensible space education and efforts.
- 2. Hope to present survey results at the Valley-wide meeting in September and be able to announce a fall workshop if there's enough interest.
 - a. Workshop would likely improve community perception of the district's current and future efforts in this area.
 - b. Workshop would also help the community understand the district's financial constraints and perhaps generate a fundraising effort.
 - i. It is also an opportunity to present some of the other obstacles the district faces (CEQA, difficulty in accessing some of our most overgrown land)

4. MEMBERS' COMMENTS

- a. None

5. CORRESPONDENCE TO THE COMMITTEE

- a. None

The Committee will possibly hold another meeting Fall of 2023 in the form of a community workshop to discuss defensible space and fundraising efforts if the survey results support that.

The meeting was adjourned at 5:30 pm.

By: Christine York, Committee Chair

Date: June 5, 2023

EXHIBIT F1



AGENDA NO: F1
MEETING DATE: 06/09/2023

Staff Report

TO: ASCWD Board of Directors Date: June 01, 2023
FROM: Joe Mueller, General Manager
SUBJECT: ASCWD THE LOCAL AGENCY RESPONSIBLE FOR PROVIDING
RESIDENTIAL GARBAGE SERVICE IN ALPINE MEADOWS

BACKGROUND

Alpine Springs County Water District (ASCWD) is responsible for providing a host of services throughout our service area, including garbage services. Placer County Code, Chapter 8 Health and Sanitation, section 8.16.220 entitled Collection of Refuse speaks to refuse collection being mandatory. In addition, the Local Area Formation Commission (LAFCO) mandates that a local agency must be responsible for providing and overseeing this service. In Alpine Meadows, ASCWD is required to be that entity. Therefore, the District currently contracts with Truckee Tahoe Sierra Disposal (TTSD) to provide residential garbage collection. A company such as TTSD cannot simply provide the service directly, for TTSD, along with Homeowners Associations' (HOA's), and management service providers, are private companies and or entities and do not fulfill the local agency requirement for oversight.

If ASCWD was not to provide the garbage service and oversight, it would require LAFCO permission to cease providing this service. However, LAFCO would then need to identify another entity (i.e., Placer County, another special district or a new special district would need to be formed) to do so.

Therefore, all regular scheduled residential trash services is provided through the District, no direct contracting with TTSD for residential services within the District is allowed, except for additional and special services.

DISCUSSION:

Discuss and comment. This is an informational only agenda item, no action on this matter will occur during this meeting other than the Board may direct staff to bring the item back to the Board for specified action.

F2



AGENDA NO: F2

MEETING DATE: 06/09/2023

Staff Report

TO: ASCWD Board of Directors

Date: June 01, 2023

FROM: Joe Mueller, General Manager

SUBJECT: RESIDENTIAL GARBAGE SERVICE AGREEMENT BETWEEN ALPINE SPRINGS COUNTY WATER DISTRICT (ASCWD) AND TAHOE TRUCKEE SIERRA DISPOSAL (TTSD)

BACKGROUND

Alpine Springs County Water District provides garbage service throughout its service area via an agreement with Tahoe Truckee Sierra Disposal (TTSD), originally executed on July 1st, 1991. TTSD holds the franchise agreement with Placer County to provide these services on a countywide basis. Annually, TTSD renews the contract with a coinciding rate increase that meets the provisions of the original agreement, with all other provisions of the agreement remaining substantively unchanged. While the 1991 Agreement with TTSD has served the District well for the past 31 years, it is a best practice to periodically review the agreement to ensure that the terms and conditions are consistent with current practices and needs of the District. As such, staff has reviewed the agreement and is proposing the following three-year agreement for the Boards consideration.

Annual Rate Adjustments: The prevailing rates for residential services for the first annual period extending from July 1st, 2023 through June 30th, 2024 are shown in Exhibit B of the Agreement. For subsequent terms extending beyond the 2023-2024 rate year, the rates will be adjusted effective July 1st each year for any increase in the garbage and trash collection component of the Consumer Price Index, using Series: ID: CUUR0000SEHG02, Garbage and trash collection in U.S. city average, all urban consumers, not seasonally adjusted, as published by the U.S. Bureau of Labor Statistics. The data to be used shall be the twelve-month average of the October through September published monthly figures, for the two most recent twelve month periods occurring prior to the operating rate year for which the adjustment is to be made. If the index should become no longer published or no longer available during the Agreement, both parties will meet and confer to determine the most similar index still being published for use as a substitute. In the event that any calculated annual rate adjustment exceeds 7%, the amount above 7% will be carried-forward and cumulatively incorporated into subsequent year rate adjustments, until the foregone amount becomes fully captured in the rates.

Green Waste Collection: Green waste is not part of the current or proposed agreement. The proposed agreement does allow for future green waste programs to be explored and implemented at the Districts request.

Self-Procuring Services: All regular scheduled residential trash services is provided through the District, no direct contracting with TTSD for residential services within the District is allowed, except for additional and special services.

Residential Units Served: There are currently 630 residential units within the District's service area and jurisdiction. Of the 630 units, 496 units (approximately 79%) receive curbside can service, and 134 units (approximately 21%) receive dumpster service.

DISCUSSION:

Staff is recommending that the Board provide the General Manager with authority to execute the negotiated contract with TTSD.

FISCAL IMPACT:

The FY23/24 TTSD rate increase has been accounted for in the ASCWD's annual operating budget, including the 134 residential units not previously accounted for.

RECOMMENDATION:

Authorize the General Manager to execute the new agreement with TTSD that reflects the rate changes as discussed.

Attachments:

1. Draft Alpine Springs County Water Service District – Tahoe Truckee Disposal CO, INC. Residential Garbage Service Agreement
2. Exhibit A: List of Residential Services Provided Within District
3. Exhibit B: Current 2023 – 2024 Residential Trash Collection Service Rates

**ALPINE SPRINGS COUNTY WATER SERVICE DISTRICT – TAHOE TRUCKEE DISPOSAL CO., INC.
RESIDENTIAL GARBAGE SERVICE AGREEMENT**

PARTIES:

ALPINE SPRINGS COUNTY WATER SERVICE DISTRICT, a public entity existing pursuant to the laws of the State of California, 270 Alpine Meadows Rd, Alpine Meadows, CA 96146, hereinafter called "District."

TAHOE TRUCKEE DISPOSAL CO., INC., (aka/dba, TAHOE TRUCKEE SIERRA DISPOSAL) a California Corporation, PO Box 135, Tahoe City, California 96145, hereinafter called "Contractor."

PREAMBLE

In broad terms under this agreement Contractor will provide trash and refuse collection services for both residential and commercial customers within District boundaries, and District shall collect from its residents and pay to Contractor the applicable fees for services provided. The fee structure under this agreement is for Contractor to be the exclusive provider of solid waste services within the District, including those described and anticipated herein, with the District using its best efforts to enforce this provision.

District and Contractor, in consideration of the mutual promises and covenants provided herein agree as follows:

A. General Conditions

- 1.01. Residential trash collection service.** Contractor will provide exclusive collection service for regular household-generated waste (excludes green waste, commercial and industrial waste, hazardous waste, remodel and/or home project construction debris) for each residential parcel located within the District, via either weekly curbside service to single-family units or via dumpster service provided for multi-family units. Exhibit A summarizes the current residential trash collection service provided to District residents. All regular scheduled residential trash services will be provided through the District, no direct contracting with TTSD for residential services within the District is allowed, except for additional and special services, as provisioned for in Section 2.01 below. The base parcel and other residential service offering rates for the initial '23-'24 rate period are described in Exhibit B.
- 1.02. Commercial trash collection service.** Contractor shall provide exclusive collection services for commercial garbage, trash and waste (including remodel and and/or home project construction debris, as well as dumpster service procured by apartment complexes for use by their tenants) within the boundaries of the District. Contractor shall initially provide dumpster trash collection to the District and customers within the District at the same publicly-approved rates which Contractor may charge to customers in surrounding Placer County Franchise Area #3, as published and updated from time-to-time by Placer County, however, Contractor reserves the right to make adjustments and modifications to dumpster service offerings and rates provided in the District, at its discretion.

- 1.03. Processing and Disposal of Waste Stream. Processing and disposal of the collected waste will occur outside of the District boundaries in conformance with all State, Local and Federal regulations.
- 1.04. Compliance with County ordinance. Contractor and District agree to comply with all regulations and ordinances of Placer County related to the services provided by Contractor, including those requiring procurement of adequate garbage services.
- 1.05. Collection mandatory. Contractor and District mutually acknowledge that the continued enactment and enforcement of a mandatory garbage pick-up regulation by District within its boundaries has been a factor inducing Contractor to agree to the terms of this Agreement. Should District and/or Placer County repeal its regulations requiring such mandatory pickup, or should District fail to make reasonable efforts to enforce such regulations. Contractor may then either terminate this Agreement by giving thirty (30) day written notice, or Contractor may propose new rates reflecting the increased per-unit cost of service for the District's consideration and approval.
- 1.06. Non-assignable. This Agreement shall not be assignable by either party without the prior written consent of the other party.
- 1.07. Agreement Binding. Subject to the above provision regarding assignment, this Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the respective parties.
- 1.08. Insurance. Contractor shall maintain general liability insurance policies, with an insurance company or companies admitted to do business in the State of California and subject to the regulation of the California Insurance Commissioner, with coverage amounts equal to or greater than required of Contractor to do business in the State of California. Contractor shall provide copy of endorsement for such policies to the District listing the District as a named insured.
- 1.09. Indemnification. Contractor agrees to indemnify District against any and all claims for loss, liability or damage arising out of or in connection with the services Contractor provides under this Agreement.
- 1.10. Term. This Agreement, when executed, shall continue in force for a period of three (3) years commencing upon July 1st, 2023, , and expiring June 30, 2026
- 1.10a Automatic Renewal: Absent written notification by either party of an intention not to renew the existing contract, then the terms of this contract as amended shall automatically be renewed for an additional three years. Written notification not to renew shall be no sooner than 1 year and no later than 6 months prior to the end of the current term.

1.11. Entire Agreement. Except as expressly referenced in other paragraphs, this instrument contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this Agreement shall be of no force or effect excepting a subsequent modification in writing, signed by the parties to be charged.

1.12. Arbitration. In the event of a dispute, both parties agree to first seek arbitration. If any legal action in a court of law is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief to which he may be entitled.

B. Trash Collection Provisions

2.01. Residential collection is to be provided once weekly, and Contractor shall collect curbside garbage secured in customer-provided container(s) not to exceed 32-gallons in volume or 51 lbs. in weight, placed within 10 feet of the curb, or within residential bear boxes designated for household garbage.

The total weekly quantity included in the service collection rate shall not exceed four (4) cans per residential unit week per week; in the case of multi-family units, each unit paying the service collection rate is individually allotted up to 4 cans collected per week.

Contractor reserves the right to collect more than 4 cans per individual unit at its own discretion, or as may be required by ordinance. In such cases, Contractor will invoice residential parcel owner(s) directly for extra trash services exceeding the base service levels. District will provide Contractor with the list of service locations and property owners' mailing addresses, for purposes of mailing bills for extra service provided.

Contractor is not obligated to collect waste that is not well-secured and contained or strewn in a mess. To the extent Contractor may do so at its own discretion, or as may be required by ordinance, Contractor may charge the responsible party a reasonable fee for the incremental costs incurred. In such cases, and to the extent it becomes necessary, Contractor will inform and work with the District to reduce future such instances in the most cost-effective manner satisfactory to both parties.

For distances exceeding 10 feet for curbside pickup, or 25 feet for bear boxes, residents shall arrange directly with Contractor to service the location for an additional fee, to be collected by Contractor.

2.02. Rates have been developed for loose, non-compacted garbage. Should customers attempt to compact garbage using their own equipment, they are responsible for any damage or excess wear and tear to dumpsters, and customers are responsible for each dumpster to remain within proper weight limit.

2.03. District agrees to adhere to Contractor's general terms and conditions of service, which may be updated from time-to-time. Contractor shall notify District in advance of any substantive changes impacting services provided to District.

- 2.04. Contractor shall perform collection service on scheduled day of service of each week unless Contractor is prevented by circumstances beyond his control from providing such service on said day of each week.
- 2.05. Weekly collections shall commence on or after the hour of 6:00 a.m. and shall be completed as soon thereafter as feasible. Due to seasonal congestion Contractor may begin collections service as early as 6:00 am to complete rounds within a single business day.
- 2.06. Contractor shall provide at no additional cost :

An annual curbside collection Christmas Tree Recycling Program for household trees that are cut into three (3) foot segments and free of foreign matter (e.g. tinsel, flocking, lights, stands, nails) during one week in January at the discretion of the Contractor. Diameter limits apply, in accordance with similar programs offered by Contractor in neighboring areas. Participation is limited to District residents paying the individual parcel rate through the District; residents of apartment complexes located within the District procuring dumpster service directly from TTSD are not afforded participation in this program.

- 2.07. As afforded by the franchise fee described in Section 3.03 included within the total rates, District residents paying the individual parcel rate through the District will be eligible for participation in certain programs separately-offered and sponsored by Placer County. Participation is limited to these District residents only; residents of apartment complexes located within the District procuring dumpster service directly from Contractor are not afforded participation in such Residential-based programs. Historically, these have largely included programs for the self-hauling of green waste and small quantity household hazardous waste, subject to various qualifying limitations. Should the programs offered by Placer County be altered while this Agreement remains in effect, Contractor shall have no obligation to make any changes to the services offered and described under this Agreement. Additionally, upon any change in the Placer County franchise fee %, Contractor will adjust the service rates billed under this Agreement to reflect any such change as of the effective date of the change, for the Contractor to collect and remit as a pass-through to Placer County.

C. Payment Provisions:

District agrees to compensate Contractor for the services specified herein as follows:

- 3.01. Payment for residential services. District shall collect charges for regular garbage and trash services from each residential parcel holder and pay Contractor directly on a monthly basis for residential trash collection services provided. The amount of the payment from District to Contractor will be the prevailing monthly residential base rate multiplied by the number of parcels located in the District, as outlined in Exhibits A and B. Contractor will prepare and submit billing invoices to the District on a quarterly basis for 3-months advanced billing.

As per B, 2.01 , residents shall pay Contractor directly for all additional extra services provided above the base levels indicated for an additional fee, to be collected by Contractor. Once annually, Contractor may present delinquencies to the District for placement on individual resident's property assessment, for collection by District for payment to Contractor.

- 3.02. The District is responsible at all times for maintaining and providing Contractor with an updated and accurate count of parcels located in the District, used as the basis for payment for base residential services to Contractor.
- 3.03 At time of contract inception, rates charged include a franchise fee payable to Placer County, for which the District residents benefit from eligibility for participation in separately-offered Placer County-sponsored special waste programs, as described in Section 2.07 above. Contractor shall collect the prevailing franchise fee from the District and from direct-billed customers within Contractor's regular billings and remit the amounts collected as a pass-through to Placer County on a regular quarterly basis.
- 3.04. Annual rate adjustment. The prevailing rates for residential services for the first annual period extending from July 1st, 2023 through June 30th, 2024 are shown in Exhibit B. For subsequent terms extending beyond the 2023-2024 rate year, the rates will be adjusted effective July 1st each year for any increase in the garbage and trash collection component of the Consumer Price Index, using Series: ID: CUUR0000SEHG02, Garbage and trash collection in U.S. city average, all urban consumers, not seasonally adjusted, as published by the U.S. Bureau of Labor Statistics. The data to be used shall be the twelve-month average of the October through September published monthly figures, for the two most recent twelve month periods occurring prior to the operating rate year for which the adjustment is to be made. If the index should become no longer published or no longer available during the Agreement, both parties will meet and confer to determine the most similar index still being published for use as a substitute. In the event that any calculated annual rate adjustment exceeds 7%, the amount above 7% will be carried-forward and cumulatively incorporated into subsequent year rate adjustments, until the foregone amount becomes fully captured in the rates.
- 3.05. Rate adjustments for extraordinary costs. The monthly residential base rate and associated rates may be adjusted at times for any unforeseen extraordinary costs not captured in the adjustment index used, in which case Contractor will provide District with 90 days written notice and reason for inclusion of additional costs within the rate structure. District will then have 90 days to respond and or approve the additional cost by Board resolution.
- 3.06 Payment for commercial services. Contractor shall collect payment for service from those persons or entities requesting commercial waste services from Contractor. District shall not provide payment for such services except in such cases that the District itself is requesting service of the removal of waste from properties owned or operated by District.
- 3.07. Should any charges enforced by the District or Placer County be determined by a court of competent jurisdiction to be invalid, or violate any provision of law, said portion of the Agreement shall be of no force and effect, without affecting any other portion of this Agreement.

Executed on the date set forth above, in Placer County near Tahoe City, California.

ALPINE SPRINGS COUNTY WATER SERVICE DISTRICT

Dated: _____

By: _____
Joe Mueller, General Manager

ATTEST:

Board Director

TAHOE TRUCKEE SIERRA DISPOSAL COMPANY, INC.

Dated: _____

By: _____
Jeff Collins, General Manager

EXHIBIT A

EXHIBIT A - LIST OF DISTRICT-PROCURED SERVICES

EXHIBIT A - LIST OF RESIDENTIAL SERVICES PROVIDED WITHIN DISTRICT:

Customer/Location Name	Units Served	Site Address	Collection Method	
District-procured Residential Service:				
CURBSIDE SERVICE LOCATIONS	Alpine Springs County Water District	482	270 Alpine Meadows Road	Curbside service
	Alpine Manor Condos - 1	8	205 Alpine Meadows Road	Curbside service to 8 units (shared bear sheds)
		<u>496</u>		
Dumpster Service:				
DUMPSTER SITE LOCATIONS	Alpine Manor Condos - 2	24	205 Alpine Meadows Road	Qty: 1, Size: 4, Freq: 2, Days: M/F
	River Run Owners Association	36	135 Alpine Meadows Rd	Qty: 1, Size: 4, Freq: 2, Days: M/F
	Alpine Place One/Alpine Meadows HOA	49	2050 Chalet Alpine Meadows	Qty: 2, Size: 6, Freq: 1, Days: M
	Scott Peak Lodge	5	2301 Scott Peak Place	Qty: 1, Size: 2, Freq: 1, Days: M
	Alpine Place Phase 1 - Scott Peak Place	20	2101 Scott Peak Place	Qty: 1, Size: 4, Freq: 1, Days: M
	<u>134</u>			
Total District-procured Residential Service	<u>630</u>			

- Company to bill District directly, on a monthly basis, for above Residential services, at the per parcel charge, multiplied by the actual number of units
- (Projected monthly billing for '23-'24 = 630 units * projected monthly rate of \$28.10 per unit, subject to final unit count confirmation)
- Each individual site location listed may request one additional on-call ("Special") site servicing per calendar quarter, at no additional charge
- Billing for above Residential services does not include the cost of District-procured self-usage dumpster service (currently one 4 yard dumpster, located at 270 Alpine Meadows Road, serviced 2x per week)
- District may order up to 10 large (any mix of 20' and/or 30' yard) GW only dumpsters during any Fiscal Year, for purposes of District hosted non-contaminated GW drop-off by District Residents, at 50% discount to normal prevailing charges

EXHIBIT B

Residential Trash Collection Service Rates

	'23-'24
Base Parcel Rate	\$ 28.10
(billed by Contractor to District)	
ON-CALL RESIDENTIAL SERVICES	
(billed directly by Contractor to homeowner)	
On-Call Residential Special	\$ 67.66
6-yard Green Waste-only Dumpster	\$ 146.03

EXHIBIT A - LIST OF DISTRICT-PROCURED SERVICES

EXHIBIT A: LIST OF RESIDENTIAL SERVICES PROVIDED WITHIN DISTRICT:

District-procured Residential Service:		Customer/Location Name	Site Address	Collection Method
				Units Served
CURBSIDE SERVICE LOCATIONS	Alpine Springs County Water District Alpine Manor Condos - 1	270 Alpine Meadows Road	Curbside service Curbside service to 8 units (shared bear sheds)	488
		205 Alpine Meadows Road		8
				<u>496</u>
DUMPSTER SITE LOCATIONS	Alpine Manor Condos - 2 River Run Owners Association Alpine Place One/Alpine Meadows HOA Scott Peak Lodge Alpine Place Phase 1 - Scott Peak Place	205 Alpine Meadows Road	Dumpster Service: Qty Size Freq Days	24
		135 Alpine Meadows Rd		1 4 2 M/F
		2090 Chalet Alpine Meadows		1 4 2 M/F
		2301 Scott Peak Place		2 6 1 M
		2101 Scott Peak Place		1 2 1 M
		2101 Scott Peak Place		1 4 1 M
				<u>134</u>
Total District-procured Residential Service				<u>630</u>

Company to bill District directly, on a monthly basis, for above Residential services, at the per-parcel charge, multiplied by the actual number of units.
 (Projected monthly billing for '23-'24 = 630 units * projected monthly rate of \$28.10 per unit, subject to final unit count confirmation.)
 Each individual site location listed may request one additional on call ("Special") site servicing per calendar quarter, at no additional charge.
 Billing for above Residential services does not include the cost of District procured self-usage dumpster service (currently one 4-yard dumpster, located at 270 Alpine Meadows Road, serviced 2x per week).
 District may order up to 10 large (any mix of 20 and/or 30 yard) GW only dumpsters during any Fiscal Year, for purposes of District-hosted non-contaminated GW drop-off by District Residents, at 50% discount to normal prevailing charges.

F3



AGENDA NO: F3

MEETING DATE: 06/09/2023

Staff Report

TO: ASCWD Board of Directors

Date: May 30, 2023

FROM: Joe Mueller, General Manager

SUBJECT: FY 2023/2024 Operating and Capital Budget, Consideration of Resolution 4-2023 Alpine Springs County Water District Operating and Capital Improvement Plan Budget for Fiscal Year July 1, 2023, thru June 30, 2024.

DISCUSSION:

Attached for Council's consideration is the proposed Fiscal Year (FY) 2023-2024 Alpine Springs County Water District Annual Operating and Capital budgets. The proposed budget maintains operations at levels similar to prior years while including funding for numerous capital projects.

Attached for Board Review is the proposed FY 2023-2024 Alpine Springs County Water District Annual Operating Budget and Capital Improvement Budget.

The Draft Budgets have been reviewed by the B&F Committee on May 11th and the Board of Directors on May 12th.

Budget adjustments since the May review are as follows:

- Salaries and Wages – Admin adjusted to reflect a portion of the GMs wages previously covered under Benefits.
- Benefits - O&M adjusted to reflect a benefited flex schedule employee.
- Garbage Contract amount adjusted to account for the proposed TTSD contract and the inclusion of all residential units in our service area.

Things of note for the FY23/24 Budgets:

- Under the proposed FY23/24 Rates, the Operations Budget projected revenues minus projected expenses net a positive variance of \$262,897 allowing for full funding of the identified FY23/24 CIP projects along with fully funding depreciation.
- Total Proposed CIP Budget for FY23/24 - \$281,689 which includes both Master Plan and District identified needs.
- The Operations Budget is carrying a depreciation expense of \$262,775.
- FY23/24 CIP is carrying forward \$30,000 for the update to the water and sewer SCADA computer and software previously approved in the FY22/23 budget.
- Budgeted increases have been added throughout the expense line items to account for anticipated damage from the 2023 record winter snowfall for additional repairs and replacements.

FISCAL IMPACT:

The proposed FY23/24 Operating Budget Expenses total \$2,457,853 and the Capital Improvement Projects Budget totals \$281,689. Budgeted revenues based on the FY23/24 rates are expected to meet operating and capital needs with no budgeted use of reserves included in the proposed budget. For detailed information, refer to Attachments 2, and 3.

RECOMMENDATION:

That the Board approve Resolution 4-2023 to: Adopt the Alpine Springs County Water District Operating FY 2023/2024 Annual Operating and Capital Budget.

ATTACHMENTS:

- 1- Resolution NO. 4-2023
- 2- Alpine Springs County Water District Annual Operating Budget for FY23/24
- 3- Alpine Springs County Water District Annual Capital Improvement Budget for FY23/24



RESOLUTION NO. 4-2023

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ALPINE SPRINGS COUNTY WATER DISTRICT FOR ADOPTING A BUDGET FOR FISCAL YEAR 2023-2024

WHEREAS, the General Manager of Alpine Springs County Water District (District) has prepared and submitted to the Board of Directors (Board) of Alpine Springs County Water District a proposed budget for Fiscal Year 2023 – 2024 (Proposed Budget).

WHEREAS, the Board has received on June 9th, 2023, and reviewed the Proposed Budget; and

WHEREAS, the Board has considered approval of the Proposed Budget at the June 9th, 2023, Board meeting, where all interested persons were heard; and

WHEREAS, the Board has considered the Proposed Budget and comments thereon and has determined it is necessary for the efficient management of the district that certain sums of revenue be appropriated to the activities as set forth in said budget; and

WHEREAS, the Alpine Springs County Water District (District) is a fiscally responsible public entity and is required to adopt an annual operating and capital budget.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ALPINE SPRINGS COUNTY WATER DISTRICT HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:

Section 1: The Board adopts the Annual Operating and Capital Budget for fiscal year 2023-2024, a copy of which is attached and made part of this Resolution.

Section 2: The District's General manager is authorized to take all necessary actions to implement the provisions of the Budget as adopted by Resolution.

Adopted this 9th day of June 2023.

ALPINE SPRINGS COUNTY WATER DISTRICT

By: _____

JANICE GANONG, VICE PRESIDENT, BOARD OF DIRECTORS

ATTEST: I Joe Mueller, Secretary to the Board of Directors of the ALPINE SPRINGS COUNTY WATER DISTRICT, hereby certify that the forgoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the ALPINE SPRINGS COUNTY WATER DISTRICT at it's meeting of June 9th, 2023 by the following vote:

AYES: _____

Nay: _____

ABSTAIN: _____

ABSENT: _____

In witness whereof, I have executed by statement and affix the official seal of the ALPINE SPRINGS COUNTY WATER DISTRICT this 9th day of June 2023.

ALPINESPRINGS COUNTY WATER DISTRICT

JOE MUELLER, BOARD SECRETARY

(SEAL)

DRAFT Alpine Springs County Water District FY 2023/24 Budget DRAFT

	Draft Budget	Approved Budget	Percent Change	Actual	Actual	Actual
	2023/24	2022/23		2021/22	2020/21	2019/20
Revenue						
4010 Water Revenue	\$1,034,237	\$783,437	32.0	\$ 768,110	\$761,645	\$700,311
4050 Connection Fees	\$25,214	\$25,214	0.0	\$ 47,609	\$27,166	\$12,607
4100 Sewer Revenue	\$385,875	\$326,446	18.2	\$ 312,653	\$296,261	\$279,831
4150 Garbage Revenue	\$373,663	\$264,553	41.2	\$ 257,010	\$245,942	\$240,752
4175 Park Revenue	\$35,000	\$35,000	0.0	\$ 31,819	\$54,581	\$35,840
4200 Fire Mitigation Fees	\$12,000	\$12,000	0.0	\$ 41,119	\$17,258	\$5,951
4300 Fire Fuel Management Fees	\$0	\$25,604	-100.0	\$ 24,827	\$24,124	\$23,421
4510 Property Tax Revenue	\$915,239	\$831,558	10.1	\$ 847,350	\$777,642	\$743,696
4999 Other Revenue	\$21,400	\$21,400	0.0	\$ 22,241	\$37,666	\$21,850
4850 Interest Revenue	\$2,500	\$2,500	0.0	\$ 2,365	\$2,500	\$21,800
Total Revenue	\$2,805,128	\$2,327,712	20.5	\$2,355,103	\$2,244,786	\$2,086,059
Expense						
5020 Salaries and Wages - Admin	\$248,615	\$220,025	13.0	\$ 196,376	\$111,690	\$52,248
5032 Salaries and Wages - O&M	\$246,914	\$244,305	1.1	\$ 201,522	\$208,652	\$210,703
5103 Benefits - Admin	\$49,741	\$42,998	15.7	\$ 25,461	\$22,048	\$16,107
5104 Benefits - O&M	\$118,841	\$94,338	26.0	\$ 58,063	\$73,574	\$70,035
5106 HRA	\$8,988	\$3,381	165.8	\$ 7,386	\$4,747	\$3,369
5110 Directors' Fees	\$11,850	\$11,850	0.0	\$ 8,250	\$9,200	\$8,075
5120 Insurance - Administration	\$56,304	\$44,596	26.3	\$ 42,011	\$45,268	\$39,699
5145 Park Expenditures	\$36,500	\$21,600	69.0	\$ 10,542	\$18,443	\$8,542
5151 Parts/Tools/Misc. Equip	\$27,000	\$24,000	12.5	\$ 12,958	\$14,795	\$19,374
5162 Postage and Delivery	\$6,870	\$7,485	-8.2	\$ 5,497	\$4,981	\$5,331
5165 Cleaning	\$6,400	\$5,250	21.9	\$ 2,850	\$2,145	\$3,235
5166 Newsletter and Printing	\$3,050	\$2,500	22.0	\$ 1,021	\$3,306	\$5,342
5167 Office Expense	\$23,575	\$21,875	7.8	\$ 13,337	\$15,543	\$17,163
5168 Dues and Subscriptions	\$11,668	\$11,023	5.9	\$ 9,919	\$8,564	\$8,549
5169 Bank and Collection Fees	\$2,500	\$2,500	0.0	\$ 2,009	\$1,925	\$1,797
5170 Analytical Testing	\$7,000	\$7,000	0.0	\$ 2,682	\$2,375	\$4,124
5180 Accounting Fees	\$70,950	\$67,572	5.0	\$ 64,252	\$62,588	\$61,910
5181 Audit	\$23,000	\$19,250	19.5	\$ 19,250	\$18,450	\$20,996
5190 Legal Fees	\$15,000	\$15,000	0.0	\$ 8,978	\$7,436	\$1,800
5195 Consultants-Management	\$0	\$0	0.0	\$ -	\$69,870	\$136,872
5196 Consultants-Misc.	\$15,735	\$15,500	1.5	\$ 5,018	\$8,497	\$4,092
5220 NTFD Contract	\$732,191	\$665,246	10.1	\$ 658,068	\$596,796	\$594,853
5221 Fire Fuels Management Fee	\$10,000	\$25,604	-60.9	\$ 27,613	\$12,469	\$11,438
5225 OPEB Trust - Annual Funding	\$30,000	\$30,000	0.0	\$ 30,000	\$20,000	\$9,197
5231 Building Maintenance	\$23,925	\$14,465	65.4	\$ 17,312	\$14,271	\$9,679
5232 Equipment Maintenance - Admin	\$9,610	\$9,610	0.0	\$ 8,243	\$6,751	\$9,219
5239 Vehicle Maintenance and Rep.	\$10,900	\$8,100	34.6	\$ 5,475	\$8,730	\$3,745
5240 Maintenance Water and Sewer	\$142,600	\$114,200	24.9	\$ 55,093	\$77,061	\$163,600
5311 Gas and Electric - Utilities	\$57,310	\$54,400	5.3	\$ 38,049	\$45,283	\$30,441
5312 SCADA System	\$12,015	\$9,805	22.5	\$ 16,413	\$20,400	\$25,529
5320 Travel	\$300	\$300	0.0	\$ 276	\$516	\$210
5323 Education Staff/Board	\$3,500	\$3,500	0.0	\$ 231	\$270	\$300
5324 Uniforms	\$3,000	\$3,400	-11.8	\$ 4,323	\$4,807	\$3,125
5342 ASCWD Fuel	\$9,500	\$9,500	0.0	\$ 4,873	\$4,951	\$4,784
5371 Telephone - Administration	\$3,400	\$1,400	142.9	\$ 10,790	\$15,163	\$11,052
5394 Government Mandates	\$24,817	\$25,723	-3.5	\$ 18,882	\$17,141	\$16,946
5404 Garbage Contract	\$213,936	\$158,034	35.4	\$ 148,168	\$140,097	\$137,485
5513 Depreciation Expense	\$262,775	\$262,775	0.0	\$ 284,447	\$213,348	\$213,123
5602 Miscellaneous - O&M	\$1,950	\$3,200	-39.1	\$ 1,255	\$2,196	\$2,087
Total Expense	\$2,542,231	\$2,281,311	11.4	\$ 2,001,968	\$1,914,343	\$1,946,176
Net Operating Surplus	\$262,897	\$46,402		\$353,135	\$330,442	\$139,883

F4



AGENDA NO: F4

MEETING DATE: 06/09/2023

Staff Report

TO: ASCWD Board of Directors

Date: May 5, 2023

FROM: Joe Mueller, General Manager

SUBJECT: Goals and Objectives - Board Directors self-evaluations of the 2022/2023 District Goals and Objectives.

BACKGROUND:

Per Policy 4.6.0, the Board of Directors and the General Manager are to develop annually a list of goals and objectives for the fiscal year. These goals and objectives can be directed towards staff, the General Manager and/or the Board itself and will be used to measure the overall performance of each. This list, per the policy, is to be completed prior to the start of the fiscal year and was completed at the June 2022 Board of Directors meeting for FY2022/23. Additionally, annually each Director of the ASCWD Board performs a self-evaluation on the ASCWD Goals and Objectives reviewing those appropriate to their role and provides a written evaluation of specific progress in each area.

The Administration and Personnel Committee met on Tuesday, March 29, 2023, to review, discuss and suggest updates to the Goals and Objectives for Fiscal Year FY2023/24. During this discussion, the Committee suggested modifications to the District's FY 2022/23 Goals and Objectives. In general, the Committee recommended slight modifications and additions to provide better clarity in FY 2023/24. The two documents used for this purpose, the Goals and objectives Statement and the Goals and Objectives Matrix were updated and presented at the April 14th meeting of the Board of Directors under Committee Reports for discussion. This was to solicit additional input from Directors on their specific committee areas and general District business. Any additional input received between now and consideration for adoption will be included for discussion.

Both the Goals and objectives Statement and the Goals and Objectives Matrix will come back to the Board for possible adoption at the July 14th Board of Directors Meeting, along with the final semi-annual FY2022/23 Matrix review.

DISCUSSION:

Review the Board Directors self-evaluations of the FY 2022/2023 Goals and Objectives.

FISCAL IMPACT:

Funds are allocated annually in the District's budget for Goals and Objectives.

Attachments:

1. FY2022/23 Goals and Objectives Statement
2. FY2022/23 Goals and Objectives Matrix

ASCWD 2022/2023 GOALS AND OBJECTIVES STATEMENT

Per Policy 4.6.0, the Board of Directors and the General Manager are to develop annually a list of goals and objectives for the fiscal year. These goals and objectives can be directed towards staff, the General Manager and/or the Board itself and will be used to measure the overall performance of each. This list, per the policy, is to be completed prior to June 1 so that it will coincide with the fiscal year.

Also, per the policy, ambiguous and subjective goals or objectives are excluded since the objective of the policy is to provide measurable criteria.

The following list has been created as a collaborative effort between the Administration & Personnel Committee, the General Manager, and the Board of Directors.

Board Goals and Objectives

1. Review the District's Mission Statement and the Goals and Objectives in May of each year.
2. Review existing policies at the Committee and Board level and make new policies as required for the management and operation of the District at a committee and board level.
3. Budget resources to ensure that money, staff, and facilities are available for the District to operate within all of the policies of the Board.
4. Provide the public with information about the District's activities, goals, and objectives through the District website, semi-annual newsletter, annual valley-wide meeting, Board meetings and on-the-street communications.
5. Always communicate with each other, the General Manager and the public in a polite and respectful manner.

General Manager Goals and Objectives

1. **Personnel:**
 - a. Provide a work environment for staff that promotes employee retention.
 - b. Provide guidance to the Board regarding the resources necessary for adequate training and continuing education of staff.
2. **Budget & Finance:**
 - a. Provide guidance to the Board regarding the budgetary needs of the District, both in annual operations and future capital expenditures.
 - b. Provide guidance to the Board regarding the financial condition of the District and manage the District's financial resources in a fiscally efficient way.
3. **Planning and Implementation:**
 - a. Prepare and carry out the necessary plans and actions to implement the approved operating and capital improvement budgets.
 - b. Carry out the following tasks not specified in the operating or capital budgets.
 - i. Implement the recommendations in the water and sewer Master Plan and continue to refine and update the plan to keep relevant.

- ii. Continue to retroactively obtain easements for installed water and sewer facilities, including consultation with Legal regarding lot transfers.
- iii. Take an active role with development activities within the valley to protect district infrastructure and insure adequate services.
- iv. Assist in efforts to address valley wide fire risk and defensible space activities.

4. Communications:

- a. Communicate with the Board regarding: Operation and management of the District.
 - i. Follow-up items from Board meetings.
 - ii. Legal, financial and operational impacts of projects
- b. Communicate to the public District activities including:
 - i. Newsletters
 - ii. Web page
 - iii. If possible, attendance at the annual All-Valley Meeting
 - iv. Other outreach to improve public information.

Evaluation Summary:

Prior to the evaluation, the General Manager will provide the Board with a written summary of ongoing project areas and progress to date on each.

Effective: 7/1/22

Alpine Springs County Water District Board Goals/Objectives 2022/23 Matrix

Reviewed Semi Annually; December 2022 and July 2023

GOAL	OBJECTIVE (ACTION PLAN)	WHO	WHEN/ % COMPLETE	December 2022 Review	July 2023 Review
1. Review District's Mission Statement and Goals and Objectives annually	1.1 Review and revise as needed the District's Mission Statement and Board Goals and Objectives (Policy 4.6.0)	Administration and Personnel Committee, GM, Board	May 2023/100%	On track to be reviewed before May 2023	
	1.2 Review of General Manager	Administration and Personnel Committee, GM, Board	May 2023/ 100%	On track to be reviewed before May 2023	
2. Review existing policies at the Committee and Board level and make new policies as required for the management and operation of the District.	2.1 Maintain a long term strategic plan and update it every 3-5 years. (Policy 1.0.0)	Board, GM	June 2023/ 100%	This Goal and Objective is driven by the District Master Plan. Carollo Engineers is in the final stages of the Master plan preparation. Chapters 1 through nine have been issued for staff review and comment.	

	<p>2.2. Inform valley residents via a park bulletin board and the newsletter about the District's voluntary water conservation program. <i>(Policy 1.2.0)</i></p>	<p>Board, GM</p>	<p>August 2022/ 100%</p>	<p>On track, the Fall newsletter was published in November which included water conservation tips.</p>	
	<p>2.3. Maintain volunteer membership on Board Committees through continued communications via the District Newsletters and Park message board. <i>(Policy 2.0.0)</i></p>	<p>Board, GM</p>	<p>June 2023/ 100%</p>	<p>Information on volunteer opportunities will be included in the Spring newsletter along with posted on the park message board.</p>	
	<p>2.4. Discuss and update park user fees for Alpine Meadows residents/non-residents for the next park season. <i>(Policy 6.1.0)</i></p>	<p>Park, Recreation, Greenbelt Committee, Board, GM</p>	<p>April 2023/ 100%</p>	<p>On track to be updated before April 2023</p>	
	<p>2.5. Provide possible locations for defensible space work on selected District owned greenbelt lands for the community workday. <i>(Policy 6.6.0)</i></p>	<p>Park, Recreation, Greenbelt Committee, Board, GM</p>	<p>April 2023/100%</p>	<p>On track to be reviewed before April 2023</p>	
	<p>2.6. Continue to develop, update, and keep current the multi-phase plan for stewardship of District owned greenbelt lands.</p>	<p>Park, Recreation, Greenbelt Committee, Board GM</p>	<p>March 2023/ 75%</p>	<p>Staff continues to work with the Park, Recreation, Greenbelt Committee and the</p>	

	<p>Through Community events, workshops, and the evaluation of a parcel tax for defensible space. (Policy 6.6.0)</p>			<p>community at large to evaluate opportunities for District green belt lands</p>	
	<p>2.7. Review, revise, and update the Strategic Long-Range Plan to include documents showing water quantity for potable uses, emergency uses, and future development. Review the condition of existing infrastructure with respect to long range repair and replacement. (Policy 8.0.0) (Policy 8.1.0) (Policy 8.3.0)</p>	<p>Long Range Planning Committee, Board, GM</p>	<p>February 2023/ 80%</p>	<p>This Goal and Objective is driven by the District Master Plan. Carollo Engineers is in the final stages of the Master plan preparation. Chapters 1 through nine have been issued for staff review and comment.</p>	
<p>3. Budget resources to ensure that money, staff, and facilities are available for the District to operate within all the policies of the Board.</p>	<p>3.1 Approve fiscal budget each year. Policy 2.6.0)</p>	<p>Budget and Finance Committee, Board, GM</p>	<p>June 2023/ 100%</p>	<p>On track to be developed and approved before June 2023</p>	
	<p>3.2 Review a list of all active District Contracts which will include: service provided, amount,</p>	<p>Budget and Finance Committee, Board, GM</p>	<p>February 2023/ 100%</p>	<p>A review of active District Contracts is part of the January 2023 Board of Directors Meeting</p>	

	<p>4. Provide the public with Information about the District's activities including goals and objectives.</p>	<p>inception date, and expiration date, 4.1 Provide information to the public via the park bulletin board, the District website, semi-annual newsletter, annual valley-wide meeting, and on the street communications.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>The Fall newsletter was published in November, the District hosted a Holiday open house, and the District General Manager participated in the Annual valley wide Meeting and the Annual Valley Evacuation Drill.</p>
<p>5. Always communicate with each other, the General Manager, and the public in a polite and respectful manner.</p>	<p>5.1 Provide opportunity for residents to enter and attend Board meetings in person at the District office as soon as Covid regulations allow.</p>	<p>Board, GM</p>	<p>Continuous 100%</p>	<p>Board meetings are currently being held in person at the District office. As an added service the District continues to provide a zoom link for the community to view the meetings and participate to the extent the connection allows. In person is the means for the community to address the Board.</p>	



AGENDA NO: F5

MEETING DATE: 06/09/2023

Staff Report

TO: ASCWD Board of Directors
FROM: Joe Mueller, General Manager
SUBJECT: Spring / Summer 2023 ASCWD Newsletter

Date: May 30, 2023

Recommendation:

Review, discuss and provide direction to staff on the content and layout of the ASCWD Spring / Summer Newsletter.

DISCUSSION

This year's spring newsletter is almost six pages if printed front and back.

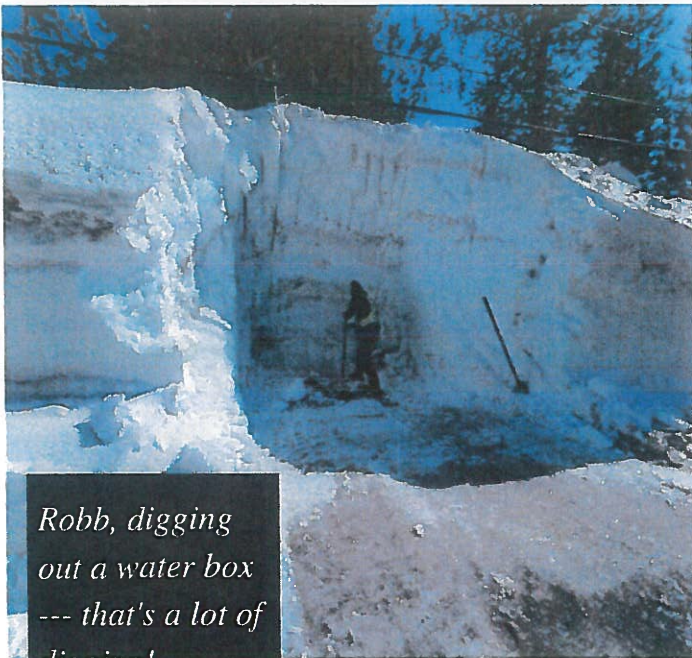
As a result of the size, being environmentally and fiscally conscious as to the use of resources the newsletter will once again be provided paperless as an electronic newsletter. A postcard announcement that alerts the community that the newsletter is paperless and available on the District's website will be mailed to all customers, as well as listing the topics covered in the Spring / Summer 2023 edition (announcement included as Attachment 2). Staff is cognizant that not all residents have internet access, are internet savvy, or that some may still prefer a hard copy. As such, hard copies of the newsletter are available at the District office for pick-up, or community members may call or e-mail to request a hard copy be mailed to them.

The newsletter will be posted on our website, on the announcement board at the park, and with hard copies available for pickup at the District office.

Attachments:

- 1- Spring / Summer 2023 ASCWD Newsletter
- 2- Spring / Summer 2023 ASCWD Newsletter Postcard Announcement

DIRECT FROM THE DISTRICT



Robb, digging out a water box --- that's a lot of digging!

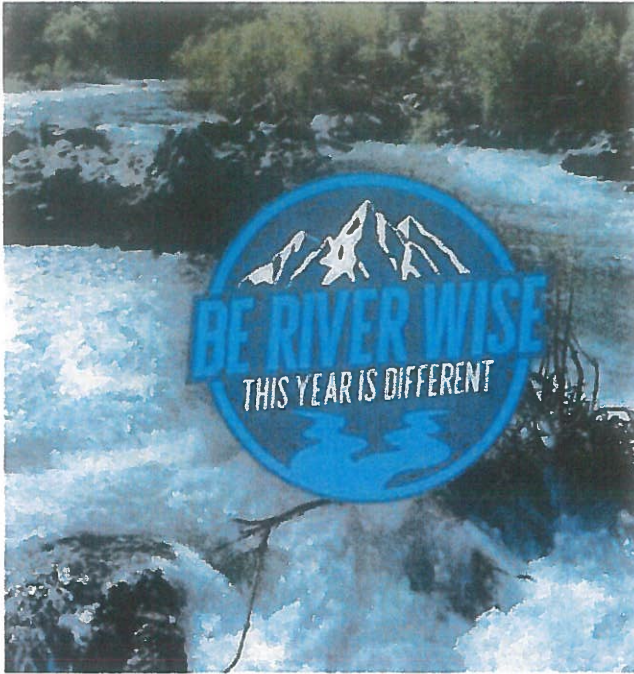
GENERAL MANAGER'S MESSAGE

Spring is here --- finally! Wow, what a winter we had. I want to send out big kuddo's to our team here at ASCWD. Miguel and Robb worked extra hard this winter to help shovel out from the feet of snow that fell continuously. They not only had to keep our facilities cleared and accessible, but also the water boxes and utility access areas, as well as shoveling off the tops of the water tanks. A lot of hard work and they did such an awesome job keeping everyone safe and our facilities operating. Great job guys!

Also, a great big thank you to our Board and community for supporting the purchase of our new tractor with a snowblower attachment. Our new equipment arrived in late November - just in time for the big snow. I am not sure how we would have operated this winter without this new piece of equipment!



Enjoy your spring and summer, all of the winter melt has led to some beautiful greenery and wildflowers! As always, feel free to stop by the District offices anytime if you have questions or concerns! All my best for a fun and safe summer season! Joe



PUBLIC SERVICE ANNOUNCEMENT: BE RIVER WISE

Most of us live or visit this area because of the beauty around us and ability to recreate year round, be it is skiing, hiking, biking, rafting, kayaking ... there are endless adventures awaiting you in the Tahoe region. But, this season, we ask that you use extra caution.

With the record-setting winter, snow melting from the Sierra down to our rivers makes for faster and stronger water flows - if you get swept in, there's a great chance you won't come out. Also, the

snowmelt is going to keep river water colder (40-45 degrees) for much of the summer. Spending as little as 15 minutes in river water is long enough to make your body hypothermic and seize your muscles, making you unable to stay afloat. Be river-wise, this year is different!

TAKE IT SLOW, TAHOE

Inevitably with warmer weather comes faster speeds! During the summer months we often see more cars driving much faster. While not as much of an issue in our community, this is still a good reminder from our friends at Take Care Tahoe! Take Care Tahoe is taking on traffic safety by distributing free yard signs to the public that encourage drivers to "Take it Slow, Tahoe."

The message of "Take it Slow, Tahoe" captures the attention of drivers and creatively

incorporates artwork to remind them why driving safely is so important: to protect people and animals. If you would like a free yard sign to display at your home, contact the District office to find out where to pick one up -- we are happy to help get the word out about these signs in support of this valuable reminder!



Protect people and animals

Take
care.

*Pick up your free
yard-sign at the
District Office
today!*



What goes best with coffee -- great conversation! Our 2nd annual Coffee & Conversation will take place on Friday, August 25th from 8 a.m. to 10 a.m. I hope you will join the General Manager and ASCWD team at the District office for a cup of coffee and to learn more about what is going on in your community - what capital projects are planned, how the summer season is going, winter readiness preparations and also to let us know how we are doing! We look forward to seeing you on August 25th! If you have any questions, you can always contact Joe Mueller, GM, anytime at joe@alpinesprings.org or at 916-826-3912



save the date

Coffee & Conversation
August 25th: 8 a.m. - 10 a.m.
District Office



OPENING DAY - JULY 1ST!

Have you experienced our community park? Whether you are a regular visitor at our park or new, we hope you will come out and enjoy the park starting July 1st! Yes, we are a bit delayed with opening day - with all of the winter weather we had to wait for the snowmelt to begin park clean up and preparations for the summer! Now, with most of the snow melted your ASCWD team is hard at work preparing the park for you!



In celebration of opening day and weekend, we would like to invite our entire community out to enjoy this great asset we have. The District will be waiving the park pass requirement for opening weekend - July 1st and 2nd. So, if you are new to our community or haven't checked out our park yet, we

IN A WORLD THAT IS BECOMING INCREASINGLY VIRTUAL, THE PARKS REMAIN PLACES OF VISCERAL BEAUTY. PLACES WHERE WE CAN REMEMBER THAT WE ARE BUT A SMALL PART OF THE LIFE ON THIS PLANET, AND THAT IT IS A TRULY WONDERFUL PLANET AND THE ONLY ONE WE'VE GOT.

- NEVADA BARR

welcome you to enjoy the park over the 4th of July weekend and if you would like to purchase a park pass for the remainder of the season you can do so by visiting our website at alpinesprings.org.



*Annual Bear Bear
Box Reminder*

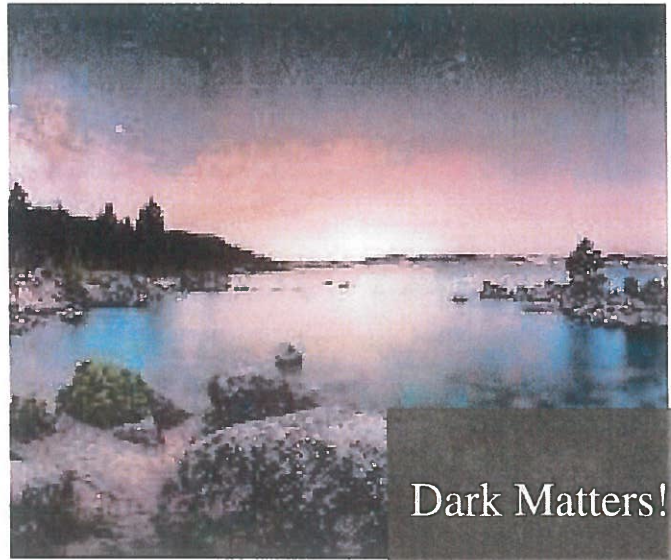
It's worth repeating - Be Bear Aware! The Board of Directors adopted an ordinance requiring all persons who rent their home on a part time or full-time bases to install a "Bear Box". The size of the Bear Box is determined by the size of your house. If the residential unit is less than 2,500 square feet you need a minimum of 1 bear box capable of holding 2 thirty-two (32) gallon cans. For residential units between 2,500 to 3,500 square feet you need a minimum of 1 bear box capable of holding 3 thirty-two (32) gallon cans.

For residential units greater than 3,500 square feet you need a minimum of 1 bear box capable of holding 4 thirty-two (32) gallon cans. Curb side trash pickup is every Monday.

DARK SKIES

Do you know about Dark Skies?

Placer County regulates lighting — to minimize both impacts on neighborhoods and light pollution that diminishes our shared enjoyment of the night sky. Described broadly, Placer County's policy is to discourage the use of outdoor lighting that shines unnecessarily onto adjacent properties or into the night sky. You may wonder why this is important --- light pollution effects everyone!



Dark Matters!

If you are interested in learning more about the Dark Skies movement, visit darksky.org, but also, we ask you to remember to honor our dark skies and be aware of outdoor lighting! Enjoy your star gazing evenings!

Light Pollution Affects Us All!



Wildlife



Health



Energy



Heritage



Safety

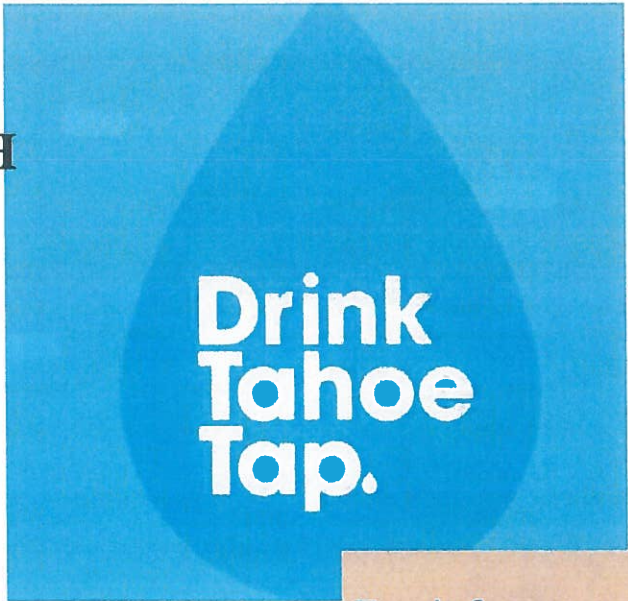


Have you had a chance to peruse the ASCWD website at www.alpinesprings.org? We have added a lot of information that we hope is helpful for you to stay apprised of District business. The website includes Board agendas, Board packets, meeting minutes, and an Action Plan for goals and objectives --- and of course our newsletter! We hope you enjoy access to these materials and look forward to continuing to enhance our communication.

HELP TAHOE BREAK UP WITH PLASTIC!

With 99.994% purity, Tahoe Tap water has been voted the best tasting water in the country by the National Rural Water Association. The DRINK TAHOE TAP initiative is a program of the Tahoe Water Suppliers Association. It was designed to reduce the use of single-use plastics and increase accessibility to drinking water filling stations throughout the region. This initiative is

working to encourage people to purchase and use reusable water bottles instead of single-use versions that end up in the landfill or worse — in Lake Tahoe.

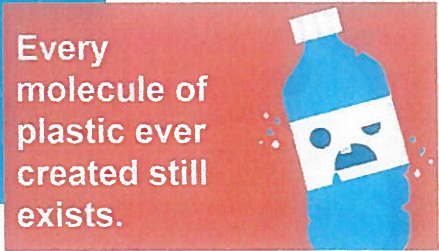


Don't forget your reusable water bottle!



#facts

Tahoe Tap is far, far, far more rigorously tested than anything you might buy in a plastic bottle.



Every molecule of plastic ever created still exists.

Get Defensive. Defensible Space increases the likelihood of your home surviving a wildfire. Properties within the State Responsibility Area (SRA) are required to create and maintain Defensible Space around structures.

Defensible Space, Chipping and Green waste!

What is Defensible Space?

Defensible Space is a 100 foot buffer surrounding a home or other building that slows or stops the spread of wildfire. It helps protect your home and neighboring structures from direct flame contact or radiant heat ignition. It also improves protection for fire personnel defending your property.

WILDFIRE IS COMING. ARE YOU READY?

Defensible Space is your property's front line defense against wildfire. Creating and maintaining defensible space around your home can dramatically increase your home's chance of surviving a wildfire and improves the safety of firefighters defending your property. 100 feet of defensible space is required by law.*

TWO ZONES MAKE UP THE REQUIRED 100 FEET OF DEFENSIBLE SPACE:

ZONE 1: 30 feet of Lean, Clean & Green

- 1 Remove all dead plants, grass and weeds
- 2 Remove dead or dry leaves and pine needles from your yard, roof and rain gutters.
- 3 Keep tree branches 10 feet away from your chimney and other trees

ZONE 2: 30-100 feet of Reduced Fuel

- 4 Cut or mow around grass down to a maximum height of 4 inches
- 5 Create horizontal spacing between shrubs and trees
- 6 Create vertical spacing between grass, shrubs and trees

Use Equipment Properly to Keep from Sparking a Wildfire

- 7 Mow before 10 a.m., and never on a hot or windy day. String trimmers are a safer option (vs. lawnmowers) for clearing vegetation

VERTICAL SPACING
Large trees do not have to be cut and removed as long as all of the plants beneath them are removed. This eliminates a vertical "fire ladder."

HORIZONTAL SPACING
Create horizontal and vertical spacing between plants. The amount of spacing will depend on how steep the slope is and the size of the plants

ONE LESS SPARK ONE LESS WILDFIRE

READYFORWILDFIRE.ORG

You are responsible for ensuring that your property is in compliance with California's building and fire codes that call for homeowners to take proactive steps to protect their property from a wildfire.

The time to prepare is now! It's that time of year again to prepare your home for wildfire.

Are you interested in extending your defensible space area into district greenbelt property - contact the District to find out how.

Do you have questions on defensible space? Chipping? Or obtaining a 6-yard green waste dumpster --- we are happy to help! Please contact the District office at 530-583-2342 if you would like more information.

Reduce the Fuels, Reduce the Risk. Dispose your tree branches and hazardous vegetation through the Community Chipping program.

Please Update Your Billing and E-mail Addresses

Bills are issued July 1st of each year; make sure the District has your correct billing address. The District will not be responsible for any mail that comes back as undeliverable and you will incur a 10% penalty if payment is not received by the due date. The due date is

July 31st, and there is a grace period until August 14th before penalties go out. ASCWD also has a payment plan, but you need to set up a payment plan with the District no later than August 13, 2023 with your first payment. If you would like the District to add you to the list of homeowners who receive their bill by email in addition to USPS, contact Pam Zinn at (530)583-2342 x3 between the hours of 9am to 3pm or send an email to info@alpinesprings.org. Also, please keep your email address up to date.



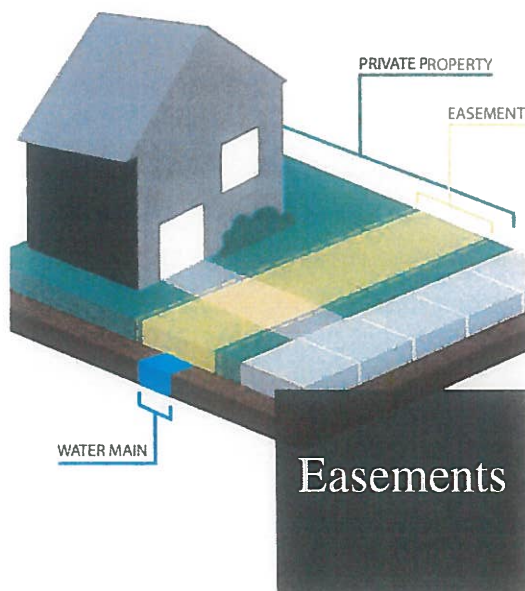
Update
Contact Info



Easement Maintenance - Summer 2023!

ASCWD operations staff is starting its easement maintenance program this summer. We will start by locating and inspecting the utility easements throughout the valley, many of which run through private property. Problematic and overgrown easements will be identified and ranked for clearing. Once identified we will communicate with the landowners about the easements/encroachment and the necessity to remove any hazards that may exist to the ASCWD utilities. Some infrastructure hazards may be the homeowner's responsibility and will be addressed as the hazards are located. As a reminder, the District Code grants ASCWD the authority to remove any obstruction(s) at the cost of the property owner.

ASCWD staff would like to work with, and communicate with, every homeowner that may be affected with the removal of these hazards over the summer. If you have any questions about the easement maintenance program, please call the district at (530)583-2342. For more information on water and sewer easements, read the section below!



WATER AND SEWER EASEMENTS

What Is An Easement?

An easement is a legal right to use another person's land for a specific purpose. District-owned water and sewer infrastructure that runs underground through private property is placed within easements to ensure District personnel can access the infrastructure to complete maintenance, repair, and replacement activities. The easements are attached to the property deed and pass on to the next property owner when the property is sold or transferred.

Why Does ASCWD Need Easements?

The District owns and maintains more than 10 miles of underground water and sewer infrastructure that weaves through the public roadways and private property. For the District to provide quality services and ensure the health and safety of our customers and the environment, it is imperative that this infrastructure be well maintained. Infrastructure is placed within easements to assure that the district has the legal authority to access infrastructure located on private property for routine maintenance and during water and sewer emergencies. Additionally, easements restrict building in that part of the property to prevent damage to the infrastructure and to ensure adequate district access.

What Is Restricted In An ASCWD Water & Sewer Easement?

To allow for access to water and sewer infrastructure for operation and maintenance activities, the District does not permit the installation of any objects (sheds, fences, decks, landscaping, irrigation systems, structures, boulders, fill, etc.) within water and sewer easements. Trees and shrubs planted within water and sewer easements can develop deep extensive root systems that can grow into water and sewer pipes in search of water. Root intrusion into pipe systems will cause leaks and sewer backups that could result in a sewer spill on or near your property. Per district code, any such obstruction shall be removed by the property owner at their cost.

What If The Property Has Existing Improvements That Encroach On The Easement Area?

The District understands that each encroachment is unique. These encroachments are handled on a case-by-case basis in which the district will work with the property owner to determine the most appropriate way to handle obstructions located within an easement. District code grants the district the authority to remove any obstruction(s) at the cost of the property owner, however, the district will make every effort to work with the property owner before exercising this authority.

What Should I Do If I Am Planning A Project That May Impact The Easement Area Or If I Have Any Questions About Easements On My Property?

If you are planning on landscaping, building any small structures, decks or a home or garage additions on your property, please contact ASCWD well beforehand so that we may review your plans and mark up the location of water and sewer infrastructure that may be located on or around your property. Not all easements are clearly indicated on

property deeds so contacting the District while in the planning stage of a project is an important first step even if you do not believe your property is affected by any easements or water sewer infrastructure. District review of plans is required by district code and early review will help speed up the permitting process and avoid easement encroachment issues. Please feel free to contact the Alpine Springs County Water District for more information on the plan review process and avoid easement encroachment issues. We appreciate your patience and understanding and look forward to working with you to maintain our infrastructure and your beautiful mountain home.



*Backflow
Prevention
Device*

BACKFLOW PREVENTION DEVICE TESTING

ASCWD would like to encourage any homeowner with an irrigation backflow device to test it in July or August even if it has been already tested earlier in the year. We have had an abnormal winter with multiple backflow devices never getting tested and falling out of compliance. It is so much easier for the technician to find and test this device in the middle of summer than it

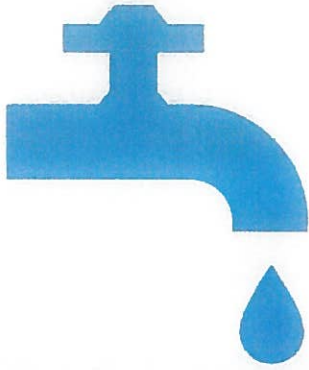
is in the winter months. It is up to the homeowner to know when these devices need to be tested and if you need help locating, or figuring out if you have or even need a backflow device, please call the main office at (530)583-2342. This test is on an annual basis and is very quick and easy but needs to be done to protect our drinking water.

If you are a new or existing homeowner in the valley and you would like general information on how you can keep your device in compliance or about testing please feel free to call us at district office. As a reminder, see information provided previously regarding backflow prevention!

BACKFLOW PREVENTION

The Alpine Springs County Water District is committed to delivering safe, high-quality water to our customers. Our water system operates 24 hours a day, 365 days a year, ensuring that the water delivered to our customers is kept free from harmful contaminants. An important part of our program is the Backflow Prevention. When a water line is connected to equipment containing a non-potable substance, this is known as a cross-connection. Contamination may occur when water flows through a cross-connection from a non-potable source. Some examples are fire sprinkler systems, irrigation systems, heating, and cooling systems, etc.... This can happen through a process known as a backflow.

There are more than 100 backflow prevention assemblies on water services in the Alpine Meadows distribution system. The California Division of Drinking Water and Placer county Department of Health requires each of these assemblies to be tested annually. This testing is the owner's responsibility and must be performed by licensed backflow testers. The District sends out email reminders if you have a lapse in your testing. Failing to have the assembly tested yearly will result in your water being turned off to protect the rest of the distribution system. Any homeowners that have outside irrigation backflow devices should consider dewatering their systems for the winter months to prevent damage. Winter freezes are a major cause of leaks throughout our service area. Questions about backflow devices and annual testing requirements can be addressed to Miguel Ramirez Operations Manager with the Alpine Springs County Water District, at miguel@alpinesprings.org, or (530) 583-2342.



ASCWD UTILITY AND GARBAGE RATES FAQs

WATER BILL

Water Rates!

In May, the District adopted new utility rates and we want to thank the community for your support. By approving the new rates, you will see your dollars at work to improve the District's aging and declining infrastructure and fire flow improvement. There have been many questions about the new rates and below are some of the frequently asked questions and answers!

- Water Operating and Maintenance expenses were projected to escalate over the next five years based on recent inflationary trends. Current FY 22/23 water O&M is budgeted at \$594,000 and projected to increase 5 percent per year to \$742,000 by FY 27/28.
- The proposed annual rate for the average water user (base plus water usage) is \$1326, approximately \$5.75 per month higher than the rate of our neighboring utility.
- Proposed rates will fund the required water reserve levels at \$794,000 in FY27/28. Current reserves shared over all three funds is approximately \$600,000, total future need \$1,182,000. Rates include funding for the following water Capital improvement Projects over the next five years.
 1. Ongoing water service line replacements and or rehab to the house meter at a rate of 1% per year (7 to 8 services) taking 100 years to complete the entire system. Approximately \$50,000 per year.
 2. Spring #1 rebuild \$30,000.
 3. Spring #2 rebuild \$25,000.
 4. Three water pumping stations to move water throughout the valley in case of a fire (Project need was identified in 2013 and has been moving on the CIP list for many years) \$3,600,000.
 5. AME well redundancy improvements and generator installation \$260,000.
 6. Water storage tank maintenance, inspection, rehab or replacement of the three 60 plus-year-old concrete water tanks \$1,500,000.
 7. Planning and design work for a Juniper Mt pump station and new Tank 6, \$265,000.
- The water capital projects were prioritized based on improving fire flows.
- The planning and design effort is needed on CIPs before ASCWD will be competitive for grants and low interest loans as projects must be at a level where the application and project can be evaluated and ranked.
- The Tank 4 and 4A replacement project came in at almost double the original engineers estimate depleting all of the District reserves.

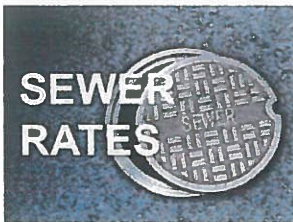
Water Rates

Cont.

- Snowmaking water is non potable and is a very low portion of the district revenue and water volume, budgeted at \$20,000 per season and largely dependent on the weather (FY22/23 snowmaking

revenues will be \$7,000). The Ski resort owns most of the snowmaking water infrastructure to deliver water and has in the past paid the upfront cost of well development for the benefit of the entire district.

- The proposed rate increases are not being used to finance infrastructure improvements for new developments. The district is not subsidizing development projects. The developer is responsible for their portion of the improvements needed to serve their development 100%.



- Sewer Operating and Maintenance expenses were projected to escalate over the next five years based on recent inflationary trends. Current FY 22/23 water O&M is budgeted at \$247,000 and projected to increase 3.8 percent per year to \$294,000 by FY 27/28.

- The proposed residential rate is 37% lower than the single-family rate and 8% lower than the multi-family rate of our neighboring utility.
- Proposed rates will fund the required sewer reserve levels at \$208,000 in FY27/28. Current reserves shared over all three funds is approximately \$600,000, total future need \$1,182,000.
- Rates include funding for the following Sewer Capital improvement Projects over the next five years.
 1. Ongoing sewer main line replacements and or rehab at a rate of 1 % per year (540 feet) taking 100 years to complete the entire system. Approximately \$140,000 per year.
 2. Ongoing sewer lateral line replacements and or rehab at a rate of 1 % per year (7 to 8 services) taking 100 years to complete the entire system. Approximately \$50,000 per year.

- Garbage Operating and Maintenance expenses were projected to escalate over the next five years based on recent inflationary trends. Current FY 22/23 garbage O&M is budgeted at \$241,000 and projected to increase 7 percent per year to \$325,000 by FY 27/28.
- Contract Garbage hauling/disposal was calculated to escalate at 7 percent per year however TTSD has informed the District that expenses are out pacing revenues and that the FY23/24 increase to hauling/disposal will be approximately 11.2 percent.
- The District is responsible for providing garbage services throughout our service area and in Placer County refuse collection is mandatory. A local agency must be responsible for providing and overseeing this service, in Alpine Meadows, ASCWD is required to be that entity. A company such as TTSD cannot simply provide the service directly, for TTSD is a private company and does not fulfill the local agency requirement for oversight.

Garbage Rates!



*Garbage
Rates
Cont.*

- Garbage administration fee covers the garbage funds share of the Districts overhead and direct cost. The garbage funds share of these expenses are approximately 5 percent (\$84,000). Funds in excess of this amount are used to cover higher than anticipated contract hauling/disposal expenses and fund reserve levels.
- Proposed rates will fund the required garbage reserve levels at \$180,000 in FY27/28. Current reserves shared over all three funds is approximately \$600,000, total future need \$1,182,000.



ASCWD GENERAL INFORMATION

Board meetings are now offered in a hybrid format - both in person and available virtually via zoom. Upcoming Board Meetings are:

Friday, June 9th, at 9:00 a.m.

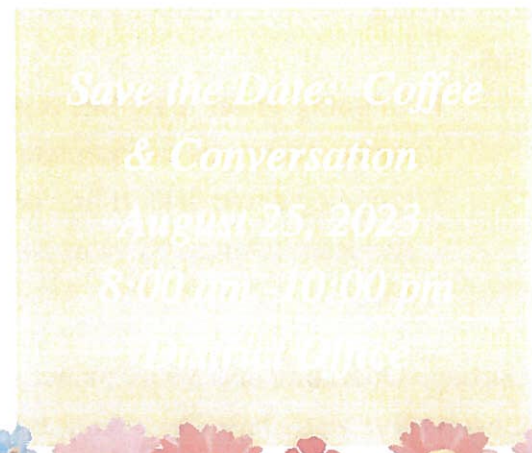
Friday, July 14th, at 9:00 a.m.

Friday, August 14th, at 9:00 a.m.

Friday, September 8th, at 9:00 a.m.

Friday, October 13th, at 9:00 a.m.

Friday, November 10th, at 9:00 am



Board Of Directors

Janet S. Grant, President

Janice Ganong, Vice-President

Evan Salke

Dave Smelser

Christine York

District Staff

Joe Mueller, General Manager

Pam Zinn, Office Manager

Miguel Ramirez, Operations & Maintenance
Supervisor

Robb Pascarella, Operations Specialist

ASCWD Spring/Summer Newsletter is **Now Available** on the District Website!

Information and updates regarding the wildfire preparedness, opening day for our community park, dark skies, Take it Slow Tahoe, backflow testing, easements and more!

Please Save the Date: Coffee & Conversation
August 25, 2023: 8:00 a.m. - 10:00 a.m.

District Office



**ALPINE SPRINGS
COUNTY WATER
DISTRICT**

270 Alpine Meadows Road
Alpine Meadows, CA 96146



**Presorted
First Class Mail
US Postage
Paid
Sierra Mail
96143**

CUSTOMER CORRESPONDENCE

Joe/ASCWD Board –

In light of the recent significant increase in ASCWD rates for services I would like the Board to consider quarterly or Semi-annual billing with no additional service fee rather than billing once a year. Please consider this a request to add this item to the June 9th agenda for consideration.

Thank you,

Don Fulda, Architect A.I.A
Principal
WARD | YOUNG ARCHITECTS

June 5, 2023

To: ASCWD Board

Ladies and Gentlemen:

My wife and I have been quite busy cleaning up our yard this spring, mainly to keep up with our attempts at defensible space and because it looks better when it is tidy. As today is Monday I put out our four trash cans and later found that only one was emptied. I was quite surprised at this as we quite often put out four cans, particularly during the spring and summer months when yard work is going on and we never had any problems. Last summer, my wife even spoke with a TTSD employee and was informed that the cans containing household waste and/or yard waste were fine as long as they were not too heavy and did not overflow the cans. To get more information, this afternoon I spoke with Pam at the Water District and learned that apparently there is a new policy from the TTSD and they will pick up only cans containing household refuse and no yard debris. I was initially upset at this as I was under the impression that the four-can policy was part of our arrangement with TTSD and that we paid for this and that yard debris was not an issue. She informed me that we do not necessarily pay for the four -can arrangement.

Even with this in mind, a few other questions come to my mind: Why, after years of a policy of picking up four cans without restrictions, do we have an abrupt change to household waste only? Why was there no notification about this new policy? Was the original thinking on the four-can arrangement hoping that people would properly dispose of household waste and keep their yards clean?

Although I cannot quote statistics on this, it appears that we have had a rather large influx of second homeowners who can afford the high prices of homes in the valley and therefore can afford to have landscape companies take care of their yard and disposal issues. My wife and I are retired and on fixed incomes. We comment quite often that if we had not gotten our foot in the door in the seventies, we would certainly not be able to live in Alpine Meadows now. So, what to do with yard debris? Yes, once a year we have the 25 or forty yard dumpsters, yes, we get six yards 'free' at the hwy 89 disposal site but these things make owning a truck quite a necessity. Many residents don't. To add to the problem, it is my understanding that there will be no chipping program this year.

We have just had a rate increase from ASCWD and TTSA, now I understand that the ASCWD Board will be discussing a proposed rate increase from TTSD at an upcoming meeting. With the new policy of no yard waste I must say that I am not in favor of this increase. It seems that we are being asked to pay more money for a decrease in service.

The Town of Truckee has a yard waste bin pickup. Although I am not in favor of additional costs could such a program be applied to Alpine Meadows.

Yours,

Andy Smith

Peggy Heidelberger-Smith